

PANIPAT THERMAL POWER STATION
(A Unit of Haryana Power Generation Corporation Limited)
(Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula)
Corporate Identity No. U45207HR1997SGC033517
Website:- www.hpgcl.org.in



(An ISO 9001, 14001 & OHSAS 18001
Certified Company)


TENDER DOCUMENT

FOR

**“Renewal of Fire and Special Perils (Flood, Storm, Cyclones,
Typhoons, Tempest, Inundation, Hurricane, Lighting etc.) Earthquake
& RSMD (Riot, strike, malicious damage) and Terrorism insurance
Policy of 1X210MW, Unit-6 for the period From 21.09.2024 to
20.09.2025**

**CHIEF ENGINEER/PTPS
PANIPAT THERMAL POWER STATION,
HPGCL, PANIPAT**

**TELEPHONE NO.0180-2566859
FAX NO. 0180-2566858**

 <p>HPGCL An ISO:9001, ISO:14001 & OHSAS:18001 Certified Company</p>	<p>PANIPAT THERMAL POWER STATION (A Unit Of Haryana Power Generation Corporation Ltd.) Regd. Office: UrjaBhawan, C-7, Sector-6, Panchkula Corporate Identity Number: U45207HR1997SGC033518 Tele Fax: 0180-2566778, email:xenlre6.ptps@hpgcl.org.in Website: www.hpgcl.org.in</p>
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ONLINE NOTICE INVITING TENDER (E-TENDER)

Tender Enquiry No.	1/ LRE-IV/PTP/F-29/Vol-XXXIV dated: 11.06.2024
Description and period of insurance	Renewal of Fire and Special Perils (Flood, Strom, Cyclones, Typhoons, Tempest, Inundation, Hurricane, Lighting etc.) insurance policy including RSMD (Riot, strike, malicious damage) Earthquake and Terrorism insurance Policy of 1x210MW, Unit-6 for the period from 21.09.2024 to 20.09.2025.
Start date for downloading of tender & Bid Preparation	11.06.2024 at 18:00 Hrs.
Last date for submission of tender	10.07.2024 at 13:00 Hrs.
Technical Part -1 Opening	15.07.2024 at 15:30 Hrs.
Tender document Fee (Non-refundable)	Rs. 1180/-
E-service Fees (Non – refundable)	Rs. 1180/-
Earnest Money(refundable)	Rs. 29200/-
Information for payment (EMD, e-service fee & tender document fee)	As per Annexure-I
Information regarding experience & credentials of tenderers	As per Annexure-II
General instructions to tenderers /terms & conditions	As per Annexure-III
Scope of insurance cover	As per Annexure-IV
Value of assets/equipments, Unit-6 for obtaining insurance policy.	As per Annexure-V
Statements of bidders	As per Annexure-VI
Instructions to bidder on Electronic Tendering System	As per Annexure-VII
Memorandum of understanding to be signed between HPGCL & the successful bidder	As per Annexure-VIII
Rate Quoting Sheet	As Per Annexure-IX
Contact Information	Executive Engineer/LRE-IV, PTPS, HPGCL, Panipat-132105. Mob. 9355084881

1. Tenders are invited in **Two Parts** on behalf of CE/PTPS, HPGCL for:-

Renewal of Fire and Special Perils (Flood, Strom, Cyclones, Typhoons, Tempest, Inundation, Hurricane, Lighting etc.) Earthquake & RSMD (Riot, strike, malicious damage) and Terrorism insurance Policy of 1X210MW, Unit-6 for the period from 21.09.2024 to 20.09.2025

2. PRE QUALIFYING REQUIREMENTS (PQRS) / ELIGIBILITY CONDITIONS FOR THE TENDERERS: -

The tender of only those bidders shall be considered who will produce the documentary proofs in support of following qualifying criteria:-

1. The Insurance Company bidding for the tender should be approved by IRDA.
2. The Insurance Company bidding for the tender should possess the valid PAN and GST no.

Note:

1. The firm should fill statement to bidders as per Annexure-VI and submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender.
2. A certificate to the effect that the tenderer is not black listed from any Public Sector undertakings of Central Govt. / State Govt. / SEBs / Corporations / any other reputed Thermal / Hydel Plant etc. is to be attached.
3. Decision of the HPGCL regarding fulfillment of pre qualification requirement shall be final and binding upon the bidders.
3. Copy of application for bidding, conditions of the contract and other information can be had from the office of XEN/ LRE-IV(xenlre6.ptps@hpgcl.org.in) on any working day prior to last date of submission of tenders for reference or study only. The payment of Tender Document Fee and e-service Fee can be made online directly through Debit Cards & Internet Banking Accounts as per NIT at portal <https://etenders.hry.nic.in> . The payment of Earnest Money can be made by eligible bidders / contractors online directly through RTGS / NEFT. However the same is also available on the portal <https://etenders.hry.nic.in> .
4. Before submitting tenders, the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid.
5. Unless exempted specifically, tenders not accompanied with the prescribed EMD / Cost of tender shall be straight way rejected. EMD / Cost of Tender shall be in the prescribed mode of payment as asked in the NIT otherwise the tender shall be liable to be rejected.
6. The validity of the tender / offer shall be for 120 days from the date of opening of the price bid.
7. The tender documents can be downloaded from the portal <https://etenders.hry.nic.in>.
8. The rate negotiations could be held up to L3 bidder, if the difference between the L1 quoted rates and those quoted by L2 and L3 is within 5% of the L1 quoted rates. In case where the L1 bidder refuses to further reduce his offered price and the L2 or L3 bidders come forward to offer a price which is better than the price offered by L1 bidder, the bidder whose price is accepted becomes L1 bidder. However, in such a situation, the original L1 bidder shall be given one more opportunity to match the discounted price. In case of acceptance, he would be treated as L1 bidder.
9. The additional coverages and wordings have been made part of the tender document as 'Scope of Insurance Cover – Annexure IV'. Bidders are advised to quote with no deviation to the coverages. However, HPGCL/ PTPS reserve the right to condone the deviations.
10. No deviation shall be allowed. However, in case of deviation of taxes etc., the same be loaded for comparison purpose
11. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
12. If required by PTPS, the firm who have carried out /made the policy for PTPS Units in last five years shall have to submit the satisfactory performance/completion certificate from PTPS for consideration of their bids. If the performance of such firm with PTPS is not satisfactory then their bid shall be liable to reject. The decision in this regard as taken by CE/PTPS shall be final and binding on all the firms.
13. The bidder shall bear all costs including bank charges if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
14. Chief Engineer reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.

ANNEXURE-I**INFORMATION REGARDING ONLINE PAYMENT OF TENDER DOCUMENT, E-SERVICE & EMD FEE.**

The Bidders can download the tender documents from the Portal: the portal <https://etenders.hry.nic.in>

The Bidders shall have to pay for the Tender documents fees, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through **Debit Cards & Internet Banking Accounts** and the Payment for **EMD** can be made online directly through **RTGS/ NEFT**. **However EMD is not applicable in this case.** But Tender cost and e-service cost is applicable & mandatory.

NOTE:

1. If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
2. Those agency who are exempted from EMD, should submit proof of related documents at least 10 days before end date of "**Downloading of Tender Documents & Bid Preparation**" stage to **publisher of the tender i.e. concerned Executive Engineer of that Division.**

The following are exempted from depositing the earnest money:-

- i) Public Sector Undertakings of the Central/ Haryana State Government.
- ii) Firms borne on D.G.S. & D/DS&D Haryana rate contracts.
- iii) Firms registered with the Director of Industries, Haryana or registered with National Small Industries Corporation, Govt. of India.
- iv) Firms borne on the HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of Rs.10.00 Lakh at the respective Project/office of HPGCL, if they quote the Registration number given by the respective project/office of HPGCL in their tender papers.

The Tenderers can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Tenderer's Stage	Expiry date and time
1.	-----	Downloading of Tender Documents & Bid Preparation and submission	11.06.2024 at 18:00 Hrs. & 10.07.2024 at 13:00 Hrs.
2.	Technical (Part- I) Opening	----	15.07.2024 at 15:30 hrs
3.	Short listing of Technical bids & Opening of Financial Bid	Will be intimated to the firms on their E-mail	

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FOR CE/PTPS, HPGCL, PANIPAT**

ANNEXURE-II**EXPERIENCE & CREDETIALS OF TENDERERS**

Information as per the details given below is to be submitted:

1. **Cost of tender documents.**
2. Certificate of Renewal of Registration from IRDA.
3. Year wise amounts for Gross Premium for the past three financial years.
4. Year wise rate of growth achieved for the Gross Premium for the past three financial years.
5. Year wise ranking among all the General Insurance Companies in India, on the basis of Gross Premium, for the past three financial years.
6. Present solvency margin of the company.
7. Details of Service Parameters e.g. Response Time, Insurance of Policy Documents, Endorsements , Time frame for Claims Settlement, any additional support services.
8. Details of Insurance Coverages/policies executed for properties of various Govt. Organizations in Power Sector e.g. NTPC, State Elec. Boards etc. as per the following tabular format **supported with documents.**

Sr. No.	Financial Year	Name of Govt. Organization	Description of Insured Property	Total sum insured (Rs. in Lacs)	Total Premium (Rs. In Lacs)	Your Share as Leader (%)
1						
2						
3						

9. The year wise claims settlement details w.r.t. the Insurance Policies of Power Plants/Refineries or Govt. Deptt. having a minimum Sum Insured of Rs.100 Crores or, more for major claims paid/reported be provided for the past four financial years as per the tabular format given below:-

Sr. No.	Financial Year	Details of claims		Details of claims Settled		Average Time per claims for settlement
		No. of claims	Total claim amount	No. of claims	Total settled amount	
1	2020-21					
2	2021-22					
3	2022-23					
4	2023-24					

10. Details of the professional/technical team who would handle this assignment i.e., Names, Designation, Experience in Power Projects.

11. To attach the **DUMMY INSURANCE POLICY** (keeping the premium to be quoted as blank) along with the technical bid.

12. **SERVICE PARAMETERS**

A. Documentation

- 1) Time Required to issue Premium Receipt & Cover Note.
- 2) Time Required to issue Policy Documents.
- 3) Time Required to issue to Endorsements.

B. Claims Handing

- 1) Time taken for conducting preliminary Survey (No. of Days).
- 2) Time taken for Preliminary Survey report after the Survey (No. of Days).
- 3) Time taken for conducting Final Survey (No. of Days).
- 4) Time taken for final Report (No. of Days)
- 5) Self-Survey Limit.
- 6) Extent of On-account Payment (%).

C. Any Other Services to be offered

Signature & Stamp of Bidder

ANNEXURE-III**GENERAL INSTRUCTIONS TO TENDERERS/TERMS & CONDITIONS**

All tenderers must carefully observe the following instructions and tenders not strictly in accordance with these instructions will be liable to rejection:

1. HPGCL reserves the right to accept or reject any tender including the lowest one, in part or full without assigning any reason whatsoever. HPGCL also reserve the right to choose the Co- Insurer(s) and the percentage sharing. HPGCL also reserves full right to divide the business between underwriters as it deems fit. However all responsibility of policy servicing and claims settlement shall be of the Leader.
2. No subsequent increase in premium rates will be allowed under any circumstances.
3. Unsolicited bid shall not be entertained.
4. In case two provisions to the tender are considered to be contradictory, the same shall be pointed out. HPGCL`s decision in this respect will be final.
5. The offer of the Bidder shall have to be kept valid for a period of 120 days from the last date of opening of the Price Bid (Part-II). The bidder shall not be entitled to modify, vary, revoke or cancel the bid during the said period .The validity of the bid shall be extended with the consent of the bidder as and when required for the period, as requested by HPGCL in writing.
6. Performance of all the Insurers/Underwriters with reference to the Claim Settlement will be reviewed periodically which may have bearing on business relations with HPGCL.
7. Tender must be complete in all respects.
8. Telegraphic/faxed tenders/offers will not be accepted.
9. The offers/tenders will be submitted /opened on the date & time prescribed in the notice inviting Tender Documents. In case, the date of opening falls on a holiday or a holiday is subsequently declared on that day, the tenders will be submitted/opened on the next working day at the same time following the holiday.
10. The prices quoted by the tenderer should be complete and as per prevailing rates in the market and should be firm. Prices should be quoted per unit also wherever applicable and asked.
11. **STUDY OF TENDER DOCUMENTS:** Before quoting, the tenderer shall carefully study all the clauses and specifications of the tender documents. If tenderers have any doubt for the meaning of any portion of the tender assets, he shall at once contact the authority inviting the tender for clarifications before submission of the tender. No arguments in this account whatsoever shall be entertained after the last date & time of submission of tenders.
12. **SITE OF WORK INSPECTION:** Before tendering, the tenderer may inspect the details of equipments to be insured before the last date of submission of tenders after taking prior concurrence of this office. Site visit for understanding of RISK, FEA discounts etc. has to be done by a tenderer at its own risk and cost.
13. **SUBMISSION OF TENDER:** The power of attorney in the name of signatory on behalf of the company, for signing the tenders documents and other papers of the contract should be furnished with the tender.
14. **DEVIATION: The bid is a ZERO DEVIATION bid and any deviations from the parameters defined are liable to be rejected**
15. **RATE QUOTING SHEET:** - The tenderer will quote their rates STRICTLY AS PER THE RATE QUOTING SHEET.
16. The officer inviting tenders reserves the right to modify the tender as whole or in parts without assigning any reason and will not be responsible and not pay for any expenses or losses that may be incurred by the tenderer in the preparation of the tender.
17. The officer inviting tenders reserves the right to accept or reject any or all tenders without assigning any reasons and will not be responsible and will not pay for any expenses or losses that may be incurred by the tenderer in the preparation of the tender.
18. Any statutory taxes /levies, if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that their quoted prices are inclusive of all such statutory taxes/levies.
19. No extra payment except the premium shall be paid by the company. Any other expense incurred by the tenderer while submitting the tender shall be borne by

- tenderers.
20. The bidders should be registered with the Insurance Regulatory and Development Authority.
 21. The company successful in bidding shall have to settle claim cases within three months or earlier from the date of information given to them.
 22. Bidder should fill up duly all the schedules and furnish all the required information as per the instructions given in various sections of the tender specification.
 23. Canvassing in any form, in connection with the tender, is strictly prohibited and the tenders submitted by a bidder who resorts to canvassing are liable to be rejected.
 24. The bid shall contain details of premium rates and premium amount duly filled in the required format (annexure attached) and any other information/document which has been specifically asked to be furnished. It is to be noted that the bid shall contain only the amount and no conditions whatsoever. Any conditions given in this part shall not be considered and may render the offer liable for rejection.
 25. The Tenderer should quote both in figures and in words (English) the rates for each item in the prescribed Performa. The amount for every item should be worked out and entered. The tendered amount for the work shall also be entered in the bid, both in figures and in words. In case there is any difference in the premium rates and the amount of premium, the net premium amount would prevail and would be considered for evaluation.
 26. Although all details presented in this tender document have been compiled with all reasonable care, it is the Tenderer's responsibility to ensure that the information provided in the bid is adequate and clearly understood.
 27. Tenderer's quotation is the responsibility of the Tenderer and no relief or consideration shall be given for errors and omission.
 28. Kindly note, that in case you are not interested in submitting the offer for any reasons, you may please send a regret letter, indicating reasons for the same immediately, not later than the due date. Clarifications, if any, on the tender shall be sought by bidders on or before the due date from the o/o Xen/LRE-IV, Unit-6, PTPS, Panipat.
 29. HPGCL may issue clarifications/amendments in the form of addendum / corrigendum during the bidding period. For the addendum/ corrigendum issued during the bidding period, bidders shall confirm the inclusion of addendum/ corrigendum in their bid.
 30. Any value additions suggested by an Insurer should be provided in a separate Section and the financial implications thereof should be shown separately. HPGCL reserves the right to implement such suggestions. However, for the purpose of financial evaluation, the same will not be taken into consideration. The same may be considered at the time of placing the firm order as per the evaluation methodology.
 31. In order to protect the interests of HPGCL in the event of any dispute whatsoever in future, the following undertaking from the insurers is required. "We (Insurance Company Name) hereby certify that in case of any violation of the IRDA regulations by us, HPGCL would not be liable for paying any differential premium. Also there would not be any adverse effect on the settlement of the claims of HPGCL."
 32. **PAYMENT:** - 100% payment shall be made on receipt of Performa invoice after issue of order against cover note.
 33. **ISSUE OF INSURANCE POLICY:** - The firm shall issue the Risk Held Letter for the desired coverage immediately on receipt of cheque/payment from PTPS/HPGCL. The firm is bound to issue the insurance policy of the assets covered, within 15 days of receipt of payment/cheque by them as per the scope of work Annexure IV of the tender document.
 34. **COST OF THE ASSETS:** - as per Annexure-V attached.
 35. All disputes or difference of any kind pending or arising between the parties in respect of meanings or effect of any clause/clauses of this contract or the right and liabilities of the parties of this contract, shall be referred to the Arbitration of CE/PTPS, HPGCL, Panipat or any other Officer/Officers appointed by him on his behalf and award given by such officers shall be conclusive and binding on the parties.
 36. **HPGCL reserves the right to cancel/short close the policy after giving a notice of one month and accordingly the Insurance company would have to refund the premium for the remaining period of insurance policy on pro rata basis.**
 37. The contract is subject to jurisdiction of Courts of Panipat only.
 38. List of asset as per Annexure-V of NIT shall be part of policy. However, the list of Items as mentioned in Annexure-V is not exhaustive and additional items may be included as per installed/covered in Unit-6, PTPS, Panipat.

39. The bidder must follow for the insurance policy The scope of insurance cover Annexure IV which includes insurance coverage as per Standard Fire and special perils Policy as per IRDA approved policy wording and relevant clauses including Riots, Strike & Malicious Damage (RSMD) and additional coverages with wordings as mentioned in Annexure IV. No deviations from the scope of work proposed and wordings as made part of Annexure IV will be accepted.
40. HPGCL has appointed M/s Marsh India Insurance Brokers Pvt. Ltd. as their exclusive insurance advisor / broker. Therefore, all bidders are requested to coordinate with M/s Marsh India Insurance Brokers Private Limited (Gautam.pant@marsh.com - +91 8588823969/ Sanchit.Pande02@marsh.com - +91 7290014346) for clarifications. Successful tenderer shall have the responsibility of servicing the insurance policies as well as claims with the due coordination of M/s Marsh India Insurance Brokers Pvt. Ltd. Brokerage to Marsh shall be remunerated as per erstwhile IRDAI norms.

**EXECUTIVE ENGINEER/LRE-IV
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ANNEXURE-IV**SCOPE OF INSURANCE COVER:**

Panipat Thermal Power Station, owned by HPGCL, is located at Panipat. The generation capacity of this Unit-6 is 1x210 MW. The Insurance Policy for Unit-6 should be valid for 12 months for a period from **21.09.2024 to 20.09.2025**. The assets are in the name of HPGCL. The total assets value to be insured is Rs. **103,37,33,237/- (Rs. One hundred three crores and thirty seven lacs thirty three thousand two hundred thirty seven Only)** for Unit-6 The Asset value of the above mentioned Power Plant is mentioned in the Bid format at Annexure-V

1. The scope of Insurance covered includes Insurance Coverage as per Standard Fire & Special Perils & Earthquake Policy as per IRDA approved policy wording and relevant clauses.
2. While quoting the rates, standard deductibles as provided, in accordance with the policy terms and conditions, shall be considered by the Tenderers and the same may clearly be specified.
3. Terrorism should be included.
4. HPGCL reserves the right to cancel/short close the policy after giving a notice of one month and accordingly the Insurance company would have to refund the premium for the remaining period of insurance policy on pro rata basis.
5. **EXTENSIONS APPLICABLE TO SCOPE OF INSURANCE COVER:-**

Sr. No.	Cover	Limits
1	Leakage, overflowing and flaring	₹5,00,00,000/- E.E.L. and in aggregate
2	Preparation of lost records/ re-writing records	₹ 5,00,00,000/- E.E.L. and in aggregate
3	72 hours clause	Total sum Insured
4	Spontaneous Combustion	₹ 5,00,00,000/- E.E.L
5	Temporary Removal of Stocks	₹ 5,00,00,000/- E.E.L and in aggregate
6	STFI Perils	Total sum Insured
7	Capital additions without additional Premium	₹ 5,00,00,000 at any one location
8	All kinds of expediting expenses (Holidays, overtime wages, etc.) and extra cost for air freight, etc.	₹ 5,00,00,000/- E.E.L. and in aggregate
9	Minor works erection / construction (Property in course of construction at insured premises during policy period)	₹5,00,00,000/- any one project and during policy period
10	Debris Removal, Dewatering & Foreign debris	₹ 5,00,00,000/- E.E.L and in aggregate
11	Civil authorities / Public authorities clause	Total Sum Insured
12	Temporary removal for repair / refurbishment (excluding stocks)	₹ 5,00,00,000/- in aggregate
13	Loss Minimization Expenses including Fire Fighting Expenses	₹ 5,00,00,000/- E.E.L and in aggregate
14	Omission to Insure	5% of TSI
15	Escalation	15% of TSI
16	Architects, Surveyors and Consulting Engineers Expenses	5% of claim subject to a maximum of ₹5,00,00,000 E.E.L
17	Disposal of Salvage	Agreed
18	Destruction of Insured Property	₹ 5,00,00,000/- E.E.L and in aggregate
19	Designation of Property Clause	Agreed
20	Obsolete Parts	₹ 5,00,00,000/- E.E.L. and in aggregate
21	Immediate Repairs clause & Temporary Protection	₹ 5,00,00,000/- E.E.L.

22	Inland Transit	₹5,00,00,000/- per sending limit
23	Fire Fighting Expenses/Foam Consumption	₹ 5,00,00,000/- E.E.L.
24	shut down / startup expenses	₹ 5,00,00,000/- E.E.L. and in aggregate
25	Terrorism	Full Sum Insured
26	Goods Held in Trust	Agreed
27	Mobile Plant & Equipment Cover	₹ 5,00,00,000/- in aggregate
28	Deliberate Damage by authorities	₹ 5,00,00,000/- E.E.L.
29	Agreed Bank Clause	Agreed
30	On account payments	As per wordings
31	Smoke Damage Cover	₹ 5,00,00,000/- in aggregate
32	Involuntary betterment/Modification cost and expenses for incompatibility of the equipment	₹ 5,00,00,000/- E.E.L. and in aggregate
33	Impact damage due to insured own rail road vehicle including forklifts cranes stackers/ reclaimers and the likes articles dropped there from	₹ 5,00,00,000/- E.E.L. and in aggregate
34	Nominated Loss Adjusters clause	Proclaim Insurance Surveyors & Loss Assessors Protocol Insurance Surveyors & Loss Assessors Mack Insurance Surveyors & Loss Assessors Rakesh Kapoor & Co. R L Aggarwal & Co. Puri Crawford & Co.
35	Loss Payee clause	Agreed
36	Original equipment manufacturer parts (OEM)	25%
37	Cover for Refractory Material	₹ 5,00,00,000/- E.E.L. and in aggregate damaged due to insured peril
38	Pro Rata Cancellation	Agreed
39	Cover for transmission lines	Covered
40	Computer Systems Records	₹ 5,00,00,000/- E.E.L.
41	Document and Files Reproduction	₹ 5,00,00,000/- E.E.L.
42	Waiver of Under Insurance	15% of total sum insured
43	Local Authority Clause/Public Authority Clause	Agreed
44	Subrogation waiver	Agreed
45	Waiver of contribution clause	Agreed
46	Exploratory cost	₹ 5,00,00,000/- E.E.L.
47	Technological improvement	₹ 5,00,00,000/- E.E.L.
48	Crane Hiring Charges at Actuals incurred for removal of debris, replacing/ rectifying/ Repairing the damage on Insured property	₹ 5,00,00,000/- E.E.L.
49	Control of damaged goods clause	₹ 5,00,00,000/- E.E.L.
50	Margin Clause	Covered
51	Automatic reinstatement of sum insured following a loss	Covered

1. LEAKAGE, OVERFLOWING AND FLARING

It is hereby agreed that notwithstanding anything contained herein to the contrary, this policy extends to cover the loss of stock caused by sudden and accidental leakage and/ or overflowing and/or flaring from any storage tank or vessel, pipeline. Subject to a limit of ₹5 Crs. E.E.L. and in aggregate.

2. PREPARATION OF LOST RECORDS / RE-WRITING RECORDS

It is hereby understood and agreed that the Insurance is extended to indemnify the Insured in respect of costs necessarily and reasonably incurred in preparing /rewriting or redrawing Plans / Specifications / lost records of the contract works insured hereunder, when such Plans/ Specifications or records are lost or damaged by any cause not excluded under the Policy and the Insured needs to have them prepared , redrawn or rewritten in order to complete the project or to enable payment to be made for works already carried out. The liability of the Insurers shall not exceed in the aggregate during the Policy period the Sum Insured set forth in The Schedule. Subject otherwise to the terms, exclusions, conditions and limitations of this Policy.

3. 72 HOURS CLAUSE

It is agreed that any loss of or damage to the Insured property arising during any one period of 72 consecutive hours caused by Storm, Cyclone, Tempest, Flood shall be deemed as a single event and therefore to constitute one occurrence with regard to the excess provided in Section I of the Policy. for the purpose of the foregoing the commencement of any such 72 hours period shall be decided at the discretion of the Assured. It being understood and agreed however that there shall be no overlapping in any two or more such 72 hours periods in the event of damage occurring over a more extended period of time.

4. SPONTANEOUS COMBUSTION

This policy shall extend to include loss or damage by fire only of or to the property insured caused by its own fermentation, natural heating or spontaneous combustion.

5. TEMPORARY REMOVAL OF STOCKS

It is agreed that the stock insured hereby not exceeding limit specified in schedule is covered while temporarily removed to any other premises for purposes of fabrication or processing or finishing or other similar purposes. This extension does not apply to stock if and so far as it is otherwise insured.

The pro-rata condition of average should be applied to the limit of stocks temporarily removed as well as to the total sum insured of such stock under the policy. Limit : ₹ 5 Crores each and every loss and in the aggregate

6. CAPITAL ADDITIONS

The Insurance by this policy shall, subject to its terms and conditions extend to cover only:

- (i) Any newly acquired buildings, machinery and plant to the existing locations so far as the same are not otherwise insured, and ;
- (ii) Alterations, additions and improvements to buildings to buildings, machinery and plant during the current period of insurance at any of the premises hereby insured, provided that:
 - a. At any one location this cover shall not exceed INR 5 Cr of on such property without payment of additional premium.
 - b. The insured undertake to give particulars of any such capital additions beyond INR 5cr of sum insured forthwith and pay such additional premiums on pro-rata basis at the same rates, terms and conditions of this policy.

7. ALL KINDS OF EXPEDITING EXPENSES (HOLIDAYS, OVERTIME WAGES, ETC.) AND EXTRA COST FOR AIR FREIGHT, ETC.

In the event of loss hereunder the Insurer shall also pay, in addition to the indemnity otherwise provided, the reasonable extra cost of safeguarding, preserving, temporary repair and of expediting the repair of such damaged property, including overtime and extra cost of express and other rapid means of transportation.

LIMIT: ₹ 5 Crs E.E.L. and in the aggregate

8. MINOR WORKS

These sections of the policy automatically include Minor alterations and/ or construction and/or reconstruction and/or additions and/or work carried out work carried out on any of the property insured under this policy, subject to a maximum contract value of INR 5Cr for any one project being the value of the said project at the commencement thereof.

Notwithstanding other terms and conditions herein, this extension of the policy shall only pay in excess of more specific insurance, if any, arranged in respect of minor works. The deductibles of this policy shall not apply where the amount payable under such other insurance exceeds the deductible herein but in no case shall be payable below the deductibles amount herein.

Should an occurrence covered hereunder damage an existing property, such damage to the existing property as well as the resulting business interruption (due to the damage affecting the existing property) is covered hereunder.

9. REMOVAL OF DEBRIS INCLUDING FOREIGN DEBRIS

This policy includes the cost and expenses of clearing debris, including the cost of cleanup, after loss, destruction or damage by a peril not otherwise excluded in this policy including but not limited to the costs and expenses actually incurred in the necessary dismantling, removal, demolition, shoring up or propping, clearance of drains and sewers temporary boarding up of the property so destroyed or damaged including undamaged portions and the Removal of debris (including the removal of contents whether damaged or undamaged) provided that:

- (i) Such costs are not recoverable under any other policy of insurance.
- (ii) No liability is assumed for the expense of removal of any property or part thereof, the removal of which is solely required by any governmental law or public ordinance.

Provided that this policy does not insure against the costs of decontamination or removal of water, soil or any other substance on or under the premises insured hereunder.

It is a condition precedent to recovery under this extension that the Insurer shall have paid or agreed to pay for direct loss or damage to the property insured hereunder unless such payment is precluded solely by the operation of any deductible and that the Insured shall give notice to the Insurer of intent to claim for cost of removal of debris or cost of clean-up NOT LATER THAN 12 MONTHS AFTER THE DATE OF SUCH PHYSICAL LOSS OR DAMAGE.

10. PUBLIC AUTHORITY CLAUSE

If, in any case, the Insurer shall be unable to reinstate or repair the property hereby Insured, because of any municipal or other regulations in force affecting the alignment of streets, or the construction of buildings, or otherwise, the Insurer shall, in every such case, only be liable to pay such sum as would be requisite to reinstate or repair such property if the same could lawfully be reinstated to its former condition.

Notwithstanding the foregoing this condition shall not be deemed to exclude cover granted by the Public Authorities Extension herein.

In the event the Insured shall elect to receive monetary settlement per BASIS OF INDEMNIFICATION, this condition applicable to all sections shall not be applicable

11. TEMPORARY REMOVAL FOR REPAIR/ REFURBISHMENT (excluding stocks)

Subject to the following provisions, the property insured by this section of the policy is covered whilst temporarily removed for cleaning, renovation, repair and other similar purposes, elsewhere on the same or to any other premises within India.

The amount recoverable under this extension shall not exceed the amount which would have been recoverable had the destruction or damage occurred in that part of the premises from which the property is temporarily removed.

The extension does not apply to property otherwise insured or to the property held by the insured in trust.

LIMIT - ₹5 Crs in aggregate

12. LOSS MINIMIZATION EXPENSES

This Policy includes expenses for loss minimization necessarily incurred by the Insured to prevent any aggravation of an Insured Loss following a loss or damage at any Insured's Premises specified in The Schedule, including moving / shifting of property if this contributes to loss minimization, subject to a limit per loss as per schedule.

It is further clarified that the policy covers accidental physical damage as consequence of an insured peril. Loss or damage caused by processing is clearly excluded. Stocks in Progress are covered as long as they are lost or destroyed as a result of the occurrence of direct damage insured by this policy.

Flaring of feedstock in process per se is not covered but following an indemnifiable loss as a loss prevention measure is insured under this policy

13. OMISSION TO INSURE, ADDITIONS, ALTERNATIONS AND EXTENSIONS: 5%

The Insured having notified the Insurer of their intention to insure all property in which they are interested and it being their belief that all such property is insured, if hereinafter any such property shall be found to have been inadvertently omitted, the insurer will deem it to be insured within the terms of the Policy.

14. ESCALATION – 5%

The policy permits for automatic pro-rata increase in the sum insured in respect of capital assets @ 5% from the date of inception till expiry of the policy. The increase in the sum insured shall be 1/365 th of the above-specified percentage for each day since inception up to the date of the loss.

15. ARCHITECT, SURVEYORS AND CONSULTING ENGINEERS FEES:

The insurance by the policy shall include an amount in respect of architects, surveyors, consulting engineers' and legal and other fees necessarily incurred in the reinstatement of the property insured consequent upon its destruction or damage but not for preparing any claim, it being understood that the amount payable for such fees shall not exceed those authorized under the scales of the various Institutions and/or bodies regulating such charges. This extension shall also include reasonable costs incurred by the Insured of a like nature. Limit as specified in the schedule.

LIMIT OF LIABILITY – 5% of claim amount subject to maximum of ₹5 crs E.E.L.

16. DISPOSAL OF SALVAGE

The Insurer agrees not to sell or otherwise dispose of any property which is the subject of a claim hereunder without the written consent of the Insured provided that:-

(a) the Insured can establish to the satisfaction of the Insurer that to have done so would have been prejudicial to their interests in which event the Insured agrees to allow the Insurer to deduct from the amount of the claim an amount equivalent to the intrinsic value of any such property to the Insured;

(b) if (a) is unsatisfactory, the Insurer agrees to give the Insured first option to repurchase such property at its fair intrinsic value derived by the Surveyor through standard auction process

17. DESTRUCTION OF INSURED PROPERTY

In the event of total or partial loss of or damage or destruction to the property hereunder, the destruction of sound insured property necessary for replacement and reinstatement of damaged insured property is covered

LIMIT – ₹5 Crs E.E.L. and in the aggregate

18. DESIGNATION OF PROPERTY

For the purpose of determining, where necessary, the item under which any property is insured, the insurers agree to accept the designation under which the property has been entered in the insured's books.

19. OBSOLETE PARTS

In the event of spares currently insured hereunder and represented within the total sum insured under the Policy becoming obsolete following an indemnifiable loss to Plant and Machinery to which they belong, such spare should form part of the claim subject to Insurer's retaining right of salvage over such obsolete parts.

Limit - ₹ 5 crs EEL

20. IMMEDIATE REPAIRS

Upon notifying The Insurer, The Insured may repair any minor damage or replace any parts of the Property Insured that have sustained minor damage. In all other cases the Insurer's agent shall be given the opportunity to inspect the loss or damage before any repairs are effected and if the Insurer's Agent does not carry out the inspection within a period of time which could be considered reasonable under the circumstances, The Insured shall be entitled to proceed with the repair or replacement. Evidence of loss to be photographed and if any damaged items are replaced, the same to be preserved for inspection by surveyor.

Limit - ₹ 5 crs EEL

21. INLAND TRANSIT

It is hereby agreed that notwithstanding anything contained herein to the contrary that this policy extends to cover the insured's Plant & Machinery and spares whilst in transit within the territory of the Republic of India, upto a limit of ₹5 crores (Rupees Five Crores only) per sending limit.

22. FIRE FIGHTING EXPENSES / FOAM CONSUMPTION

It is agreed that in the event of a fire or a series of fires arising directly or indirectly from the same occurrence including fire threatening to involve the Property Insured under this Section of the Policy, the Insured shall be entitled to recover:

- i. the actual cost of materials used and/or damaged or lost in extinguishing or controlling or attempting to extinguish or control any such fire;
- ii. the cost of all clothing and/or personal effects damaged and/or lost as a result of such fire and/or firefighting, extinguishing or controlling or attempting to fight, extinguish or control such fire unless more specifically insured elsewhere;
- iii. all other actual expenses (including wages and the like paid for fire fighting, extinguishing or controlling or attempting to fight, extinguish or control such fire and/or localizing such fire)

All claims for personal injury are excluded. Limit for each and every loss: ₹5 Crs E.E.L

23. START UP / SHUT DOWN EXPENSES

This policy extends to cover shut-down and start-up costs, subject to a limit of INR 5 Cr, necessarily and reasonably incurred by the Insured consequent upon damage covered by this policy.

24. TERRORISM

As per standard wordings

25. GOODS HELD IN TRUST

Certain items of the property may be subject of hire purchase, lease or other agreements and the interest of the other parties to these agreements is noted in this insurance, the nature and extent of such interest including other insurance to be disclosed in the event of loss, destruction or damage.

These may also include all real and personal property of every kind and description belonging to the Insured or to others (including but not limited to goods under consignment, held in trust or on lease or paid for awaiting delivery) for which the Insured may be held liable for loss or damage while in their care, custody or control.

26. MOBILE PLANT AND EQUIPMENT COVER

Provided only for unregistered vehicles (list to be provided); Cover limited to insured premises only.

LIMIT – ₹10 Crs E.E.L. and in the aggregate

27. DELEBERATE DAMAGE BY AUTHORITIES

Subject to the terms and conditions of this policy, this insurance covers physical loss of property insured or expenses incurred by the insured, directly caused by any act or order of any governmental authority acting under the powers vested in them to prevent or mitigate the damage or imminent damage or threat thereof, resulting directly from damage to the property insured, provided such act of governmental authority has not resulted from lack of due diligence by the insured to prevent or mitigate such hazard or threat, thereof and to any other physical damage. Consequential losses are however excluded.

Limit for each and every loss: ₹5 Crs E.E.L.

28. AGREED BANK CLAUSE

“It is hereby declared and agreed:-

- i. That upon any monies becoming payable under this policy the same shall be paid by the Company to the Bank and such part of any monies so paid as may relate to the interests of other parties insured hereunder shall be received by the Bank as Agents for such other parties.
- ii. That the receipts of the Bank shall be complete discharge of the Company therefore and shall be binding on all the parties insured hereunder. N.B.: The Bank shall mean the first named financial institution/Bank named in the policy.
- iii. That if and whenever any notice shall be required to be given or other communication shall be required to be made by the Company to the insured or any of them in any manner arising under or in connection with this policy such notice or other communication shall be deemed to have been sufficiently given or made if given or made to the Bank.
- iv. That any adjustment, settlement, compromise or reference to arbitration in connection with any dispute between the Company and the insured or any of them arising under or in connection with this policy if made by the Bank shall be valid and binding on all parties insured hereunder but not so as to impair rights of the Bank to recover the full amount of any claim it may have on other parties insured hereunder.
- v. That this insurance so far only as it relates to the interest of the Bank therein shall not cease to attach to any of the insured property by reason of operation of condition 3 of the Policy except where a breach of the condition has been committed by the Bank or its duly authorized agents or servants and any other party insured hereunder whereby the risk is increased or by anything being done to upon or any building hereby insured or any building in which the goods insured under the policy are stored without the knowledge of the Bank provided always that the Bank shall notify the Company of any change of ownership or alterations or increase of hazard not permitted by this insurance as soon as the same shall come to its knowledge and shall on demand pay to the Company necessary additional premium from the time when such increase of risks first took place and
- vi. It is further agreed that whenever the Company shall pay the Bank any sum in respect of loss or damage under this policy and shall claim that as to the Mortgagor or owner no liability therefore existed, the Company shall become legally subrogated to all the rights of the Bank to the extent of such payments but not so as to impair the right of the Bank to recover the full amount of any claim it may have on such Mortgagor or Owner or any other party or parties insured hereunder or from any securities or funds available.

29. ON ACCOUNT PAYMENT

If so requested by the insured, the Insurers will make advance payments on account

of any loss as agreed upon between the Insured, the Insurer and the Loss Adjusters it being understood and agreed that should the advance payments made on account of any loss exceed the actual loss as determined under the provisions of this policy, the named insured shall refund such excess of the advance payment to the Insurer.

30. SMOKE DAMAGE COVER

Policy may be extended to Include destruction of or damage to the property insured (by fire or otherwise) directly caused by smoke, soot, corrosive gases and heat waves.

31. INVOLUNTARY BETTERMENT/MODIFICATION COST AND EXPENSES FOR INCOMPATIBILITY OF THE EQUIPMENT

In respect of loss or damage to property covered under the Policy the insured may repair or replace with equivalent property which employs or recognizes current technology and/or Regulatory/Statutory requirement becoming operative at the time of Damage and replacement or repair with such property shall not, for the purposes of this Cover, be regarded as being better or more extensive than new.

This Cover further extends to include the replacement of undamaged property in so far as it is necessary in order to adapt the remainder of the undamaged property to operate conjunction with that property which has been Damaged and repaired or replaced.

Should the amount of loss or damage in spite of betterment be well within the Reinstatement Value the limit under the involuntary Betterment should not be triggered.

Subject to otherwise to the terms exclusions, conditions and limitations

of the Policy. Limit – ₹5 Crs E.E.L. and in the aggregate

32. IMPACT DAMAGE DUE TO INSURED'S OWN RAIL / ROAD VEHICLES, FORK LIFTS, CRANES, STACKERS AND THE LIKE AND ARTICLES DROPPED THERE FROM

It is hereby agreed and declared that the policy is extended to cover loss and/or damage caused due to impact by direct contact to Insured's property caused by Insured's own Rail/Road Vehicle, Fork lifts, cranes, stackers and the like and articles dropped there from.

33. NOMINATED LOSS ADJUSTORS

Insurers agree that, in the event of an occurrence that is likely to give rise to a claim under this Policy, the Insured can appoint one of the following listed firms of Surveyors and Loss Adjusters to act as per requirement of Sec. 64 UM of Insurance Act 1938 to conduct loss or damage surveys and adjustment of claims. The list of firms are : Rakesh Kapoor Insurance Surveyors & Loss Assessors Private Limited, Protocol Insurance Surveyors & Loss Assessors Pvt. Ltd, Proclaim Insurance Surveyors and Loss Assessors Pvt. Ltd and Puri Crawford Insurance Surveyors & Loss Assessors India Pvt. Ltd.

34. LOSS PAYEE

Loss payable to the insured or order as directed by the insured which shall include such party which has a vested interest in the subject matter insured hereunder at the time of loss or damage.

35. ORIGINAL EQUIPMENT MANUFACTURERS (OEM) PARTS

It is further noted and agreed that in the event of accidental physical loss or damage to the Property Insured hereunder The Insured, at sole discretion, shall have the option to accept repair or replacement terms as offered by the Original Equipment Manufacturer (OEM) regardless of any other terms offered from other suppliers, manufacturers or fabricators. Provided always that the difference between the OEM quote and the lowest quote does not exceed 20% of the lowest quote and quotes are based on same technological specifications. As far as reasonable the order for repairs/ replacement can be placed with OEM on single quote basis for proprietary items/ equipment's.

36. COVER FOR REFRACTORY MATERIALS

In the event of loss or damage due to a peril not otherwise excluded by this policy to refractory materials and/or masonry in industrial furnaces and boilers, the amount indemnifiable in respect of the items thus affected shall be depreciated at an annual rate to be determined at the time of loss, this rate being not less than 15% per annum, but not more than 60% in total, if no other depreciation rate is specified by the manufacturer, Subject to sub-limits of indemnity as stated in Schedule

37. PRO RATA CANCELLATION

This policy of insurance may be terminated at the request of the insured at any time subject to the insurer being given 7 days notice to that effect, and the insurer shall be liable to repay on demand a rateable proportion of the premium for the unexpired period from the date of termination.

38. Computer system records and document and files reproduction

The coverage herein shall be extended to cover loss of data, data media and records including plans, documents and files as well as its regeneration costs necessarily and reasonably incurred by the Insured consequent upon a loss or damage covered by this policy, subject to :

- i. The loss of data, data media and records having been caused by a damage covered under sections All Risk or Machinery Breakdown.
- ii. Data / software back up being kept in fire-proof safe
- iii. The following special exclusions shall apply :
 - a) Loss or damage for which the repair company or maintenance company is contractually liable
 - b) Any costs for standard adjustment, rectifying functional failures and maintenance of insured object unless necessary in connection with the repair of an insured loss
 - c) Normal wear and tear of media
 - d) Erroneous programming, perforating, loading or printing

39. MARGIN CLAUSE

Notwithstanding anything to the contrary in this policy or in any of its conditions, it is hereby agreed and declared that no adjustment in premium shall be made unless the values reported represent an increase or reduction of up to 5% of MD Value excluding stocks from the previous values declared. The premium shall be proportionately increased or reduced for the unexpired time of the policy if the increase or decrease is more than the agreed percentage as shown above.

40. SUBROGATION WAIVER

The Company agrees to waive its rights by subrogation against any subsidiary or associated organization owned or controlled by the Insured and any organization which owns or controls the Insured, and such organizations as specified in this Policy before material loss. For the purpose of this provision, organization shall include any of its partners, officers or employees acting on behalf of the organization.

41. TECHNOLOGICAL IMPROVEMENT

Permission is granted to replace damaged equipment with a technologically superior replacement, if such replacement is capable of performing the same function as the damaged equipment. However, the Insurer shall not be liable for more than the replacement cost/sum insured.

42. CONTROL OF DAMAGED GOODS CLAUSE

Notwithstanding anything to the contrary contained elsewhere in this policy, it is understood and agreed that in case of damage, or if the Insured reasonably suspects damage may exist, to goods and/or merchandise and/or property insured under this policy, The Insured is to retain full and absolute discretion and control over the disposition of all such goods and/or merchandise and/or property: It is understood that the Insured shall be the sole judge as to whether use or processing or disposal or sale of such goods and/or merchandise and/or

property is detrimental to its interest.

EVALUATION CRITERIA:-

Evaluation of a bid shall be done on the following basis:-

- Evaluation of the bid would be done after the opening of bids.
- After the bid opening no technical and commercial clarifications will be sought/ accepted from the bidders. The evaluation would be done on the basis of the information/data provided by the bidders in their quotation. It is, therefore, requested that the bidders must ensure that their bid has all the required information and that there is no ambiguity of any kind in their offer.

MODIFICATION AND WITHDRAWAL OF TENDER:-

- A Tenderer may modify, alter or withdraw its tender in writing prior to the closing date for receipt of bids. Without a proper communication in writing, signed by the authorized signatory of the tenderer, the tender shall not be withdrawn nor modified or altered without the consent of HPGCL.
- The Tenderer`s modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of procedure for submission bids with the inner envelopes additionally marked "MODIFICATION " OR "WITHDRAWAL" as the case may be.
- Following withdrawal of its bid, a Bidder may submit a new bid, provided such new bid is delivered prior to the expiry of the time notified for closing of bids. The new bid shall specifically be marked "NEW BID" on all envelopes.
- No tender may be withdrawn during the time interval between the closing date for receipt of tenders and the date for expiry of the period of validity of the tender offer, as specified by the tenderer in the tender.

ATTACHMENTS:

The following documents are attached along with the tender Document, as Annexure for providing the required details along with the tenders:-

1. Details on Capability/Service parameters as described in Annexure-II.
2. Value of assets as Annexure-V.
3. Rate quoting sheet as per system enclosed, which is to filed/quoted by the firm as Part-II.
4. The rates quoted should be with minimum excess as stipulated. The details w.r.t. to the quantum of the minimum excess should be mentioned in the priced bid.
5. Compliance of the rates quoted strictly as per the schedule of rates format given in the bid.

THE UNCONDITIONAL COMPLIANCE TO THE ABOVE WOULD BE A PREREQUISITE FOR ACCEPTANCE OF BID. SUBJECTIVE /PART COMPLIANCE WILL NOT BE ENTERTAINED.

**EXECUTIVE ENGINEER/LRE-IV
FOR CE/PTPS, HPGCL, PANIPAT**

ANNEXURE-V**Value of Assets/equipments, Unit-6, Stage-IV for obtaining insurance policy.**

Sheet-1 of 2

Sr. No.	Item	Value (Rs. In Lacs)	Remarks
1.	Boiler, T.G. and Auxiliaries	31433.94	Value taken from previous records
2.	Thermal Insulation	175.55	
3.	Air conditioning & ventilation	186.46	
4.	C.W. Pumps	320.97	
5.	D.M. Plant	345.70	
6.	Water clarification Plant	223.40	
7.	Fire Fighting System (Excluding Fire Hydrant Pipes & Emulsifier Pipes)	206.49	
8.	Ash Water Recovery System (excluding pipes)	361.71	
9.	Misc. Pumps	59.15	
10.	Butterfly valves and RE joints	49.87	
11.	L.P. valves	44.71	
12.	Control & instrumentation system	1210.61	
13.	Instrument Air Compressors	69.12	
14.	Misc. Cranes & Hoists	16.60	
15.	D.G. Sets	62.37	
16.	Coal Handling System (Extension)	347.65	
17.	Ash Handling System (Excluding outside pipes)	1016.69	
18.	Generator , Transformer	411.15	
19.	Station Transformer	189.12	
20.	Unit Auxiliary Transformers	95.91	
21.	Service Transformers	70.58	
22.	245 KV CVTs	7.36	
23.	Bus Duct	218.00	
24.	NGT	3.27	
25.	6.6 KV HT Switchgear	209.87	
26.	220 Volts DC batteries and battery chargers	82.01	
27.	24 Volts DC batteries and battery chargers	27.00	
28.	415V AC & 220V DC switchgear	547.25	
29.	Power Control & instrument cables & accessories	1052.80	
30.	Lighting System	166.77	
31.	Intrasite communication	9.87	
32.	Fire Proof sealing system	17.04	
33.	220KV switchyard (Isolators, Las, NGR, Insulators , conductors, circuit breaker, hardware fittings)	150.93	
34.	CEMS & EQMS System of C&I	23.5	
	Total (Rs. In Lacs) Say	39413.42 Rs.394.13 Crores	

**EXECUTIVE ENGINEER/LRE-IV
FOR CE/PTPS, HPGCL, PANIPAT**

Value of Assets/equipments, Unit-6, Stage-IV for obtaining insurance policy

Sheet-2 of 2

S. No.	Item	Value (Rs.)	Remarks
1)	Total Value of Assets to be insured during 2024-25	Rs. 103, 37,33,237/-	This year for the period 21.09.2024 to 20.09.2025 is to be insured for Rs. 103, 37,33,237/- Above asset value also includes the asset value of GT (Rs 925 Lakhs inclusive of taxes) replaced on 09/03/2018 and the assets of worth Rs. 6586382/- during FY 2023-24.
(Rs. One hundred three crores and thirty seven lacs thirty three thousand two hundred thirty seven Only)			

**EXECUTIVE ENGINEER/LRE-IV
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STATEMENTS OF BIDDERS

1. Name of Bidder _____
2. Address of Head Office _____
3. Correspondence Address _____

4. Legal status

5. PAN & TIN Number of the Bidder (attached self attested photocopies)

PAN _____ TIN _____

GST No. _____.

6. Bank Details (attached signed cancelled cheque)

- i) Bank Name & Address
- ii) Bank Account Number
- iii) Bank Branch Code
- iv) IFSC Code of Branch
- v) Nature of account (current/saving/OD/CC)

7. Main lines of Business

i. _____ since _____

ii. since _____ iii. _____

since _____

8. Annual Turnover of past three year

i. _____

ii. _____

iii. _____

9. Past Experience:-

Name of Organization	Period	Reference of Contract	Order Value contract wise

10. Dummy Insurance Policy Document : Please ensure that the same is attached.

11. Any other.

Signature & Stamp of Bidder

ANNEXURE-VII**INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. **Registration of bidders on e-Procurement Portal:** All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

2. **Obtaining a Digital Certificate:**

The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>

The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying.

Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).

In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. **Pre-requisites bidding:** In order to bid online on the portal <https://etenders.hry.nic.in>, the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.
4. **Online Viewing of Detailed Notice Inviting Tenders:** The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>
5. **Download of Tender Documents:** The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

6. Key Dates: The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, e-service fee, EMD fees and Submission of Bid Seal (Hash) of online Bids:

The online payment for Tender document fee, e-Service Fee & EMD shall be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS/ NEFT.

The secure electronic payments gateway is an online interface between contractors and Debit card/ online payment authorization networks.

The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid).

The bidders shall quote the prices in price bid format.

Submission of bids will be preceded by submission of the digitally signed & sealed bid (Hash) as stated in the time schedule (Key Dates) of the Tender.

NOTE:-

(A) If bidder fails to complete the Online Bid Submission stage on the stipulated date and time. His/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.

(B) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>

(C) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>

**EXECUTIVE ENGINEER/LRE-IV
FOR CE/PTPS, HPGCL, PANIPAT**

MEMORANDUM OF UNDERSTANDING TO BE SIGNED BETWEEN HPGCL & THE SUCCESSFUL BIDDER

Haryana power generation corporation Ltd., PTPS (HPGCL) has appointed M/s _____ (insurer) as leader to issue policies in respect of their Power Plant situated at _____. In order to establish proper understanding and to provide efficient and satisfactory services by the Insurer, this Memorandum of Understanding (MOU) has been signed between M/s _____ and M/s PTPS, HPGCL, the parties, hereby agree as following :-

Documentation

1. The Insurer will issue the Premium Receipt and the Cover note for the desired coverage, immediately on receipt of the necessary premium cheque by them.
2. The corresponding policy documents will be issued to HPGCL within 15 working days of the receipt of the premium cheque.
3. Any amendment of the policies shall be confirmed by issuing endorsement within five working days of the receipt of the necessary information/ premium from HPGCL.

Claims

1. A panel of approved Surveyors to be utilized in case of all losses/damages, for which necessary claims are to be lodged, shall be finalized by mutual discussions and will be made part of nominated loss adjusters clause within 5 days of signing of this MOU.
2. All claims lodged on the underwriters shall be promptly settled as per the following understanding.
 - a) "On Account Payment" (of the order of 75%) in case of loss beyond Rs. 1,00,00,000 shall be released by the underwriters within 15 working days of the receipt of preliminary report of the Surveyors. The preliminary survey report shall be issued by Surveyors within 10 working days of their visit subject to production of minimum required details and information. However, documents required to be obtained from Govt. agencies like Fire, Final Report from Police authorities and Fire Brigade Report etc shall not be binding for release of On Account Payment. The surveyor should attend the site within a period of not more than a week of the reporting of the loss.
 - b) Final payment of the claim shall be made within 30 days of receipt of Final Survey Report and all necessary supporting documents/information from HPGCL.
 - c) The final survey should be got done by the insurance company within a period of 1 month of the lodgment of the claim.
 - d) The final payment towards the claim will be settled within the above time frame or else the interest rate as per the IRDA guidelines will be charged by HPGCL.
3. HPGCL has been authorized for Self Survey in respect of claims with estimated loss up to 20,000INR per claim.
4. The underwriters have agreed to provide to HPGCL with a comprehensive procedure and documents to be followed in case of claims, within 30 days of commencement of insurance of HPGCL's risk.

General

1. The Leader has appointed Mr. _____ and Mr. _____ to service directly HPGCL account in respect of all claims and underwriting. Their present address and contact nos. are as under:
2. The underwriters have further agreed to hold one seminar every year for HPGCL employees to update them with latest trends in Insurance in coordination with our appointed broker Marsh India.
3. HPGCL shall be dealing through our appointed broker Marsh India with the leader M/s _____ for all related matters and the leader shall, in turn, interact, with the co-insurers. In case of any dispute with co-insurers, the leader M/s _____ shall be responsible for settlement of full claim amount to HPGCL.

On Behalf of HPGCL

Authorized Signatory

Place

Date

On Behalf of the Insurer

Authorized Signatory

Place

Date

RATE QUOTING SHEET

Rate quoting sheet against tender enquiry No. 01/LRE-IV/PTP/F-29/Vol-XXXIV dated-11.6.2024 due on 10.7.2024 (last date of tender submission) for Standard Fire & Special Perils (Lightening, explosion/implosion, aircraft damage, storm, cyclone, typhoon, tempest, hurricane, tornado, Flood, inundation, impact, land slide or any other perils covered as per standard wording of IRDA) insurance policy including Earthquake & RSMD (Riot, strike, malicious, design) & terrorism of 1X210 MW Unit-6, PTPS, Panipat for one year w.e.f. 21.09.2024 to 20.09.2025 for one year.

The total assets value to be insured for **Rs. 103, 37,33,237/- (Rs. One hundred three crores and thirty seven lacs thirty three thousand two hundred thirty seven Only)** on the following format:-

1	Rate of premium	Rs.
2	FEA discounts	Rs.
3	Low claim discounts	Rs.
4	No claim discounts	Rs.
5	Special discounts	Rs.
6	Any other discounts	Rs.
7	TOTAL DISCOUNT (All inclusive)	Rs.
8	Net Premium	Rs.
9	Terrorism Premium	Rs.
10	Earthquake Premium	Rs.
11	TOTAL PREMIUM	Rs.
12	All type of taxes	Rs.
13	Total payable premium	Rs.

Note: - Rate quoting sheet must be filled online reflected on Haryana e-procurement site. It should not be filled/uploaded in Technical Part-I.

(Authorized signatory with seal & stamp)