



**RAJIV GANDHI THERMAL POWER PLANT, KHEDAR**  
**A Unit of Haryana Power Generation Corporation Limited.**  
(Regd. Office: UrjaBhawan, C-7, Sector-6, Panchkula, Haryana.)  
Corporate Identity Number: U45207HR1997SGC033517  
[www.hpgcl.org.in](http://www.hpgcl.org.in) E-Mail: [xenemd2.rgtp@hpgcl.org.in](mailto:xenemd2.rgtp@hpgcl.org.in)

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Website: - [www.hpgcl.org.in](http://www.hpgcl.org.in)



(An ISO 9001, 14001 & OHSAS 18001  
Certified Company)

**TENDER DOCUMENT**

**FOR**

**Rate Contract for rewinding of AC LT motors (up to 160 KW capacity) at  
RGTPP, Hisar for two years period**

**NIT No. 08/RGTPP/EMD-II/2024-25/322**

**Dated: 15/10/2024**

**XEN/EMD-II  
FOR CHIEF ENGINEER/RGTPP  
H.P.G.C.L, HISAR**



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**NOTICE INVITING E-TENDER**

E-tenders in two parts are invited on behalf of CE/RGTPP, Haryana Power Generation Corporation Limited (HPGCL) Khedar, for the following works to be carried out for RGTPP, Khedar, Hisar from eligible parties for the supply/work as under:-

<b>Tender Enquiry No.</b>	08/RGTPP/EMD-II/2024-25/322 dated 15/10/2024
Description of Item	Rate Contract for Rewinding of LT Motors (AC) upto 160 KW capacity at RGTPP, Khedar, Hisar
Start date and time of tender uploading	15.10.2024 at 13:00 hrs
Last date for submission of tender	14.11.2024 at 15:30 hrs
Due date & time of opening of Technical bid (Part-I)	21.11.2024 at 15:00 hrs
Tender Fee (Non –refundable)	Rs.1,180/-
e-service Fees (Non –refundable)	Rs.1,180/-
Earnest Money	Rs. 46,100 /-
Contact Information	1. Sh. Yashpal Singh, XEN/EMD-II (Mob. No. 9355084412). 2. Sh. Manish, AEE/EMD-II (Mob. No. 8222023565)

**Executive Engineer/EMD-II,  
for Chief Engineer/RGTPP,  
HPGCL, Khedar, Hisar.**



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## ANNEXURE-I

### Information Regarding Online Payment of Tender Document, eService & EMD Fee.

1. The Bidders can download the tender documents from the Portal : <https://etenders.hry.nic.in>
2. The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.

Note: -

- 1) If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
- 2) Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tender shall be liable to be rejected.

The following are exempted from depositing the earnest money:-

- i. **Public Sector Undertakings of the Central / Haryana State Government.**
  - ii. **Firms borne on D.G.S. & D/DS&D Haryana rate contracts.**
  - iii. **Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India. The exemption shall be for the specified items which are available on Director of Industries, Haryana / National Small Industries Corporation Rate Contract.**
  - iv. **Bidders who have contractor Identity and are registered on HEWP & have deposited one time deposit are also eligible EMD exemption. However, bidder shall submit bid specific Earnest Money Declaration Form generated from HEWP. The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid. The bidders shall quote the prices in price bid format.**
- 3) Submission of bids will be preceded by submission of the digitally signed and sealed bid (hash) as stated in the time schedule (key dates) of the tender.
  - 4) The Tenderer can submit their tender documents (Online) as per the dates mentioned in the key dates at Annexure-II.

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## **ANNEXURE-II**

### **INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

1. **Registration of bidders on e-Procurement Portal:-**All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in> in Please visit the website for more details.
2. **Obtaining a Digital Certificate:-**

The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.

Tenderers may contact for any support regarding tender submission / obtaining digital signature etc. at following nos. /email ids:-

E - mail: [support-eproc@nic.in](mailto:support-eproc@nic.in) OR [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com)  
Help Desk: 0120-4001002, 05, 0120-4200462, 0120-6277787, 0172-2700275
- 2.4. Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.6 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person/user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.7 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- 2.8 Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>.
- 2.9 For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link 'How to' to download the file.
- 2.10 Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid. No arguments on this account whatsoever shall be entertained after the last date & time of submission of tenders.
- 3 **Opening of an Electronic Payment Account:**Tender document can be downloaded online. Bidders are required to pay the tender documents fees online using the electronic payments gateway service.



- 4 **Pre-requisites for online bidding:** In order to bid online on the portal <https://etenders.hry.nic.in> , the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the Home page of the e-tendering Portal.
- 5 **Online Viewing of Detailed Notice Inviting Tenders:** The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>
- 6 **Download of Tender Documents:**The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>
7. **Key Dates:-**The tenderers can submit their tender documents (Online) as per the dates mentioned in the following format: -

Sr. No.	Department Stage	Bidder's Stage	Start Date (DMY)	Start Time	Expiry Date (DMY)	Expiry Time
1.		Downloading of tender document, Bid Preparation and submission.	15.10.2024	at 13:00 hrs	14.11.2024	at 15:30 hrs
2.	Technical Opening (Part-I)	21.11.2024 at 15:00 hrs				
3.	Short listing of technical bids & Opening of Price Bid (Part-II).	Will be intimated to the Eligible firms on their Email-id provided by the firms.				

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/her bid will be considered as bid not submitted, and hence not appear during tender opening stage.

**8 Bid Preparation (Technical & Financial) Online Payment of Tender Document Fee, eService fee, EMD fees of online Bids:**

- 8.1 The bidders shall have to pay for the Tender document fee, EMD fees & eService Fee (Rs 1180/-) online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. For online payments guidelines, Home page of the e-tendering portal <https://etenders.hry.nic.in> may be referred.
- 8.2 The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid) in the part-I (Technical envelope).The price bid shall be submitted in separate part-II format supplied by purchasing authority online. The committee members shall open only the part-I on schedule date of opening of technical bid. As per system settings, Part-II cannot be opened on that date.
- 8.3 The tenders shall be opened on the due date by Tender Opening Committee comprising of Executive Engineer, AE/AEE and a representative of finance / account department of not below the rank of Section Officer / Divisional Accountant. The tenders shall be downloaded and print outs taken.



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- 9 If the tenders are cancelled or recalled on any ground, the tender document fees & e-service fee will not be refunded to the agency. However, EMD shall be refunded.
- 10 Bidder shall ensure that payment shall be made at least 2 days prior to last date of submission of the bid.
- 11 Rates shall be quoted by the tenderer in the format supplied by purchaser. No deviation in terms shall be allowed.
- 12 Purchaser reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
- 13 The bidder can revise his price bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted is visible to the purchasing authority on date of opening of price bid.
- 14 The bidders shall observe the highest standards of ethics during the submission of tender and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.
- 15 The bidder shall bear all costs of bank charges, if any, associated with the preparation and submission of his bid and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

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## ANNEXURE-III

### GENERAL INSTRUCTIONS FOR TENDERERS

#### Pre Qualifying Requirements (PQRs) / Eligibility Conditions for the tenderers:

1. The tender of only those bidders shall be considered who will produce documentary proofs in supports of following qualifying criteria:

**The original manufactures/authorized dealer of various motor manufacturers of motors installed at RGTPP, Khedar OR a registered vendor of HPGCL as per vendor registration policy for specific category of the work and having repair workshop facility to cater the routine/emergent requirements of the plants.**

**OR**

**Have already executed/ completed similar type of ARC work for Rewinding/ repair of motors in any Public sector undertaking of central Govt./ State Govt./ SEB's/ Corporations/ or any other reputed thermal/ hydel plant for at least 01 year during a block of last seven financial years.**

#### **2. Experience of Execution of Work Order**

Bidders must have successfully executed the Work Order(s) for the same or similar work(s) during in the preceding seven years ending last day of the month previous to the month in which applications are invited having minimum order value as under:-

- (i) Single order of the value not less than Rs. 9.03 lacs.
- or
- (ii) Two orders, each having value not less than Rs. 5.64 lacs.
- or
- (iii) Three orders, each having value not less than Rs. 4.51 lacs.

#### **3. Turnover**

Bidders must have average annual turnover in last three consecutive financial years ending 31.03.2024 shall not be less than Rs. 11,50,738/-.

- (i) In case where audited results for the last preceding financial year are not available for determining the average annual turnover, certification of financial statements from a practicing chartered accountant shall be considered acceptable.
- (ii) The firm should submit a certificate that the firm is not blacklisted by HPGCL or any other Centre or State Power Utility/Board or corporation/or any other Thermal/Hydro electric project.

#### **Note: -**

1. Bidder(s) shall have HEWP contractor Identity while applying for the tender.
2. Eligibility of the blacklisted firm to participate in NIT:- The firm who have been blacklisted by HPGCL or any other Centre or state power utility/Board or corporation/or any other Thermal/Hydro electric project shall not be eligible to bid against the NIT of HPGCL. However :-
  - In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.
  - Blacklisting of the firm by any unit of the HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
  - In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
  - Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per the regulations (36 and 37) of the corporation
3. The firm has to follow the standard operating procedures to monitor the GST compliance attached as Annexure- VII and to monitor the TDS provisions of income tax act attached as Annexure- XI.
4. If the bidder has a work order for a period of more than one year, the period and the proportionate value of the order which have been completed on 30.09.2024 (duly supported by successful completion/ execution certificate for such period/ value) shall be taken into consideration for assessing the eligibility criteria.





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5. Minimum capacity of Thermal power station/unit shall be 110 MW or above.
6. The tender documents of only those bidders shall be considered who fulfill the eligibility criteria and submit documentary evidences in support of the same along with copy of performance certificate / repeat order from the same organization if any.
7. The firm should fill statement of bidders Performa as per Annexure-X and submit authentic supporting documents for proving its credential. Original documents may be asked for verification at the time of finalizing the tender.
8. Decision of the HPGCL regarding fulfillment of Pre-qualification requirement shall be final and binding upon the bidders.
9. The tender will only be submitted on the centralized e-procurement portal i.e. <https://etenders.hry.nic.in>.
10. Before submitting tenders the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid.
11. The "Application for Bidding" along with the "Terms and conditions of the contract and its all Annexure should be submitted duly filed up completely and signed on each page by the tenderer online. Work offered should be strictly according to the specifications of scope of work and to the terms & conditions of the NIT. Unless a deviation from the specifications and terms and conditions given in NIT is pointed out by the tenderer specifically, it will be presumed that offer/ Tender conforms to the specifications and terms and conditions as laid down in NIT.
12. The tenderer shall submit their tender in two parts- the first part containing documents for qualifying criteria, technical specification, schedule of deliveries, and all other terms and conditions except the rates (price bid), and the second part containing the rates (price bid) quoted for each item as well as other related terms like GST, price escalation, etc.
13. The tenderer will quote their rates STRICTLY AS PER THE RATE QUOTING SHEET. No deviation in terms shall be allowed.
14. The application for bidding along with all the detailed terms & conditions should be submitted online. Tenders through Fax / E-mail / telegraphic tenders shall not be considered. Incomplete, obscure or irregular tender is liable for rejection. If the tenderer deliberately gives wrong information in his tender, HPGCL reserves the right to reject such tender at any stage. The tenderer will quote their rates strictly as per details of specifications.
15. All tenders received against open tender enquiry irrespective of whether they are from the approved contractors on the registered list or others, shall be considered, provided they are on the prescribed form and in accordance with the tender conditions and specifications.
16. Unless exempted specifically, tenders not accompanied with the prescribed EMD/Cost of Tender shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT, otherwise, the tender shall be liable to be rejected.
17. The rates quoted by the tenderer should be very competitive and as prevailing in the market and should be firm and lump-sum. Prices should be quoted per unit also wherever applicable and asked.  
The validity of the tender/offer shall be for 120 days from the date of opening of the price bid.
  - a. Suomoto revised price bid / supplementary Part-II will not be accepted after the last date of submission of the tender. However, in case revised price bid is submitted by the bidder Suomoto but prior to the due date of submission of the tender, then the revised price bid only, shall be opened and considered by the purchasing authority.
18. The rate negotiations will be held as per Haryana state government policy in vogue(adopted by HPGCL) at that time.
19. No deviation shall be allowed. However, in case of deviation of taxes etc., the same be loaded for comparison purpose.
20. Selection preference of the tendered work may be allowed as per policy of the State Government to the Industrial Units located in Haryana on the lowest valid rates if tenderer so claim with requisite documentary evidence.
21. The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited.



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- 22.** The bidder shall bear all costs including bank charges, if any, associated with the preparation and submission of his bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 23.** Chief Engineer/RGTPP reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.

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**ANNEXURE-IV**

**DETAILED SCOPE OF WORK FOR REWINDING OF LT MOTORS**

- a) Strip off the burnt winding and clean the slots thoroughly. Check the laminations for burns, hot spots, copper particles and clean thoroughly.
- b) Carry out hot spot test if required to carry out re-staggering of laminations.
- c) Rewind the stator in **Class-F** insulation using new polyester based super enameled Class-F copper conductors of same cross section as existing. Use double cuffing of slot insulation paper at slot mouth for additional reinforcement.
- d) Bring out the terminal leads as existing and connect to the insulated terminal studs properly so as to avoid sharp bends and maintain the same phase sequence. Wherever lead insulation and leads are found damaged, same shall be replaced by fiber glass insulated flexible copper leads of suitable size.
- e) Brace the over hung windings properly and insulate the overhung supporting studs if any, as existing.
- f) Varnish the windings thoroughly by dripping the whole stator in Dr. Beck's F-32 brand or equivalent of Dr. Beck make impregnating varnish by dripping in the stator, wipe out the varnish from the motor body and clean the body thoroughly.
- g) Dry out the winding thoroughly in an electric oven. The IR value of the winding should be not less than 2MΩ at ambient temperature.
- h) Checking the DE & NDE bearing housings for any defects etc.
- i) Cleaning of bearings and checking their healthiness. Replacement of bearings, if required. New bearing for replacement will be supplied by HPGCL. Firm need to handover the damaged bearings to the RGTPP representatives.
- j) Thorough cleaning of rotor. Checking the rotor for electrical and mechanical defects, if any.
- k) Petty repairs like drilling/tapping of holes, small welding jobs etc., Painting of motor, if required, shall be in the contractor's scope. Missing bolts etc. shall also be provided by the contractor.
- l) The following repair jobs shall be carried out by the contractor wherever required without any extra cost implication:
  - i) Removal of shorted copper conductors from slots.
  - ii) Replacement of defective copper lugs by new lugs of same size and type.
  - iii) Replacement of insulated terminal studs of same size and type.
  - iv) Replacement of leads by fiber glass insulated flexible copper leads.
- m) Carry out the following tests and submit the test report to RGTPP, HPGCL at the time of delivery.
  - i) Resistance of each winding with micro-ohm meter.
  - ii) Insulation Resistance measurement of phase to phase and phase to earth for each winding.
  - iii) Winding continuity test.
- n) The contractor should have own rewinding shop having all the relevant facilities for the job, e.g.
  - i) Rewinding equipment / machines.
  - ii) Heating Oven of adequate size.
  - iii) Testing equipment
  - iv) No-load run facility of 3-phase, 415VAC motors, capacity up to 160KW.
- o) The contractor shall be responsible for any damage of the terminal box, terminal block, end plates, bearings, bearing covers, rotor, etc. which have been received by the contractor for rewinding of the motor. If any item damaged by the contractor from taking over the motor till handing over the same after the job, shall be replaced with the original quality material at its own cost.
- p) HPGCL Engineer-in-charge or his representative may inspect the materials at the shop during rewinding process, either in stages or one time, as per demand of the situation. The contractor has to produce the documents at the time of inspection for genuineness of the materials and adhere the instructions / directions of the Engineer-in-Charge.

**XEN/EMD-II,**  
**For Chief Engineer /**  
**RGTPP, HPGCL Khedar,**  
**Hisar**



**ANNEXURE-V**

**GENERAL TERMS AND CONDIONS**

**1) CONTRACT AGREEMENT**

The contractor shall execute a contract agreement with HPGCL on a Non Judicial Stamp Paper of appropriate value within 07 days of receipt of work order.

**2) RATE/CONTRACT PRICE**

Rate shall be quoted by the bidder, strictly as per rate quoting sheet and the agreed contract price shall remain firm during the currency of the contract. Any statutory taxes/levies, if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/levies.

**3) EARNEST MONEY AND SECURITY DEPOSIT**

Every tenderer, while submitting his tender, shall deposit the earnest money specified in the **NIT No.08/RGTPP/EMD-II/2024-25/322 dated 15/10/2024(Rs.46100 /-)** by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks.

The earnest money furnished by the successful tenderer on whom the work order is placed shall be converted into security deposits as a guarantee for faithful and satisfactory execution of the work order.

(The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder within 15 days of the execution of the contract with the selected bidder).

The Security Deposit shall be 10% of the Contract value in all the cases. However, the EMD already deposited by the bidder shall be converted into the security deposit and the balance amount shall be deducted from the bill.

The security deposit of the contractor shall be retained by HPGCL for faithful execution of the contract. Security deposit shall be released only after completion of the entire period of the contract and after completion of 12 months of Guarantee/Warranty period, on the certificate of Engineer-in-charge/EIC for successful completion of Guarantee/Warranty period and submission of requisite documents.

No interest shall be paid on EMD/Security Deposit for the period it remains deposited with HPGCL.

The earnest money /security deposit shall be forfeited in part or in full under the following circumstances:-

- i) If the tenderer withdraws his tender at any stage during the currency of validity period.
- ii) If the W.O. has been issued but the contractor refuses to comply with it irrespective of the fact that HPGCL sustains any loss on account of such default or not.
- iii) In the event of a breach of contract in any manner.
- iv) In case of evidence of cartel formation by the bidder(s).
- v) If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
- vi) The forfeiture of EMD/security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.

**4) PAYMENT TERMS**

100% payment of the contract value shall be released against appropriate bill of the contractor and after satisfactory completion of the work by deducting 10% security deposit and statutory deductions. The payment will be released after certification made for payment by the XEN of concerned division.

**5) MODE OF PAYMENT**

Payment shall be released by the Sr. Accounts Officer, RGTPP Khedar, Hisar through RTGS for which contractor will submit their Bank Details duly authenticated along with bill.

**6) Completion Period:**

The job is to be completed within 10 days after receipt of motor as and when sent for rewinding/repair. However, in the case of emergency of a particular motor the contractor shall have to complete the job as soon as possible in consultation with the XEN of concerned division.

The quantum of any item of the scope of work may increase or decrease to any extent, as per the site requirement, subject to limit that total contract value shall not exceed by 10 % of the contract value. Payment shall not be made for the work not done. In case of increase of quantum of work, the completion period of the contract will not change and the contractor will have to complete the job within stipulated period unless the completion period is extended in writing.

**7) RISK AND COST**

In case the contractor fails to fulfill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.

**8) PENALTY FOR DELAY:**

The firm shall be liable for penalty @ 1% per day or part thereof for delay in carrying out the repairs/rewinding from the stipulated period subject to maximum of 10% of individual motor repair cost.

**9) DOCUMENTATION :**

- i. Contractor/firm shall submit the bill in duplicate to the executive in-charge along with the following documents:
  1. Bill for the work done, in duplicate
  2. The Contractor shall submit an undertaking regarding deposit of GST with GST authorities along with the bill in the prescribed format.
- ii) The bill of contractor along with annexure submitted by contractor as mentioned above should be approved and serially numbered and bearing date of issue, GST number, PAN & TIN. A photo copy of the documents as such, GST number PAN & TIN etc. shall be attached with the bill.

verified by the officer in-charge for gross value as well as net payable value and accompanied with the certificates/documents (applicable) as mentioned at iii & iv below.

iii) Certificate from the Engineer In-Charge that,

- a) Work has actually been done as per the contract and to the entire satisfaction of EIC.
- b) The record entry of the work done has been taken in the small measurement book (SMB) at page no \_\_\_\_\_ dated \_\_\_\_\_.

c) No penalty is leviable on the on the contractor on any account as per the contract if leviable the amount of penalty is \_\_\_\_\_.

d) Copy of protocol and certificate for stage payment if required.

Note:-Documents attached along with the contractor bill should be referred in the forwarding letter of the executive office forwarded the bill for pass and payment.

**10) PERFORMANCE BANK GUARANTEE :**Unless agreed otherwise, Firm shall submit bank guarantee of the Nationalized Bank/Scheduled Bank equivalent to 10% of the contract value in the prescribed Performa valid up to one month after completion of warrantee period.

**11) WARRANTY**

i) The contractor shall **provide warranty** for the workmanship of the work done for a period **12 month** from the date of completion of work / **18 month** from the date of commissioning of equipment(s) after overhauling whichever is earlier.

ii) In this period if some equipment(s), which has been attended by the contractor, is found to be defective, the same will have to be attended again without any additional charges to HPGCL. In such cases, warranty period shall start from the date of such repair/rectification. In case the contractor fails to respond within a reasonable time, the job will be got done from any other agency at the risk and cost of the contractor.

**12) FORCE MAJEURE**

The delay in the completion of the work may be treated as force majeure to the contractor only if:-

- a. The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war-risk riots and civil commotion.
- b. The contractor's request for extension of the delivery period along with all necessary evidence comes, before the expiry of the schedule date(s) of delivery.

**13) IDLE LABOUR CHARGES :** No idle labor charges will be admissible in the event of any stoppage caused in the work resulting contractor's labor being rendered idle due to any cause.

**14) OVER RUN CHARGES :** No over run charges shall be paid in the event of the completion period being extended for any reasons.

**15) WATCH & WARD :**The watch and ward of T&P and other material will be the responsibility of the contractor.

**16) FACILITIES TO BE ARRANGED BY CONTRACTOR:**

All T&P, Consumables shall be arranged by the firm. Dismantled and old copper winding scrap will be retained by the firm.

**17) STATUTORY DEDUCTIONS**

Statutory deduction on account of Income Tax, Goods & Sales Tax etc. including surcharge shall be made at source from the bills of the contractor at the prevailing rates. GST as applicable shall be paid by the firm.



- 18) **FACTORY ACT/MINIMUM WAGES ACT/INSURANCE ACT/EPF ACT ETC.** :Not Applicable as the work is to be carried out at firm's workshop.
- 19) **INSURANCE OF WORKERS:** Not Applicable as the work is to be carried out at firm's workshop.
- 20) **SAFETY RULES:** Not Applicable as the work is to be carried out at firm's workshop.
- 21) **ARBITRATION:**All matters, questions, disputes, differences and / or claims arising out of and / or concerning, and /or in connection with, and /or in consequence of, and /or relating to the contract whether or not obligations of either of both the Supplier and the Corporation under that contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the sole arbitration of MD, HPGCL or an officer appointed by the MD, HPGCL as his nominee. The award of the Arbitrator shall be final and binding on both the parties to the contract.
- 22) **LAWS GOVERNING CONTRACTS**  
All contracts shall be governed by the laws of India for the time being in force. Irrespective of the place of delivery, place of performance or place of payment under a contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.  
Jurisdiction of Courts- The courts of the place from where the acceptance of tender has been issued shall alone have exclusive jurisdiction to decide any dispute arising out of or in respect of the contract.
- 23) **SET OFF**  
Any sum of money due and payable to the supplier under the contract (including security-deposit returnable to the supplier) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the supplier with the HPGCL.
- 24) **SUBLETTING and ASSIGNMENT**  
The Supplier shall not, sublet, transfer or assign the contract or any part thereof or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of the purchaser.

-sd-  
**XEN/EMD-II,**  
**For Chief Engineer/RGTPP,**  
**HPGCL, Khedar, Hisar**



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## **ANNEXURE-VI**

### **SPECIAL TERMS AND CONDIONS**

#### **1) Transportation**

To and fro transportation of material from RGTPP to firm's works will be in the scope of HPGCL up to 140KM radius from RGTPP, Khedar, however if the distance is more than 140KM then full transportation will be in the firm's scope. Assistance for loading and unloading at our end will also be provided by HPGCL free of cost.

#### **2) PERIOD OF CONTRACT**

The rate quoted must be firm and valid up to 24 months from the date of issue of L.O./W.O. This rate contract can be extended further for a period of 3 months after completion, if needed at the sole discretion of HPGCL.

**3)** In case any part of the motor gets damaged when the same is in the custody of the firm during repair, then the firm will be responsible for damage and repairs will have to be carried out by the firm free of cost.

**4)** This contract can be cancelled at any stage by HPGCL without assigning any reason.

-sd-  
XEN/EMD-II,  
For Chief Engineer/RGTPP,  
HPGCL, Khedar, Hisar





**Rate Quoting Sheet**

Sr. No.	Capacity of Motor Rating (in KW)	Unit Rate for Rewinding (in Rs.)
<b>Single Phase Motor</b>		
1	0.050-0.080	
2	0.090-0.20	
<b>Three phase motors</b>		
1	0.1-1.0	
2	1.1-2.0	
3	2.1-3.0	
4	3.1-4.0	
5	4.1-6.0	
6	6.1-8.0	
7	8.1-9.0	
8	9.1-10.0	
9	10.1-11.0	
10	11.1-12.0	
11	12.1-15.0	
12	15.1-20.0	
13	20.1-30.0	
14	30.1-37.0	
15	37.1-42.0	
16	42.1-45.0	
17	45.1-50.0	
18	50.1-55.0	
19	55.1-67.0	
20	67.1-75.0	
21	75.1-90.0	
22	90.1-110.0	
23	110.1-132.0	
24	132.1-140.0	
25	140.1-160.0	

**Note:**

- The rates are to be quoted online. The above sheet is only for reference.
- Only Unit rate has to be quoted by the firm online. GST will be paid extra as applicable.



**ANNEXURE-VIII**

**STANDARD OPERATING PROCEDURES TO BE FOLLOWED BY BIDDERS TO MONITOR GST COMPLIANCE:**

**Stage I : Floating of Notice Inviting Tender (NIT)**

- It is to ensure that the all prospective bidders to submit copy of Registration Certificate under GST Act.
- The following undertakings (on the letter head of bidder) to be made part of mandatory documents to be submitted by all bidders:

1.1 GST registration is valid as on date.

1.2 No default has ever been made by bidder in filing the various GST returns and deposit of GST dues with the department.

1.3 Bidders having multiple registrations under GST will submit undertaking for each & every GST number. A default under a GST number even if the GST number pertains to some other state, will make the vendor ineligible to participate in tender. In addition, the successful bidder will also submit the following undertakings in addition to above immediately after issue of work order and with submission of each & every bill unless mentioned otherwise:

1.4 Undertakings mentioned at 1.1, 1.2 and 1.3.

1.5 A CA certificate regarding validity of GST registration will be submitted every six months during the tenure of contract.

1.6 Vendor will submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services to HPGCL.

1.7 Vendor will inform immediately the HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of the Vendor.

1.8 Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non-compliance of prescribed obligation under the GST Law on part of the Supplier/vendor.

1.9 In case of ARCs/AMCs having duration above one year, copies of GSTR 1, GSTR 2A and GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted on quarterly basis.

In case of one time job orders and purchase orders, copies of GSTR 1, GSTR 2A and GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted before release of the security.

**Stage II : Scrutiny of bids –**

- The GST registration status of vendors will be verified from the official website [www.gst.gov.in](http://www.gst.gov.in).
- The address of vendor, the place from which supplies will be made or the invoice will be raised, mentioned in bid document should match with the GST registration number on the department's website. In case vendor is having multiple GST registration numbers, executive to ensure that GST number linked to place of supplier should be submitted to HPGCL.
- Filing status of following returns is to be verified that the returns are being filed by vendor within due dates:

<b>Return</b>	<b>Periodicity of Filing</b>	<b>Return for</b>
GSTR1	Monthly	Outward supplies
GSTR2A	Monthly	Its auto populated on GST portal on the basis of GSTR 1 filed by vendor.
GSTR 3B	Monthly	Payment of GST



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GSTR9	Yearly	Compilation of outward and inward supplies, made during the FY
GSTR9C	Yearly	Analytical statement on GST returns certified by GST Auditor

- The undertakings will be verified, as specified in NIT, have been submitted by bidders. Failure to submit unconditional undertakings will render the bidder to ineligible at technical stage of evaluation itself.

**Stage III : Award of contract/ Issue of WO.**

- Purchase order/work order to specify that in case of failure at the end of vendor regarding deposit of tax and in complying with conditions mentioned at stage I & II, HPGCL will have right to recover the GST amount in default along with interest & penal amount and deposit the same directly with GST department to on behalf of vendor to the credit of HPGCL.
- Vendor will undertake to immediately inform the HPGCL about any amendment in the GST certificate and to immediately submit the updated registration certificate.

**Stage IV : Receipt of first invoice-**

- Executive wing to verify that the invoice is in Performa as specified under GST laws (Section 31 to 34 of CGST Act read with Rules 46 to 55A of the CGST rules deal with the Tax invoice, Credit notes and debit notes) with correct GST number of HPGCL so that no difficulty is faced by HPGCL while claiming Input Tax Credit of GST due to incorrect GST number and also to reconcile the GST number and address of supplier as per invoice with the GST number & address given in tender documents submitted by vendor and submit the duly verified invoice to accounts wing.
- After the implementation of the E-Invoice w.e.f.01 Oct 2020 generation of e-invoice from common e-invoice portal for B2B supplies by person having aggregate annual turnover of more than Rs.500Cr has been made compulsory and w.e.f. 01.Jan.2021 Generation of E-invoice for GST supplies by person having aggregate turnover of more than Rs. 100 Crs has been made compulsory and w.e.f. 01.04.2021 generation of E-invoice for GST supplies by the person having aggregate turnover of more than Rs.5 Crs is proposed to be made compulsory. The nodal officer/engineer in charge of the contract/appointed officer of the respective plant should demand from the supplier E-Invoice containing the invoice reference number (IRN) and QR code. It is worthwhile to note that any tax invoice including tax credit / Debit note issued by such notified person for B2B supplies without following the e-invoicing procedure shall not be treated as a valid document.
- Obtain an undertaking from the vendor who are not generating e-invoice in given format.

**Stage V: Receipt of 2<sup>nd</sup> & subsequent invoices**

- In addition to procedure mentioned in stage-IV, following steps to be undertaken.
- All undertaking mentioned at stage-I to be obtained & verified.
- GSTR 2A should be matched with amount of GST paid. In case, the details are not there in GSTR2A, issue needs to be taken up with vendor and GST consultant of HPGCL.

**Others:**

- EMD and Securities/Bank guarantees taken by HPGCL may be refunded only after payment of GST by vendor/contractor which was charged from HPGCL.
- In case any issue arises w.r.t. failure by the firm in GST compliances, all future payments to be put on hold after having consultation with HPGCL's GST consultant.



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**FORMAT- (VIII)A**

**Undertaking from the vendor (on vendor's letter head for not generating e-invoice**

We M/s. .... having PAN ..... and GSTIN Registration Number .....hereby undertake that our Aggregate Turnover (as per Section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2019-20 does not exceed the prescribed threshold (as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules thereunder ("GST Law"). Further, we also undertake that if the aggregate turnover of M/s. .... exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provisions of GST Law. In case of any queries from the any state or centre Goods and Services Tax authorities, M/s. ....will be solely responsible.

Yours Truly,

For M/s.....

Authorized Signatory Name:

Designation:



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**FORMAT- (VIII)B**

**Undertaking from the vendor (on vendor's letter head) regarding validation of GST registration (for each GST number separately)**

- 1) GST registration of GST no..... in name of m/s.....is valid as on date.....
- 2) No default has ever been made by me/my firm in name of ..... in filing the various GST returns and deposit of GST dues with the department with respect to GSTN.....

Yours Truly,

For M/s.....

Authorized Signatory Name:

Designation:



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**FORMAT- (VIII)C**

**Undertaking cum declaration from the vendor (on vendor's letter head)**

- i. I undertake to submit a CA certificate regarding validity of GST registration on every six months during the tenure of contract.*
- ii. I undertake to submit copies of GSTR I and GSTR 3B/challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services to HPGCL.*
- iii. I undertake to inform immediately the HPGCL about initiation of any proceeding (if any) against me/my firm under the GST laws which may result in suspension or cancellation of GST number of the Vendor.*

Yours Truly,

For M/s.....

Authorized Signatory Name:

Designation:



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**FORMAT-(VIII)D**

**Undertaking cum indemnity bond from the vendor (on vendor's letter head)**  
**regarding timely deposition of GST**

- 1) *Certified that we are registered as taxable person under GST Act, our GST no. is ----- and which is active as on-----.*
- 2) *Certified that bill for the month of-----in which GST has been claimed, is included in all the GST returns submitted by us to the GST authorities.*
- 3) *Certified that we shall deposit the amount of GST collected from RGTPP/HPGCL to the Government exchequer within the time specified under the GST Law.*
- 4) *Certified that the goods/services on which GST has been charged have not been exempted from GST under GST Act. The rate/amount of GST in these goods/services is correct under the provisions of the GST Act.*
- 5) *We give Undertaking-cum-indemnity bond to RGTPP/HPGCL that we shall indemnify to RGTPP/HPGCL for any loss sustained in case we does not deposit the GST to the government exchequer, which it has recovered from the M/s HPGCL as tax.*

Yours Truly,

For M/s.....

Authorized Signatory Name:

Designation



**ANNEXURE-IX**

**Format for Contract Agreement**

This contract agreement entered in to this \_\_\_\_\_ day of the month of \_\_\_\_\_, 2025 between Haryana Power Generation Corporation Ltd., a body corporate constituted under the Indian Company Act, 1956 herein after called Corporation which terms shall include all its heirs and successors on the one hand and M/s \_\_\_\_\_ . The contractor which terms shall include all its heirs and successors on the other hand.

Whereas a contract for \_\_\_\_\_ at RGTPP, Khedar, Hisar during \_\_\_\_\_ as officially described in tender documents issued against NIT no . \_\_\_\_\_ dated \_\_\_\_\_ and concluded by the issue of Work Order no. \_\_\_\_\_ dated \_\_\_\_\_ appended hereto between Corporation & Contractor. Whereas Contractor further agrees to abide by all labour laws, rules and regulations which may be enforced from time to time. Where the contractor also agrees to absolve the HPGCL from all risks & responsibilities towards the labour engaged by the contractor during execution of the above said work.

The contractor will comply all provisions of the relevant labour laws/Acts and the rules /regulations framed there under. In the event of Rajiv Gandhi Thermal Power Plant, Khedar, Hisar being obliged to pay the compensation, the contractor will indemnify the corporation. The labour regulation shall be treated as part of the contract. Any break of labour laws/regulation shall be treated as breach of the contract.

Here RGTPP, Khedar, Hisar and the contractor have agreed to execute an agreement. Now this deed witness and parties here to hereby mutually agree as above. In witness where of the contractor & HPGCL here to set their hands as under.

Signature of the contractor

Signature & designation

and on behalf of HPGCL

In presence of witness

Witness

Witness

1.

1.

2.

2.





**ANNEXURE-X**

**Statement of Bidders**

1. Name of Bidder \_\_\_\_\_
2. Address of Head Office \_\_\_\_\_
3. Correspondence Address \_\_\_\_\_  
\_\_\_\_\_

Email ID :

Phone No.

4. Legal status
5. PAN & GST Number of the Bidder (attached self-attested photocopies)

PAN \_\_\_\_\_

GST No. \_\_\_\_\_.

6. Bank Details (attached signed cancelled cheque)
  - i) Bank Name & Address
  - ii) Bank Account Number
  - iii) Bank Branch Code
  - iv) IFSC Code of Branch
  - v) Nature of account (current/saving/OD/CC)

7. Main Lines of Business

- i. \_\_\_\_\_ since \_\_\_\_\_
- ii. \_\_\_\_\_ since \_\_\_\_\_
- iii. \_\_\_\_\_ since \_\_\_\_\_

8. Annual Turnover of past 3 years:

- I. \_\_\_\_\_
- II. \_\_\_\_\_
- III. \_\_\_\_\_

9. Past Experience:-

Name of Organization	Period	Reference of Contract	Order Value contract wise

10. Any other: -

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_



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## ANNEXURE-XI

### STANDARD OPERATING PROCEDURES TO MONITOR COMPLIANCES UNDER TDS PROVISIONS OF INCOME TAX ACT :

Any person making specified payments mentioned under the Income Tax Act are required to deduct TDS at the time of making such specified payment (annexure I). The SOP deals with procedure to be followed when HPGCL deducts the tax while making payment to others and when tax is deducted from payments made to HPGCL.

#### **HPGCL as a deductor of tax:**

- Any tax deducted from payment to any person is a liability of HPGCL and the tax is to be deposited invariably on or before the due date as per annexure by filing challanno.ITNS-281
- Filing of TDS return is mandatory and the return should be filed on or before the due date as per annexure I.

The type of return to be filed is as under:

<b>Form</b>	<b>Transaction to be reported</b>
24Q	TDS on salaries
26Q	TDS on all payments except salaries
26QC	TDS on rent

- As per section 196 of Income Tax Act 1961, no deduction of tax shall be made by any person from any sums payable to Govt. (State & Central Govt.)
- As per Circular No.18/2017, The Central Board of Direct Taxes (the Board) for such entities whose income is unconditionally exempt under Section 10 of the Income-tax Act (the Act) and who are also statutorily not required to file return of income as per Section 139 of the Act, there would be no requirement for tax deduction at source (TDS) from the payments made to them since their income is anyway exempted from tax under the Act.

#### **HPGCL is in receipt of payment net of TDS:**

- Payer to submit an undertaking that all the TDS pertaining to HPGCL will be deposited and return of TDS so deposited will be filed, within due time.
- Staff to monthly monitor the Form 26AS to ensure that the TDS deducted out of payment of HPGCL has been deposited to the PAN of HPGCL.
- In case, TDS deducted is not updated in Form 26AS after expiry of due date of filing of TDS return, issue needs to be taken up with the concerned party.
- Staff to undertake periodic reconciliation of TDS as per 26AS and TDS as appearing in books.
- TDS so deducted by other party should be claimed in Income Tax Return of that financial year.

#### **Specified Payments/Transaction applicable to TDS**

TDS is to be deducted on the specified transaction mentioned under Income tax act. These transactions are given below with their section, limits & rate as per FY 2019-20 i.e. AY 2020-21.



**RAJIV GANDHI THERMAL POWER PLANT, KHEDAR**  
**A Unit of Haryana Power Generation Corporation Limited.**  
 (Regd. Office: UrjaBhawan, C-7, Sector-6, Panchkula, Haryana.)  
 Corporate Identity Number: U45207HR1997SGC033517  
[www.hpgcl.org.in](http://www.hpgcl.org.in) E-Mail: [xenemd2.rgtp@hpgcl.org.in](mailto:xenemd2.rgtp@hpgcl.org.in)

Section	Income Type	Limit	TDS Rate In %
192	Salary Income	As per Basic Exemption limit & deduction	–
193	Interest on securities	Rs.10,000	10%
193	Interest on debenture	Rs.5,000	10%
194	Dividend other than listed company	NA	10%
194A	Interest other than on securities by other than Bank/FIs	Rs.5,000	10%
194H	Commission on brokerage	Rs.15,000	5%
194I	Rent of Land, Building and Furniture	Rs.2,40,000	10%
194I	Rent of plant & machinery	Rs.2,40,000	2%
194IB	Rent	Rs. 50,000 per month	–
194IA	Transfer of immovable property other than agriculture land	Rs.50lakh	1%
194C	Payment to contractor /subcontractor(single transaction)	Rs.30,000	2%
194C	Payment to contractor during the year	Rs.1,00,000	2%
194J	Professional fees/Technical fees etc.	Rs.30,000	10%

**Due date for payment/depositing TDS/return filed**

Date of ending of the quarter of FY	Due date for filling of return
30 <sup>th</sup> June(April– June)	31 <sup>st</sup> July of FY
30 <sup>th</sup> September(July-September)	31 <sup>st</sup> October of FY
31 <sup>st</sup> December(Oct.-Dec.)	31 <sup>st</sup> January of FY
31 <sup>st</sup> March(Jan.-March)	31 <sup>st</sup> May of FY immediately following FY
Months	Due date of TDS payment
April to February	7 <sup>th</sup> of following month
March	30 <sup>th</sup> April



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**FORMAT- (XI)A**

**DECLARATION**

I, \_\_\_\_\_ (Designation) of \_\_\_\_\_ (Name of the Corporation/Company/ Board/ Trust), having PAN - \_\_\_\_\_(here in after referred as the Corporation/Company/ Board/ Trust), hereby declare and affirm a under:

- (1) That the Corporation/Company/Board/ Trust is a regular income tax assessee.
- (2) That the Corporation/Company/ Board/ Trust has been filing its return of income tax regularly.
- (3) That the Corporation/Company/ Board/ Trust has filed returns of income tax for the financial years 2018-19 and 2019-20 under the provisions of section 139(1) of the Income Tax Act, 1961 as per details given below;

Assessment Year	Acknowledgement Number	Date of filing

- (4) That the new provisions of Section 206AB/Section 206CCA which require deduction/ collection of tax at source at higher rates are not applicable to our Corporation/Company/ Board/ Trust and hence tax may not be deducted/collected at source at higher rates.

(Deponent)

That whatever stated above in the above stated para(s) are true to my knowledge and belief.

(Deponent)