

**DEEN BANDHU CHHOTU RAM THERMAL POWER PROJECT,  
YAMUNA NAGAR.**

**(A Unit of Haryana Power Generation Corporation Limited)**

(Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula)

**Corporate Identity No. U45207HR1997SGC033517**

Website: [www.hpgcl.org.in](http://www.hpgcl.org.in)



(An ISO 9001, 14001 & OHSAS 18001 Certified Company)

**TENDER DOCUMENT**

**(NIT No. 116/SYD/245/2026-27 Dated: 15.05.2026)**

**FOR**

Hot Line Water Washing (Four Cycles) of Porcelain Insulators in following  
Switchyards under HPGCL

1. 400kV Switchyard at RGTPP, Khedar, Hisar.
2. 220kV Switchyard at DCRTTP, Yamunanagar.
3. 220kV Switchyard-2, (Unit 5 to 8) PTPS, Panipat, and their interconnection.

**EXECUTIVE ENGINEER /SWITCHYARD  
DEEN BANDHU CHHOTU RAM THERMAL POWER PROJECT,  
YAMUNA NAGAR.**

Email: [xensyd.dcrtp@hpgcl.org.in](mailto:xensyd.dcrtp@hpgcl.org.in)

MOBILE No. 9354782031

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An ISO: 9001:14001 &  
OHSAS:18001 Certified Company

## HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office-C-7,Urja Bhawan,Sector-6,Panchkula  
Corporate Identity Number:U45207HR1997SGC033517  
Website: [www.hpgcl.org.in](http://www.hpgcl.org.in) E-mail-xensyd.dcrtp@hpgcl.org.in



॥ बदलता हरियाणा-बढ़ता हरियाणा

### NOTICE INVITING TENDER (E-TENDER)

Haryana Power Generation Corporation Limited invites e-tenders in two parts from the reputed firms for Hot Line Water Washing (Four Cycles) of 220 KV Switchyard-2 at PTPS, Panipat, 220 KV Switchyard at DCRTTP, Yamuna Nagar and 400 KV Switchyard at RGTPP, Khedar Hisar.

NIT No.	Name of Work	EMD amount	Tender Document Fee + e-Service Fee (1180+1180) (Non-Refundable)	Last Date of Bid Submission
NIT No. 116/SYD/24 5/2026-27 Dated: 15.05.2026	Hot Line Water Washing of (Four Cycles) 220 KV Switchyard-2 at PTPS, Panipat, 220 KV Switchyard at DCRTTP, Yamuna Nagar and 400 KV Switchyard at RGTPP, Khedar Hisar.	61,800/-	1180 + 1180 = 2360/-	16.06.2026 13:00Hrs

#### Information Regarding Online Payment of Tender Document, e-Service & EMD Fee.

The Bidders can download the tender documents from the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E-tender Portal (<https://etenders.hry.nic.in>).

The Bidders shall have to pay for the Tender documents, EMD Fees & eService Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT.

NOTE: If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the firm.

The tenderers can submit their tender documents (Online) as per the dates mentioned in the key dates:-

#### **Key Dates**

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry date and time
1.	Tender Authorization & Publishing	-	15.05.2026 17:00 Hrs	16.06.2026 13:00 Hrs
	-	Downloading of Tender Documents, Bid Preparation & Bid submission	15.05.2026 18:00 Hrs	
2	Last Date of EMD			15.06.2026
3	Technical Opening (PART-I)	-		18.06.2026 at 13:00 Hrs
4	Short listing of Technical bids & Opening of Financial Bid (PART-II)			Shall be intimated to the firms on their Email

Executive Engineer/SYD,  
For Chief Engineer/ DCRTTP,  
HPGCL, Yamuna Nagar.

## Instructions to bidder on Electronic Tendering System

1. **Download of Tender Documents :**  
The tender documents can be downloaded from the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). The bidder who does not have contractor ID on HEWP cannot participate in tendering process. The bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the Earnest money through online payment on the portal.
2. **Pre-requisites for online bidding:**  
In order to bid online on the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>), the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the Portal.
3. **Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>)
4. **Bid Preparation (Technical & Financial) Online Payment of Tender Document fee, e-Service Fee, EMD Fees of online Bids:**
  - i) The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fee (Rs 1180/-) online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through **Debit Cards & Internet Banking Accounts** and the Payment for **EMD** can be made online directly through **RTGS / NEFT**. "The bidder who does not have contractor ID on HEWP cannot participate in tendering process. The bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the Earnest money through online payment on the portal. Bidders who have contractor Id and are registered on HEWP and also have deposited one time deposit are eligible for participation in the tender by annexing bid specific Earnest Money Declaration Form generated from HEWP. The bidder who is registered as contractor with Haryana Government and is availing the exemption available for earnest money, shall upload bid specific Earnest Money Declaration form duly downloaded from HEWP."
  - ii) The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification and all other terms and conditions except the rates (price bid) The bidder shall quote the price in price bid.
  - iii) The tender shall be opened on due date by Tender Opening Committee comprising of Executive Engineer, AE/AEE and a representative of finance/ account department.
  - iv) **Qualification of the Bidder**
    - A) For works put to tender upto Rs. 25.00 Lacs, a valid Registration Certificate/contractor's id created on Haryana Engineering Works Portal. (No technical evaluation shall be carried out for this category). The intending bidders who are not registered are required to submit the following documents in place of Registration: Interested bidders who are not registered should upload the following documents at the time of bidding:
 **Mandatory Documents**
      - i. Proof of Constitution - Partnership deed (in case of the partnership firm registration); or Certificate of Incorporation (in case of Private limited company, public limited company, Public sector undertaking, Limited Liability Partnership, registration); or Any proof substantiating constitution (in the case of society, trust, AOP, Government department local authority, statutory body registration.)
      - ii. PAN Card
      - iii. GST Certificate
      - iv. Undertaking of Non-Blacklisting – (Certificate that contractor has not been blacklisted previously)
      - v. Proof of immovable properties/self-certification that doesn't have any property
      - vi. Cancelled Cheque / Proof of bank account
      - vii. Proof of Address

viii. Similar works experience for the category of registration

**NOTE: -1. "The bidder who does not have contractor ID on HEWP cannot participate in tendering process. The bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the Earnest money through online payment on the portal. Bidders who have contractor Id and are registered on HEWP and also have deposited one time deposit are eligible for participation in the tender by annexing bid specific Earnest Money Declaration Form generated from HEWP. The bidder who is registered as contractor with Haryana Government and is availing the exemption available for earnest money, shall upload bid specific Earnest Money Declaration form duly downloaded from HEWP."**

**5. The following are exempted from depositing the earnest money:-**

- i. Central Haryana state government agencies applying in response to the tender. Provided further that the provision of this regulation may not apply to public sector undertaking of the central/Haryana state government with whom separate terms regarding security deposit if any may be negotiated provided for.
- ii. Firms borne on DGS&D/DS&D Haryana rate contract. The exemption shall be for the specified items which are available on DGS&D /DS&D rate contract.
- iii. Firms registered with the director of industries Haryana or registered with National Small Industries Corporation Government of India. The exemption shall be for the specified items which are available on director of industries Haryana/ National Small Industries corporation rate contract.
- iv. Firms borne on HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of INR 10 Lakh for quoting at the respective project/ Office of HPGCL of INR 20 Lakh for quoting anywhere in the HPGCL. If they quote the registration number given by the respective project/office of HPGCL in their tender papers.

**6. Key Dates**

The Tenderers can submit their tender documents (Online) as per the dates mentioned in the following format:

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry date and time
1.	Tender Authorization & Publishing	-	15.05.2026 17:00 Hrs	16.06.2026 13:00 Hrs
	-	Downloading of Tender Documents, Bid Preparation & Bid submission	15.05.2026 18:00 Hrs	
2	Last Date of EMD			15.06.2026
3	Technical Opening (PART-I)	-		18.06.2026 at 13:00 Hrs
4	Short listing of Technical bids & Opening of Financial Bid (PART-II)			Shall be intimated to the firms on their Email

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.

7. If the tenders are cancelled or recalled on any grounds, the tender document fees & e. service fee will not be refunded to the firm.
8. Unless exempted specifically, tenders not accompanied with the prescribed EMD/ Cost of Tenders shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tenders shall be liable to be rejected.
9. The bidder shall ensure that payment of earnest money shall be made at least 48 hrs prior of the closing time of submission of bid.
10. The bidder can revise his bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted shall be visible on date of opening of price bid.
11. The validity of the tender/ quotation should be at least for 120 days from the date of opening of price bid.
12. Negotiation will be held as per negotiation policy of HPGCL and amendment there of applicable from time to time.
13. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s), EMD is liable to be forfeited.
14. The bidder shall bear all costs associated with the preparation and submission of his bid, and HPGCL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
15. Chief Engineer, DCRTPP, HPGCL, Yamunanagar reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
16. **Preliminary Information for bidders :**
  - a) Registration of bidders on e-Procurement Portal:-  
All the bidders intending to participate in the tenders processed online are required to get registered on Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). Please visit the website for more details.
  - b) Obtaining a Digital Certificate:
    - i) The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
    - ii) A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).

The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from: For queries on Tenders please visit Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

  - iii) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection

certificate/power of attorney //lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- iv) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- v) The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- vi) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).
- vii) For help manual please refer to the 'Home Page' of the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).
- viii) Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date and time of submission of the bid.

Executive Engineer/SYD  
For Chief Engineer, DCRTTP,  
HPGCL, Yamuna Nagar



**HPGCL**  
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& OHSAS:18001  
Certified Company

## HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office-C-7,Urja Bhawan,Sector-6,Panchkula  
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Website: [www.hpgcl.org.in](http://www.hpgcl.org.in) E-mail-xensyd.dcrtp@hpgcl.org.in



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### General Instructions to the Bidders

#### 1. Pre-Qualifying Requirements (PQRs) / Eligibility Conditions for the bidders:

- A. Bidder to have experience of Hot Line Water Washing of Insulator Strings and Porcelain portion of other equipment of 220 kV or above substations in preceding 7 years in any Thermal Power Station / NTPC / BBMB / HVPNL / Power grid (PGCIL) / Electricity Boards / Corporations.

#### **Experience of Execution of Work Order:**

The bidder must have successfully executed the work orders for the same or similar item[s] /works during 7 years ending last day of the month previous to the month in which applications are invited having minimum order value as under-

- Single order of the value not less than Rs. 12,34,552/-  
OR
- Two orders of the value not less than Rs. 7,71,595/-  
OR
- Three orders of the value not less than Rs. 6,17,276/-

#### **Note:**

- i. Estimated cost (EC) for the purpose of above eligibility criteria has been taken for first 12-months only.
- ii. Similarly, if the bidder has a supply/ work order for a period of more than one year, the period and the proportionate value of the order which have been completed prior to the month in which applications are invited (duly supported by successful completion/ execution certificate for the such period/ value) shall be taken into consideration for assessing the eligibility criteria.

#### **B. Turnover:**

Bidders must have average annual turnover in last 3 consecutive financial years ended prior to the financial year in which the applications are invited shall not be less than Rs 15,43,190/-

#### **Note:**

- a) Average Annual turnover = Sum of the Annual Turn Over of preceding three years/ 3 (As per Audited Accounts)
  - b) Other income shall not be considered for arriving at annual turnover.
  - c) In case where audited results for the last preceding financial year are not available for determining the average annual turnover, certification of financial statements from a practicing chartered accountant shall be considered acceptable.
- C. The bidder/contractor should be registered under Contract Labour (Regulation & Abolition) Act, 1970 and possesses a valid labour license (if applicable) for deploying the worker on the work or will submit an undertaking to obtain the same within 15 days of issuance of work order.
- D. The tender documents of only those bidders shall be considered who fulfill the eligibility criteria and submit documentary evidences in support of the same along with copy of performance certificate / repeat order from the same organization if any.
- E. A certificate to the effect that No fatal/non fatal accident should have occurred due to negligence by the firm while executing the work shall be submitted by the firm.
- F. Eligibility of the black listed firms to participate in NIT:  
The firms who have been blacklisted by HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydro Elect. project shall not be eligible to bid against the NIT of HPGCL. However;
- (i) In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.
  - (ii) Blacklisting of the firm by any unit of the HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
  - (iii) In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
  - (iv) Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at

a later stage such certification is found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per regulation 36 & 37 of HPGCL 'Works & Purchase Regulations, 2015'.

- G. The bidder should have a valid **P.F. Code No., PAN, and GSTIN**  
 H. The bidder should have a valid **ESI no.** or shall submit an undertaking to provide the same within one month of issue of work order.

**2. INSTRUCTION REGARDING GST CERTIFICATIONS:-**

**Stage-I: Floating of Notice Inviting Tender (NIT)**

- It shall be ensured that the prospective bidders to submit copy of Registration Certificate under GST Act.
- The following undertakings (on the letter head of contractor) to be made part of mandatory documents to be submitted by all the bidders:
  - 1.1 GST registration is valid as on date.
  - 1.2 No default has ever been made by bidder in filing the various GST returns and deposit of GST dues with the department.
  - 1.3 Bidders having multiple registrations under GST will submit undertaking for each & every GST number. A default under a GST number even if the GST number pertains to some other state, will make the contractor ineligible to participate in tender.  
 In addition, the contractor will also submit the following undertakings in addition to above immediately after issue of work order with submission of each & every bill unless mentioned otherwise:
    - 1.4 Undertakings mentioned at 1.1, 1.2 and 1.3.
    - 1.5 A CA certificate regarding validity of GST registration will be submitted every six months during the tenure of contract.
    - 1.6 Contractor will submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of services to HPGCL.
    - 1.7 Contractor will inform immediately the HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of the contractor.
    - 1.8 Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non-compliance of prescribed obligation under the GST Law on part of the Contractor.
    - 1.9 In case of ARCs/AMCs having duration above one year copies of GSTR 1, GSTR 2A and GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted on quarterly basis.

**Stage-II Scrutiny of bids-** (to be followed by bid screening committee)

- The GST registration status of contractors will be verified from the official website [www.gst.gov.in](http://www.gst.gov.in)
- The address of contractor, the place from which supplies will be made or the invoice will be raised mentioned in bid document should match with the GST registration number on the departments website. In case contractor is having multiple GST registration numbers, executive to ensure that GST number linked to place of contractor should be submitted to HPGCL.
- Filing status of following returns will be verified that the returns are being filed by contractor within due dates:

Return	Periodicity filing	Return for
GSTR1	Monthly	Outward supplies
GSTR2A	Monthly	Its auto populated on GST Portal on the basis of GSTR1
GSTR3B	Monthly	Payment of GST
GSTR9	Yearly	Compilation of outward and inward supplies, made during the FY
GSTR9C	Yearly	Analytical statement on GST returns certified by GST Auditor

- Verify that the undertakings as specified in NIT have been submitted by bidders. Failure to submit unconditional undertakings will render the bidder to ineligible at technical stager of evaluation itself.

**Stage III: Award of contract / issue of WO** – (to be followed by executive wing.)

- Work order to specify that in case of failure at the end of contractor regarding deposit of tax and in complying with conditions mentioned at Stage I & II, HPGCL will have right to recover the GST amount in default along with interest & penal amount and deposit the same directly with GST department on behalf of contractor to the credit of HPGCL.
- Contractor will undertake to immediately inform the HPGCL about any amendment in the GST certificate and to immediately submit the updated registration certificate.

**Stage IV: Receipt of first invoice** – (to be followed by executive and accounts wing)

- Executive wing to verify that the invoice is in performa as specified under GST laws (Section 31 to 34 of CGST Act read with rules 46 to 55A of the CGST rules deal with Tax invoice, credit notes and debit noted) with correct GST number of HPGCL so that no difficulty is faced by HPGCL while claiming input Tax Credit of GST due to incorrect GST number and also to reconcile the GST number and address of contractor as per invoice with the GST number and address given in tender submitted by contractor and submit the duly verified invoice to accounts wing.
- After the implication of the E-invoice w.e.f. 01 Oct-2020 generation of e-invoice from common e-invoice portal for B2B supplies by person having aggregate annual turnover of more than Rs. 500 Crs has been made compulsory. And w.e.f. 01 Jan 2021 Generation of E-invoice for GST supplies by person having aggregate turnover of more than Rs. 100 Crs has been made compulsory and w.e.f. 01.04.2021 generation of E-invoice for GST supplies by the person having aggregate turnover of more than Rs. 5 Crs is proposed to be made compulsory. The nodal officer / Engineer-in-Charge of the contractor / appointed officer of the respective plant should demand from the contractor E-invoice containing the invoice reference number (IRN) and QR code. It is worthwhile to note any tax invoice including tax credit / Debit note issued by such notified person for B2B supplies without following the e-invoice procedure shall not be treated as a valid document.
- Obtain an undertaking from the contractor who are not generating e-invoice in following format:  
We M/s .....having PAN .....and GSTIN Registration Number .....hereby undertake that our aggregate turnover (as per section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2019-20 does not exceed the prescribed threshold (as on the date of this declaration) for generation of a Unique Invoice Registration Number (IRN) and QR code as per the provision of Central Goods and Services Tax Act, 2017 and rules there under ("GST Law"). Further we also undertake that if the aggregate turnover of M/s .....exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provision of GST Law. In case of any queries from the any state or required provision of GST Law. In case of any queries from the any state or centre goods and services Tax authorities, M/s ..... Will be Solely responsible.

Yours Truly,

For M/s .....

Authorized Signatory Name : Designation:

- Accounts wing to check Arithmetical Accuracy, Rate of GST charged & other calculations.
- In case there is difference in value of invoice due to deference in quantity or quality actually supplied GST will be applied on revised value of invoice.

**Stage V: Receipt of IInd & subsequent invoice** – (to be followed by Executive and Accounts wing)

- In addition to procedure mentioned in stage IV, following steps to be undertaken.
- All undertaking mentioned at stage I to be obtained & verified.
- GSTR 2A should be matched with amount of GST paid. In case the details are not there in GSTR2A, Issue needs to be taken up with contractor and GST consultant of HPGCL.  
Others: (to be Followed by Executive and accounts wings)
- EMD and Securities / Bank Guarantees taken by HPGCL may be refunded only after payment of GST by Contractor which was charged from HPGCL.
- In case any issue arises wrt failure by the firm in GST compliance all future payments to be put on hold after having consultation with HPGCL's GST consultant.

**INSTRUCTIONS REGARDING TDS DEDUCTION:-**

Any person making specified payments mentioned under the Income Tax Act are required to deduct TDS at the time of making such specified payment.

**HPGCL as a deductor of tax:**

- Any tax deducted from payment to any person is a liability of HPGCL and the Tax is to be deposited invariably on or before the due date by filling challan no. ITNS-281.
- Filing of TDS return is mandatory and the return should be filed on or before the due date. The Type of return to be filed is as under:

**From Transaction to be reported**

- 24Q TDS on Salaries
- 26Q TDS on all Payments except salaries
- 26QC TDS on Rent

- As per section 196 of Income Tax Act 1961, no deduction of tax shall be made by any person from any sums payable to Govt. (State & Central Govt.)
- As per Circular No. 18/2017, The Central Board of Direct Taxes (The Board) for Such entities whose income is unconditionally exempt under Section 10 of the Income – Tax Act (The Act) and who are also statutorily not required to file return of income as per section 139 of the act, there would be no requirement for tax deduction at source (TDS) from the payments made to them since their income is anyway exempted from tax under the Act.

### HPGCL is in receipt of payment net of TDS:

- Payer to submit and undertaking that all the TDS pertaining to HPGCL will be deposited and return of TDS so deposited will be filed with in due time,
- Staff to monthly monitor the form 26AS to ensure that the TDS deducted out of payment of HPGCL has been deposited to the PAN of HPGCL.
- IN case TDS deducted is not updated in form 26AS after expiry of due date of filling of TDS return. issue needs to be taken up with the concerned party.
- Staff to undertake periodic reconciliation of TDS as per 26AS and TDS as appearing in books.
- TDS so deducted by other party should be claimed in Income Tax return of that financial year.

### **3. Disqualification of the Bidder:-**

- i) Even though the bidders meet the above Qualifying Criteria they are subject to be disqualified, if they have made misleading or false representations in the forms, statements and attachments submitted in the proof of the qualification requirements.
  - ii) The Bidders shall supply partnership deed in case of partnership firm / Memorandum of Association and Article of Association in case of a company.
  - iii) Notwithstanding anything stated above Haryana Power Generation Corporation Ltd. reserves the right to assess the tenderer's capacity to perform the contract should the circumstances warrant such assessment in the overall interest of the Haryana Power Generation Corporation Ltd. In this regard the decision of corporation will be final.
4. Conditions of the contract and other information can be had from the office of Executive Engineer/SYD, DCRTTP, HPGCL, Yamuna Nagar (Email ID: xensyd.dcrtp@hpgcl.org.in), on any working day prior to last date of Downloading of Tender Documents & Bid Preparation
  5. The Tender Document can also be seen on HPGCL website [www.hpgcl.org.in](http://www.hpgcl.org.in).
  6. Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date and time of submission of the bid
  7. The tenderer shall only be submitted on Haryana Engineering Works portal (<http://works.haryana.gov.in>) and the centralized e-Procurement Portal i.e. [etenders.hry.nic.in](http://etenders.hry.nic.in)
  8. The tenderers will quote their rates strictly as per details of price quoting sheet.
  9. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage.
  10. All tenders received against open tender enquiry irrespective of whether they are from the approved Firms on the registered list or others, shall be considered, provided they are on the prescribed e-tendering process mentioned above.
  11. The validity of the tender/ quotation should be at least for 120 days from the date of opening of price bid.
  12. Negotiation will be held as per negotiation policy of HPGCL and amendment there of applicable from time to time.

**Note: Work will be given to L1 bidder mean overall L-1 (for any Option-I or Option-II) whose overall rates would be lowest.**

13. The bidders are required to quote lump sum fixed rate for the entire period of the contract. The rates quoted shall remain FIRM during the contract period including extension period inclusive of all present & future levies, taxes, duties and any other tax levied by State/Central Govt. during the period. The tenderer's acceptance of this condition should be indicated along with the Bid. Ordinarily the deviation in terms shall not be considered.
14. No deviation from the terms & conditions of tender shall be accepted. Once bidder submits the tender online, it is presumed that all the terms & conditions are accepted including payment terms
15. The bidders/contractors shall observe the highest standard of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s), EMD is liable to be forfeited.
16. The bidder shall bear all costs associated with the preparation and submission of his bid, and HPGCL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
17. **Opening of Tender:-**

The tenders will be opened in the office of Executive Engineer/SYD, DCRTTP, HPGCL, Yamuna Nagar in the presence of authorized representative of the tenderers, if they so desire. at the time and date set for opening of tenders or in case any extension was given thereof on the extended tender opening date and time. Tenderer's authorized representatives (up to two persons) may attend the opening.

  - a. The Price Bid (PART-II of the tender) shall be opened after PART-I of the tenders have been scrutinized and evaluated. The tenderers whose PART-I have been approved, will be allowed to participate in opening of Price Bid (PART-II). The due date and time for opening of Price Bid (PART-II) shall be informed later on.

**b. Earnest Money:-**

The Tenderer shall deposit requisite Earnest Money along with the tender to ensure that the tenderer takes up the contract in right earnest. An EMD amounting to **Rs.61800/- (Rs. Sixty one thousand eight hundred only)** is applicable which is to be paid online through RTGS/NEFT.

- i) The tenderer shall deposit requisite earnest money before the closing time of submission of tender
- ii) The EMD of the successful tenderer will be adjusted against security deposit in the event of placement of order. EMD of unsuccessful tenderer will be refunded on finalization of contract.
- iii) No interest shall be payable on Earnest Money Deposit.
- i) HPGCL reserves the right to forfeit Earnest Money Deposit or part thereof in circumstances which may indicate that the contractor is not earnest in executing the contract. EMD shall also be forfeited in case the bidder does not come forward for execution of the contract agreements and submission of balance security deposit.
- ii) If the tenderer withdraws his tender at any stage during the currency of his validity period, the earnest money shall be forfeited in full in such cases.

**Note:- Relaxation in EMD shall be given to the Tenderer if the firm is registered on HEWP portal and also paid the Earnest money through online payment on the portal. Firm has to submit documentary proof for EMD/Security deposit submission on HEWP portal.**

18. **Site of work Inspection:- before submitting the offer, the bidder is advised to inspect the site work. No claim will be entertained later on the ground of lack of knowledge.**
19. Chief Engineer, DCRTTP, HPGCL, Yamuna Nagar reserves the right to amend/ cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
20. All the fields of Price bid shall be filled by the bidder.

Executive Engineer/ Switchyard  
For CE/DCRTTP, HPGCL, Yamuna Nagar



HPGCL  
An ISO: 9001, 14001 &  
OHSAS: 18001 Certified Company

## HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office-C-7, Urja Bhawan, Sector-6, Panchkula  
Corporate Identity Number: U45207HR1997SGC033517  
Website: [www.hpgcl.org.in](http://www.hpgcl.org.in) E-mail: [xensyd.dcrtp@hpgcl.org.in](mailto:xensyd.dcrtp@hpgcl.org.in)



### General Terms and Conditions of Contract

- 1) **Contract Agreement:** -The contractor shall execute a contract agreement with HPGCL on a Non Judicial Stamp Paper of appropriate value within 07 days of receipt of work order.
- 2) **Rate/Contract Price:** -Rate shall be quoted by the bidder, strictly as per rate quoting sheet and the agreed contract price shall remain firm during the currency of the contract. Any statutory taxes/levies, if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/levies.
- 3) a) **Earnest Money:**- Every bidder, while submitting his tender, shall deposit the earnest money specified in the NIT, online on the e - Procurement Portal. The earnest money furnished by the successful bidder on whom the work order is placed shall be converted into security deposits as a guarantee for faithful and satisfactory execution of the work order. (The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder without any interest, within 15 days of the execution of the contract with the selected bidder.)  
b) **Security Deposit:** In case of selected bidder the security deposit shall be 10% of the contract value. 10% amount of the each cycle bill shall be kept as security deposit. However, the EMD already deposited by the bidder shall be converted in to the security deposit and the balance amount shall be deducted from the each cycle running bill. Security deposit shall be released only after completion of the entire period of contract and after completion of 30 days of Guaranty/Warranty period (if applicable) on the certificate of Engineer-in-Charge for successful completion of Guaranty/Warranty period (if applicable) and submission of requisite documents like last EPF/ESI return by the contractor. No interest shall be paid on the security deposit for the period it remains deposited with HPGCL.

The earnest money /security deposit shall be forfeited in part or in full under the following circumstances:-

- i. If the bidder withdraws his tender at any stage during currency of its validity period, his earnest money shall stand forfeited in full.
  - ii. If the work order has been issued but supplier/selected bidder refuse to comply with it, then earnest money deposited by him shall be forfeited in full, irrespective of whether the HPGCL sustains any loss on account of his default or not. This forfeiture shall be without prejudice to the right of HPGCL to claim any other damages as admissible under law as well as to take such administrative action against the contractor as blacklisting etc.
  - iii. In the event of a breach of contract in any manner.
  - iv. In case of evidence of cartel formation by the bidder(s).
  - v. If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
  - vi. The forfeiture of EMD/security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.
- 4) **Terms of Payment:** 100% payment shall be released against appropriate bill after satisfactory completion of the work/each cycle and after deducting 10% security deposit and statutory deductions. The firm has to submit the bill in duplicate to respective offices as under:-
    - a) Executive Engineer /Switchyard Division-II, Room no. 208, SewaBhavan, PTPS, Panipat - 132105, E-Mail: [xensyd.ptps@hpgcl.org.in](mailto:xensyd.ptps@hpgcl.org.in)
    - b) Executive Engineer/ Switchyard Division, RGTPP, Khedar, Hisar-125121  
E-Mail: [xensyd.rgtp@hpgcl.org.in](mailto:xensyd.rgtp@hpgcl.org.in)
    - c) Executive Engineer/Switchyard, DCRTPP, HPGCL, Yamunanagar-135001  
E-mail: [xensyd.dcrtp@hpgcl.org.in](mailto:xensyd.dcrtp@hpgcl.org.in)

- 5) **Mode of Payment**  
Payment shall be released by Sr. Accounts Officer at respective stations, of HPGCL, by RTGS/NEFT on satisfactory completion of each cycle. For payment through RTGS/NEFT, the contractor will intimate the complete bank details viz. Beneficiary Name, Name & complete address of the Bank/Branch, Type of account, Account number and IFS code etc.
- 6) **Mobilization Period & Completion Period:**  
Mobilization Period/starting of work: - The firm shall start each cycle of Hot Line Water Washing in respective substation within 7 days as per intimation of Engineer in-charge/representative of respective Switchyard of HPGCL.
- a) **Completion Period:**
- The work of Hot Line Water Washing should be completed within 25 days for each cycle at each station from the date of commencement of work. However, number of days on which work could not be carried out due to rainy, cloudy, foggy season and non arrangement of PTW by HPGCL will not be counted in the completion period.
  - Before commencement of work order of each cycle at every power station, the firm will authorize a competent person who will represent the firm. All the direction given to such representative shall be binding as if given to firm.
  - Tentatively the Hot line water washing four cycles shall be got carried out as under:-  
First cycle in October/November/December- 2026, Second cycle in April/May/June- 2027, Third Cycle in October/November/December- 2027 and Forth cycle in April/May/June- 2028 at all stations of HPGCL.  
The quantum of any item of Scope of work may increase or decrease to any extent as per site requirement, subject to the limit that total contract value shall not exceed by 10 % of the contract value. Payment shall not be made for the work not done. In case of increase of quantum of work, the completion period of the contract will not change and the contractor will have to complete the job within stipulated period unless the completion period is extended in writing.
- 7) **Risk and Cost:-**  
In case the contractor fails to full fill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.
- 8) **Penalty for delay**  
Time is the essence of the contract.
- The contractor will ensure timely start & completion of each cycle as per stipulated mobilisation period/starting of work and completion period (as per Clause No.6 above). In case of delay in starting/completion of the work/job, the penalty for delay will be imposed @ 1 % of the contract value of the cycle per week or part thereof subject to maximum of 10% of the contract value of the cycle.
  - Penalty @ Rs.1500/- per unit shall be imposed if proper washing has not been done at any particular Porcelain area & the same will be deducted from bill besides getting rewashing of that unit.  
Note: - Contract value means basic value of the contract exclusive of taxes and duties, if charged separately.
- 9) **Documentation:-**The firm shall ensure submitting the following documents along with the bill in duplicate for pass and payment to avoid delay in payment:-
- The bill should be on the contractor's bill book duly serially numbered and bearing date of issue, contractors EPF code, ESI code, Service Tax number/GSTIN, PAN & TIN. A photocopy of the EPF code, ESI code, Service Tax number/GSTIN, Labour licence (if required), PAN & TIN shall be attached with the 1<sup>st</sup> bill for reference and record.
  - Self-attested copy of the deposit challan of EPF & ESI contribution, Labour welfare fund deposited by the contractor for the labour engaged for the work duly validated with dossier of workers and their account number in the appropriate prescribed performa.
  - Self-attested copy of the attendance sheet, wages register and evidence of wage payment.
  - Certificate from Labour Welfare Officer of respective station under HPGCL stating that firm has complied with all labour laws
  - Certificate for safety clearance from Chief safety officer of respective station under HPGCL.
  - Undertaking to GST registration is valid as on date .No default has ever been made by bidder in filling the various GST returns and deposit of GST dues with the department. Firm having multiple registrations under GST will submit undertaking for each & every GST number.
  - A CA certificate regarding validity of GST registration will be submitted every six months during the tenure of contract.
  - Firm will submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected form HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services of HPGCL.
  - Firm will inform immediately to HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of the vendor.

- j) Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non-compliance of prescribed obligation under the GST law on part of the supplier/vendor.
- k) Copies of GSTR 1, GSTR 2A, GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted before release of the security.
- l) In case of failure to the firm for deposit of tax, HPGCL will have right to recover the GST amount in default along with interest & penal amount and deposit the same directly with GST department on behalf of the firm to the credit of HPGCL.
- m) Firm will undertake to immediately inform the HPGCL about any amendment in the GST certificate and to immediately submit the updated registration certificate.
- n) Contract agreement as per clause number 1.
- 10). **Performance Bank Guarantee**  
Unless agreed otherwise contractor shall submit bank guarantee of the nationalized bank equivalent to 10% of the contract value in the prescribed performa valid up to one month after completion of warrantee period.
- 11) **Force Majeure:** -The delay in the completion of the work may be treated as force majeure to the contractor only if
- The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war-risk riots and civil commotion and
  - The contractor's request for extension of the delivery period along with all necessary evidence comes, before the expiry of the scheduled date of completion/delivery.
- 12) **Idle Labour charges:**-No idle charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour being rendered idle due to any cause.
- 13) **Over Run Charges:** -No over run charges shall be paid in the event of the completion period being extended for any reasons.
- 14) **Watch & Ward:**-The watch and ward of T&P and other material will be the responsibility of the firm/contractor.
- 15) **Facilities to be arranged by Contractor :-**The contractor shall make his own arrangement for providing facilities like lodging, boarding, furniture and transportation etc. for his supervisors/staff engaged by him for the job.
- 16) **Statutory Deductions:-**Statutory deduction on account of Income Tax, Service Tax & Cess/GST Works Tax etc as applicable including surcharge shall be made at source from the bills of the firm at the prevailing rates.
- 17) **Factory Act/Minimum Wages Act/Insurance ACT/EPF act etc.:-**Strict adherence of various applicable labour laws like the Factories Act, Minimum Wages Act, ESI Act, Payment of Wages Act, the Workman's Compensation Act, EPF Act, Contractor labour (Regulation & Abolition) Act, 1970 and all other statutory requirements as amended from time to time to the entire satisfaction of Central/State Govt. authorities, shall be the responsibility of the Contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor. EPF/ESI contributions will be deposited by the contractor in his own EPF/ESI code no. in the respective account of the workers. The contractor will submit the copy of EPF/ESI challan to the Factory Manager, at the time of 90% payment along with corresponding list of workers
- 18) **Negligence:**  
If the contractor neglects to execute the work with due diligence and expedition or refuses to do the work, then HPGCL may serve 10 days notice, in writing to the contractor to make good the failure within the stipulated time otherwise HPGCL shall be at liberty to take the work wholly or partially at the risk and cost of the contractor. It shall be lawful for the HPGCL to retain any balance which may otherwise be due to the contractor on any account, if dues of the contract are not sufficient to cover the amount thus recoverable from the contractor and to recover the whole of the balance of the amount from the contractor by action at law or otherwise. The remedy under this clause will be in addition to and without prejudice to rights available to the HPGCL under other clauses of the terms and conditions.
- 19) **Performance:**  
The performance of the contractor shall be reviewed by the officer-in-charge if found unsatisfactory, the contract can be terminated and security deposited by the contractor shall be forfeited. The officer-in-charge DCRTTP, HPGCL however, reserves the right to get the work done fully or partially by any other agency or contractor till the expiry of period of contract, however before termination of the contract a notice of seven days will be served on the defaulting contractor.  
In such events, it shall be lawful to the HPGCL to forfeit any balance amount/security deposit or both which may otherwise be due to the contractor. If the dues are not sufficient, it will be lawful for HPGCL to recover the amount through the court of law.
- 20) **Insurance of Workers:-** The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act, the contractor will obtain W.C. Policy from the Insurance Company for the persons employed by him for carrying out the work. The

- premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted to Engineer-in-charge of work immediately after issue of LOI, but before the start of work.
- 21) **Safety Rules:** -A Firm shall have to comply with all the provisions of safety rules. The Chief Safety Officer may impose penalty of **Rs.200/- per day per head** if the workers of contractor are found to be working carelessly without proper protective equipments in unsafe conditions. Against violation of any other clause, a penalty of Rs 500 /- per violation (minimum) shall be levied. In case of repeated violation of serious nature resulting in various serious accident or direct loss to the corporation /threatens to cause severe consequences, higher penalty rates may be imposed including suspension/ termination of the contract. If any action is initiated by Chief inspector of factories, Chandigarh or any other authority against occupier/factory manager or any other authority of HPGCL in case of any fatal/non fatal accident or any other violation of factory act, 1948. Pb. Hr. factory rules, 1952 or any other industrial or labour act, the contractor shall be liable for the same and also to deposit the amount of fine/penalty if any. In case of default action as deem fit shall be initiated against the contractor.  
A safety clearance certificate on quarterly basis from the chief safety officer shall be obtained by the contractor and has to be attached along with the bill.
- This office reserves the right to claim adequate compensation from the contractor on account of any damage caused to the plant & equipment handed over to him for execution of the work, due to careless handling or negligence on the part of the contractor.
- 22) **Arbitration:-** All matters, questions, disputes, differences and / or claims arising out of and / or concerning, and /or in connection with, and /or in consequence of, and /or relating to the contract whether or not obligations of either of both the firm/contractor and the Corporation under that contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the sole arbitration of MD, HPGCL or an officer appointed by the MD, HPGCL as his nominee. The award of the Arbitrator shall be final and binding on both the parties to the contract.
- 23) **Laws Governing Contracts:-**All contracts shall be governed by the laws of India for the time being in force. Irrespective of the place of delivery, place of performance or place of payment under a contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.  
Jurisdiction of Courts- The courts of the place from where the acceptance of tender has been issued shall alone have exclusive jurisdiction to decide any dispute arising out of or in respect of the contract.
- 24) **Set Off :-** Any sum of money due and payable to the firm under the contract (including security-deposit returnable to the firm) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the firm with the HPGCL.
- 25) **Subletting and Assignment:-**The firm shall not, sublet, transfer or assign the contract or any part there of or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of the CE/DCRTPP, HPGCL, Yamuna Nagar.
- 26) **Work shall be got executed by respective XEN in-charge at respective Generating Stations of HPGCL.**
- 27) DM water for the purpose of washing will be provided by HPGCL free of cost however transportation for the same will be arranged by the firm.
- 28) **Short Closure:** -The period of contract shall be for four cycles of Hot Line Water Washing at each station and work will be completed in each station from the date of issue of work order /LOI whichever is earlier up to June-2028. However the contract/work order can be short closed at any time at sole discretion of HPGCL.
- 29) **Termination of Work Order Cum Contract Agreement:-**
- This office reserves the right to terminate contract at a short notice of two weeks, if it is felt that the contractor is not fulfilling any of the terms & condition of the contract. In such an eventually security deposit and other pending payments with HPGCL will be forfeited. All pending obligations like wages, EPF, or any due to labour would be met out of such forfeited amounts. The contractor would also be sued for any dues still pending.
  - Without prejudice to any of terms and conditions under this contract, if the contractor dies, this office shall have option of terminating the contract without compensation to the Contractor.
  - This office reserves the right to cancel the Work Order in case of blacklisting of the firm due to one reason or the other and award the contract to other agency at the risk and cost of the firm at any stage.
- 30) **Environment Laws:-** Being an ISO certified organization we seek your co-operation to enable us to achieve excellence in our quality management & environment management systems. Kindly ensure that (i) only quality services are provided & you are following environmental protection norms. (ii) Your services shall take care of environmental health & safety precautions
- 31) The contractor will provide necessary Personnel Protective Equipments (PPE) to personnel deployed such as safety shoes, safety helmet, gloves etc. for carrying out the jobs.

- 32) Accommodation, if available, shall be provided by HPGCL on chargeable basis.
- 33) Following penalties as per relevant act will be imposed for non-payment of wages or non-deposition of EPF/ESI etc.:

Particulars/ Clauses for Penalty	Act
Clause 20: Penalty for offences under the Act	The Payment of Wages Act, 1936.
Clause 31: Time for payment of contribution	The Employees State Insurance (General) Regulations, 1950 (amended on 11.01.2024)
Clause- 14- Penalties	The Employees Provident Funds and Miscellaneous Provisions Act, 1952
Chapter VI- Penalties and Procedure	Contract Labour (Regulation & Abolition) Act, 1970 & Rule 1971
Chapter VII- Penalties	The Employee State Insurance Act, 1950

**“Technical Terms & Conditions”**

- In case the machine available with HPGCL is used for hot line water washing the firm will check the machine for its healthiness for optimum performance as well as adequate safety of working personal, Switchyard equipment and the machine to avoid any mishappening during execution of work. The firm will be solely responsible for such mishap/accident.***
- The washing shall be done with high pressure jet of DM Water from a safe distance of 8 to 12 feet. The pressure of water shall be such that the jet should reach the last disc of insulator string and thoroughly clean all the discs.
- Two no. nozzles should be directed in the opposite direction from the lower most petticoat towards the upper direction slowly & finally reaching the terminal.
- Conductivity of DM Water should be measured at the DM Plant as well as in the Switchyard just before using it. The normal value should be less than 5  $\mu$  Mho.
- A leakage detector with a setting of 1 micro Amp is connected between the nozzle & nearby use (Ground). The detector to be used should be got tested from the lab prior to use. If the leakage current exceeds more than 1 micro Amp it should give an alarm.
- During Hot Line Water Washing it should be ensured that the Water droplets do not fall on the uncleaned insulators due to wind direction.
- Hot Line Water Washing will not be carried out during the cloudy, Rainy, Moist, Foggy, Stormy, Windy & Dark conditions.
- It will be ensured that Insulators are dry before starting the Hot Line Water Washing.
- All the required personal protective equipments i.e. Hand Gloves, Shoes, helmet etc. should be worn by the personal carrying out this activity.
- Electricity supply will be made available free of cost at nearest available point.
- The firm will take all safety precautions during Hot Line Water Washing to avoid any flash over & will be solely responsible in case flash-over occurs.
- Washing of LA's & Transformer Bushings will not be carried out in live condition to avoid flash over. The shutdown of these equipments will be arranged by respective site in charge.

Executive Engineer/ Switchyard  
For Chief Engineer/DCRTPP,  
HPGCL, Yamuna Nagar

SCOPE OF WORK**A) RGTPP, Khedar, Hisar. (400kV).**

Four cycles of Hot Line Water Washing of:

1. 400 kV Insulator strings of 11 No. Bays of Main Bus-Bars-I & II and Transfer Bus.
2. 400 kV Insulator strings & Porcelain portion of other equipments i.e. CTs, CVTs, Wave traps, Circuit Breakers, Isolators etc. in all the bays at 400 kV Switchyard, Transformer Yard of Unit-1&2.

**B) DCRTPP, Yamunanagar. (220kV).**

Four cycles of Hot Line Water Washing of:

1. 220 kV Insulator Strings of 14 No. Bays of Main Bus-bar-I & II and Transfer Bus in Switchyard-Unit 1&2.
2. 220 kV Insulator Strings & Porcelain portion of all other equipments i.e. CT's, CVT's, Wave traps, Circuit Breakers, Isolators etc. in 220 KV Switchyard- of Unit 1&2.

**C) Switchyard-2, (Unit 5 to8) PTPS, Panipat. (220kV).**

Four cycles of Hot Line Water Washing of:

1. 220 kV Insulator strings of Bus-Bar I & II (13 No. Bays) in switchyard Units # 5 & 6 and (11 No Bays) in Switchyard Units # 7 & 8 (Total 24 No. Bays).
2. 220 KV Insulator Strings & Porcelain portion of all other equipments i.e. CTs, PTs, Circuit Breakers; Isolators etc. installed in 220 KV Switchyards Units # 5 & 6 and Switchyard Units # 7&8 along with offline washing of Power Transformers for Units # 5 to 8.
3. Interconnection between Switchyard Units # 5&6 and Switchyard Units # 7&8, 220 kV Bus I & II over a length of approx. 500m supported on towers.

To carry out the work of Hot Line Water Washing the firm shall have two options:

**Option-I:** The firm carries out the work with its own machine/machines.

**Option-II:** The firm carries out the work with machine (Diesel operated) available with HPGCL. This machine is presently stationed at RGTPP, Khedar, Hisar. Before submitting the offer, the bidders are advised to inspect the Hot Line Water washing machine available at RGTPP, Khedar, Hisar. The technical specifications of the machine are as under:

Make	: Altec Industries, INC. Birmingham. AL 35242
Model	: HL1W1200T
Water reservoir	: 1200/1600gallons
Engine	: Cummins QSB4, 5T, 110HP
Fuel tank capacity	: 40 gallons (150 litres)
Pump	: Waterous CP-4 water pump with 4.0:1 transmission
Capacity One gun-	: 40 gpm (151 lpm) at 800 psi (55 bar) (pressure limited)
Two guns-	: 80 gpm (303 lpm) at 650 psi (45 bar) (engine limited)

**Under this option (i.e. Option-II), the firm's scope shall include the followings:**

- i) Transporting the machine from one power station to other and moving within the power station.
- ii) The fuel for operating the machine i.e. Diesel.
- iii) Transit insurance of the machine for appropriate value i.e. Rs. 5.00 Crore. The cost of Machine is Approximately Rs. 5.00 Crore.
- iv) In case there is breakdown of machine supplied by HPGCL, then the firm has to arrange the machine at its own within 7 days.
- v) The length of Hosepipe with machine is approximately 155 feet, the additional pipe along with relevant coupling required shall be arranged by the firm.

- Note:
1. Work will be given to L1 bidder mean overall L-1 (for any Option-I or Option-II) i.e. whose overall rates would be lowest.
  2. If the firm quoted lower rates for option-II and at later stage firm find it unable to work with machine supplied by HPGCL or any breakdown occurred then firm may be allowed to work with its own machine however rates will be Option-II rates by firm.

Executive Engineer/ Switchyard  
For Chief Engineer/DCRTPP,  
HPGCL, Yamuna Nagar



**HPGCL**  
An ISO: 9001,14001 &  
OHSAS:18001 Certified Company

# HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office-C-7,Urja Bhawan,Sector-6,Panchkula  
Corporate Identity Number:U45207HR1997SGC033517  
Website: [www.hpgcl.org.in](http://www.hpgcl.org.in) E-mail- xensyd.dcrtp@hpgcl.org.in



॥ बदलता हरीयाना-नदता हरियाणा ॥

## Rate Quoting Sheet

Hot line water washing (Four Cycles) of Porcelain insulators in Switchyards under HPGCL at PTPS Panipat, DCRTTP, Yamunanagar and RGTPP, Hisar.

Sr. No.	Description of work	Qty.	Basic Rates	GST Amount	Total amount without GST	Total Amount with GST
1	400kV Switchyard RGTPP, Khedar, Hisar (11 Bays) as per detailed scope of work at Sr. No. A of <b>Annexure-IV for Option-I [Hot Line Washing Machine arranged by the firm]</b> .	4 Cycles				
2	220kV Switchyard at DCRTTP, Yamunanagar (14 Bays) as per detailed scope of work at Sr. No. B of <b>Annexure-IV for Option-I [Hot Line Washing Machine arranged by the firm]</b> .	4 Cycles				
3	220kV Switchyard-2, (Unit 5 to 8) – (24 Bays) and their interconnection at PTPS. Panipat as per detailed scope of work at Sr. No. C of <b>Annexure-IV for Option-I [Hot Line Washing Machine arranged by the firm]</b> .	4 Cycles				
4	400kV Switchyard RGTPP, Khedar, Hisar (11 Bays) as per detailed scope of work at Sr. No. A of <b>Annexure-IV for Option-II [Hot Line Washing Machine supplied by the HPGCL]</b>	4 Cycles				
5	220kV Switchyard at DCRTTP, Yamunanagar (14 Bays) as per detailed scope of work at Sr. No. B of <b>Annexure-IV for Option-II [Hot Line Washing Machine supplied by the HPGCL]</b>	4 Cycles				
6	220kV Switchyard-2, (Unit 5 to 8) – (24 Bays) and their interconnection at PTPS. Panipat as per detailed scope of work at Sr. No. C of <b>Annexure-IV for Option-II [Hot Line Washing Machine supplied by the HPGCL]</b>	4 Cycles				

- Note: 1. Work will be given to L1 bidder mean overall L-1 (for any Option-I or Option-II) i.e. whose overall rates would be lowest.  
2. If the firm quoted lower rates for option-II and at later stage firm find it unable to work with machine supplied by HPGCL or any breakdown occurred then firm may be allowed to work with its own machine however rates will be Option-II rates by firm.

**ACCEPTANCE CERTIFICATE**

I, \_\_\_\_\_ (Full Name) \_\_\_\_\_ (Designation)  
\_\_\_\_\_ (Name of the Company) here by accept  
the terms and conditions and scope of work of the tender document( )

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_

GST compliance

The following undertakings (on the letter head of bidder) to be made part of mandatory documents to be submitted by all bidders:

1. GST registration is valid as on date
2. No default has ever been made by bidder in filling the various GST returns and deposit of GST dues with the department.
3. Bidders having multiple registrations under GST will submit undertaking for each & every GST number. A default under a GST number even if the GST number pertains to some other state, will make the vendor ineligible to participate in tender
4. Obtain a undertaking from the vendor who are not generating e-invoice in following format:

We M/s .....having PAN..... and GSTIN Registration Number ..... hereby undertake that our Aggregate Turnover ( as per Section 2 (6) of Central Goods and Service Tax Act,2017) for FY 2019-20 does not exceed the prescribed threshold ( as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules there under ("GST Law"). Further, we also undertake that if the aggregate turnover of M/s ..... exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit not in compliance with the required provisions of GST Law. In case of any queries from the any state or centre Goods and Services Tax authorities. M/s ..... will be solely responsible.

Yours Truly,  
For M/s .....

Note: - Undertaking should be furnished on firm's letter head with company seal & signature of authorized signatory.

STATEMENTS OF BIDDERS

1. Name of Bidder \_\_\_\_\_
2. Address of Head Office \_\_\_\_\_
3. Correspondence Address \_\_\_\_\_  
\_\_\_\_\_
4. Legal status \_\_\_\_\_
5. PAN & TIN Number of the Bidder (attached self attested photocopies)  
PAN \_\_\_\_\_ TIN \_\_\_\_\_  
CST No. \_\_\_\_\_
6. Bank Details (attached signed cancelled cheque)
  - i) Bank Name & Address
  - ii) Bank Account Number
  - iii) Bank Branch Code
  - iv) IFSC Code of Branch
  - v) Nature of account (current/saving/OD/CC)
7. Main lines of Business
  - i. \_\_\_\_\_ since \_\_\_\_\_
  - ii. \_\_\_\_\_ since \_\_\_\_\_
  - iii. \_\_\_\_\_ since \_\_\_\_\_
8. Annual Turnover of past three year
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_
9. Past Experience:-
 

Name of Organization	Period	Reference of Contract	Order Value contract wise
10. Any other

Signature &amp; Stamp of Bidder

**CHECK LIST FOR BIDDER**

<b>Sr. No.</b>	<b>Technical Specification</b>	<b>Bidder Response (Yes or No)</b>
1.	Acceptance of all terms & conditions of tender.	
2.	Documentary Evidence and proof regarding Qualification Criteria as per PQR.	
3.	GST Registration Number along with HSN Code.	
4.	Authority letter in the name of the Authorized Person who has signed the Tender Document / Price Bid on behalf of the Contractor / Company if any.	
5.	EMD Submission proof	