



Rajiv Gandhi Thermal Power Plant
(A Unit of Haryana Power Generation Corporation Limited)
(Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula)
Corporate Identity No. U45207HR1997SGC033517
GST Registration No. 06AABCH4536J1ZM **PAN No. AABCH4536J**
Website:-www.hpgcl.org.in, Email ID: xentgm2.rgtp@hpgcl.org.in



(An ISO 9001, 14001 & OHSAS 18001
Certified Company)

e-Tender Document

for

**Servicing/overhauling of CW Pump Discharge Butterfly Valves (Make- Tyco Valves
& Control India Pvt Ltd., Model: F57) installed in Unit-II, RGTPP Khedar, Hisar.**

.

NIT No.23/Ch-30/RGTPP/TGM-II/258 Dated :24-09-2026

Executive Engineer/TGM-II
For Chief Engineer/RGTPP
RGTPP, HPGCL, Khedar, Hisar.
Phone no. 8222023866



An ISO: 9001, ISO: 14001
and OHSAS: 18001
Certified Company

Haryana Power Generation Corporation Limited

Regd. Office – C-7, Urja Bhawan, Sector-6, Panchkula

Corporate Identity Number: U45207HR1997SGC033517

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XEN/TGM-II,
For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar



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Notice Inviting e-Tender (e-NIT)

e-tenders in two parts are invited on behalf of Chief Engineer/RGTPP, Haryana Power Generation Corporation Limited (HPGCL), Khedar, Hisar from eligible firms, for the work of Servicing/overhauling of CW Pump Discharge Butterfly Valve (Make- Tyco Valves & Control India Pvt Ltd., Model: F57) installed in Unit-II, RGTPP Khedar, Hisar, Haryana

Tender Enquiry No.	NIT No. 23/Ch-30/RGTPP/TGM-II/258 Dated : 24-09-2026
Description of Work	Servicing/overhauling of CW Pump Discharge Butterfly Valves (Make- Tyco Valves & Control India Pvt Ltd., Model: F57) installed in Unit-II, RGTPP Khedar, Hisar.
Earnest Money (EMD)	Rs 12,240/-
Cost of Tender documents (Non-refundable)	Rs 1180/-
E-services fees (Non-refundable)	Rs 1180/-
Start date and time of tender uploading	As per dates mentioned at https://etenders.hry.nic.in/ portal.
Last date for submission of online tender	As per dates mentioned at https://etenders.hry.nic.in/ portal.
Due date & time of opening of technical bid (Part-I)	As per dates mentioned at https://etenders.hry.nic.in/ portal.

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For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar.

Information Regarding Online Payment of Tender Document, eService & EMD Fee.

1. The Bidders can download the tender documents from the Portal : <https://etenders.hry.nic.in>
2. The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

Note: -

1. If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
2. Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tender shall be liable to be rejected.
The following are exempted from depositing the earnest money:-
 - I. Public Sector Undertakings of the Central / Haryana State Government.
 - II. Firms borne on D.G.S. & D/DS&D Haryana rate contracts.
 - III. Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India. The exemption shall be for the specified items which are available on Director of Industries, Haryana / National Small Industries Corporation Rate Contract.
 - IV. Firms borne on the HPGCL"s approved list of suppliers which may have made a permanent earnest money deposit of Rs.10.00 Lakh at the respective Project/office of HPGCL, if they quote the Registration number given by the respective project/office of HPGCL in their tender papers.
 - V. Exemption in tender fee will be given only to MSME registered in Haryana State only.(G.O No. 2/2/2016-41B11(1) dated 20.10.2016.
3. The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid. The bidders shall quote the prices in price bid format.
4. Submission of bids will be preceded by submission of the digitally signed and sealed bid (hash) as stated in the time schedule (key dates) of the tender.
5. The Tenderer can submit their tender documents (Online) as per the dates mentioned in the key dates at Annexure-II.

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For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar.

Instructions to bidder on Electronic Tendering System

1. **Registration of bidders on e-Procurement Portal:-**All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic>. in Please visit the website for more details.
2. **Obtaining a Digital Certificate:**
 - 2.1. The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
 - 2.2. A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
 - 2.3. Tenderers may contact for any support regarding tender submission / obtaining digital signature etc. at following nos. / email ids:-
E - mail: support-eproc@nic.in OR eproc.nichry@yahoo.com
Help Desk: 0120-4001002, 05, 0120-4493395, 01204200462.
 - 2.4. Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
 - 2.5. In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
 - 2.6. In case of any change in the authorization, it shall be the responsibility of management/partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person/user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
 - 2.7. The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
 - 2.8. Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
 - 2.9. For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link 'How to .?' to download the file.

- 2.10 Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.
- 3 **Opening of an Electronic Payment Account** : Tender document can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service.
 - 4 **Pre-requisites for online bidding** : In order to bid online on the portal <https://etenders.hry.nic.in> , the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.
 - 5 **Online Viewing of Detailed Notice Inviting Tenders** : The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>
 - 6 **Download of Tender Documents** : The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>
 7. **Key Dates** :- The tenderers can submit their tender documents (Online) as per the dates mentioned in the following format: -

Sr. No.	Department Stage	Tenderer's Stage	Start date and time	Expiry (end) date and time
1	-	Downloading of Tender Documents & Bid Preparation	As per dates mentioned at https://etenders.hry.nic.in/ portal.	
2	Technical Opening (Part-I)	-		
3	Short listing of technical bids & Opening of Price/ Financial Bid		will be intimated to the firms on their e-mail	

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/her bid will be considered as bid not submitted, and hence not appear during tender opening stage.

8 **Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, eService fee, EMD fees of online Bids:**

8.1 The bidders shall have to pay for the Tender document fee, EMD fees & eService Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments guidelines, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

8.2 The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid) in the part-I (Technical envelope).The price bid shall be submitted in separate part-II format supplied by purchasing authority online. The committee members shall open only the part-I on schedule date of opening of technical bid. As per system settings, Part-II cannot be opened on that date.

8.3 The tenders shall be opened on the due date by Tender Opening Committee comprising of Executive Engineer, AE/AEE and a representative of finance / account department of not below the rank of Section Officer / Divisional Accountant. The tenders shall be downloaded and print outs taken.

- 9 If the tenders are cancelled or recalled on any ground, the tender document fees & e-service fee will not be refunded to the agency. However, EMD shall be refunded.
- 10 Bidder shall ensure that payment shall be made at least 2 days prior to last date of submission of the bid.
- 11 Rates shall be quoted by the tenderer in the format supplied by purchaser. No deviation in terms shall be allowed.
- 12 Purchaser reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
- 13 The bidder can revise his price bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on date of opening of price bid.
- 14 The bidders shall observe the highest standards of ethics during the submission of tender and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
- 15 The bidder shall bear all costs of bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

XEN/TGM-II,
For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar.

General Instructions to The Bidders

1. Pre-Qualifying Requirements (PQRs) / Eligibility Conditions for the tenderers: -

The tender documents will only be accepted for those who qualify the following criterion: -

- i. The bidder should be registered on Haryana Engineering Works Portal i.e. https://works.haryana.gov.in/HEWP_Login/frmRegistration.aspx .
- ii. The bidder should be Original Equipment Manufacturer/Supplier (OEM/OES) or a registered vendor of HPGCL, as per Vendor Registration Policy for the specific category of the work / purchase.

OR

The bidder must have experience of having successfully executed the Purchase Order(s)/Work Order(s) in HPGCL/NTPC/any SEBs/any PSUs/any PSUs/any Corporations/Central Government/State Government/Semi Government or in any Thermal/Hydel Plant having minimum capacity of Thermal Power Station/Unit as 110 MW and have average annual turnover and other eligibility conditions as given below:

Experience of Execution of Purchase Order / Work Order:

The bidder must have successfully executed the Purchase Order(s)/Work Order(s) for the same or similar item(s)/work(s) and **should have experience of repairing/servicing of minimum size 1000 mm Butterfly Valves in Thermal /Gas /Power /Refinery /Oil/ Petrochemical sector** during last seven years ending last day of the month previous to the month in which applications are invited having minimum order value as under :-

Single Order of the value not less than Rs. 4.90 Lacs

OR

Two Orders of the value not less than Rs 3.06 Lacs each

OR

Three Orders of the value not less than Rs 2.45 Lacs each

- iii. The Bidder must have average annual turnover in last three consecutive financial years ending 31.03.2026 shall not be less than Rs 6.12 Lacs (As per audited accounts).
- iv. The firm should submit a certificate that the firm is not blacklisted in last 05 years in any organization.
- v. The contractor should mention independent MSME No. (if applicable), GST No. and PAN.
- vi. The bidder must have contractor ID on HEWP (registered on Haryana Engineering Works Portal) failing which firm's tender will be straight away rejected.

Note:-

- (i) Bidder should have experience of repairing/servicing of minimum size 1000 mm Butterfly Valves in Thermal /Gas /Power /Refinery /Oil/ Petrochemical sector.
- (ii) The tender documents of only those bidders shall be considered who fulfill the eligibility criteria and submit documentary evidences in support of the same along with copy of performance certificate / repeat order from the same organization if any.
- (iii) If the bidder has a supply/work order for repairing/servicing of Butterfly Valves with minimum size 1000mm or similar repairing works (duly supported by successful completion/execution certificate for such value) shall be taken into consideration for assessing the eligibility criteria.
- (iv) The firm has to submit the copy of work orders executed by them along with completion/performance certificate or copy of the repeated work orders from the same agency/enterprises/power plant etc. duly attested in support of qualifying condition and as a proof of satisfactory execution of work.
- (v) Average Annual Turnover = Sum of the Annual Turnover of preceding three years / 3 (as per audited Accounts).
- (vi) Other income shall not be considered for arriving at annual turnover.
- (vii) In case where audited results for the last preceding financial years are not available for determining the average turnover, certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.
- (viii) Eligibility of the black listed firms to participate in NIT:- The firms who have been blacklisted by HPGCL or any other Centre or State Power Utility/Board or Corporation/or any other Thermal/Hydro Electricity project shall not be eligible to bid against the NIT of HPGCL, However:-

- a) In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.

- b) Blacklisting of the firm by any unit of HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
 - c) In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
 - d) Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per regulations (36 and 37) of the corporation.
 - (ix) The firm should fill statement of bidders Performa as per Annexure-X and submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender.
 - (x) Decision of the HPGCL regarding fulfillment of Pre-qualification requirement shall be final and binding upon the bidders.
2. Conditions of the contract and other information can be had from the XEN/TGM-II Division (e-mail:xentgm2.rgtp@hpgcl.org.in, Telephone No.8222023866) on any working day prior to last date of Downloading of Tender Documents & Bid Preparation.
 3. The Tender Document can also be downloaded from HPGCL website www.hpgcl.org.in.
 4. The tender will only be submitted on the centralized e-procurement portal i.e. <https://etenders.hry.nic.in>.
 5. Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid.
 6. The "Application for Bidding" along with the "Terms and conditions of the contract and its all Annexure should be submitted duly filled up completely and signed on each page by the tenderer online. Work offered should be strictly according to the specifications of scope of work and to the terms & conditions of the NIT. Unless a deviation from the specifications and terms and conditions given in NIT is pointed out by the tenderer specifically, it will be presumed that offer/ Tender conforms to the specifications and terms and conditions as laid down in NIT.
 7. The tenderer shall submit their tender in two parts- the first part containing documents for qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid), and the second part containing the rates (price bid) quoted for each item as well as other related terms like freight, Works tax, VAT, price escalation, etc.
 8. Rate Quoting Sheet :-
 - a) The tenderer will quote their rates strictly as per the Rate Quoting Sheet.
 - b) Conditional Discount offered by any tenderer will not be considered for the purpose of relative comparison of rates quoted by participating tenderers.
 9. The application for bidding along with all the detailed terms & conditions should be submitted online. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage. The tenderer will quote their rates strictly as per details of specifications.
 10. All tenders received against open tender enquiry irrespective of whether they are from the approved contractors on the registered list or others, shall be considered, provided they are on the prescribed form and in accordance with the tender conditions and specifications.
 11. Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT otherwise, the tender shall be liable to be rejected.
 12. The rates quoted by the tenderer should be very competitive and as prevailing in the market and should be firm and lump-sum. Prices should be quoted per unit also wherever applicable and asked.
 13. The validity of the tender/offer shall be for 120 days from the date of opening of the price bid.
 - a) Suomoto revised price bid / supplementary Part-II will not be accepted after the last date of submission of the tender. However, in case revised price bid is submitted by the bidder

Suomoto but prior to the due date of submission of the tender, then the revised price bid only, shall be opened and considered by the purchasing authority.

- b) The rate negotiations shall be held as per the latest rules & regulations (adopted negotiation policy) of HPGCL.
14. No deviation shall be allowed. However, in case of deviation of taxes etc., the same be loaded for comparison purpose.
 15. Selection preference of the tendered work may be allowed as per policy of the State Government to the Industrial Units located in Haryana on the lowest valid rates if tenderer so claim with requisite documentary evidence.
 16. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
 17. The bidder shall bear all costs including bank charges, if any, associated with the preparation and submission of his bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 18. The whole work against this tender shall be awarded to a single firm i.e. L-1 bidder whose overall quoted/equated prices are lowest for the complete package (service & supply).
 19. The bidders shall supply partnership deed in case of partnership firm and Memorandum of Association and Article of Association in case of a company.
 20. Chief Engineer/RGTPP reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
 21. Inspection of site of work:- Before tendering, the tenderers are advised to inspect the site of work, the environment & get acquainted with the actual work & other prevalent conditions, facilities available. No claim will be entertained later, on the ground of lack of knowledge.

XEN/TGM-II,
For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar.

Scope of Work

Scope of work for servicing/overhauling of CW Pump Discharge Butterfly Valves (Make- Tyco Valves & Control India Pvt Ltd., Model: F57) installed in Unit-II, RGTPP Khedar, Hisar: -

Sr. No.	Item Description	Qty.
1.	CW Pump Discharge Valves (Butterfly Valves Brand Tyco Valves & Control India Pvt Ltd. Model: F57). Size: 2200 mm, Temp Range: upto 120°C Seat: EPDM, Seat Ring: SS-316 Pressure Rating: PN 5.	02 Nos.

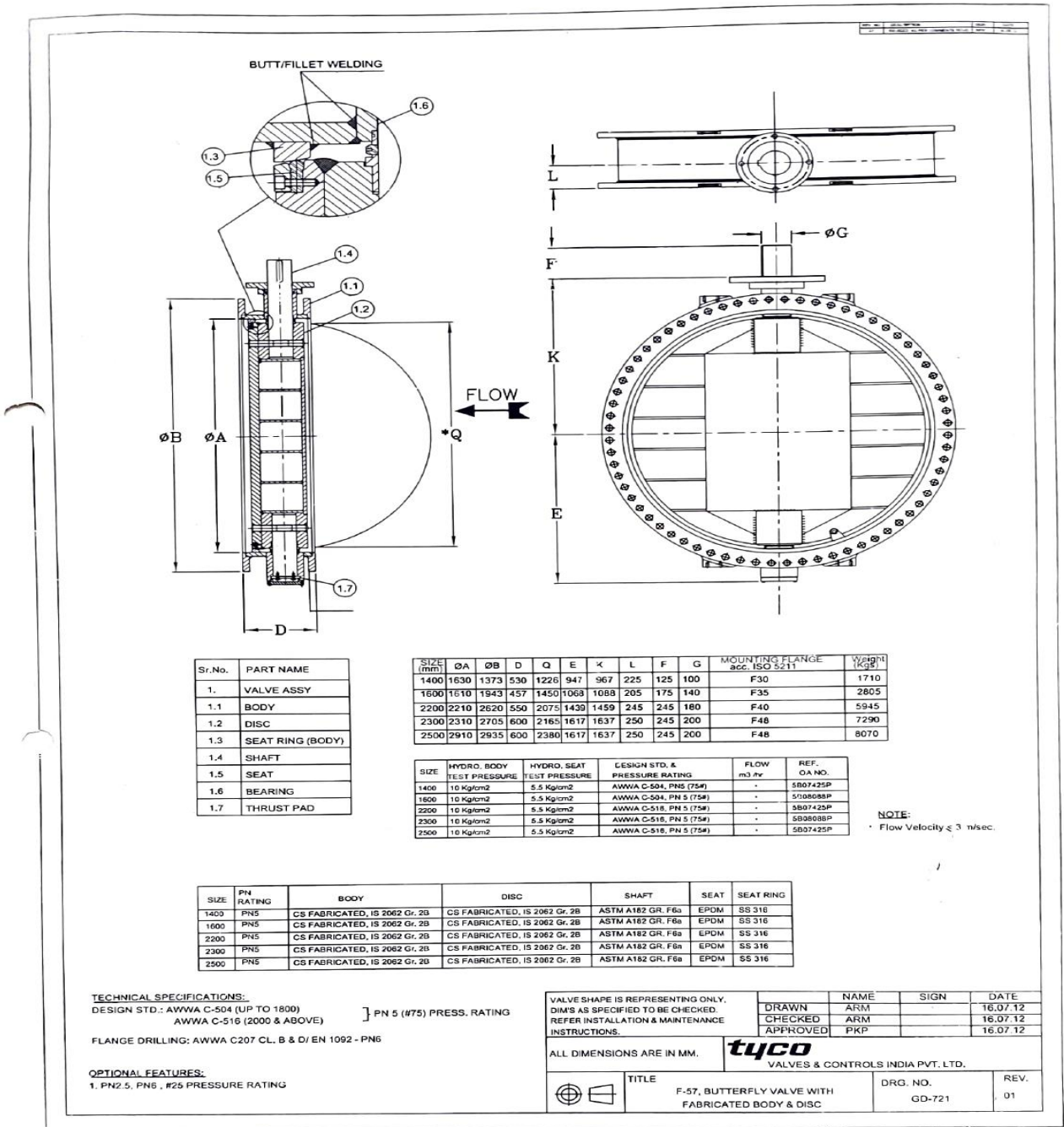
Note: -

1. Dismantling of the complete valve assembly from the CW duct is in the scope of HPGCL.
2. Shifting of the valve assembly from the duct with suitable lifting mechanism to the working area and back after repairing/servicing to duct is in the scope of firm.
3. Dismantling of parts of the valve assembly and cranking/linkage mechanism is in the scope of firm.
4. Inspecting of dismantled spares like valve body, disc, shaft bearing, bushes, seals, seat, seat ring and various rings etc. and suggesting spare to be replaced, shall be decided jointly by firm and HPGCL Engineers.
5. All the required materials to be replaced is to be done by the firm suggested by the Engineer-in-charge (EIC).
6. All the BOQ listed below shall be in the scope of the firm and shall be supplied as per the valve specifications. The drawing of valve is attached herewith for reference purposes.
7. Minor repairing of valve body and disc by welding if required is in the scope of the firm.
8. The whole work of Valve Servicing/Overhauling shall be completed within 10 days after intimation from Engineer-in-charge (EIC).
9. Although it is broad guideline of work execution, firm will have to carry out the work as per best engineering practices and all the activities required to finish the job will be in scope of the firm unless specified.
10. All the special T&P required during execution of work shall be in the scope of contractor/firm.
11. Crane available in the CW Pump House shall be provided as per available opportunity.
12. Any other minor work required during execution of servicing/overhauling will be in the scope of firm.
13. The work is required to be carried out daily in shift/General duty as per the scope of work. No overtime charges shall be paid extra.
14. In case of exigency and requirement, the work is to be carried out on Sunday, Holidays and during odd hours as per instruction of EIC.
15. For bill of quantity(supply), please refer next page.

Bill of Quantity (BOQ)

Sr. No.	Description of Items	MOC	Required Quantity
1.	Seat	EPDM	2 Nos.
2.	Primary Seal	EPDM	4 Nos.
3.	Backing Ring	SS 316	4 Nos.
4.	O-ring Set	EPDM	2 Sets (1 set=03 Nos. one type 07 Nos. other type).
5.	Bearing	RTFE	4 Nos.
6.	Thrust Bearing	RTFE	2 Sets
7.	Body Sleeve	CF8M	4 Nos.
8.	Disc Sleeve	CF8M	4 Nos.
9	Secondary Seal Ring	UNS C93200	2 Nos.
10.	Socket Head Bolt (MOC: STM A193 B8) with Lock Washer, MOC: SS 316	STM A193 B8	01 set=52 Nos.

The drawing of Discharge valve is given below: -



XEN/TGM-II,
For Chief Engineer /RGTPP
RGTPP,HPGCL,
Khedar, Hisar.

General Terms and Conditions of Contract

- 1) **Contract Agreement :-** The contractor shall execute a contract agreement with HPGCL on a Non Judicial Stamp Paper of appropriate value within 07 days of receipt of work order.
- 2) **Rate/Contract Price :-** Rate shall be quoted by the bidder, strictly as per rate quoting sheet and the agreed contract price shall remain firm during the currency of the contract. Any statutory taxes/levies if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/levies.
- 3) **Earnest Money and Security Deposit: -**
 - 3.1 Every tenderer, while submitting his tender, should online deposit an amount of Rs 12,240/- (Rupees Twenty Thousand Eight Hundreds only) as the earnest money (EMD).
 - 3.2 The earnest money furnished by the successful tenderer on whom the work order is placed shall be converted into security deposits as a guarantee for faithful and satisfactory execution of the work order. (The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder within 15 days of the execution of the contract with the selected bidder).
 - 3.3 The security deposit of the contractor shall be retained by HPGCL for faithful execution of the contract.
 - 3.4 Security deposit shall be released only after completion of the work and after completion of 30 days of Guarantee/Warranty period, on the certificate of Engineer In-charge/EIC for successful completion of Guarantee/Warranty period and submission of requisite documents like last EPF/ESI return by the contractor.
 - 3.5 No interest shall be paid on EMD / Security Deposit for the period it remains deposited with HPGCL.
 - 3.6 The earnest money/security deposit shall be forfeited in part or in full under the following circumstances: -
 - I. If the tenderer withdraws his tender at any stage during the currency of validity period.
 - II. If the W.O. has been issued but the contractor refuses to comply with it irrespective of the fact that HPGCL sustains any loss on account of such default or not.
 - III. In the event of a breach of contract in any manner.
 - IV. In case of evidence of cartel formation by the bidder(s).
 - V. If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
 - VI. The forfeiture of EMD/security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.
- 4) **Payment Terms: -** 90% payment shall be made against the bill / invoice for the work done & balance 10% shall be kept/deducted as security deposit, which shall be released after the satisfactory completion of guarantee / warranty period. No interest shall be paid by HPGCL on the security amount.

Note- 08% of bill/invoice shall be retained as security deposit after adjustment of EMD (i.e. 02% of Work Order Value). So a total of 10% value of work order shall be retained as Security deposit.

- 5) **Mode of Payment:** - Payment shall be released by the Sr. Accounts Officer/Accounts Officer, RGTPP through RTGS/NEFT. The Contractor will intimate the complete bank details viz. Name of Bank/Branch, Account Number, Type of Account, IFSC Code etc., to Sr. Accounts Officer/Accounts Officer. Bank charges, if any, shall have to be borne by the tenderer/contractor.
- 6) **Period of Contract:** - The period of contract shall be valid for one year from the date of issuance of Work Order/LOI. Completion Period for repairing work shall be 15 days from the date of receipt of material/valves assemblies by the firm at its work place. Part servicing means some of 07 nos. of Valve Trim Assemblies, which shall be sent to firm's workplace.
- 7) **Risk and Cost:** - In case the contractor fails to full fill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.
- 8) **Penalty for Delay:** -
- a) The contractor will ensure timely completion of the work/job mentioned in the scope of work, within stipulated completion schedule. However, if any part of the job is not completed within the stipulated period whatsoever reason, HPGCL has right to get done the remaining work, from other agency, at the risk and cost of contractor.
 - b) The contractor will ensure timely completion of the job as stipulated in the completion schedule. However, if any part of the job is not completed within the stipulated period, the penalty will be imposed @ 1% of the contract value of the work order per week subject to maximum 10% of the value of work order.
 - c) In case defect found in material or work done by contractor, within 90 days after completion of work, then same will be attended by contractor free of cost under W/G clause otherwise the expenditure incurred on the same will be also be got recovered from contractor account.

Note :- Contract value means basic value of the contract exclusive of taxes and duties, if charged separately.

9) Documentation: -

The contractor shall provide the following documents for pass and payment of the bill/invoice to avoid delay in payment: -

- i) Contractor shall submit the bill in duplicate to the executive-in-charge along with the followings: -
 - a) The bill in duplicate should be on the contractor's bill book duly serially numbered and bearing date of issue, contractors EPF code, GST number, PAN etc. A photo copy of the EPF code, GST number, PAN etc. shall be attached with the bill for reference and record.
 - b) Self attested copy of the deposit challan of EPF contribution, labour welfare fund deposited by the contractor for the labour/driver engaged for the work duly validated with dossier of workers/drivers and their account no. in the appropriate prescribed Performa.
 - c) Self attested copy of the wages register and evidence of wage payment.
- ii) The bill of contractor along with annexure submitted by contractor as mentioned above should be approved and verified by the officer-in-charge for gross value as well as net payable value and accompanied with the certificates/documents as mentioned below.
- iii) Certificate from the Engineer-in-charge that,
 - (a) Work has actually been done as per the contract and to the entire satisfaction of EIC.
 - (b) The copy of the EPF challan, ESI challan etc. submitted by the contractor pertain to the labour deployed at site and none of the worker has been excluded there from.
 - (c) The record entry of the work done has been taken in the SMB at page no. _____ on dated _____.

- (d) No penalty is leviable on the contractor on any account as per the contract, if leviable; the amount of penalty is _____.
- iv) Certificate from Labour Welfare Officer/Factory Manager stating that contractor has complied with all labour laws and safety clearance certificate from Safety Officer. In case of non-availability of Labour Welfare Officer / Safety Officer, from EIC.
- 10) Performance Bank Guarantee**
Not applicable as 10% value of work order has already been retained as Security deposit from the bill/invoice.
- 11) Warranty:** - The contractor shall furnish a guarantee the work done for a period of one year from the date of successful completion of work. Any damages or defects which may arise or lie undiscovered at the time of completion connected in any way with the equipment or material supplied by him and/or in the workmanship shall be restricted or replaced by the contractor at his own expenses as deemed necessary by the Engineer-in-Charge or in default the Engineer-in-Charge may cause the loss to be made good by other agency and deduct expenses (of which the certificate of Engineer-in-Charge shall be final) from the dues/security deposit of the contractor.
- 12) Force Majeure:** - The delay in completion of work may be treated as force majeure to the contractor only if :-
- The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war risk riots and civil commotion.
 - The contractor's request for extension of the delivery period along with all necessary evidence comes, before the expiry of the schedule date(s) of delivery.
- 13) Idle Labour Charges:** - No idle labour charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour being rendered idle due to any cause.
- 14) Over Run Charges:** - No overrun charges shall be paid in the event of the completion period being extended for any reasons.
- 15) Watch & Ward:** - The watch and ward of T&P and other material will be the responsibility of the firm.
- 16) Facilities to be arranged by Contractor:** - The firm shall make his own arrangement for providing all facilities like lodging, boarding, furniture and transportation etc. for his supervisors/staff engaged by him for the job.
- 17) Statutory Deductions:** - Statutory deduction on account of Income Tax, GST etc. including surcharge shall be made at source from the bills of the contractor at the prevailing rates.
- 18) Factory Act/Minimum Wages Act/Insurance Act/EPF Act, etc.:** - Strict adherence of various applicable labour laws like the Factories Act, Minimum Wages Act, ESI act, Payment of Wages Act, The Workman's Compensation Act, EPF Act, Contractor labour (regulation & abolition) act. 1970 and all other statutory requirements as amended from time to time the entire satisfaction of Central/State Govt. Authorities, shall be the responsibility of the contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor EPF/ESI contributions will be deposited by the contractor in his own EPF/ESI code no. in the respective account of the workers. The contractor will submit the copy of EPF/ESI challan to the Factory Manager, at the time of 90% payment along with corresponding list of workers.
- 19) Insurance of Workers:** - The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act, the contractor may obtain W.C. Policy from the Insurance Company for the persons employed by him for carrying out the work. The premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted by the contractor to Engineer-in-charge of work immediately after issue of LOI, but before the start of work.

20) Safety Rules :-

A Firm shall have to comply with all the provisions of safety rules. The Chief Safety Officer may impose penalty of Rs. 200/- per day per head if the workers of firm are found to be working carelessly without proper protective equipments in unsafe conditions. Against violation of any other clause, a penalty of Rs 500 /- per violation (minimum) shall be levied. In case of repeated violation of serious nature resulting in various serious accident or direct loss to the corporation /threatens to cause severe consequences, higher penalty rates may be imposed including suspension/ termination of the contract. If any action is initiated by Chief inspector of factories, Chandigarh or any other authority against occupier/factory manager or any other authority of HPGCL in case of any fatal/non fatal accident or any other violation of factory act, 1948, Pb. Hr. factory rules, 1952 or any other industrial or labour act, the firm shall be liable for the same and also to deposit the amount of fine/penalty if any. In case of default action as deem fit shall be initiated against the firm.

A safety clearance certificate from the Safety Officer shall be obtained by the firm and has to be attached along with the bill.

This office reserves the right to claim adequate compensation from the firm on account of any damage caused to the plant & equipment handed over to him for execution of the work, due to careless handling or negligence on the part of the firm.

21) Arbitration :- All the matters, questions, disputes, differences and/or claims arising out of and/or concerning and /or in connection with and /or in consequence of, and /or relating to the contract whether or not obligations of either or both the contractor and the corporation under this contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the Sole Arbitrator of Managing Director/ HPGCL or an officer appointed by the MD, HPGCL as his nominee. The award of the Arbitrator shall be final and binding on the parties to the contract.

22) Laws Governing Contracts: - All contracts shall be governed by the laws of India for the time being in force. Irrespective of the place of work, place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.

23) Jurisdictions of Courts: - The courts of the place from where the acceptance of tender has been issued shall alone have exclusive jurisdiction to decide any dispute arising out of or in respect of the contract. All the disputes shall be subject to the jurisdiction of Hisar courts only.

24) Set Off :- Any sum of money due and payable to the supplier under the contract (including security-deposit returnable to the contractor) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the contractor with the HPGCL.

25) Subletting and Assignment: - The Contractor shall not, sublet, transfer or assign the contract or any part there of or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of the HPGCL.

26) GST & TDS: -

GST, if charged, separately shall be said as per actual within delivery period on production of following certificates:

- a. Certified that transaction on which tax has been claimed will be included in the return to be submitted to the GST authorities for the assessment of GST and the amount claimed from HPGCL shall be paid to the GST authorities.
- b. Certified that the goods on which GST has been charged have not been exempted from GST under Haryana / Central GST Act or rules made there under. The charge on account of the GST on these goods is correct under the provisions of the relevant act or rules made there under.
- c. Certified that we shall indemnify to HPGCL in case it is found at a later stage that incorrect payment has been recovered on account of GST by us.
- d. Certified that we are registered as dealer and our Haryana / Central GST No. is _____. HPGCL GST No. is 06AABCH4536J1ZM.

e. The firm has to submit the duly filled performa (as attached) for compliance of GST and TDS.

Note: - Any increase in taxes and duties after the delivery period shall be on supplier's account and shall not be borne by HPGCL.

27) Inspection: -

The repaired /overhauling work shall be carried out at RGTPP site in the presence of HPGCL representative so on site inspection may carried out as per the work progress and final inspection report/MOM will be prepared after completion of the work.

28) Validity of contract: - The validity of work or contract shall be of one year.

XEN/TGM-II,
For Chief Engineer/RGTPP
RGTPP, HPGCL,
Khedar, Hisar

Check List

Sr. No.	Documents	Bidder Response (Yes or No)
1	The Bidder must have contractor ID on HEWP Portal (Haryana Engineering Works Portal) for participation in the tendering process failing which the firm's tender will be straight away rejected.	
2	The bidder should be an Original Equipment Manufacturer / Supplier (OEM/OES) or a registered vendor of HPGCL, as per Vendor Registration Policy for the specific category of the work / purchase. OR The bidder must have experience of successfully executed Work Order(s) in HPGCL/NTPC/any SEBs/any PSUs/any Corporations/Central Govt./State Govt./Semi Govt. or in any Thermal (minimum capacity of Thermal Power Station/unit shall be 110 MW or above) / Hydel Plant and have average annual turnover and other eligibility conditions as given below: Experience of Execution of Work Order: The bidder must have successfully executed the Purchase Order(s)/Work Order(s) for the same or similar item(s)/work(s) and should have experience of repairing/servicing of minimum size 1000 mm Butterfly Valves in Thermal /Gas /Power /Refinery /Oil/ Petrochemical sector during last seven years ending last day of the month previous to the month in which applications are invited having minimum order value as under :- Single Order of the value not less than Rs. 4.90 Lacs OR Two Orders of the value not less than Rs 3.06 Lacs each OR Three Orders of the value not less than Rs 2.45 Lacs each Turnover: Bidders must have an average annual turnover in last three consecutive financial years ended prior to the financial year in which applications are invited shall not be less than Rs. 6,12,013/-	
3	The contractor is registered under Contract Labour (Regulation & Abolition) Act, 1970 and possesses a valid labour license for deploying the workers on the work or will obtain the same within 15 days of issuance of work order. Contractor shall provide LIN No./Shop No. for registration.	
4	The contractor should have GST No., EPF Account No. & PAN No.	
5	The bidder should have a valid ESI no. or shall submit an undertaking to provide the same within one month of issue of work order.	
6	Submission of signed copy of tender document as an acceptance to all the terms & conditions of the e-NIT	
7	EMD deposited or provided proof for exemption.	
8	The firm should submit a certificate that the firm is not blacklisted in last 05 years in any organization i. e. Public Sector undertakings of Central Govt. / State Govt. / SEBs / Corporations / any other reputed Thermal / Hydel Plant etc.	

Stamp and Signature of Authorized signatory

Guaranty/Warranty Certificate

I. Certified that I, Sh..... S/o Sh.....
R/o.....on behalf of M/s.....
.....registered office at do hereby
undertake to furnish guarantee/warranty for the workmanship of the work done for a period of one
year from the completion of the work, by the firm/company vide Work Order
No.....dt. issued by the Executive Engineer vide memo no.
.....dt..... in case any defect/damage found in
the material used by us or work done by us during the period of Guarantee/warranty. We
undertake to replace the defective material or remove the defect free of cost to HPGCL within the
shortest possible time not more than a 30 day after receipt of information of defect.

(Authorised Signatory)
with office seal

Format for Contract Agreement

This contract agreement entered in to this _____ day of the month of _____, 2026 between Haryana Power Generation Corporation Ltd., a body corporate constituted under the Indian Company Act, 1956 herein after called Corporation which terms shall include all its heirs and successors on the one hand and M/s _____. The contractor which terms shall include all its heirs and successors on the other hand.

Whereas a contract for _____ at RGTPP, Khedar, Hisar during overhauling in _____ as officially described in tender documents issued against NIT no ._____ dated _____ and concluded by the issue of Work Order no. _____ dated _____ appended hereto between Corporation & Contractor. Whereas Contractor further agrees to abide by all labour laws, rules and regulations which may be enforced from time to time. Where the contractor also agrees to absolve the HPGCL from all risks & responsibilities towards the labour engaged by the contractor during execution of the above said work.

The contractor will comply all provisions of the relevant labour laws/Acts and the rules /regulations framed there under. In the event of Rajiv Gandhi Thermal Power Plant, Khedar, Hisar being obliged to pay the compensation, the contractor will indemnify the corporation. The labour regulation shall be treated as part of the contract. Any break of labour laws/regulation shall be treated as breach of the contract.

Here RGTPP, Khedar, Hisar and the contractor have agreed to execute an agreement.

Now this deed witness and parties here to hereby mutually agree as above.

In witness where of the contractor & HPGCL here to set their hands as under.

Signature of the contractor

In presence of witness

Signature & designation

and on behalf of HPGCL

In presence of witness

Witness

1.

2.

Witness

1.

2.

Statement of Bidders

1. Name of Bidder

2. Address of Head Office

3. Correspondence Address
-

Email ID :

Phone No.

4. Legal status

5. PAN &GST Number of the Bidder (attached self attested photocopies)
- PAN

GST No.
-

6. Bank Details (attached signed cancelled cheque)

i) Bank Name & Address

ii) Bank Account Number

iii) Bank Branch Code

iv) IFSC Code of Branch

v) Nature of account (current/saving/OD/CC)
-

7. Main Lines of Business

i. since

ii. since

iii. since
-

8. Annual Turnover of past three year

i.

ii.

i.
-

9. Past Experience:-

Name of Organization	Period	Reference of Contract	Order Value contract wise

10. Any other: -
-

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory

(Annexure to Schedule-'C')

Special Benefits / Concessions to the Haryana based Micro, Small and Medium Industrial Enterprises in the State Public Procurement as under(G.O. No.- 2/2/2016-41B11 (1) dated 20.10.2016) :-

A. Concessions / Benefits to Micro and Small Enterprises (MSEs):-

Sr. No.	Area as part of qualifying requirements	Concessions / benefits allowed to MSEs	Eligibility
1	Tender Fee	Exemption on the payment of tender fee subjected to fulfillment of conditions as per eligibility	Manufacturing Micro & Small Enterprises (MSEs) (Including Khadi & village Industries/Units) who have filed Entrepreneur Memorandum in Haryana in respect of the quoted items, participate directly in tender and not through any intermediaries (their dealers/agent/distributors), will not subcontract to any other firm and to carry the entire manufacturing at their enterprise. Concerned MSE will be required to submit the copy of Entrepreneurs Memorandum in respect of its category of Micro/small issued to the firm by the Industries Department Haryana as part of Technical Bid. Manufacturing Micro & Small Enterprises(MSEs) (Including Khadi & village Industries/Units) who have filled Entrepreneur Memorandum in Haryana and further:- a) Those MSEs have Quality Certification of ISI/ ISO / AgMark/ Quality Mark issued from competent authority in State or Central Govt. in respect of the items/ goods mentioned in the tender. OR/AND b) Those who were registered with DGS&D/NSI / GOI Department/ State Govt. Department / GOI PSUs/ State Govt. PSUs in respect of the item/ goods mentioned in the tender. The firm will be required to submit the detailed information in respect of above through an affidavit as per the format enclosed as Annexure-D-I
2	Earnest Money Deposit (EMD)	Exemption on the payment of Earnest Money Deposit (EMD) subjected to fulfillment of conditions as per eligibility	
3	Performance Security	concession on performance security as applicable to other Haryana based firm's subject to fulfillment of condition as per eligibility.	
4	Turnover	a) Micro Enterprises: Concession of 80% on turnover condition imposed as qualifying criteria. b) Small Enterprises: Concession of 70% on turnover condition imposed as qualifying criteria	
5	Past performance & Experience	Exempted in respect of Past Performance & Experience as part of requirements of the tender subject to fulfillment of conditions as per eligibility.	
6	Purchase Preference	50% of the total tendered quantity providing quoting price within band of L-I+15% by bringing down their price to L-I and subject to condition that it agrees to fulfillment of other terms & conditions of the tender and further subject to fulfillment to conditions as per eligibility.	

B. Concessions / benefits to Medium Enterprises:-

Sr. No.	Area as part of requirements	Concessions benefits allowed to MSEs	Eligibility
1	Past Performance & Experience	Exemption on requirements of Past Performance & Experience as part of qualifying requirements of the tender subject to fulfillment of conditions as per eligibility.	Manufacturing Medium Enterprises of the state have filled Entrepreneur Memorandum for quoted items in Haryana, participated directly in tender and not through any intermediaries (their details/agents distributors), and will not subcontract to any other firm and to carry the entire manufacturing at their enterprises. This concession will be applicable only for one year to newly registered Medium Enterprises or Medium Enterprises of state who are not eligible in State Public Procurement due to eligibility criteria of Past performance & experience. The firm will be required to submit the detailed information in respect to above through an affidavit as per the format enclosed at Annexure-D-I
2	Purchase Preference	10% of the total tendered quantity provided quoting price within band of L-I+15% by bringing down their price to L-I and subject to condition that it agrees to fulfillment of other terms & conditions of the tender and further subject to fulfillment of conditions as per eligibility.	

(Seeking benefits / concessions in past performance / Experience & Purchase Preference by
Haryana based manufacturing Micro & Small Enterprises (MSEs) in the state Public
Procurement)

(On non Judicial paper of Rs. 10/-)

I _____ S/o _____ aged _____ residing at
_____ Proprietor / Partner / Director of M/s _____ do
hereby solemnly affirm and declare that:-

1. My / our above noted enterprise M/s _____ (name & Address)
_____ has been issued manufacturing Entrepreneurs Memorandum in
Haryana by the District Industries Center _____ under
acknowledgement No. _____ of dated _____ (Self certified copy of
the same is attached as Annexure-A with this affidavit) and has been issued for
manufacture of the following items in category Micro / Small Enterprise (please tick the
either) as under:-
 - i) _____
 - ii) _____
 - iii) _____
2. That the quoted item(s) in the tender _____ is one (or more) of the
item for which my/our above noted enterprise has been issued. Manufacturing
Entrepreneurs Memorandum by the Industry Department Haryana as per details at para 1
above.
3. That my/our above mentioned manufacturing Micro/Small Enterprises fulfills either or both
of the below mentioned eligibility criteria:-
 - i. That my/our above mentioned enterprise has been issued quality certification of ISI
Mark/ ISO/ AgMark/ any other quality mark _____ (please tick
either of the option) by _____ (name of GOI/ State Govt.
Agency/ Institution authorized by GOI/ State Govt.) on _____ and
the same is valid from _____ to _____ in respect of item/ good (give
name of item/ good) _____ mentioned in the tender (Self Certified
Copy of the relevant certificate is attached as Annexure A' with this affidavit).
 - ii. That my/our above mentioned enterprises has been registered with DGS&D, GOI/NSIC/
Govt. of India Departments /State Govt. Department/ Govt. of India Public Sector
Undertaking (PSUs) or State Government Public Sector Undertakings (PSUs) (Please
tick one of the option as above) in respect of Name of item/ goods/work/services
_____ (Name) as mentioned in the tender for the corresponding period
of time of this tender. A self Certified Copy of the same attached as Annexure 'B' with
this affidavit.
4. That in case the purchase order of the quoted item is issued to me/us, it will not be
outsourced or subcontracted to any other firm and the entire manufacturing of the order
item shall be done In-house by our Enterprises based in Haryana (address mentioned as
at Sr. No.1) Further, the billing will be done from Haryana.

Dated:

Deponent

Verification :

Verified that the contents of para no. 1 to 4 of the above are true and correct to my
knowledge as per the official record and nothing has been concealed therein.

Dated:

Deponent

Format of Undertaking regarding GST

Annexure-XI(a)

Undertaking from the vendor (on vendor’s letter head) regarding validation of GST registration (for each GST number separately)

- 1. GST registration of GST no..... in name of M/s.....is valid as on date.....
- 2. No default has ever been made by me/my firm in name of in filing the various GST returns and deposit of GST dues with the department with respect to GSTIN.....

Yours Truly,
For M/s.....

Authorized Signatory Name: Designation:

Annexure-XI(b)

Undertaking cum declaration from the vendor (on vendor’s letter head)

- (i) I undertake to submit a CA certificate regarding validity of GST registration on every six months during the tenure of contract.
- (ii) I undertake to submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services to HPGCL.
- (iii) I undertake to inform immediately the HPGCL about initiation of any proceeding (if any) against me/my firm under the GST laws which may result in suspension or cancellation of GST number of the Vendor.

Yours Truly,
For M/s.....

Authorized Signatory Name: Designation:

**Undertaking cum indemnity bond from the vendor (on vendor’s letter head)
regarding timely deposition of GST**

- a) Certified that we are registered as taxable person under GST Act, our GST no. is_____ and which is active as on _____.
- b) Certified that bill for the month of _____ in which GST has been claimed, is included in all the GST returns submitted by us to the GST authorities.
- c) Certified that we shall deposit the amount of GST collected from RGTPP/HPGCL to the Government exchequer within the time specified under the GST Law.
- d) Certified that the goods/services on which GST has been charged have not been exempted from GST under GST Act. The rate/amount of GST in these goods/services is correct under the provisions of the GST Act.
- e) We give Undertaking-cum-indemnity bond to RGTPP/HPGCL that we shall indemnify to RGTPP/HPGCL for any loss sustained in case we does not deposit the GST to the government exchequer, which it has recovered from the M/s HPGCL as tax.

Yours Truly,
For M/s.....

Authorized Signatory Name: Designation:

**Undertaking from the vendor (on vendor’s letter head) for not
generating e-invoice**

We M/s. having PAN and GSTIN Registration Numberhereby undertake that our Aggregate Turnover (as per Section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2024-25 does not exceed the prescribed threshold (as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules there under (“GST Law”). Further, we also undertake that if the aggregate turnover of M/s..... exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provisions of GST Law. In case of any queries from the any state or Centre Goods and Services Tax authorities, M/s.will be solely responsible.

Yours Truly,
For M/s.....

Authorized Signatory
Name:
Designation:

(To be printed on your letter head and to be signed with seal)

Declaration for not imposing highest TDS/TCS rate as per Section 206CCA/206AB of income Tax Act 1961

Sr. No.	Particular	Details			
1.	Name of Supplier				
2.	PAN Number				
3.	Whether ITR filed within the time limit provided u/s 139(1) of Income Tax Act for two previous financial years	Yes		No	
4.	If Yes, kindly provide the detail along with self-certified copy of ITR/Acknowledgment of last two financial year.	F/Year	Acknowledgment No.	Date of Filing	
5.	Declaration with respect to aggregate amount of Tax Deducted at Source (TDS) and Tax Collected at Source (TCS) in each of the above F/years	F/Year	Total Amount of TDS and TCS	Yes/No	
			Rs. 50000/- or more		
			Rs. 50000/- or more		
6.	In case ITR not filed due to time limit prescribed under section 139(1) of income Tax act has not been expired	It is hereby declared /undertaken that we shall file the ITR within prescribed time limit and immediately after filing of ITR will submit the self-certified copy of Acknowledgement of ITR			
7.	Contact Person				
	Name				
	Mobile No.				
	E-mail Id				

I/we hereby certify that the declaration made above is true and correct. If there is any change in the above information, I/we would promptly intimate the same to RGTP, HPGCL. Further, I/we would also submit any document/information required/needed to support the above information, as and when required by RGTPP, HPGCL.

In the event that above declaration is found to be false/incorrect/misleading etc. due to which M/s RGTPP, HPGCL is held liable for any consequence under the Act, I/we would indemnify M/s RGTPP, HPGCL towards any loss/damage incurred in the regard.

Yours Sincerely