

# **RAJIV GANDHI THERMAL POWER PLANT**

**(A Unit of Haryana Power Generation Corporation Limited)**

(Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula)

Corporate Identity No. U45207HR1997SGC033517

GST Registration No. 06AABCH4536J1ZM, PAN No. AABCH4536J

website: [www.hpgcl.org.in](http://www.hpgcl.org.in), E-mail ID: [xensyd.rgtp@hpgcl.org.in](mailto:xensyd.rgtp@hpgcl.org.in)



## **E-Tender Document**

**FOR**

**Supply, Installation, testing and commissioning of Electrical distribution panels  
at RGTPP Residential Colony, Khedar, Hisar**

**e-NIT No. 12/RGTPP/Syd/Colony-435/2025-26, Dated: 24.02.2026**

**XEN/SWITCHYARD,  
For CHIEF ENGINEER/RGTPP,  
RAJIV GANDHI THERMAL POWER PLANT,  
HPGCL, KHEDAR, HISAR**

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Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar



# RAJIV GANDHI THERMAL POWER PLANT, HISAR

(A UNIT OF HARYANA POWER GENERATION CORPORATION LIMITED)

(Regd. Office – Urja Bhawan, Sector- 6, Panchkula)

Corporate Identity No U45207HR1997SGC033517

Website [www.hpgcl.org.in](http://www.hpgcl.org.in)

E-mail: [xensyd.rgtp@hpgcl.org.in](mailto:xensyd.rgtp@hpgcl.org.in)

Telephone No 01693-250075

Fax No: 01693-250075

## e-Tender Press Notice

**DEPARTMENT: RAJIV GANDHI THERMAL POWER PLANT, KHEDAR, HISAR**

**HARYANA POWER GENERATION CORPORATION LTD., HARYANA**

e-NIT No. : 12/RGTPP/Syd/Colony-435/2025-26, Dated: 24.02.2026  
HEWP's Tender Reference No. : 20266FE09902 DAF2 4F4E 8E12 6E551D32DC82712PGC  
HEWP's Unique File No. / DNIT : 0223202616-37-55/152909  
Dept/HR Y.

e-tenders in two parts are invited on behalf of Haryana Power Generation Corporation Limited (HPGCL), RGTPP, Khedar, Hisar from the eligible contractors online on the website: <https://etenders.hry.nic.in> for the work detailed in the table.

<b>Name of Work:</b>	<b>Supply, Installation, testing and commissioning of Electrical distribution panels at RGTPP Residential Colony, Khedar, Hisar</b>
<b>Cost of work</b>	<b>Rs. 17.05 Lakhs (Including GST@ 18% present rates)</b>
<b>Time Limit</b>	<b>120 Days</b>

Tenders to be received till **15:00 hours on dated 24.03.2026**

1. Bidder shall pay **Rs. 1180/-** (Inclusive of GST) as e-Service fee through Net Banking in favour of **“Society for IT initiative fund for e-Governance” payable at Chandigarh.**
2. For further details and e-tendering schedule, please visit website at <http://etenders.hry.nic.in>

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

## ONLINE NOTICE INVITING e-TENDER

e-tenders in two parts are invited on behalf of Haryana Power Generation Corporation Limited (HPGCL), RGTPP, Khedar, Hlsar the bids from the eligible contractors/bidders who have created login ID on the portal <https://etenders.hry.nic.in> and <http://works.haryana.gov.in> through online bids on the website for the work detailed in the table below.

<b>NIT No. /Tender Enquiry. No.</b>	<b>NIT No. 12/RGTPP/Syd/Colony-435/2025-26, Dated: 24.02.2026</b>
<b>Description of work</b>	Supply, Installation, testing and commissioning of Electrical distribution panels at RGTPP Residential Colony, Khedar, Hisar
<b>Cost of work</b>	Rs. 17.05 Lakhs (Including GST@ 18% present rates)
<b>Earnest Money (EMD) (For un-registered bidders only) (in Rs.)</b>	Rs. 34,100/-
<b>Cost of bid document (in Rs.) (Non-refundable)</b>	Rs. 1,180/- (Inclusive of GST)
<b>e-service fees (Non-refundable)</b>	Rs. 1,180/- (Inclusive of GST)
<b>Time limit</b>	120 days
<b>Last Date and Time for Bid Submission</b>	24.03.2026 upto 15:00 Hours

1. The bidders who do not have contractor ID on HEWP cannot participate in tendering process. Bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the earnest money through online payment on the portal.
2. Bidders who have contractor ID and are registered on HEWP portal i.e. <https://works.haryana.gov.in> & also have deposited one time deposit then they are not required to deposit any earnest money and are eligible for participation in the tender by annexing bid specific Earnest Money Declaration Form as per **Annexure-XII** of the bidding document.
3. Interested bidders are encouraged to get themselves registered as contractor on the portal <https://works.haryana.gov.in>.
4. Interested bidders must have contractor ID on <https://works.haryana.gov.in>.
5. Cost of tender document fee: **Rs. 1,180/-** inclusive of GST (*non-refundable*) (to be submitted online).

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar



**HPGCL**

AN ISO:9001, ISO:14001 & OHSAS:18001  
CERTIFIED COMPANY

# RAJIV GANDHI THERMAL POWER PLANT, HISAR

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## KEY DATES

1	<b>Date of Issue of Notice Inviting Bid</b>	:	<b>24.02.2026</b> upto 17:00 hours
2	<b>Period of availability of Bidding Documents on website <a href="http://etenders.hry.nic.in">http://etenders.hry.nic.in</a></b>	:	From <b>24.02.2026</b> to <b>24.03.2026</b> upto 15:00 hours
3	<b>Date &amp; Time of Pre-bid Meeting</b>	:	Not Applicable
4	<b>Last Date for Submission Bids online</b>	:	<b>24.03.2026</b> upto 15:00 hours
5	<b>Opening of Bids (Tender Document fee &amp; Earnest Money Declaration Form)</b>	:	<b>27.03.2026</b> at 11:00 hours
6	<b>Time and Date for opening of Part-I of the Bid (Technical Qualification Part)</b>	:	<b>27.03.2026</b> at 11:00 hours
7	<b>Time and Date of opening of Part-II of the Bid (Financial Part) of the Bidders who Qualify in Part-I of the Bid.</b>	:	To be intimated.
8	<b>Last Date of Bid Validity</b>	:	As per clause no. 6 of Annexure-V
9	<b>Officer inviting Bids</b>	:	Executive Engineer/Switchyard, RGTPP, HPGCL, Khedar, Hisar- 125121 Mob. No.- 8222023574

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

**INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

- 2.1. The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2. A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – <https://etenders.hry.nic.in>.
- 2.3. The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from <https://etenders.hry.nic.in>.
- 2.4. Tenderers may contact for any support regarding tender submission / obtaining digital signature etc. at following nos. / email ids:-
  - E - mail: [support-eproc@nic.in](mailto:support-eproc@nic.in) OR [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com)
  - Help Desk: 0120-4001002, 0120-4200462, 0120-6277787, 0172-2700275
- 2.5. Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6. In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7. In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

- 2.8. The same procedure holds true for the authorized users in a Private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- 2.5 Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
- 2.6 For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link 'How to .....?' to download the file.
- 2.7 Before submitting tenders, the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.

### **3 Opening of an Electronic Payment Account:**

Tender document can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service. For online payments guidelines, please refer the Home page of the e-tendering Portal <https://etenders.hry.nic.in>.

### **4 Pre-requisites for online bidding:**

In order to bid online on the portal <https://etenders.hry.nic.in> , the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.

### **5 Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>

### **6 Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

### **7 Bid Preparation (Technical & Financial) Online/offline Payment of Tender Document Fee, e-service fee, EMD fees and Submission of Bid Seal (Hash) of online Bids:**

- 7.1 The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT.
- 7.2 The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.
- 7.3 The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid).

The bidders shall quote the prices in price bid format.

- 7.4 Submission of bids will be preceded by submission of the digitally signed& sealed bid (Hash) as stated in the time schedule (Key Dates) of the Tender.

## 8 **Key Dates: -**

The tenderers can submit their tender documents (Online) as per the dates mentioned in the following format: -

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry date and time
1	-	Downloading of Tender Documents & Bid Preparation	24.02.2026 upto 17:00 hours	24.03.2026 upto 15:00 hours
2	Technical Opening (Part-I)	-	27.03.2026 at 11:00 hours	
3	Short listing of Technical Bids & Opening of Price/ Financial Bid (Part-II)		will be intimated to the firms on their E-mail	

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/her bid will be considered as bid not submitted, and hence not appear during tender opening stage.

Bidder participating in online tenders shall check the validity of his/her digitally signature certificate before participating in the online tenders at the portal <https://etenders.hry.nic.in> for help manual please refer to the 'home page' of the e-procurement website at <https://etenders.hry.nic.in> and click on available link 'how to -?' 'To download the file.

- 9 Rates shall be quoted by the tenderer in the format supplied by purchaser. No deviation in terms shall be allowed.
- 10 **Bidders must mandatorily possess HEWP contractor id while applying for the tender and must also upload the same with its documents.**
- 11 Purchaser reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
- 12 The bidder can revise his price bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on date of opening of price bid.
- 13 The bidders shall observe the highest standards of ethics during the submission of tender and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
- 14 The bidder shall bear all costs of bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

**Information Regarding Online Payment of Tender Document, eService & EMD Fee.**

- 1 The Bidders can download the tender documents from the portal: <https://etenders.hry.nic.in>.
- 2 The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

**Note:**

- a) If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
  - b) The following are exempted from depositing the earnest money:
    - Public Sector Undertakings of the Central / Haryana State Government.
    - Firms borne on DGS&D, DS&D Haryana rate contracts.
    - Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India.
    - Firms borne on the HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of Rs. 10.00 lacs at the respective Project/ office of HPGCL, if they quote the Registration number given by the respective project/ office of HPGCL in their tender papers.
  - c) The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries and all other terms & conditions except the rates (price bid). The bidders shall quote the prices in price bid format.
  - d) Submission of bids will be preceded by submission of the digitally signed & sealed bid (Hash) as stated in the time schedule (Key Dates) of the Tender.
  - e) **EMD Exemption for MSME firm is not applicable to Service Sector as directed by DS&D Haryana.**
  - f) The Bidder who does not have contractor id on HEWP cannot participate in tendering process. Bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the earnest money through online payment on the portal
- 3 **Tender Closing:** - After the submission of bid by the bidders, the bidding round will be closed. Once the online tender is closed, no new Vendor can bid in the tender.

**Note:**

- a) If bidder fails to complete the online Bid Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence bid will not appear during tender opening stage.
  - b) From the starting date of Tender downloading to final date of submission of bid, the bidder can rework on his bid number of times he wants. If bidder submits the revised bid including price bid, original bid will automatically delete and this revised bid will become original bid. No revised bid will be submitted after part-I(Technical Bid) is opened.
  - c) Complete bid will only be submitted after realization of tender documents end EMD.
- 4 If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency. However, EMD shall be refunded.

- 5 Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT otherwise the tender shall be liable to be rejected.
- 6 The Bidder shall ensure that the payment shall be made at least 2 days prior to last date of submission of the bid.
- 7 The bidder can revise his price bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on date of opening of price bid.

**Special instructions to the Contractors/ Bidders for the e-submission of the bids online through this e-Procurement Portal.**

- 1 Bidder should do online Enrolment in this portal using the option Click Here to Enroll available in the Home Page. Then the Digital Signature enrolment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized certifying Authorities such as e-mudhra CA/GNGNFC/IDBRT/MTNLTRUSTLINE /SAFESCRPT/TCS.
- 2 The e-token that is registered should be used by the bidder and should not be misused by others.
- 3 DSC one mapped to an account cannot be remapped to any other account. It can only be inactivated.
- 4 The bidders can update well in advance, the documents such as certificates, purchase order details etc. under My Documents option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
- 5 After downloading/getting the tender schedules, the Bidders should go through them carefully and then submit the document as per the document, otherwise, the bid will be rejected.
- 6 The BOQ template (price bid) must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
- 7 If there any clarifications, this may be obtained only through the e-Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.
- 8 Bidder, in advance should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together.
- 9 Bidder should arrange for the EMD as specified in the tender. The original should be posted/ couriered/given in person to the Tender Inviting Authority, within the bid submission and time for the tender.
- 10 The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids.
- 11 The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
- 12 There is no limit on the size of the file uploaded and the server end. However, the upload is decided on the Memory available at the client system as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.

- 13 It is important to note that, the bidder has to click on the Freeze Bid Button, to ensure that he/she completes Bid Submission Process. Bids which are not frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.
- 14 In case of offline payments, the details of the Earnest Money Deposit (EMD) documents submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the tender will be summarily rejected.
- 15 The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
- 16 The bidders may submit the bid documents online mode only, through this portal. Offline document will not be handled through this system.
- 17 At the time of freezing the bid, the e-procurement system will give a successful bid updating message after uploading all the bid document submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
- 18 After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
- 19 Successful bid submission from the system means the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
- 20 The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
- 21 The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc. in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
- 22 All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid document becomes readable only after the tender opening authorized individual.
- 23 During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socked Layer (SSL) with 256-bit encryption technology. Data encryption of sensitive fields is also done.
- 24 The bidders are requested to submit the bids through online e-Procurement system to the TIA well before the bid submission end date and time (as per Server System Clock).

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
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**GENERAL INSTRUCTIONS TO THE BIDDERS**

**Pre-Qualifying Requirements (PQRs) / Eligibility Conditions for the tenderers**

The tender documents will only be accepted for those who qualify the following criterion:

1. The bidder should be Original Equipment Manufacturer/Supplier (OEM/OES) or a registered vendor of HPGCL as per vendor registration policy for specific category of the work.

OR

Bidder must have experience of having successfully executed the of Same/Similar Work Order(s) in any Thermal Power Station of HPGCL / NTPC / Any PSUs / Any Corporations / Any State Govt. / Centre Govt. / Any Semi Govt. / Any Corporations or any other reputed Thermal / Hydel Plant etc. and must have average turnover and other eligibility conditions as given below:

**Experience of Execution of Work Order/Purchase Order**

Bidder must have successfully executed the Work Order(s)/Purchase Order(s) for same/similar work during last 07 years ending last day of the previous month i.e.31.12.2025 in which applications are invited and having minimum order value including GST as under as under:

Single order of the value not less than **Rs. 13,63,658/-**.

OR

Two orders each of the value not less than **Rs. 8,52,287/-**.

OR

Three orders each of the value not less than **Rs. 6,81,829/-**.

**Turnover:**

- i. Bidders must have average annual turnover shall not be less than **Rs. 17.05 lacs** in last 03 consecutive financial years ended prior to the financial year in which the applications are invited.
- ii. Average Annual Turnover is sum of the Annual Turnover of preceding 03 years (As per Audited accounts).
- iii. Other income shall not be considered for arriving at annual turnover.
- iv. In case where audited results for the last preceding financial year are not available for determining the average annual turnover, certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.

**Note:**

1. The bidder should possess PAN card, EPF Account Number, ESI Registration Number and GST Registration Number.
2. ***Bidder has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it is not under any default towards compliances under any of the labour laws presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per regulations 36 & 37 of the HPGCL Works and Purchase Regulations 2015.***
3. Firm has to follow all standard procedures to monitor GST compliance attached as Annexure-VII.

4. **EMD Exemption for MSME firm is not applicable to “Service” Sector as directed by DS&D Haryana.**
5. The tender documents of only those bidders shall be considered who fulfill the eligibility criteria and submit documentary evidences in support of the same along with copy of performance certificate / repeat order from the same organization if any.
6. The bidder should possess labour license from Labour Department of Haryana or the bidder has to give an undertaking that he will apply within one month from the date of issue of work order (if applicable).
7. The tender will only be submitted on the centralized e-procurement portal i.e. <https://etenders.hry.nic.in>
8. The tenderers shall submit their tender in 02 parts- the first part containing documents for qualifying criteria, technical specifications, schedule of deliveries and all other term & conditions except the rates (price bid) and second part containing the rates (price bid) quoted for each item as well as other related item like freight, GST, price escalation etc. as applicable Each part shall be uploaded/ submitted online. EMD Cost of tender and e-Service fee shall be submitted online.

**Note:**

- a. The firm should submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender. A certificate to the effect that the tenderer is not black listed from any Public Sector undertakings of Central Govt. / State Govt./SEBs/Corporations has to be furnished by him.
  - b. Decision of the HPGCL regarding fulfilment of pre-qualification requirement shall be final and binding upon the bidders.
  - c. If the bidder has a supply/work order for a period of more than one year, the period and the proportionate value of the order which have been completed prior to the month in which applications are invited (duly supported by successful completion/execution certificate for such period/value) shall be taken into consideration for assessing the eligibility criteria.
  - d. The firm has to submit the copy of work orders executed by them along with completion/performance certificate or copy of the repeated work orders from the same agency/enterprises/power plant etc. duly attested in support of qualifying condition and as a proof of satisfactory execution of work.
  - e. Calculation of Average Annual Turnover
    - i) In case where audited results for the last preceding financial year are not available for determining the average annual turnover, certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.
    - ii) Other income shall not be considered for arriving at annual turnover.
    - iii) In case where audited results for the last preceding financial years are not available for determining the average turnover, certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.
9. **Earnest money and Earnest money declaration Form:** The Bidder who does not have contractor id on HEWP cannot participate in tendering process. Bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the earnest money through online payment on the portal. Bidders who have contractor Id and are registered on HEWP and also have deposited one time deposit are eligible for participation in the tender by annexing bid specific Earnest Money Declaration Form generated from HEWP.

10. **Eligibility of the black listed firms to participate in NIT:** The firms which have been blacklisted by HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydro Electricity project in the past 05 years shall not be eligible to participate in the NIT of HPGCL, however:
  - a. In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.
  - b. Blacklisting of the firm by any unit of HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
  - c. In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
  - d. Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per appropriate regulations of the corporation.
11. PART-I Tender shall be opened on the due date & time and Part-II shall be opened on subsequent date which shall be intimated separately to those tenderers whose Part-I is considered complete in all respects and found technically and commercially suitable as per the tender conditions.
12. A committee nominated by HPGCL shall evaluate all the bids for fulfilment of qualifying criteria. Technical deviations for scope of work mentioned in Part-A and Part-B shall not be entertained at any cost and the same may lead to disqualification of technical bid as well.
13. Decision of the HPGCL regarding fulfilment of Pre-qualification requirement shall be final and binding upon the bidders.
14. The firm should fill statement of bidders Performa as per **Annexure-VII** and submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender.
15. Conditions of the contract and other information can be had from the office of XEN/Switchyard (e-mail: [xensyd.rgtp@hpgcl.org.in](mailto:xensyd.rgtp@hpgcl.org.in) Telefax & Telephone No. 01693-250075/8222023574) on any working day prior to last date of Downloading of Tender Documents & Bid Preparation.
16. Cost of Tender and EMD in any other form other than (online deposition) shall not be accepted.
17. The Tender Document can also be downloaded from HPGCL website [www.hpgcl@org.in](http://www.hpgcl@org.in).
18. Before submitting tenders, the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.
19. No provision for price escalation is made on any account. The price quoted by the tenderer shall be FIRM till the contract is completed. The tenderer's acceptance of this condition should be indicated along with the Bid. Rates shall be quoted by the tenderer in concurrence with rate quoting sheet.
20. The "Application for Bidding" along with the "Terms and conditions of the contract and its all Annexure should be submitted duly filed up completely and signed on each page by the tenderer online. Work offered should be strictly according to the specifications of scope of

work and to the terms & conditions of the NIT. Unless a deviation from the specifications and terms and conditions given in NIT is pointed out by the tenderer specifically, it will be presumed that offer/ Tender conforms to the specifications and terms and conditions as laid down in NIT.

21. **Rate/Price Quoting Method:** The tender/offer should be online. The tenderer shall quote the prices in English language and international numerals. No alterations, omissions, erasers or whitening, additions or rewriting shall be permitted. Changes if any shall be affected only by cancelation of original writing by striking and rewriting it alongside duly initialled by the person signing the bid. In case there is a discrepancy between the amounts in figures and in words, the amount in words will govern. The price must be quoted in Indian Rupees as a whole and any mistake in calculating the rupee price will not justify the claim for increase in prices. For the purpose of tender, the metric system of units shall be used.
22. **RATE QUOTING SHEET:**
  - a) The tenderer will quote their rates **STRICTLY AS PER THE RATE QUOTING SHEET.**
  - b) **CONDITIONAL DISCOUNT** offered by any tenderer will not be considered for the purpose of relative comparison of rates quoted by participating tenderers.
23. The application for bidding along with all the detailed terms & conditions should be submitted online. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage. The tenderer will quote their rates strictly as per details of specifications.
24. The tenderer shall submit their tender in two parts- the first part containing documents for qualifying criteria, technical specification, and all other terms and conditions except the rates (price bid), and the second part containing the rates (price bid) as per rate quoting sheet.
25. Any statutory taxes/levies, if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that their quoted prices are inclusive of all such statutory taxes/levies.
26. All tenders received against open tender enquiry irrespective of whether they are from the approved contractors on the registered list or others, shall be considered, provided they are on the prescribed form and in accordance with the tender conditions and specifications.
27. Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tender shall be liable to be rejected.
28. The rates quoted by the tenderer should be very competitive and as prevailing in the market and should be firm and lump-sum. Prices should be quoted per unit also wherever applicable and asked.
29. The validity of the tender/offer shall be for **120 days from the date of opening of the price bid.**
  - a) Suo-moto revised price bid / supplementary Part-II will not be accepted after the last date of submission of the tender. However, in case revised price bid is submitted by the bidder Suo-moto but prior to the due date of submission of the tender, then the revised price bid only, shall be opened and considered by the purchasing/competent authority.
  - b) The rate negotiations shall be held as per Haryana state government negotiation policy in vogue.

- c) The whole work against this tender shall be awarded to a single firm i.e. L-1 bidder whose overall quoted/equated prices are lowest for the complete package.
30. **No deviation shall be allowed.** However, in case of deviation of taxes etc., the same be loaded for comparison purpose.
  31. Selection preference of the tendered work may be allowed as per policy of the State Government to the Industrial Units located in Haryana on the lowest valid rates if tenderer so claim with requisite documentary evidence.
  32. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
  33. The bidder shall bear all costs including bank charges, if any, associated with the preparation and submission of his bid and the HPGCL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
  34. The whole work against this tender shall be awarded to a single firm whose overall quoted/equated prices are lowest for the complete package.
  35. The bidders shall supply a valid partnership deed in case of partnership firm and Memorandum of Association and Article of Association in case of a company.
  36. CE/RGTPP reserves the right to cancel the NIT or to change/modify the tender as a whole or in parts or to reject any or all the tenders so received without assigning any reason and will not responsible & will not pay for any expenses or losses that may be incurred by the tenderer in preparation of the tenders/offers.
  37. **Inspection of site of work:** Before tendering, the tenderer is advised to inspect the site of work, the environment & get acquainted with the actual work & other prevalent conditions, facilities available. No claim will be entertained later, on the ground of lack of knowledge.

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

**DETAILED SCOPE OF WORK**

**Scope of work for supply, installation, testing and commissioning of distribution & metering panels for residential colony.**

1. Supply, installation, testing and commissioning of distribution & metering panels for residential colony.
2. Panels shall be fabricated using 14-gauge CRCA steel (cold-rolled close annealed). Outdoor panels shall have an additional hot-rolled base frame with heavy-duty angles.
3. All panels shall have a rigid, welded structure, properly reinforced to avoid vibration, deflection, and mechanical stress.
4. Panels shall be powder-coated and Outdoor panels shall be weatherproof with gasketed doors and rain canopy.
5. Panels shall include cooling provisions such as exhaust vents and cooling fans for heat dissipation where required.
6. Doors shall be provided with locks, handles, hinges, internal door earthing, and captive screws where needed.
7. Clear phase separators, insulated busbar sleeves, and arc-flash safety provisions shall be provided.
8. All power busbars shall be of Aluminum of adequate cross-section, sized based on current rating, short-circuit withstand, and temperature rise limits color-coded with heat-shrink sleeves.
9. All MCCBs, isolators, changeover switches, meters and protective devices shall be from reputed brands only, such as: Schneider, Siemens, ABB, Eaton, C&S, L&T only.
10. Control wiring shall be 1.5 sq.mm or 2.5 sq.mm copper, ferruled at all termination points.
11. Proper dressing, routing, and clamping of cables shall be ensured.
12. All incoming and outgoing cables must be terminated using correctly crimped aluminum thimbles.
13. Indicating lamps for all sources/incomers (R-Y-B) along with selector switch, ampere and voltmeter etc. shall be provided.
14. Proper dressing of all cables using cable glands after completion of work.
15. All T&P, lifting devices, scaffolding, crimping tools, drilling machines, cable cutters, megger, multi-meter, and other specialized tools shall be arranged by the Contractor at his own cost.
16. All PPEs will be provided by the contractor for the manpower engaged for said work.
17. Each panel must have two distinct earth terminals. An internal earth busbar should run along the entire length of the panel.
18. Contractor should ensure presence of qualified supervisor/engineer during installation & commissioning of subject cited panels.

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

**GENERAL TERMS AND CONDITIONS OF CONTRACT**

**1) CONTRACT AGREEMENT:**

The contractor shall execute a contract agreement (as per Annexure-VI) with HPGCL on a Non-Judicial Stamp Paper of appropriate value within 7 days of receipt of work order.

**2) RATE/ CONTRACT PRICE:**

Rate shall be quoted by the bidder, strictly as per rate quoting sheet and the agreed contract price shall remain firm during the currency of the contract. Any statutory taxes/levies if to be charged extra should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/levies.

**3) EARNEST MONEY AND SECURITY DEPOSIT:**

- 1.1. Every tenderer, while submitting his tender, should online deposit an amount of **Rs. 34,100/- (Rupees Thirty-Four Thousand one hundred only)** as the earnest money.
- 1.2. The earnest money furnished by the successful tenderer on whom the work order is placed shall be converted into security deposit as a guarantee for faithful and satisfactory execution of the work order.
- 1.3. The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder within 15 days of the execution of the contract with the selected bidder.
- 1.4. The Security Deposit shall be 10% of the Contract value in all the cases. The deduction of the security deposit shall be regulated as per following:
  - (a) Security deposit@10% shall be deducted from the contractor's bill.
  - (b) The security deposit of the contractor shall be retained by HPGCL for faithful execution of the contract.
  - (c) Security deposit shall be released only after completion of the entire period of the contract and after completion of 30 days after guarantee/Warranty period, on the certificate of Engineer In-charge/EIC for successful completion of Guarantee/Warranty period and submission of requisite documents like last EPF/ESI return by the contractor.
  - (d) No interest shall be paid on EMD / Security Deposit for the period it remains deposited with HPGCL.
- 1.5. The earnest money/security deposit shall be forfeited in part or in full under the following circumstances:
  - (a) If the tenderer withdraws his tender at any stage during the currency of validity period.
  - (b) If the W.O. has been issued but the contractor refuses to comply with it irrespective of the fact that HPGCL sustains any loss on account of such default or not.
  - (c) In the event of a breach of contract in any manner.
  - (d) In case of evidence of cartel formation by the bidder(s).

- (e) If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
- (f) The forfeiture of EMD/security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.

**4) PAYMENT TERMS:**

100% payment of the contract value shall be released against the contractor's appropriate bill, upon satisfactory completion of the work, after deducting a security deposit of 10% and all applicable statutory deductions as applicable under prevailing laws from the payable amount.

**5) MODE OF PAYMENT:**

Payment shall be released by the Sr. Accounts Officer/Accounts Officer, RGTPP through RTGS/NEFT. The Contractor will intimate the complete bank details viz. Name of Bank/Branch, Account Number, Type of Account, IFSC Code etc, to Sr. Accounts Officer/Accounts Officer. Bank charges, if any, shall have to be borne by the tenderer/contractor.

**6) COMPLETION PERIOD:**

The completion period shall be essence of the contract. The work completion time must not exceed **120 days** from the date of issuance of LOI / Work Order, whichever is earlier by the office of XEN/Switchyard, RGTPP, HPGCL, Khedar.

**7) RISK AND COST:**

In case the contractor fails to full fill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.

**8) PENALTY / DEDUCTION:**

- a) Time is the essence of the contract.
- b) The contractor shall ensure timely completion of the job as per stipulated completion period. In case of delay in completing the work/job, **the penalty for delay will be imposed @ 1% of the total contract value per week or part thereof subject to maximum of 10% of the contract value shall means basic value of the contract exclusive of taxes and duties**, if charged separately. Quantum of work may increase/decrease upto  $\pm 10\%$ . Contractor will arrange additional manpower to complete the additional work, if any within above completion period. For the purpose of imposition of penalty, date of completion of job will be taken into consideration.
- c) The decision of the officer-in-charge shall be final and binding to the contractor / firm.
- d) If the contractor does not bring sufficient consumables or T&P item required for proper duct fabrication, then the same will be purchased at the risk & cost of the contractor and an amount double the cost of the material so purchased by HPGCL will be debited from the bills of the contractor.
- e) Apart from the penalty, in case of complete refusal to execute the work by the contractor on any pretext or the other, at any time, the work shall be got entrusted from some other agency at the risk and cost of the existing contractor.

Appropriate clauses of below tabulated labour laws regarding delay in deposition of wages of workers, delay in deposition of EPF/ESIC/LWF and other statutory labour obligations shall be applicable on the contractor and penalties shall be imposed for breach of the same by Labour Welfare Officer, RGTPP and in his absence by Engineer-in-charge, RGTPP:

Sr. No.	Particulars	Name of Acts
1.	Clause 20: Penalty for offences under the Act	The Payment of Wages Act-1936
2.	Clause 31: Time for payment of contribution	The Employees' State Insurance (General) Regulations-1950 (amended on 11.01.2024)
3.	Clause 14: Penalties	The Employees' Provident Funds and Miscellaneous Provisions Act, 1 952
4.	Chapter VI: Penalties and Procedures	Contract Labour (Regulation & Abolition) Act, 1970 & Rules 1971
5.	Chapter VII: Penalties	The Employee State Insurance Act, 1950

**9) DOCUMENTATION:**

The contractor and the executive in-charge of the work shall ensure the following document before forwarding the bill of the contractor to the accounts wing for pass and payment to avoid delay in payment of the contractor:

- i) Contractor shall submit the bill in triplicate to the executive in-charge along with the followings:
  - a) Bill for the work done, in duplicate. The bill should be on the contractor's bill book duly serially numbered and bearing date of issue, contractors EPF code, ESI code, GST number, PAN & TIN. A photo copy of the EPF code, ESI code, GST number, Labour license, copy of the Pass Book of Account, PAN & TIN shall be attached with the running bill for reference and record.
  - b) Tax invoice shall be raised by contractor /service provider which should contain invariably their GST registration no., HSN/SAC code, place of business with address and a unique Invoice number suffix with RGTPP so that the invoice could be distinguish with other place of business of HPGCL i.e. RGTPP, PTPS, DCRTTP, FTPS, Corporate office.
  - c) Self-attested copy of the documents as such EPF registration code, ESIC registration code, Shop and Establishment registration code, GST number, Labour license (only if applicable) and PAN card as applicable shall be attached with the bill for reference and record.
  - d) Self-attested copy of the deposit challan of EPF contribution, ESI challan, labour welfare fund deposited by the contractor for the labour engaged for the work duly validated with dossier of workers and their account no. in the appropriate prescribed Performa.
  - e) Self-attested copy of the attendance sheet, wages register and evidence of wages payment.
  - f) The payment of workers / labour may be made through bank account only. The firm will submit proof of deposit of payment of workers / labour in the bank with the bill.
- ii) The bill of the contractor along with the annexure submitted by the contractor at (i) above, should be approved and verified by the officer in-charge for gross value as well as net payable value and accompanied with the certificates/documents mentioned at (iii) and (iv) below.

- iii) Certificate from the Engineer in-charge that, (a) Work has actually been done as per the contract and to the entire satisfaction of Engineer-in charge. ( b) The copy of the EPF challan etc. submitted by the contractor pertains to the labour deployed at site and none of the worker has been excluded there from. (c) The record entry of the work done has been taken in the small measurement book (SMB) at page no. \_\_\_\_\_ on dated \_\_\_\_\_. (d) No penalty is leviable on the contractor on any account as per the contract if leviable the amount of penalty is \_\_\_\_\_. (e) Copy of protocol and certificate for stage payment, if required.
- iv) Certificate from Labour Welfare Officer stating that contractor has complied with all labour laws and safety clearance certificate from safety officer. In case of non-availability of Labour Welfare Officer/Safety Officer, from EIC.
- v) Copy of test certificate of material used by the contractor at site.
- vi) Copy of protocol sheet signed by HPGCL's representative and contractor.
- vii) The bill of contractor along with annexure submitted by contractor as mentioned above should be approved and verified by the officer in-charge for gross value as well as net payable value and accompanied with the certificates/documents as desired and required by RGTPP.

**Note:** Documents attached along with the contractor bill should be referred in the forwarding letter of the executive office forwarded the bill for pass and payment.

**10) WARRANTY / GUARANTEE:**

- i) The contractor shall give guarantee for the work done for a period of **12 months** from the date of successful completion of work by the contractor.
- ii) During liability period if any defect is observed in the equipment(s), which has been attributed to poor workmanship or poor quality of material used by the contractor, the same shall be attended again without any additional charges to HPGCL. In such cases, the warranty period shall start from the date of such repair/rectification. In case the contractor fails to respond within a reasonable time, the job will be got done from any other agency at the risk and cost of the contractor.

**11) FORCE MAJEURE:**

The delay in completion of work may be treated as force majeure to the contractor only if: -

- i) The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war risk riots and civil commotion.
- ii) The contractor's request for extension of the delivery period along with all necessary evidence comes, before the expiry of the schedule date(s) of delivery.

**12) IDLE LABOUR CHARGES:**

No idle labour charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour being rendered idle due to any cause.

**13) LOSS OF HPGCL PROPERTY DURING THE CONTRACT PERIOD:**

The contractor shall ensure that no damage or loss is done to HPGCL's property or human being in the jurisdiction of work site. In case it is found that, there is any loss to HPGCL's property or human being due to negligence of any labour/ worker the same shall be made good by the contractor at his own cost.

**14) OVER RUN CHARGES:**

No overrun charges shall be paid in the event of the completion period being extended for any reasons.

**15) WATCH & WARD:**

The watch and ward of T&P and other material will be the responsibility of the contractor.

**16) FACILITIES TO BE ARRANGED BY CONTRACTOR:**

The contractor shall make his own arrangement for providing all facilities like lodging, boarding, furniture and transportation etc. for his supervisors/staff engaged by him for the job.

**17) STATUTORY DEDUCTIONS:**

Statutory deduction on account of Income Tax, GST etc. including surcharge shall be made at source from the bills of the contractor at the prevailing rates.

**18) FACTORY ACT /MINIMUM WAGES ACT /INSURANCE ACT / EPF ACT etc.:**

Strict adherence of various applicable laws likes the Factories Act, Minimum Wages Act, Payment of Wages Act, the Workmen's Compensation Act, EPF Act, Contractor labour (Regulation & Abolition) Act, 1970, ESI act and all other statutory requirements as amended from time to time the entire satisfaction of Central/State Govt. Authorities, shall be the responsibility of the Contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor. EPF/ESI contributions will be deposited by the contractor in his own EPF/ESI code no. in the respective account of the workers. The contractor will submit the copy of EPF/ESI challan to the Labour Welfare Officer, at the time of 100% payment along with corresponding list of workers. The contractor shall make the payment of wages to its labour/worker in their saving account only. Documentary evidence thereof shall be submitted along with the running bills.

**19) INSURANCE OF WORKERS:**

The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act, The contractor may obtain W.C. Policy from the Insurance Company for the persons employed by him for carrying out the work. The premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted by the contractor to Engineer-in-charge of work immediately after issue of LOI, but before the start of work.

**20) SAFETY RULES:**

A firm shall have to comply with all the provisions of safety rules. The Chief Safety officer may impose penalty of Rs. 200/- per day per head if the workers of contractor are found to be working carelessly without proper protective equipments in unsafe conditions. Against violation of any other clause, a penalty of Rs. 500/- per violation (minimum) shall be levied. In case of repeated violation of serious nature resulting in various serious accident or direct loss to the corporation/ threatens to cause severe consequences, higher penalty rates may be imposed including suspension/termination of the contract. If any action is initiated by Chief Inspector of Factories, Chandigarh or any other authority against occupier/factory manager or any other authority of HPGCL in case of any fatal/non-fatal accident or any other violation of factory act, 1948, Pb. Hr. Factory rules, 1952 or any other industrial or labour act, the contractor shall be liable for the same and also to deposit the amount of fine/penalty if any. In case of default action as deem fit shall be initiated against the contractor.

A safety clearance certificate from the chief safety officer shall be obtained by the contractor and has to be attached along with the bill.

This office reserves the right to claim adequate compensation from the contractor on account of any damage caused to the plant & equipment handed over to him for execution of the work, due to careless handling or negligence on the part of the contractor.

**21) ARBITRATION:**

All the matters, questions, disputes, differences and/or claims arising out of and/or concerning and /or in connection with and /or in consequence of, and /or relating to the contract whether or not obligations of either or both the contractor and the corporation under this contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the Sole Arbitrator of Managing Director/ HPGCL or an officer appointed by the MD, HPGCL as his nominee. The Award of the Arbitrator shall be final and binding on the parties to the contract.

**22) LAWS GOVERNING CONTRACTS:**

All contracts shall be governed by the laws of India for the time being in force. Irrespective of the place of delivery, place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.

**23) JURISDICTION OF COURTS:**

The courts of the place from where the acceptance of tender has been issued shall alone have exclusive jurisdiction to decide any dispute arising out of or in respect of the contract.

**24) SET OFF:**

Any sum of money due and payable to the supplier under the contract (including security-deposit returnable to the supplier) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the contractor with the HPGCL.

**25) SUBLETTING AND ASSIGNMENT:**

The contractor shall not, sublet, transfer or assign the contract or any part thereof or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of the purchaser.

**Note:**

- i) Unless agreed otherwise the above terms and conditions of the contract will form the part of the work order after finalizing the proposal. The word tenderer where ever used above shall be read as contractor. The non-applicability / modification in the aforesaid clauses if agreed shall be mentioned / attached in / with the work order specifically.
- ii) Any other term not defined in instructions to the bidder or above terms and conditions should be interpreted as defined in HPGCL Purchase Regulation "2015".
- iii) The term "Bid" and "Tender" and their derivatives ("Bidder / Tenderer" "Bidding / Tendering") are synonymous. Singular also means plural.

**26) TRANSPORTATION:**

- i) The contractor shall make his own arrangement for transportation of the material from stores to site of work, from site of work to O & M workshop/store, if required. The contractor shall also assist in loading/ unloading of material being sent for repairs or received after repair to/ from outside of RGTPP.

- ii) The contractor shall make his own arrangement for removal of old as well as unused material from the site to the place as specified by the Engineer-in -Charge after completion of work.

**27) T&P AND CONSUMABLES:**

All the T&P and consumables as mentioned in the technical terms & conditions required for execution of job will be arranged by the contractor. The requirement of the consumables will be decided by the officer-in-charge by giving a short notice which shall be binding to the contractor and no extra claim for same shall be entertained.

Executive Engineer/Switchyard,  
for Chief Engineer/RGTPP, HPGCL,  
Khedar, Hisar

**FORMAT FOR CONTRACT AGREEMENT**

This contract agreement entered in to this \_\_\_\_\_ day of the month of \_\_\_\_\_, 2025 between Haryana Power Generation Corporation Ltd., a body corporate constituted under the Indian Company Act, 1956 herein after called Corporation which terms shall include all its heirs and successors on the one hand and M/s \_\_\_\_\_ . The contractor which terms shall include all its heirs and successors on the other hand.

Whereas a contract for \_\_\_\_\_ at RGTPP, Khedar, Hisar during capital overhauling in \_\_\_\_\_ as officially described in tender documents issued against NIT No. \_\_\_\_\_ dated \_\_\_\_\_ and concluded by the issue of Work Order no. \_\_\_\_\_ dated \_\_\_\_\_ appended hereto between Corporation & Contractor. Whereas Contractor further agrees to abide by all labour laws, rules and regulations which may be enforced from time to time. Where the contractor also agrees to absolve the board from all risks & responsibilities towards the labour engaged by the contractor during execution of the above said work.

The contractor will comply all provisions of the relevant labour laws/Acts and the rules /regulations framed there under. In the event of Rajiv Gandhi Thermal Power Plant, Khedar, Hisar being obliged to pay the compensation, the contractor will indemnify the corporation. The labour regulation shall be treated as part of the contract. Any break of labour laws/regulation shall be treated as breach of the contract.

Here RGTPP, Khedar, Hisar and the contractor have agreed to execute an agreement.

Now this deed witness and parties here to hereby mutually agree as above.

In witness where of the contractor & HPGCL here to set their hands as under.

Signature of the contractor

Signature Name & designation

In presence of witness

and on behalf of HPGCL presence of witness

Witness

Witness

1.

1.

2.

2.

**STATEMENTS OF BIDDERS**

- 1. Name of Bidder \_\_\_\_\_
- 2. Address of Head Office \_\_\_\_\_
- 3. Correspondence Address \_\_\_\_\_

Contact No:

E-mail Id:

- 4. Legal status
- 5. PAN & GST Number of the Bidder (attached self-attested photocopies)  
PAN \_\_\_\_\_

GST No. \_\_\_\_\_.

- 6. Bank Details (attached signed cancelled cheque)
  - i) Bank Name & Address
  - ii) Bank Account Number
  - iii) Bank Branch Code
  - iv) IFSC Code of Branch
  - v) Nature of account (current/saving/OD/CC)

- 7. Main Lines of Business
  - i. \_\_\_\_\_ since \_\_\_\_\_
  - ii. \_\_\_\_\_ since \_\_\_\_\_
  - iii. \_\_\_\_\_ since \_\_\_\_\_

- 8. Annual Turnover of past three year
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - i. \_\_\_\_\_

- 9. Past Experience:

Name of Organization	Period	Reference of Contract	Order Value contract wise

- 10. Any other: -

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_

**Undertaking from the firm (on firm's letter head for not generating e-invoice)**

We M/s. .... having PAN ..... and GSTIN Registration Number .....hereby undertake that our Aggregate Turnover (as per Section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2019-20 does not exceed the prescribed threshold (as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules thereunder ("GST Law"). Further, we also undertake that if the aggregate turnover of M/s. .... exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provisions of GST Law. In case of any queries from the any state or centre Goods and Services Tax authorities, M/s. ....will be solely responsible.

Yours Truly,

For M/s.....

Authorized Signatory with Office Seal

Name:

Designation:

**Undertaking from the vendor/firm (on vendor/firm's letter head) regarding validation of GST registration (for each GST number separately)**

1. GST registration of GST no..... in name of m/s..... is valid as on date.....
  
2. No default has ever been made by me/my firm in name of ..... in filing the various GST returns and deposit of GST dues with the department with respect to GSTN.....

Yours Truly,

For M/s.....

Authorized Signatory with Office Seal

Name:

Designation:

**Undertaking cum declaration from the firm (on firm's letter head)**

1. *I undertake to submit a CA certificate regarding validity of GST registration on every six months during the tenure of contract.*
2. *I undertake to submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services to HPGCL.*
3. *I undertake to inform immediately the HPGCL about initiation of any proceeding (if any) against me/my firm under the GST laws which may result in suspension or cancellation of GST number of the Vendor/firm.*

Yours Truly,

For M/s.....

Authorized Signatory with Office Seal

Name:

Designation:

**Undertaking cum indemnity bond from the vendor/firm (on vendor/firm's letter head) regarding timely deposition of GST**

- a) *Certified that we are registered as taxable person under GST Act, our GST no. is -----  
-- and which is active as on-----.*
- b) *Certified that bill for the month of-----in which GST has been claimed, is included in all the GST returns submitted by us to the GST authorities.*
- c) *Certified that we shall deposit the amount of GST collected from RGTPP/HPGCL to the Government exchequer within the time specified under the GST Law.*
- d) *Certified that the goods/services on which GST has been charged have not been exempted from GST under GST Act. The rate/amount of GST in these goods/services is correct under the provisions of the GST Act.*
- e) *We give Undertaking-cum-indemnity bond to RGTPP/HPGCL that we shall indemnify to RGTPP/HPGCL for any loss sustained in case we does not deposit the GST to the government exchequer, which it has recovered from the M/s HPGCL as tax.*

Yours Truly,

For M/s.....

Authorized Signatory with Office Seal

Name:

Designation:

**EARNEST MONEY DECLARATION FORM**

**(In case of bidder is registered as contractor with Haryana Government on Haryana Engineering Works Portal)**

1. I hereby submit a declaration that the bid submitted by the undersigned, on behalf of the bidder, (*name of the Bidder*), shall not be withdrawn or modified during the period of validity i.e. not less than 150 (one hundred twenty) days from the bid due date.
2. I, on behalf of the bidder, (*Name of Bidder*), also accept the fact that in case the bid is withdrawn or modified during the period of its validity or if we fail to sign the contract in case the work is awarded to us or we fail to submit a performance security before the deadline defined in clause 34.1 of the tender document, then (*Name of Bidder*) will be debarred for participation in the tendering process in any of the Department/Boards/Corporations etc. of the Government of Haryana for a period of Two years from the bid due date of this work

*Yours Truly,*

*For M/s.....*

Authorized Signatory with Office Seal

Name:

Designation:

**TDS DECLARATION UNDERTAKING**

I....., ..... (Designation) of ..... (Name of the Corporation/ Company/ Board/ Trust), having PAN- ..... (here in after referred as the Corporation /Company/Board /Trust), hereby declare and affirm as under :

- 1. That the Corporation /company/Board/Trust is a regular income tax assessee.
- 2. That the corporation /Company /Board /Trust has been filing its return of income tax regularly.
- 3. That the Corporation /Company/Board/Trust has filed returns of income tax for the financial years 2022-23, 2023-24 and 2024-25 under the provisions of sections of section 139(1) of the income Tax Act,1961 as per details given below;

<b>Assessment Year</b>	<b>Acknowledgement Number</b>	<b>Date of filing</b>

- 4. That the new provisions of section 206AB/Section 206CCA which require deduction/ collection of tax at source at higher rates are not applicable to our Corporation/Company /Board/Trust and hence tax may not be deducted /collected at source at higher rates.

(Deponent)

That whatever stated above in the above stated para(s) are true to my knowledge and belief.

(Deponent)

**RATE QUOTING SHEET (PRICE BID)**  
(TO BE FILLED ONLINE BY TENDERER)

Name of firm: .....

Address of firm: .....

Sr. no	Description	Qty (Nos)	Unit Price (Rs)	Total Price (Rs)
1	Outdoor double-door panel for VIP guest house with 400 A incoming and 2 outgoing 200A feeders, along with a changeover switch. Approx Panel size: 1450LX1700HX600D MM +300MM stand.	01		
2	Indoor wall-mounted distribution panel for a community centre with 250A incoming and 2 outgoing feeders of 160A & 125A each. Approx Panel Size:1652LX1650HX300DMM	01		
3	Indoor wall-mounted distribution panel for the field hostel with 400A incoming and 2 outgoing feeders of 200A & 160A each. Approx Panel Size: 1652LX1650HX300DMM	01		
4	Metering panel for a Type-2 residential building with 200A oncoming & space for <b>16 single-phase energy meters</b> . Approx Panel Size: 1800LX1950H X400DMM	03		
5	Indoor main distribution panel of a Type-2 residential building with 400A incoming and 8 outgoing feeders of 200A each. Approx Panel Size: 1800Lx1575Hx400D MM	01		
6	Outdoor double-door panel for staff club & rest house & main meter panel for Type 5&6 with 400 A incoming and 5 outgoing 160A feeders. Approx Panel size: 1500L X1750HX500D MM.	03		
7	Outdoor double-door panel for football ground with 100 A incoming and 4 outgoing 63A feeders. Approx Panel size: 700L X900HX300D MM	01		
<b>Total Estimated Amount (Rs.)</b>				
<b>GST @ 18% (Rs.)</b>				
<b>Total Estimated Amount inclusive GST @ 18% (Rs.)</b>				

**Note:**

1. The firms advised to see the actual quantum of work involved as per actual site condition before quoting the rates. No claim, whatsoever, on any account, will be entertained on this account.
2. Any other statutory taxes / levies, if to be charged extra, should be clearly indicated by tenderers in their offer separately and to be attached, failing which it will be presumed that their quoted price is inclusive of all such statutory taxes / levies.
3. The work will be awarded to the overall lowest bidder.
4. The merit order of L1, L2, and L3 bidder will be decided with overall/ total value quoted by the respective bidders.
5. The work as a whole will be allotted in a single part to the bidder who is overall lowest in the merit order considering all items of work.