



HARYANA POWER GENERATION CORPORATION LIMITED
Regd. Office-C-7, Urja Bhawan, Sector-6, Panchkula
Corporate Identity Number: U45207HR1997SGC033517
An ISO: 9001, ISO: 14001 & ISO: 45001 Certified Company
Website: www.hpgcl.org.in E-mail Id: cefuel@hpgcl.org.in
Telephone/ Fax No. 0172-5022431/ 5022441

e-NIT No: 44 /HPGCL/CE/Fuel-407 Dated: 26.06.2026

e-TENDER

for

Engagement of Agency for providing Consultancy & Monitoring services to HPGCL during detailed exploration and related activities in respect of KALYANPUR BADALPARA coal block, Distt. Dumka, State Jharkhand allotted to HPGCL by Ministry of Coal, Govt. of India



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ONLINE NOTICE INVITING TENDER

HPGCL intends to engage agency for providing consultancy & monitoring services to Haryana Power Generation Corporation Limited (HPGCL) in respect of Kalyanpur Badalpara coal block, Distt. Dumka, State Jharkhand allotted to HPGCL by Ministry of Coal, Govt. of India having eligibility as per Pre-Qualifying Requirement of the e-tender.

E-tenders / online bids are invited in two parts by the office of CE/Fuel, HPGCL, Panchkula as per details given below:-

Tender Enquiry No.	e-NIT No. 44/HPGCL/CE/Fuel-407 dated 26.06.2026
Description of Work	Engagement of Agency for providing consultancy & monitoring services to Haryana Power Generation Corporation Limited (HPGCL) in respect of Kalyanpur Badalpara coal block, Distt. Dumka, State Jharkhand allotted to HPGCL by Ministry of Coal, Govt. of India
Start date and time of tender downloading	26.06.2026 from 15:00 Hours
Last date & time for submission of tender	27.07.2026 upto 15:00 Hours
Due date & time of opening of Techno-Commercial Bid / Part-I tender	28.07.2026 at 16:00 Hours
Estimated Cost	-----
Tender Fee (Non refundable)	Rs 3360/- (including GST)
e-service Fees (Non refundable)	Rs 1180/- (including GST)
Earnest Money Deposit	Rs. 1,14,000/-
Instructions to Bidders for Online Electronic Tendering System	As per Annexure-1 (Page No. 3-5)
Pre Qualifying Requirements	As per Annexure-2 (Page No. 6-9)
Scope of Work	As per Annexure-3 (Page No. 10)
General Terms & Conditions of Contract	As per Annexure-4 (Page No. 11-15)
Special Terms & Conditions of Contract	As per Annexure-5 (Page No. 16)
Statement of Bidders	As per Annexure-6 (Page No. 17)
General Checklist for Bidders	As per Annexure-7 (Page No. 18)
Format of Performance Bank Guarantee	As per Annexure-8 (Page No. 19)
Format of Contract Agreement	As per Annexure-9 (Page No. 20)
Price Bid (Part-II)	As per Annexure-10 (Page No. 21)

Chief Engineer/Fuel
HPGCL, Panchkula

Instructions to bidder for Online Electronic Tendering System

These conditions will overrule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate: -

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.

2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from:

For support related to Haryana Tenders in addition to helpdesk you may also contact on email ID - eproc.nichry@yahoo.com , Tel- 0172-2700275

For queries on Tenders Haryana Portal, kindly contact

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

For any technical related queries please call at 24 x 7 Help Desk Number

E - mail: support-eproc@nic.in OR eproc.nichry@yahoo.com

Help Desk: 0120-4001002, 05, 0120-4200462, 0120-6277787, 0172-2700275

2.4 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.6 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.7 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

2.8 **Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal** <https://etenders.hry.nic.in>.

2.9 **For help manual please refer to the 'Home Page' of the e-Procurement website at** <https://etenders.hry.nic.in>.

2.10 Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.

3. Opening of an Electronic Payment Account:

Tender documents can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>.

4. Pre-requisites for online bidding:

In order to bid online on the portal <https://etenders.hry.nic.in> , the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.

5. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>.

6. Download of Tender Documents:

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>.

7. Key Dates: -

The tenderers can submit their tender documents (Online) as per the dates mentioned in the following format: -

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry date and time
1	-	Downloading of Tender Documents & Bid Preparation	26.06.2026 from 15:00 Hrs.	27.07.2026 upto 15:00 Hrs.
2	Technical Opening (Part-I)	-	28.07.2026 at 16:00 Hrs.	-
3	Shortlisting of Technical bids & Opening of Price/ Financial Bid		Will be intimated to the firms on their E-mail	

The bidders are strictly advised to follow dates and time as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/her bid will be considered as bid not submitted and hence not appear during tender opening stage.

8. Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, eService fee, EMD fees and Submission of Bid Seal (Hash) of online Bids:

The bidders shall have to pay for the Tender document fee, EMD fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments guidelines, Home page of the e-tendering Portal <https://etenders.hry.nic.in> may be referred.

The tenders shall be opened on the due date by Tender Opening Committee comprising of Superintending Engineer, Executive Engineers and a representative of finance / account department not below the rank of Sr. A. O. The tenders shall be downloaded and printouts taken.

The bidders shall **upload** their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries and all other terms and conditions except the rates (price bid) in the part-I (Technical envelope).

The bidders shall **quote** the prices in price bid format. Submission of bids will be preceded by submission of the digitally signed & sealed bid (Hash) as stated in the time schedule (Key Dates) of the Tender.

9. If the tenders are canceled or recalled on any ground, the tender document fees & e service fee will not be refunded to the agency. However, EMD shall be refunded.

10. Bidder shall ensure that payment shall be made at least 2 days prior to the last date of submission of the bid.
11. The bidder can revise his price bid any number of times but only before the last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on the date of opening of price bid.
12. The bidders shall observe the highest standards of ethics during the submission of tender and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
13. The bidder shall bear all costs of bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

NOTE:- (A) If a bidder fails to complete the Online Bid Preparation & Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage

Chief Engineer/Fuel
HPGCL, Panchkula

1. PRE QUALIFYING REQUIREMENTS (PQRS) / ELIGIBILITY CONDITIONS FOR THE BIDDERS

All bidders must carefully observe the following instructions and offers/tenders not strictly in accordance with these instructions will be liable to rejection:

- a) Bidder should be a Central/ State Public Sector Undertaking/ Boards/ Corporation and has successfully executed the Work Order (s) for consultancy assignments viz. monitoring/ supervision of detailed exploration or preparation/review/vetting of Geological Reports in any coal block in India during last 7 years ending 31.05.2026.
- b) Bidder to have minimum order value as under in the preceding 7 years ending 31.05.2026:-
 - i. A single order of value not less than Rs. 45.64 Lakhs
 - or
 - ii. Two orders, each of value not less than Rs. 28.52 Lakhs
 - or
 - iii. Three orders, each of value not less than Rs. 22.82 Lakhs
- c) Average annual turnover of the bidder during last three consecutive financial years i.e. 2023-24, 2024-25 and 2025-26 ending 31.03.2026 shall not be less than Rs. 57.05 Lakhs.

Notes:-

- a. Documentary proofs of Annual Turnover i.e. Audited balance sheets should be enclosed with Technical Bid (Part-I).
- b. In case where audited results for the financial year are not available, Certification of financial statement of bidder from a practicing Chartered Accountant or provisional balance sheet duly signed by Chartered Accountant shall be submitted. The turnover of any sister concern shall not be considered.
- c. Rounding Off: Figures regarding qualifying criteria i.e. experience and turnover, shall not be rounded off to nearest higher figure to make it absolute.

IMPORTANT NOTE:

- a. The offers of the Bidders not meeting the qualifying requirements and not submitting supportive documents shall be summarily rejected and no correspondence whatsoever shall be entertained.
- b. No conditional bid is allowed.
- c. HPGCL reserves its right to verify the documents/information submitted by the bidders or inspect site / offices as referred in the documents. The Bidder shall provide necessary assistance for this purpose.
- d. If the bidder has a work order for a period of more than one year, the period and the proportionate value of the order which have been completed prior to the month in which applications are invited (duly supported by successful completion/execution certificate for such period/value) shall be taken into consideration for assessing the eligibility criteria.
- e. The firm has to submit the copy of work orders executed by them along with completion/performance certificate or copy of the repeated work orders from the same organization etc. duly attested in support of qualifying conditions and as a proof of satisfactory execution of work.
- f. Average Annual Turnover = Sum of the Annual Turnover of preceding three years/3 (As per audited Accounts).
- g. Other income shall not be considered for arriving at annual turnover.
- h. In cases where audited results for the last preceding financial years are not available for determining the average turnover, certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.
- i. **Eligibility of the black listed firms to participate in NIT:** The firms who have been blacklisted by HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydro Electricity project shall not be eligible to bid against the NIT of HPGCL.
However:-
 - i) In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.

- ii) Blacklisting of the firm by any unit of HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
 - iii) In case any firm was blacklisted for a limited period in the past by any organization and presently such blacklisting has been removed by such organization then it will not tantamount to ineligibility of the bidder.
 - iv) Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per regulations of the corporation.
 - j. The rates will remain firm throughout the contract period.
 - k. The firm should fill statement of bidder's Proforma as per Annexure-6 and submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender.
 - i. Decision of the HPGCL regarding fulfillment of pre-qualification requirement shall be final and binding upon the bidders.
2. Conditions of the contract and other information can be had from the office of Chief Engineer/Fuel, HPGCL, Panchkula (email: cefuel@hpgcl.org.in, Tele no. 9354782122) and XEN/Mining, HPGCL, Panchkula (E mail: hpgclcoalblock@gmail.com, Tele No. 8222024666) on any working day prior to last date of Downloading of Tender Documents & Bid Preparation.
 3. The Tender Document can also be downloaded from HPGCL website www.hpgcl.org.in.
 4. The tender will only be submitted on the centralized e-procurement portal i.e. <https://etenders.hry.nic.in>
 5. Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify the same from the tender issuing office in writing before the due date of submission of the bid.
 6. The "Application for Bidding" along with the "Terms and conditions of the contract and its all Annexure should be submitted in duplicate duly filled up completely and signed on each page by the tenderer. Work offered should be strictly according to the specifications of scope of work and to the terms & conditions of the NIT. Unless a deviation from the specifications and terms and conditions given in NIT is pointed out by the tenderer specifically, it will be presumed that offer/ Tender conforms to the specifications and terms and conditions as laid down in NIT.
 7. The tenderer shall submit their tender in two parts- the first part containing documents for qualifying criteria, and all other terms and conditions except the rates (price bid), and the second part containing the rates (price bid) quoted for the mentioned works.
 8. RATE QUOTING SHEET:- The tenderer will quote their rates STRICTLY AS PER THE RATE QUOTING SHEET.
 9. The application for bidding along with all the detailed terms & conditions should be submitted online. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage. The tenderer will quote their rates strictly as per details of specifications.
 10. All tenders received against open tender enquiry irrespective of whether they are from the approved contractors on the registered list or others, shall be considered, provided they are on the prescribed form and in accordance with the tender conditions and specifications.
 11. Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT, otherwise the tender shall be liable to be rejected.

The following are exempted from depositing the earnest money: -

- i. Public Sector Undertakings of the Central / Haryana State Government.
 - ii. Firms borne on D.G.S. & D/DS&D Haryana rate contracts.
 - iii. Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India.
 - iv. Firms borne on the HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of Rs.10.00 Lakh at the respective Project/office of HPGCL, if they quote the Registration number given by the respective project/office of HPGCL in their tender papers.
12. The rates quoted by the tenderer should be very competitive and as prevailing in the market and should be firm and lump-sum.
 13. The validity of the tender/offer shall be for **120 days** from the date of opening of the price bid.
 14. No deviation shall be allowed. However, in case of deviation of taxes etc., the same be loaded for comparison purpose.
 15. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
 16. The bidder shall bear all costs including bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 17. The whole work against this tender shall be awarded to a single firm whose overall quoted prices are lowest.
 18. The tender documents of only those bidders shall be considered who fulfill the eligibility criteria and submit documentary evidence in support of the same along with the copy of performance certificate /repeat order from the same organization, if any.
 19. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection.
 20. HPGCL reserves the right to cancel the NIT or to change qualifying requirements or to reject any or all the tenders so received without assigning any reason.
 21. **INSPECTION OF SITE OF WORK:** - Before tendering, the tenderer is advised to inspect the site of work, the environment & get acquainted with the actual work & other prevalent conditions, facilities available. No claim will be entertained later, on the ground of lack of knowledge.
 22. **Disqualification of The Bidders / Tenderers:** -
 - a) Even though the bidders meet the above Qualifying Criteria they are subject to be disqualified, if they have made misleading or false representations in the forms, statements and attachments submitted in the proof of the qualification requirements.
 - b) Notwithstanding anything stated above Haryana Power Generation Corporation Ltd. reserves the right to assess the tenderer's capacity to perform the contract should the circumstances warrant such assessment in the overall interest of the Haryana Power Generation Corporation Ltd. In this regard the decision of the corporation will be final.
 23. After opening of Part-I bids, the Tender Evaluation Committee as constituted by HPGCL shall examine the documents / credentials submitted by the bidders against prequalifying requirements / eligibility conditions of tender. Bidders shall be informed about their respective deficiencies / shortcomings, if any, and shall be given an opportunity to submit their requisite deficient documents for better competition. Price Bid (Part-II) of only those bidders shall be

considered for opening, whose credentials for eligibility / qualifying criteria are found to be in order by the committee. The decision of Tender Evaluation Committee shall be final and binding on the bidders.

24. Negotiations, if required would be held by competent authority of HPGCL with reference to Haryana Govt. O/o no. **14/29/2023-6FA dated 26.05.2023 which states as under:-**

“The price discovery for cases related to procurement of Goods & Stores (both Fixed Purchase and Rate Contract), Turnkey and Services may be generally determined based on the rates quoted by the L₁ bidder if the quoted rates are found to be reasonable by the Indenting Department / Organization, and negotiations, if any, held with the lowest bidder.

A. *However, negotiation could be held upto four number of such bidder(s), in addition to L₁ bidder in cases where there are bidders falling within 5% of the L₁ bidder. In cases where the L₁ bidder refuses to further reduce his offered price and any of the four bidders come forward to offer a price which is better than the price offered by L₁ bidder, the bidder whose price is accepted becomes the L₁ bidder.*

However, in such a situation, the original L₁ bidder may be given one more opportunity to improve upon the discovered price. In case, the original L₁ bidder further improve upon the price discovered during the negotiations, he would be treated as the L₁ bidder.

B. *In cases where there is no bidder within 5% of the L₁ bidder:-*

i. L₂ bidder will be invariably called for negotiation in addition to the L₁ bidder.

ii. L₃ Bidder will also be called, if it is so decided by the Minister-in-Charge, in addition to L₁, L₂ bidders.

Or any other Haryana Govt. negotiation policy, applicable to HPGCL at the time of negotiations shall also be applicable to the bidders.

25. **GST DOCUMENTS & UNDERTAKING:**

All Prospective bidders to submit copy of Registration Certificate under GST Act. The following undertakings (on the letter head of the bidder) to be made part of mandatory documents to be submitted by all bidders: -

- a) GST registration is valid as on date.
- b) No default has ever been made by bidder in filing the various GST returns and deposit of GST dues with the department.
- c) Bidders having multiple registrations under GST will submit undertaking for each & every GST number. A default under a GST number even if the GST number pertains to some other state, will make the bidder ineligible to participate in tender.

The successful bidder will also submit the following undertakings in addition to above immediately after issue of work order and with submission of each & every bill unless mentioned otherwise: -

- d) Undertakings mentioned at (a), (b) and (c).
- e) A CA certificate regarding validity of GST registration will be submitted every six months during the tenure of the contract.
- f) Bidder will submit copies of GSTRI and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact ruppees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or / and services to HPGCL.
- g) Bidder will inform immediately the HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of bidder.
- h) Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non compliance of prescribed obligation under the GST Law on part of the supplier / bidder.

Chief Engineer/Fuel
HPGCL, Panchkula

SCOPE OF WORK

Scope of Work:-

1. Monitoring of day to day field activities related to detailed exploration & drilling, Geo-physical logging, Hydro-geological investigation, Geo-technical investigation.
2. Joint measurement of work related to detailed exploration & drilling, Geo-physical logging, Hydro-geological investigation (including field inspection during drilling/ construction of pumping well and observation well and aquifer performance test), Geo-technical investigation on behalf of HPGCL.
3. Monitoring of day to day processing and assessment of drilling, geological, geophysical and other data generated through field activities and, as & when required, suggest modifications in Exploration Scheme to design/modify borehole layout to intersect coal seams at optimal locations and help to finalize the same in consultation with HPGCL and MDO/ exploration agency, to optimize drilling and related activities for efficient assessment of resources and to make it cost effective.
4. Monitoring of coal core sampling for band by band analysis and dispatch to the designated chemical lab for analysis. Advice preparation for band by band, overall, and special tests. To liaison with the chemical lab for proper classification of coal resources as per defined standards.
5. Monitoring of Geophysical borehole logging with reference to the visual logging data following the standard procedure.
6. Monitoring of Geophysical logging of selected number of borehole cores and testing for various physico-mechanical strength parameters for slope stability studies etc.
7. Monitoring of Hydrogeological data generation during exploration.
8. Scrutiny and comments (without vetting) on Hydro-Geological Report prepared by MDO.
9. Scrutiny and comments (without vetting) on Geo-technical investigation report prepared by MDO.
10. Scrutiny and comments (without vetting) on Detailed Geological Report (GR) prepared by MDO.

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GENERAL TERMS & CONDITIONS OF CONTRACT

1. CONTRACT AGREEMENT

The contractor shall execute a contract agreement with HPGCL on a Non-Judicial Stamp Paper of appropriate value within 7 days of receipt of work order.

2. RATE/ CONTRACT PRICE

Rate shall be quoted by the firm, strictly as per rate quoting sheet and the agreed contract shall remain firm during the currency of the contract. Any statutory taxes/ levies, if to be charged extra, should be clearly indicated by firm in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/ levies.

3. EARNEST MONEY and SECURITY DEPOSIT

Every bidder, while submitting his tender, shall deposit the earnest money specified in the NIT online. The earnest money furnished by the successful bidder on whom the work order is placed shall be converted into security deposits as a guarantee for faithful and satisfactory execution of the work order.

The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder within 15 days of the execution of the contract with the selected bidder.

The Security Deposit shall be 10% of the Contract value in all the cases. The deduction of the security deposit shall be regulated according to the nature of the contract:-

The successful bidder shall deposit the security equal to 10% of the total value of the work order and the said amount will have to be deposited by the contractor by demand draft in favour of Sr. A.O., HPGCL, Panchkula within 07 days of issue of work order. Failing which the work order may liable to be cancelled.

The security deposit of the contractor shall be retained by HPGCL for faithful execution of the contract.

The Security deposit shall be released only after completion of the entire period of the contract and after completion of 30 days of Guarantee/Warranty period, on the certificate of Engineer In-charge /EIC for successful completion of Guarantee / Warranty period and submission of requisite documents like last EPF/ESI return by the contractor.

No interest shall be paid on Security Deposit for the period it remains deposited with HPGCL.

The security deposit shall be forfeited in part or in full under the following circumstances:-

- i. If the tenderer withdraws his tender at any stage during the currency of validity period.
- ii. If the W.O. has been issued but the contractor refuses to comply with it irrespective of the fact that HPGCL sustains any loss on account of such default or not.
- iii. In the event of a breach of contract in any manner.
- iv. In case of evidence of cartel formation by the bidder(s).
- v. If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the security deposit furnished by the contractor.
- vi. The forfeiture of security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under

payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.

4. PAYMENT TERMS

100% payment of the contract value shall be released against appropriate bill of the contractor and after satisfactory completion of the work by deducting 10% security deposit and statutory deductions.

5. MODE OF PAYMENT

Payment shall be released by the Sr. Accounts Officer/Accounts Officer, HPGCL, Panchkula through RTGS/NEFT. The Contractor will intimate the complete bank details viz. Name of Bank/Branch, Account Number, Type of Account, IFSC Code, etc. to Sr. Accounts Officer/Accounts Officer, Bank charges, if any, shall have to be borne by the contractor.

6. COMPLETION PERIOD

The completion period shall be for the period from the date of issue of letter of Acceptance (LoA) by HPGCL till the completion of work related to Scrutiny and comments on Detailed Geological Report (GR) prepared by MDO.

7. RISK AND COST

In case the contractor fails to fulfill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.

8. PENALTY FOR DELAY

Time is the essence of the contract. The contractor shall ensure timely completion of the job as per stipulated completion period. In case of delay in completing the work/job, the penalty for delay will be imposed @1% of the total contract value per week or part thereof subject to maximum of 10% of the contract value.

Note: Contract value means basic value of the contract exclusive of taxes and duties, if charged separately.

9. DOCUMENTATION

The contractor and the executive in-charge of the work shall ensure the following document before forwarding the bill of the contractor to the accounts wing for pass and payment to avoid delay in payment of the contractor:-

- i. Contractor shall submit the bill in duplicate to the executive in-charge along with the followings:
 - a) Bill for the work done, in duplicate. The bill should be on the contractor's bill book duly serially numbered and bearing date of issue, contractors EPF code, ESI code, GST number, PAN & TIN. A photo copy of the documents as such EPF code, ESI code, GST number, Labour license, PAN & TIN etc. shall be attached with the bill.
 - b) Self attested copy of the deposit challan of EPF contribution, labour welfare fund deposited by the contractor for the labour engaged for the work duly validated with dossier of workers and their account no. in the appropriate prescribed Performa.
 - c) Self attested copy of the attendance sheet, wages register and evidence of wage payment.
 - d) The Contractor will provide the undertaking regarding deposition of GST collected from HPGCL with Bills.

- ii. The bill of contractor along with annexure submitted by contractor as mentioned above should be approved and verified by the officer in-charge for gross value as well as net payable value and accompanied with the certificates/documents as mentioned at iii & iv below.
- iii. Certificate from the Engineer In-Charge that, a) Work has actually been done as per the contract and to the entire satisfaction of EIC. b) The copy of the EPF challan, ESI challan etc. submitted by the contractor pertain to the labour deployed at site and none of the worker has been excluded there from. c) The record entry of the work done has been taken in the SMB at page no. _____ on dated _____. d) No penalty is leviable on the contractor on any account as per the contract, if leviable; the amount of penalty is _____. e) Copy of protocol and certificate for stage payment if required.
- iv. Certificate from Labour Welfare Officer / Factory Manager stating that contractor has complied with all labour laws and safety clearance certificate from Safety Officer. In case of non-availability of Labour Welfare Officer / Safety Officer, from EIC.

Note:-Documents attached along with the contractor bill should be referred in the forwarding letter of the executive office forwarded the bill for pass and payment.

10. PERFORMANCE BANK GUARANTEE

Unless agreed otherwise, firm shall submit bank guarantee of the nationalized bank equivalent to 10% of the contract value in the prescribed performa valid up to one month after completion of warrantee period.

11. WARRANTY:

- i. The contractor shall provide warranty for the workmanship of the work done for a period of 12 months from the date of completion of work or 18 months from the date of commissioning of equipment(s) after overhauling whichever is earlier.
- ii. During this period if some equipment(s), which has been attended by the contractor, is found to be defective, the same will have to be attended again without any additional charges to HPGCL. In such cases, warranty period shall start from the date of such repair/rectification. In case the contractor fails to respond within a reasonable time, the job will be got done from any other agency at the risk and cost of the contractor.

12. FORCE MAJEURE

The delay in the completion of the work may be treated as force majeure to the contractor only if:-

- a) The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war-risk riots and civil commotion, and
- b) The contractor's request for extension of the delivery period alongwith all necessary evidence comes, before the expiry of the schedule date (s) of delivery.

13. IDLE LABOUR CHARGES

No idle labour charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour being rendered idle due to any cause.

14. OVER RUN CHARGES

No over run charges shall be paid in the event of the completion period being extended for any reasons.

15. WATCH & WARD

The watch & ward of T&P and other material will be the responsibility of the contractor.

16. FACILITIES TO BE ARRANGED BY CONTRACTOR

The contractor shall make his own arrangement for providing all facilities like lodging, boarding, furniture and transportation etc. for his supervisors/ staff engaged by him for the job.

17. STATUTORY DEDUCTIONS

Statutory deduction on account of Income Tax, Works tax & Sales Tax, etc. including surcharge shall be made at source from the bills of the contractor at the prevailing rates.

18. FACTORY ACT/MINIMUM WAGES ACT/INSURANCE ACT/EPF ACT ETC.

Strict adherence of various applicable labour laws like the Factories Act, Minimum Wages Act, ESI Act, Payment of Wages Act, the Workman's Compensation Act, EPF Act, Contractor labour (Regulation & Abolition) Act, 1970 and all other statutory requirements as amended from time to time to the entire satisfaction of Central/State Govt. Authorities, shall be the responsibility of the Contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor. EPF/ESI Contributions will be deposited by the contractor in his own EPF/ESI code no. in the respective account of the time of 90% payment along with corresponding list of workers. The contractor shall make the payment of wages to its labour in their saving account linked with the ESCROW account only. Documentary evidence thereof shall be submitted along with the running bills.

19. INSURANCE OF WORKERS

The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act. The contractor may obtain W.C. Policy from the Insurance Company for the persons employed by him for carrying out the work. The premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted by the contractor to Engineer-in-charge of work immediately after issue of LOA, but before the start of work.

20. SAFETY RULES

A Firm shall have to comply with all the provisions of safety rules. The Chief Safety Officer may impose penalty of Rs. 200/- per day per head if the workers of contractor are found to be working carelessly without proper protective equipments in unsafe conditions. Against violation of any other clause, a penalty of Rs. 500/- per violation (minimum) shall be levied. In case of repeated violation of serious nature resulting in various serious accident or direct loss to the corporation/threatens to cause severe consequences, higher penalty rates may be imposed including suspension/termination of the contract. If any action is initiated by Chief inspector of factories, Chandigarh or any other authority against occupier/factory manager or any other authority of HPGCL in case of any fatal/non-fatal accident or any other violation of factory act, 1948, Pb. Hr. factory rules, 1952 or any other industrial or labour act, the contractor shall be liable for the same and also to deposit the amount of fine/penalty if any. In case of default action as deem fit shall be initiated against the contractor. A safety clearance certificate on quarterly basis from the chief safety officer shall be obtained by the contractor and has to be attached along with the bill. This office reserves the right to claim adequate compensation from the contractor on account of any

damage caused to the plant & equipment handed over to him for execution of the work, due to careless handling or negligence on the part of the contractor.

21. ARBITRATION

All matters, questions, disputes, differences and / or claims arising out of and / or concerning, and / or in connection with, and / or in consequences or relating to this contract, whether or not obligations of either or both parties under this contract be subsisting at the time of such dispute and whether or not this contract has been terminated or purported to be terminated or completed, shall be referred to the sole arbitrator to be appointed by the mutual consent from panel of Arbitrators provided by HPGCL. The firm may give consent on anyone from the panel. In case no consensus is arrived at between the parties then aggrieved party can approach the competent court of law for appointment of Sole Arbitrator. The award of the Arbitrator shall be final and binding on the parties to this contract. Subject to aforementioned provisions, the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time and rules made thereunder for the time being in force, shall apply to the Arbitration proceedings under this clause.

It has been agreed between both the parties that the fee of the Arbitrator shall be governed by Arbitration and Conciliation Act, 1996 as amended subject to condition that the fees shall not exceed Rs. 10,00,000/-.

22. LAWS GOVERNING CONTRACTS

All contracts shall be governed by the laws of India for the time being in force. Irrespective of the place of delivery, place of performance or place of payment under a contract, the contract shall be deemed to have been made at the place from where the acceptance of tender has been issued.

JURISDICTION

All legal proceedings in connection with contract shall be subject to the territorial jurisdiction of local civil courts at Panchkula, Haryana.

23. SET OFF

Any sum of money due and payable to the firm under a contract (including security deposit returnable to the firm) may be appropriated by the corporation and set-off against any claim of the Corporation for the payment of a sum of money arising out of / under that or any other contract entered into by the firm with the HPGCL.

24. SUBLETTING and ASSIGNMENT

Firm shall not sublet, transfer or assign the contract or any part thereof or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of HPGCL.

Chief Engineer/Fuel
HPGCL, Panchkula

Special Terms and Conditions of the Contract

1. Firm shall submit weekly status/ report in respect of activities mentioned at 1 to 7 in Scope of Work.
2. Firm shall submit their comments in respect of activities mentioned at 8 to 10 in Scope of Work.
3. The work shall be carried out in coordination with MDO & other agencies engaged by MDO for detailed exploration and related activities in respect of Kalyanpur Badalpara Coal Block, Distt. Dumka, State Jharkhand.

4. TERMINATION OF CONTRACT

- i) HPGCL may, in its discretion, terminate the appointment of the firm at any time, but only after appointment of another firm in accordance with Contract Agreement.
- ii) HPGCL may terminate the Agreement if firm commits any gross negligence in carrying out its obligations and which is left un-remedied during a period of 15 days after written notice thereof is given by HPGCL to firm.
- iii) In the event of any breach of the terms of the contract, HPGCL will have the right to terminate the contract without notice.
- iv) HPGCL shall have the right to terminate the contract or any part thereof without notice in the event of any directions or restrictions imposed by the Government of India or any statutory authority, which may affect the work.
- v) In the absence of timely performance by firm, HPGCL reserves the right to utilize the services of any other firm without notice at risk & cost of defaulting consultant. This will be without prejudice to the right of HPGCL for any other action including termination.

5. SHORT CLOSING OF CONTRACT

HPGCL reserves the right to short close the contract without assigning any reason after giving a notice to the agency for which no compensation shall be paid.

Chief Engineer/Fuel
HPGCL, Panchkula

STATEMENTS OF BIDDERS

1. Name of Bidder _____
2. Address of Head Office _____
3. Correspondence Address _____

4. Place of Business with Address _____
5. Legal Status _____
6. PAN , TIN & GST Number of the Bidder (attached self attested photocopies)
PAN _____ TIN _____
GST No. _____.
7. Bank Details (attached signed cancelled cheque)
 - i) Bank Name & Address
 - ii) Bank Account Number
 - iii) Bank Branch Code
 - iv) IFSC Code of Branch
 - v) Nature of account (current/saving/OD/CC)
8. Average Annual Turnover of FY 2023-24, 2024-25 & 2025-26
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____

9. Outline of recent experience on assignment of similar nature:-

Sr. No.	Name/Nature of assignment	Name of Client	Value of Assignment	Date of Commence ment	Date of completion	Was Assignment successfully completed

10. Any other

Signature & Stamp of Bidder

General Checklist for Bidders

S. No.	Documents Attached / Uploaded	Yes / No (To be filled by firm)
1	Cost of Tender Fee (Rs 3360/-)	
2	Earnest Money Deposit (Rs. 1.14 Lakhs) or requisite valid exemption certificate	
3	Documents as per Pre-Qualifying Requirements	
4	PAN no., GST no. & TIN no.	
5	Non-Blacklisting certificate strictly as per wording of Tender that that our firm M/s..... has not been blacklisted by any organization presently. In case at a later stage such certification is found wrong it will lead to misrepresentation of the facts and our firm shall be treated as blacklisted on this ground and other penal actions shall be taken as per HPGCL rule & regulations	
6	Duly signed & stamped copy of tender documents uploaded	
7	Statement of Bidders	
8	Undertaking on the letter head of bidder regarding GST provisions as per contract.	

NOTE: The above is only an illustrative checklist and HPGCL may ask for any other document, as and when required.

Signature & Name of Firm with Seal

PERFORMANCE BANK GUARANTEE FORMAT

Sr. Accounts Officer, HPGCL
C-7, Urja Bhawan, Sector-6, Panchkula, Haryana

Dear Sir,

In consideration of the Haryana Power Generation Corporation Limited (HPGCL) (hereinafter referred to as the 'Owner', which expression shall, unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s
With its registered office at (hereinafter referred to as the 'Consultant' which expression shall unless repugnant to the context or meaning thereof, include its successor, administrators, executors and assigns), a Contract by issue of Owner's Letter of Intent No..... dated and the same having been unequivocally accepted by the Consultant, resulting into a Contract bearing No.....dated valued at Rs. (Rupees.....) for engagement of agency for providing consultancy & monitoring services to HPGCL during detailed exploration and related activities in respect of Kalyanpur Badalpara coal block, Distt. Dumka, State Jharkhand allotted to HPGCL by Ministry of Coal, Govt. of India against NIT No.dated (hereinafter called the 'Consultant) and the Consultant having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract amounting to Rs. Crore (Rupees crore only) to the Owner.

We(Name of Bank), a body corporate, constituted under the Banking Companies (Acquisition & Transfer of undertaking) Act 1970 having its Head Office at & the Branch Office amongst other places at (hereinafter referred to as the 'Bank', which expression shall unless repugnant to the context or meaning thereof, include its successor, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner immediately on demand any or all monies payable by the Consultant to the extent of Rs. (Rupees.....) as aforesaid at any time upto without any demur, reservation, contest or protest and/or without any reference to the Consultant, Any such demand made by the Owner on the Bank shall be conclusive and binding notwithstanding any difference between the Owner and the Consultant or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable till

The Owner shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee, from time to time to vary the advance or to extend the time for performance of the Contract by the Consultant. The Owner shall have the fullest liberty without affecting this guarantee to postpone from time to time the exercise of any power vested in them or of any right which they might have against the Consultant and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Owner and the Consultant or any other course or remedy or security available to the Owner. The bank shall not be released to its obligations under these presents by any exercise by the Owner of its liberty with reference of the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Owner or any other indulgences shown by the Owner or by any other matter or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

The Bank also agrees that the Owner at its option shall be entitled to enforce this guarantee against the Bank as principal debtor, in the first instance without proceeding against the Consultant and notwithstanding any security or other guarantee that the Owner may have in relation to the Consultant's liabilities.

Notwithstanding anything contained hereinabove our liability under this guarantee is restricted to Rs.(Rupees.....) and this guarantee is valid up to beyond three months after the completion of contract period or till the settlement of dispute covered under RISK and COST clause whichever is later and which shall be released and discharged from all liabilities hereunder unless a written claim for payment under this guarantee is lodged on us within 1 month from the date of expiry of the guarantee i.e. on or before irrespective of whether or not the original guarantee returned to us.

The confirmation of this Bank Guarantee is available with our controlling office, the Beneficiary in his own interest should obtain such confirmation from the controlling office at the following address: -

Place: _____ Signed and Seal of Bank: _____
Date: _____ Address of the Bank: _____

FORMAT FOR CONTRACT AGREEMENT

1. This agreement made at **HPGCL, Panchkula** and entered into this day of 2026, between Haryana Power Generation Corporation Limited. acting through the **Chief Engineer / Fuel, HPGCL, Panchkula** (hereafter called “HPGCL” which expression shall unless executed by or repugnant to the context include its successors and assignees) having their registered office at Panchkula on one part and M/s (Name of the Company) having their registered office at (Address) (hereafter referred as “Contractor” which expression shall unless excluded by or repugnant to the context include its successors of permitted assignees) on other part.
2. In accordance with the Tender Specification vide Tender No.dated..... and after submitted by the Contractor vide their letter no..... dated and whereas the said offer accepted by HPGCL under letter of intent no..... dated..... and followed by details Work Order No.....dated..... , on the terms and conditions specified in the aforesaid Tender & Work Orders.
3. Now this agreement witnessed and it is hereby agreed and declared as under:-
In consideration of value of the contract vide Work Order No..... dated..... viz Rs..... placed with the contractor on the terms and conditions specified in the contract the Contractor hereby covenant with the **Corporation** that he shall and will duly provide and execute the work and shall perform all other works and things in this contract mentioned and described and which are implied then from or may reasonably be necessary for the satisfactory execution of said work within and of the same time in the manner and subject to the terms and conditions stipulated in this contract and the HPGCL shall pay to the Contractor all the sums of money as and when they may become due and payable under the terms and provision of this contract.
4. The Contractor shall undertake the work for providing Consultancy & Monitoring Services to Haryana Power Generation Corporation Limited (HPGCL) in respect of Kalyanpur Badalpara coal block allotted to HPGCL by Ministry of Coal, Govt. of India as per terms and conditions of the tender enumerated therein and work order no..... dated..... and will execute the same within stipulated period in accordance with the tender specification and conditions annexed, subject to force majeure conditions incorporated in the Work Order.
5. The Contractor shall execute the work as per the terms and conditions specified in the HPGCL Work Order No. dated.....
6. The Contractor shall indemnify the HPGCL for payment of all claims or any compensation for injury caused to any person whether workman or not or for any other cause of action in pursuance of this contract and bound to defend HPGCL in all such cases brought under the Workman’s Compensation Act or any other statutory rules. The Contractor shall only be liable for claims / compensation payment of such claims.
7. The aforesaid HPGCL’s work orders along with the Contractor acceptance letter no.....dated....., regarding date of starting the work addressed to the **Chief Engineer / Fuel, HPGCL, Panchkula** shall be deemed to be the part of this contract.
8. The said papers are signed by Mr..... for and on behalf of the Contractor and Mr....., **Chief Engineer / Fuel, HPGCL, Panchkula** for and on behalf of the HPGCL for the purpose of identification annexed herewith as scheduled:
 - i) Tender No..... dated.....
 - ii) LOI/LOA No..... dated.....
 - iii) Work Order No. dated.....
 - iv) In witness whereof the parties hereto have set their respective common seals with signatures to be herein to be affixed to the day and month of the year first above written.

(Signature of the Contractor
with seal)

(Signature of witness)

(Signature of the Owner or
HPGCL representative
with seal)

(Signature of witness)

Format of PRICE BID (Part-II)

The bidders are required to quote rates only in the Price Bid format on the portal <https://etenders.hry.nic.in> for engagement of agency for providing consultancy & monitoring services to HARYANA POWER GENERATION CORPORATION LIMITED (HPGCL) in respect of Kalyanpur Badalpara coal block in State of Jharkhand allotted to HPGCL by Ministry of Coal, Govt. of India as detailed below:-

Description	Amount (in Rs.)		Total
	Rate	GST	
Amount in respect of Consultancy & Monitoring services to HPGCL during detailed exploration and related activities in respect of Kalyanpur Badalpara Coal Block, Distt. Dumka, State Jharkhand allotted to HPGCL, as per Scope of Work.			

Note: -

GST shall be paid extra as applicable.

Signature & Name of Firm with Seal