



HARYANA POWER GENERATION CORPORATION LIMITED
Regd. Office – C-7, UrjaBhawan, Sector-6, Panchkula
Corporate Identity Number: U45207HR1997SGC033517
Website: www.hpgcl.org.in Email- xentech3.pkl@hpgcl.org.in
Mb.-9355084616

NIT No. Ch-03/GMP-259/Vol-XII Dated 20.06.2024

E-TENDER DOCUMENTS

For

Re-Certification of ISO 9001 (Quality Management System), ISO 14001 (Environment Management System) and ISO 45001 (Occupational Health & Safety Management System) for Haryana Power Generation Corporation Limited (HPGCL) Coal Based Thermal Plants at Panipat, Yamunanagar, Khedar and its Corporate Office at UrjaBhawan, Sector-6, Panchkula, through recognized accredited certification body.



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NOTICE INVITING E-TENDER

E-tenders (Two part) as per qualifying criterion specified in tender documents are invited by the Executive Engineer/Technical-I, HPGCL,Panchkula as per schedule given as under:-

NIT No.	Description of work	Tender Fee (Rs.) (Non – refundable)	e-service Fees (Rs.) (Non – refundable)	Amount of EMD to be deposited through online portal as per conditions mentioned in the bidding document (Rs.)	Last date & time of online bids Submission
NIT No.:- Ch-03/GMP- 259/Vol-XII Dated 20.06.2024	Tenders are invited from an experienced recognized accredited certification body for Re-Certification of HPGCL, Thermal Generating Stations at PTPS Panipat, DCRTTP Yamuna Nagar, RGTPP Khedar and Corporate office with ISO 9001, ISO 14001 and ISO 45001	1,180/-	1,180/-	16,000/-	10.07.2024 (15:00 hrs)

Note

- i. Cost of Tender documents and E-service charges of **Rs.2,360/- (1,180/-cost of tender documents +1180/-e-service charges)** are to be paid online through e-procurement portal <https://etenders.hry.nic.in>
- ii. The details of above NIT/Bid documents, qualifying requirement and tender documents can be seen and downloaded from HPGCL website www.hpgcl.org.in.

Executive Engineer/Technical-I
 O/o SE/Technical (HQ) HPGCL,
 C-7, UrjaBhawan,Panchkula
 Sector-6,Haryana

Information Regarding Online Payment of Tender Document, eService & EMD Fee.

The Bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>.

The Bidders shall have to pay for the Tender documents fee, EMD Fees & eService Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee, eService Fee and EMD can be made by eligible bidders/contractors online directly either through Debit Cards, Internet Banking Accounts or RTGS / NEFT.

NOTE: If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.

The following are exempted from depositing the earnest money:-

- a. Public Sector Undertakings of the Central / Haryana State Government.
- b. Firms borne on D.G.S. & D/DS&D Haryana rate contracts.
- c. Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India. The exemption shall be for the quoted items only.
- d. Firms borne on the HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of Rs.10.00 Lacs at the respective Project/office of HPGCL or Rs. 20.00 Lacs for quoting anywhere in HPGCL, if they quote the Registration number given by the respective project/office of HPGCL in their tender papers.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry date and time
1	-----	Downloading of Tender Documents, Bid Preparation & submissions	20.06.2024, 09:00 hrs	10.07.2024, 15:00 hrs
2	Technical Opening (Part-I)	-	12.07.2024, 15:30 hrs	---
3	Shortlisting/Qualifying of Technical bids & Opening of Price Bid (Part- II)		Will be intimated to the firms on their E-mail & telephonically	

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.

2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying.

2.4 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.6 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.7 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Opening of an Electronic Payment Account:

Tender document can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>.

4. Pre-requisites for online bidding:

In order to bid online on the portal <https://etenders.hry.nic.in>, the user machine must be updated with Java as per requirement of e-tendering portal. The link for downloading latest java and other pre-requisite software is available on the Home page of the e-tendering Portal.

5. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>.

6. Download of Tender Documents:

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

7. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and

the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

8 **Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, eService fee, EMD fees and Submission of online Bids:**

8.1 Bids shall be of two parts: (a) Technical Bid, and (b) Financial Bid

8.2 The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification and all other terms and conditions except the rates (price bid).

8.3 The bidders shall quote the prices in price bid format only. Bidders may express their bid price in Indian Rupees only.

8.4 The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee, eService Fee and EMD can be made by eligible bidders/contractors online directly either through Debit Cards, Internet Banking Accounts or RTGS / NEFT.

Secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

8.5 Submission of bids will be completed by submission of the digitally signed & sealed bid as stated in the time schedule (Key Dates) of the Tender.

9 **Tender Closing:**

After the submission of bid by the bidders, the bidding round will be closed. Once the online tender is closed, no new Vendor can bid in the tender.

NOTE:-

(A) If bidder fails to complete the Online Bid Submission stage on the stipulated date and time. His/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.

(B) From the starting date of tender downloading to final date of submission of bid, the bidder can rework on his bid number of times he wants. If bidder submits the revised bid including price bid, original bid will automatically deleted and this revised bid will become original bid. No revised bid will be submitted after Part-I (Technical Bid) is opened.

(C) Complete bid will only be submitted after realization of tender document's fee and EMD.

(D) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>

(E) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link to download the file.

Executive Engineer/Technical-I
O/o SE/Technical (HQ) HPGCL,C-7,
UrjaBhawan,Panchkula
Sector-6, Haryana

Section A

Instructions to Bidders and Qualifying Requirement

Instructions to Bidders (Part-I)**Definitions:**

- i. The term HPGCL wherever appearing in this tender document would mean Haryana Power Generation Corporation Limited and shall include the persons authorized to place an order under this NIT.
- ii. The term PTPS wherever appearing in this tender document would mean Panipat Thermal Power Station, Panipat.
- iii. The term DCRTPP wherever appearing in this tender document would mean DeenbandhuChhotu Ram Thermal Power Plant, Yamunanagar.
- iv. The term RGTPP wherever appearing in this tender document would mean Rajiv Gandhi Thermal Power Plant, Khedar, Hisar.
- v. EMD : Earnest Money Deposit
- vi. 'Bidder' means a firm that has submitted a bid.
- vii. ISO 9001 means Quality Management System
- viii. ISO 14001 means Environment Management System
- ix. ISO45001 means Occupational Health & Safety management System
- x. NABCB means National Accreditation Board for Certification Bodies.
- xi. QCI means Quality Council of India.

1. All tenders must be accompanied by Cost of tender documents and Earnest Money Deposit at the rates prescribed in the tender documents. Tender received without cost of specification & earnest money shall be rejected.
2. The prospective bidders are requested to be extra cautious in filling the tender and to get in touch with this office of XEN/Tech-I (E-mail: xentech3.pkl@hpgcl.org.in) on any working day prior to last date of Downloading of Tender Documents & Bid Preparation in case of any difficulty. Once the tender is opened, no request regarding giving relaxation or for overlooking any mistake committed by the bidder will be entertained.
3. The party shall quote the rates inclusive of all taxes and duties. No request for increase/decrease or inclusion of any taxes shall be entertained afterwards. GST to be quoted extra.
4. Notwithstanding anything stated above HPGCL reserves the right to assess the Tenderer's capacity to perform the contract should the circumstances warrant such assessment in the overall interest of the HPGCL In this regard the decision of corporation will be final and no claim on any account in this regard shall be entertained.
5. CLARIFICATION: HPGCL may, for any reason, whether on its own initiative or in response to any clarification requested by bidder (s) modify this tender Specification by amendment under intimation to all prospective bidders and may also, at its discretion, extend the last date of submission of bids.
6. The Bidders shall supply partnership deed in case of partnership firm / Memorandum of Association and Article of Association in case of a company.
7. Negotiation of rates shall be carried out with Bidder (s) as per instructions of Government of Haryana time to time.
8. Please visit HPGCL website www.hpgcl.org.in and <https://etenders.hry.nic.in> for NIT details.
9. How to Quote: The bidders are required to quote as per Annexure-I (Price Bid format).

Instructions to Bidders (Part-II)

1.0 Preparation of Tender

- 1.01 Before submission of the tender, the bidders are requested to make themselves fully conversant with the technical specifications, nature of work, the site conditions, general conditions of contract, etc. so that no ambiguity arises at a later date in this respect.
- 1.02 Only such firms will be authorized to participate in tender who would qualify the prequalification as set by HPGCL having carried out similar work and can produce satisfactory documents in support of their claims for the necessary experience for handling such specific job as per tender enquiry.
- 1.03 Executive Engineer/Technical-I, O/o SE/Technical(HQ), HPGCL, Panchkula reserves the right to revise or amend the Terms and Conditions of bid documents prior to the date notified for opening of the tenders and also to postpone the date for submission and opening of tender without assigning any reason/s.
- 1.04 Bidders are requested to adhere to all clauses of the NIT and general terms & conditions to facilitate finalization of the contract. Any clarification with regard to the specifications can be sought for by the bidders before **10.07.2024 upto 13:00 hrs**. No correspondence on this account will be entertained thereafter.
- 1.05 If the bidder deliberately furnishes false information in tender, Executive Engineer/Technical-I, O/o SE/Technical(HQ), HPGCL, Panchkula reserves the right to reject such tender at any stage.
- 1.06 The bidder shall bear all costs including bank charges, if any, associated with the preparation and submission of his bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 1.07 Tender shall be submitted in prescribed forms/format attached with tender documents and shall be considered completely as part of the contract documents in case of successful tenders. The bidder will sign each & every page of the tender documents before uploading the same.
- 1.08 No deviation from the terms & conditions of tender shall be accepted. Once bidder submits the tender online, it is presumed that all the terms & conditions are accepted including payment terms.
- 1.09 No interest whatsoever shall be paid by HPGCL for the tender fee (non-refundable), tender process fee (non-refundable) & EMD.

2.0 Disqualification of the Bidder:-

- 2.01 Even though the bidders meet the Qualifying Criteria they are subject to be disqualified, if they have made misleading or false representations in the forms, statements and attachments submitted in the proof of the qualification requirements
- 2.02 Tenders through Fax / E-mail / telegraphic/ postal tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage.
- 2.03 The bidders / Suppliers shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
- 2.04 Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tender shall be liable to be rejected.

3.0 Earnest Money Deposit (EMD)/Performance Bank Guarantee

- 3.0.1 The EMD of unsuccessful Bidders will be returned without any interest as promptly as possible after the selection of the successful bidder.

- 3.0.2 If the bidder(s) withdraws his offer within validity period, HPGCL shall have the right to encash / forfeit the EMD submitted by such Bidder(s).
- 3.0.3 The EMD furnished by the successful bidder on whom the Work Order is placed shall be converted into Security deposit as a guarantee for satisfactory and faithful execution of contract agreement/W.O.
- 3.0.4 No interest shall be payable on Earnest Money Deposit.
- 3.0.5 Successful bidder on receipt of Work order shall furnish a Performance Security in the form of Bank Guarantee (BG) or through demand draft in favor of **Sr. A.O/Cash, HPGCL, Panchkula**, equivalent to 10% of the work order value (excluding taxes), from nationalized Bank within 15 days after issue of work order, for faithful execution of the contract. The Bank Guarantee should be valid up to **31.12.2027** or extended up to date as decided by HPGCL from time to time.
- 3.0.6 HPGCL reserves the right to forfeit Earnest Money Deposit or part thereof in circumstances which may indicate that the contractor is not earnest in executing the contract. EMD shall also be forfeited in case the bidder does not come forward for execution of the contract agreements and submission of balance security deposit.
- 3.0.7 If the tenderer withdraws his tender at any stage during the currency of his validity period, the earnest money shall be forfeited in full in such cases.

4.0 General

- 4.01 The offer of bidder to HPGCL shall be deemed to constitute an agreement between the bidder and HPGCL, whereby each tender shall remain open for acceptance by HPGCL. The bidder shall agree for neither to withdraw his offer nor to impair or derogate the same. If bidder is notified during the period of validity of tender that his tender has been accepted by HPGCL, he shall be bound by the terms of agreement constituted by his tender and such acceptance thereof by HPGCL shall be a Part of formal contract even if it is signed later by firm and HPGCL or agreement is replaced by HPGCL.

5.0 Deviations:

Deviations, if taken by the bidders, on the specifications, terms & conditions of bid- document may not be acceptable.

6.0 Qualifying Requirements of Bidders:

The tender of only those bidders shall be considered who fulfill the following eligibility criteria and furnish duly signed/stamped documentary evidences along with the Part-I tender in support of the same.

- 6.0.1 Bidder must have experience of successfully execution of **ISO (9001, 14001 & 45001) certifications work Order(s) in coal based power plant of capacity 110 MW & above** in HPGCL / NTPC /any SEBs / any PSUs / any Corporations / Central Govt. / State Govt. / Semi Govt. or in any Thermal plant and other eligibility conditions as given below:

Experience of Execution of Work Order

Bidders must have successfully executed the similar services during last 7-years ending last day of the month previous to the month in which tenders are invited having minimum order value as under:

- I. Single order of the value not less than Rs. 6,40,000/- or
 - II. Two orders of the value not less than Rs. 4,00,000/- each or
 - III. Three orders of the value not less than Rs. 3,20,000/- each
- 6.0.2 The auditing agency should be a firm accredited with NABCB under QCI or any other recognized accreditation Board for Certification Bodies. This shall be supported by the documentary evidence in the form of accreditation certificate with date of validity.

- 6.0.3 The annual Turn Bidder to submit the Average Annual Turnover certificate (MAAT) for last three consecutive FY and it should not be less than Rs.8.0 Lakhs.
- 6.0.4 The auditing agency shall submit the undertaking that they have the accreditation to award certifications for the activities of HPGCL.
- 6.0.5 **The bidder shall have to submit a certificate stating that the bidder has not been blacklisted from HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydel Elect. Project.**
- 7.0 Eligibility of the black listed firms to participate in NIT-** The firms who have been blacklisted by HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydro Electricity project shall not be eligible to bid against the NIT of HPGCL, However:
- 7.0.1 In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.
- 7.0.2 Blacklisting of the firm by any unit of the HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
- 7.0.3 In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
- 7.0.4 Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per HPGCL regulation 36 and 37.”
- 8.0 Documents to be accompanied with bids:-**
- 8.0.1 Bidders are required to upload all requisite documents including scanned copies of Work Orders of similar nature.
- 8.0.2 The tender not accompanied with any of the above mentioned documents or accompanied with incomplete Annexure(s) shall be liable for rejection.
- 8.0.3 Depending upon the evaluation of Part-I tenders by the Technical Evaluation committee, Part-II tenders of successful bidders would be opened accordingly. Decision of the HPGCL regarding fulfillment of pre-qualification requirement shall be final and binding upon the bidders.
- 9.0 Documents to be submitted for monitoring of GST Compliance:-**
- 9.0.1 The bidder has to submit copy of GST Registration Certificate under GST Act.
- 9.0.2 The following undertakings (on bidder's letterhead) have to submitted along with technical bid (Part-I):-
- a. GST Registration is valid as on date.
 - b. No default has ever been made by bidder in filling the various GST returns and deposit of GST dues with the department.
 - c. If the bidder is having multiple registrations under GST, bidder will submit undertakings for each and every GST number. Default under GST number even if the GST number pertains to some other state, will make the bidder ineligible to participate in tender.
- “That Bidder is having multiple registrations under GST i.e.,and no default has ever been made by bidder in filing the various GST returns and deposit of GST dues with the department for above GST Numbers. If a default is found at a later stage under a GST number*

even if the GST number pertains to some other state, then it will be construed as misrepresentation of facts and will make the bidder ineligible to participate in tender.”

In addition to above, the successful bidder will also submit the following undertakings immediately after issue of work order and with submission of each & every bill unless mentioned otherwise.

- d. A CA Certificate regarding validity of GST registration will be submitted every six months during the tenure of contract.
- e. Firm will submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (Specifying the challan no. & date of deposit) and returns filed (date of filling of return) includes the transaction of supply of good or/and services to HPGCL.
- f. Firm will inform immediately the HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of the vendor.
- g. Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non-compliance of prescribed obligation under the GST Law on part of the Supplier/vendor/firm.
- h. In case of ARCs/AMCs having duration above one year, copies of GSTR 1, GSTR 2A and GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted on quarterly basis.

In case of one time job orders and purchase orders, copies of GSTR 1,GSTR 2A and GSTR 3B along with copies of invoice raised to HPGCL, duly reconciled with three returns to be submitted before release of the security.

Note: -

1. The firm should fill statement to bidders (**as per Annexure-II**) of General Terms & Conditions and submit authentic supporting documents for proving its credential. Original document may be asked for verification at the time of finalizing the tender.

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Section B

Introduction and Scope of work & General Terms & Conditions

1. INTRODUCTION

Haryana Power Generation Corporation Ltd. (HPGCL), a power generation organization of the State of Haryana having its Corporate office at Plot No. C-7, UrjaBhawan, Sector-6, Panchkula. HPGCL has total installed generation capacity 2582.40 **MW**, comprising of 710 MW at Thermal Power Stations at PTPS Panipat, 600 MW at DCRTTP Yamuna Nagar, 1200 MW RGTPP Khedar, Hisar, 62.4 MW Hydel power plant at Western Yamuna Canal (WYC), Yamunanagar and 10 MW Solar Power project, Panipat.

Sr.No.	Name of Power Station	Capacity
1.	Panipat Thermal Power Station (PTPS) Panipat.	710 MW
2.	DeenBandhuChhotu Ram Thermal Power Project (DCRTTP) Yamunanagar.	600 MW
3.	Rajiv Gandhi Thermal Power Project (RGTPP) Khedar, Hisar.	1200 MW
4	Hydel power plant at Western Yamuna Canal (WYC) , Yamunanagar	62.4
5	Solar Power project, Panipat.	10 MW
Total Thermal		2582.4 MW

HPGCL has been certified with ISO 9001(2015), ISO14001 (2015) and ISO45001 (2018) for its Thermal Power Stations at Panipat, Yamunanagar, Hisar and Corporate office at Panchkula. **The existing ISO 9001, ISO 14001 and ISO 45001 certification of HPGCL is valid upto 27.11.2024.** A copy of existing certifications is attached as **Annex-IV**.

2. HPGCL invites tenders to engage a certification body/firm for carrying out the certification audit and issue the ISO 9001:2015, ISO 14001:2015 and ISO45001:2018 certificates for HPGCL Coal Based Thermal Stations at Panipat, Yamunanagar, Khedar and Corporate Office at Panchkula beyond 27.11.2024, for a period of three years.

3. Obligations/Scope Of The Certification Body:

The certification body/firm shall carry out the Re-certification audit and issue ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 certificates for Panipat, Yamunanagar & Khedar thermal plants of Haryana Power Generation Corporation Limited and its Corporate Office UrjaBhawan at Sector-6, Panchkula. During the period of contract, the firm shall also carry out minimum 2 no. Surveillance Audits at HPGCL sites to maintain the continuity of the certification, for a period of three years.

a. **The Audit and Minimum Mandays shall be as under:**

Sr.No.	Activity	Minimum Mandays
1	Re-certification Audit & issuance of certificates & Surveillance Audit-1 & Surveillance Audit-2	68

- b. Certification body will have to carry out Re-Certification/Surveillance audits at regular intervals to maintain continuity of the certification within the prescribed Mandays for each audit without increase in charges whatsoever.
- c. Certification body shall carry out the audits on the mutually agreed dates within the time schedule.
- d. Certification body shall arrange travelling facilities (to and fro) for their auditors to visit the HPGCL Thermal Power Stations / Corporate office from their Head office/ Branch office. All the expenditure related to travelling is to be borne by the bidder (Certification body)

- e. Certification body shall arrange Accident Insurance Cover for auditors deputed by them for work at HPGCL site.
- f. The Certification body shall take all necessary safety precaution for his employee/workmen working inside the plant premises and shall be responsible for any first aid/emergency treatment and any subsequent treatment for his employee/workmen engaged by him. He shall abide by all fire, safety and environment policies and statutes of HPGCL. HPGCL will not be responsible for any accident and all the cost towards treatment of the contractor employees will be payable by the contractor.
- g. In case HPGCL desire to get the certification for updated ISO version during the validity of work order, the certification body will carry out the up-gradation audit on the same terms and conditions of the work order awarded to them without any extra charges.
- h. Ensure that audit shall be carried out in such a manner that certification of HPGCL Coal Based Thermal Generating Stations and Corporate Office continues, after the expiry of existing certification on 27.11.2024.

4. HPGCL's Obligations:

- a. HPGCL shall meet the compliance requirements of ISO certifications.
- b. HPGCL will provide boarding, Lodging & local/inter plant travel facilities at HPGCL sites (Panipat, Yamunanagar, Hisar) free of cost, boarding and lodging facility is not available at corporate office, Panchkula.

5. Bid Requirements :

- a. Bids shall remain valid for 120 days from the date of opening of Technical Bids;
- b. In exceptional circumstances, prior to expiry of the original Bid validity period, HPGCL may request the Bidder to extend the period of validity for a specified additional period. The bidder may refuse the request without forfeiting its EMD. The Bidder agreeing to the request will not be permitted to modify his Bid, but will be required to extend the validity of his Bid for the period of the extension.

6. Payment of taxes & duties:

The bidder shall quote the charges inclusive of all taxes & duties excluding GST. No request for increase/decrease or inclusion of any taxes shall be entertained afterwards. Any subsequent change in the rate of GST by Government shall be to HPGCL's account or firm's account as per price bid during contractual period and taxable part of service only.

7. Payments Terms:

- a. The certification body shall raise invoice after the audit as per charges quoted subject to the conditions laid down at against party's obligations after successful completion of each audit (As per Mandays engaged in audit) for scrutiny and release of payment by HPGCL.
- b. The certification body shall also submit a detailed report of the activity/audit before raising invoice on HPGCL.
- c. Income tax and other taxes if any shall be deducted at source as per rules.
- d. No advance payment will be released by HPGCL under any circumstances.

8. Subletting And Assignment:-

The certification body shall not, sublet, transfer or assign the contract or any part thereof or interest therein or advantage in any part thereof in any.

9. Termination of work order:

In case the performance of the certification body is not found satisfactory and there is breach of any of the terms and condition of the work order, HPGCL reserves the right to terminate the work order and forfeiting the entire Security deposit and pending payments.

10. Arbitration:

- a. All matters, questions, disputes, differences and / or claims arising out of and / or concerning, and /or in connection with, and /or in consequence of, and /or relating to any contract, whether or not obligations of either or both the Certifying agency and the Corporation under that contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the sole arbitration of MD, HPGCL or an officer appointed by MD, HPGCL as his nominee. The award of the Arbitrator shall be final and binding on both the parties to the contract.
- b. The objection that the Arbitrator has to deal with matters, to which the contract relates, in the course of his duties or, he has expressed his views on any or all of the matters in dispute or difference, shall not be considered as a valid objection.
- c. The Arbitrator may, from time to time, with the consent of the parties to the contract enlarge the time for making the award. The venue of the arbitration shall be the place from which the acceptance of offer is issued or such other place as the Arbitrator, in his discretion, may determine.
- d. All arbitration proceedings under this Regulation shall be governed by the provisions of the Arbitration and Conciliation Act, 1996 and the Rule there under, with any statutory modifications thereof for the time being in force.

11. Jurisdiction :

All disputes shall be subjected to the jurisdiction court of Panchkula (Distt.), Haryana.

12. Confidentiality :

The bidder shall keep the details of specifications/bid documents as confidential and they shall not be reproduced anywhere without the written authorization of HPGCL.

- 13. Set Off:-**Any sum of money due and payable to the supplier under the contract (including security-deposit returnable to the supplier) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the supplier with the HPGCL.

- 14. Interest:**No interest, whatsoever on any account, shall be paid by HPGCL.

15. Escalation/Price Variation Clause:

No escalation shall be permitted in respect of any increase not arising out of the operation of any law and statutory or mandatory order of the Govt. of India or the concerned State Govt. In case the period of the purchase order for completion of supplies is more than one year and tenderer wishes to include an escalation clause in his quotation then bidder should provide full details of the escalation formula and bring out precisely the actual increase in the price of the finished item for every rupee worth of increase in each item of raw material/component of wages, to which the escalation applies. The tenderer shall furnish such documentary evidence, as may be required by the HPGCL, in support of the increase in respect of each item of raw material/component of wages etc. for which the escalation is claimed. No escalation/price variation shall be considered beyond the scheduled delivery period. However, for valuation of L1 bidder the total contract value for the contract period shall be considered.

16. Penalty for Delay:

Final Assessment/Audit Reports of the Recertification/Surveillance Audit shall be submitted by the firm as early as possible but not later than 45 days. The 45 days shall be counted from date of submission of Final Corrective Action Plan (if any) by HPGCL to the firm. In case of delay in submission of report as stipulated in timeline above, the penalty for delay will be imposed @1% of the Invoice/Bill raised by the firm per day subject to maximum of 10% of the Contract Value.

17. RISK PURCHASE:

In the case of delay or non-supply of any or all the material/services on the dates they are due, the HPGCL will have a right to refuse to accept such delayed supplies/services and to make the purchase/arrange the material/services so delayed or not supplied/provided from any alternative source at the sole risk and cost of the supplier/service provider. Any extra expenditure incurred on such purchase/arrangements shall be recoverable in full from the supplier/service provider in addition to the Corporation's right or claim for applicable liquidated damages or penalty.

Alternatively, the purchasing authority may cancel the purchase order/work order due to non-fulfillment of its terms (i.e. delivery) by the firm and give notice for recovering the damages applicable to such non-fulfillment under terms of the contract.

On completion of the supplies/services by the firm from whom risk purchase is effected, a full account, including loss incurred on risk purchase, liquidated and/or other damages claimable under the contract, shall be payable by the supplier/service provider against whom the risk purchase is effected demanding legally that he shall make good the amount within a reasonable period. Failing payment of the same by the supplier, the amount of claim shall be recovered from his outstanding dues and/or security deposits against the relevant contract or any other contract in operation, and for the balance, due process of law shall be initiated.

If the P.O/Work Order has been issued but the supplier/service provider refuses to comply with it, the EMD/Security deposited by him shall be forfeited in full, irrespective of whether the HPGCL sustains any loss on account of his default or not. This forfeiture shall be without prejudice to the right of HPGCL to claim any other damages as admissible under law as well as to take such administrative action against the supplier as blacklisting etc.

- 18.** Terms and conditions of this NIT are governed by Works and Purchase Regulations of HPGCL, readily available at website of HPGCL (hpgcl.org.in). Any amendment in ibid regulations shall automatically apply to terms and conditions of the NIT.

Executive Engineer/Technical-I
O/o SE/Technical (HQ) HPGCL,
C-7, UrjaBhawan, Panchkula
Sector-6, Haryana

PERFORMA FOR QUOTING THE RATES

Sr.No.	Activity	Charges excluding GST (Rs.)	GST (Rs) (As Applicable)	Total Charges including GST (Rs.)
01	Recertification Audit & Issuance of Certificate & Surveillance Audit-1 & Surveillance Audit-2			
Grand Total Charges Including GST (Rs.)				

This format is for reference purpose only and the rates must be submitted online only as per relevant clause of ITB.

Certification body/firm.

STATEMENTS OF BIDDERS

1. Name of Bidder _____
2. Address of Head Office _____
3. Correspondence Address _____
4. Contact No. _____
5. E-mail ID _____

6. Legal status _____
7. PAN & TIN Number of the Bidder (attached self attested photocopies)
PAN _____ TIN _____
CST No. _____.
8. Bank Details (attached signed cancelled cheque)
 - i) Bank Name & Address
 - ii) Bank Account Number
 - iii) Bank Branch Code
 - iv) IFSC Code of Branch
 - v) Nature of account (current/saving/OD/CC)
9. Main lines of Business
 - i. _____ since _____
 - ii. _____ since _____
 - iii. _____ since _____
10. Annual Turnover of past three year
 - i. _____
 - ii. _____
 - iii. _____
11. Past Experience:-

Name of Organization	Period	Reference of Contract	Order Value contract wise

12. Any other

Signature & Stamp of Bidder

Technical Check List Format

Sr. No.	Description	Bidder Response (Yes or No)
1	Tender cost with e-service fees @ Rs. 2,360/-	YES / NO
2	Earnest Money Deposited @ Rs. 16,000/- Or documentary proof of EMD exemption documents	YES / NO
3	Documentary proof of Accreditation Certificate	YES / NO
4	Copy of successfully executed work orders during last 7 years ending May 2024 as per clause No. 6.0 of the Section A	YES / NO
5	Average Annual Turnover certificate (MAAT) for last three consecutive FY	YES / NO
6	GST Certificate & Undertaking as per clause-9 (Page no. 11)	YES / NO
7	Documentary Proof for permanent account (PAN) number.	YES / NO
8	Authority letter in the name of the Authorized Person who has signed the Tender Document / Price Bid on behalf of the Contractor / Company.	YES / NO
9	The certificate to the effect that the tenderer is not black listed from any Public Sector Undertakings of Central Govt. / State Govt. / State Electricity Boards / Corporations.	YES / NO
10	Statement of bidders duly filled (Annexure-II)	YES / NO
11	Scope of Work & All Terms and condition of NIT Accepted	YES / NO

Signature & Stamp of Bidder



Certificate of Registration

QUALITY MANAGEMENT SYSTEM - ISO 9001:2015

This is to certify that:

Haryana Power Generation Corporation Ltd.
C - 7
Urja Bhawan
Sector 6
Panchkula
Haryana
India

Holds Certificate No:

FM 555526

and operates a Quality Management System which complies with the requirements of ISO 9001:2015 for the following scope:

The generation of power from coal based thermal plant and its related activities.

Previous Certificate Expired on 27.11.2021
RA Audit conducted on 28.10.2021

For and on behalf of BSI:


Chris Cheung, Head of Compliance & Risk - Asia Pacific

Original Registration Date: 2009-12-16
Latest Revision Date: 2021-11-30

Effective Date: 2021-11-30
Expiry Date: 2024-11-27

Page: 1 of 2



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Information and Contact: BSI, Kitemark Court, Davy Avenue, Knowlhill, Milton Keynes MK5 8PP. Tel: + 44 345 080 9000
BSI Assurance UK Limited, registered in England under number 7805321 at 389 Chiswick High Road, London W4 4AL, UK.
A Member of the BSI Group of Companies.

Certificate No: **FM 555526**

Location	Registered Activities
Haryana Power Generation Corporation Ltd. C - 7 Urja Bhawan Sector 6 Panchkula Haryana India	System management, legal, communication, resolution of complaint, customer feed back, monitoring and measurement of trends objectives management programs, corporate co-ordination, project, purchase, IT, planning, training and fuel management.
Haryana Power Generation Corporation Limited Panipat Thermal Power Station Village: Assan Jind Road Panipat Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/ electrical/utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Deenbandhu Chhotu Ram Thermal Power Plant Yamunanagar Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/ electrical/ utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Rajiv Gandhi Thermal Power Project (RGTPP) Khedar (Hisar) Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/ electrical/ utilities, HR/ contract management, EHS, stores, purchase/ scrap yard.

Original Registration Date: 2009-12-16

Effective Date: 2021-11-30

Latest Revision Date: 2021-11-30

Expiry Date: 2024-11-27

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By Royal Charter

Certificate of Registration

ENVIRONMENTAL MANAGEMENT SYSTEM - ISO 14001:2015

This is to certify that:

Haryana Power Generation Corporation Ltd.
Urja Bhawan
Sector 6
Panchkula
Haryana
India

Holds Certificate No:

EMS 555527

and operates an Environmental Management System which complies with the requirements of ISO 14001:2015 for the following scope:

The generation of power from coal based thermal plant and its related activities.

For and on behalf of BSI:

Chris Cheung, Head of Compliance & Risk - Asia Pacific

Original Registration Date: 2009-12-16

Effective Date: 2018-11-28

Latest Revision Date: 2018-09-18

Expiry Date: 2021-11-27

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A Member of the BSI Group of Companies.

Certificate No: **EMS 555527**

Location	Registered Activities
Haryana Power Generation Corporation Ltd. Urja Bhawan Sector 6 Panchkula Haryana India	System management, legal, communication, resolution of complaint, customer feed back, monitoring and measurement of trends objectives management programs, corporate co-ordination, project, purchase, IT, planning, training and fuel management.
Haryana Power Generation Corporation Limited Panipat Thermal Power Station Village: Assan Jind Road Panipat Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/electrical/utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Deenbandhu Chhotu Ram Thermal Power Plant Yamunanagar Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/electrical/utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Rajiv Gandhi Thermal Power Project (RGTPP) Khedar (Hisar) Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/ electrical/ utilities, HR/ contract management, EHS, stores, purchase/ scrap yard.

Original Registration Date: 2009-12-16

Effective Date: 2018-11-28

Latest Revision Date: 2018-09-18

Expiry Date: 2021-11-27

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Certificate of Registration

OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM - ISO 45001:2018

This is to certify that:

Haryana Power Generation Corporation Ltd.
C - 7
Urja Bhawan
Sector 6
Panchkula
Haryana
India

Holds Certificate No:

OHS 555530

and operates an Occupational Health and Safety Management System which complies with the requirements of ISO 45001:2018 for the following scope:

The generation of power from coal based thermal plant and its related activities.

[Previously certified to BS OHSAS 18001:2007 since 16/12/2009]

Previous Certificate Expired on 27.11.2021

RA Audit conducted on 28.10.2021

For and on behalf of BSI:

Chris Cheung, Head of Compliance & Risk - Asia Pacific

Original Registration Date: 2020-12-30

Effective Date: 2021-11-30

Latest Revision Date: 2021-11-30

Expiry Date: 2024-11-27

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Certificate No: **OHS 555530**

Location	Registered Activities
Haryana Power Generation Corporation Ltd. C - 7 Urja Bhawan Sector 6 Panchkula Haryana India	System management, legal, communication, resolution of complaint, customer feed back, monitoring and measurement of trends objectives management programs, corporate co-ordination, project, purchase, IT, planning, training and fuel management.
Haryana Power Generation Corporation Limited Panipat Thermal Power Station Village: Assan Jind Road Panipat Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/electrical/utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Deenbandhu Chhotu Ram Thermal Power Plant Yamunanagar Haryana India	System management, receipt, handling and feeding of fuels, treatment of water, steam generation in boiler, mill reject handling, storage and disposal, collection, storage and disposal of ash, ash water recovery system operation, operation of turbo generators and auxiliaries, cooling water system, maintenance mech/ electrical/ utilities, HR/contract management, EHS, stores, purchase/ scrap yard.
Haryana Power Generation Corporation Limited Rajiv Gandhi Thermal Power Project (RGTPP) Khedar (Hisar) Haryana India	The generation of power from coal based thermal plant and its related activities. [Previously certified to BS OHSAS 18001:2007 since 16/12/2009] Previous Certificate Expired on 27.11.2021 RA Audit conducted on 28.10.2021

Original Registration Date: 2020-12-30

Effective Date: 2021-11-30

Latest Revision Date: 2021-11-30

Expiry Date: 2024-11-27

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