

**PANIPAT THERMAL POWER STATION**  
**(A Unit of Haryana Power Generation Corporation Limited)**  
(Regd. Office: C-7, UrjaBhawan, Sector-6, Panchkula)  
**Corporate Identity No.** U45207HR1997SGC033517  
Website:-[www.hpgcl.org.in](http://www.hpgcl.org.in) , 0180-2566265



(An ISO 9001:2015, 14001 :2015 & OHSAS 18001  
Certified Company)

**TENDER DOCUMENT**

**(NIT No. – 14/ Unit-7&8/PTPS/C&I-8/114/Vol-II Dated: 11-05-2026)**

**FOR**

**Annual Maintenance Contract in respect of C&I system of 2x250 MW, Unit-7&8, PTPS,  
Panipat.**

EXECUTIVE ENGINEER /C&I-VI,  
PANIPAT THERMAL POWER STATION,  
HPGCL, PANIPAT -132105.  
E.Mail: [xenci8.ptps@hpgcl.org.in](mailto:xenci8.ptps@hpgcl.org.in)

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# PANIPAT THERMAL POWER STATION, PANIPAT.

Unit of Haryana Power Generation Corporation Limited.

(Regd. Office: UrjaBhawan, C-7, Sector-6, Panchkula, Haryana.)

Corporate Identity Number: U45207HR1997SGC033517

[www.hpgcl.org.in](http://www.hpgcl.org.in), E-Mail: ci8.ptps@gmail.com

Phone: 0180- 2566070 FAX: 0180-2566768

## NOTICE INVITING TENDER (E-TENDER)

| <b>e-Tender Information</b>  |   |
|--|---|
| <b>Source</b> (Name Of Power Station)  | PANIPAT THERMAL POWER STATION   |
| <b>Classification</b>  | Work Contract   |
| <b>NIT Number</b>  | 14/ Unit-7&8/PTPS/C&I-8/114/Vol-II Dated: 11-05-2026  |
| <b>Brief NIT Description</b>   | “Annual Maintenance Contract in respect of C&I system of 2x250 MW, Unit-7&8, PTPS, Panipat”   |
| <b>E-Tender Issue date</b>   | 11/05/2026  |
| <b>Start date &amp; time for downloading of Tender Documents &amp; Bid Preparation</b> | 11/05/2026 at 18:00 Hours   |
| <b>End date &amp; Time of uploading of e-tender</b>                                    | 10/06/2026 up to 13:00 Hours  |
| <b>Due date and time of Technical opening (Part-1)</b>                                 | 16/06/2026 at 15:30 Hours.  |
| <b>Contact Info</b>  | Executive Engineer/C&I Division,Unit-8<br>PTPS, HPGCL, Panipat-132105.<br>Mob:- 8222023873,9315017534.  |
| <b>NIT details</b>   | Uploaded on <a href="https://etenders.hry.nic.in">https://etenders.hry.nic.in</a> and<br><a href="http://www.hpgcl.org.in">www.hpgcl.org.in</a> |
| <b>Estimated Cost (EC)</b>   | <b>Rs. 91,50,492/- (Including GST )</b>   |
| <b>EMD Amount</b>  | Rs 1,83,010/-   |
| <b>Tender Document Cost</b>  | Rs.1,180/-  |
| <b>E-service Fee (non-refundable)</b>  | Rs.1,180/-  |

**Instructions to bidder on Electronic Tendering System**

**1- Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e-Procurement Portal. Please visit the website for more details i.e., etenders.hry.nic.in and <http://works.haryana.gov.in>.

**2- Download of Tender Documents:**

The tender documents can be downloaded from the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). The bidder who does not have contractor ID on HEWP cannot participate in tendering process. The bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the Earnest money through online payment on the portal.

**3. Pre-requisites for online bidding:**

In order to bid online on the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>), the user machine must be updated with the latest Java. The link for downloading latest java applet is available on the home page of the Portal.

**4. Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).

**5. Bid Preparation (Technical & Financial) Online Payment of Tender Document fee, e-Service Fee, EMD Fees of online Bids:**

- i) The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fees (Rs. 1180/-) online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and eService Fee can be made by eligible bidders/ contractors online directly through **Debit Cards & Internet Banking Accounts** and the Payment for **EMD** can be made online directly through **RTGS / NEFT**. "The bidder who does not have contractor ID on HEWP cannot participate in tendering process. The bidders who have contractor ID but have not registered on HEWP can participate in tendering process by paying the Earnest money through online payment on the portal."
- ii) The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification and all other terms and conditions except the rates (price bid). The bidder shall quote the price in price bid.
- iii) The tender shall be opened on due date by Tender Opening Committee comprising of Executive Engineer/FM, AE/FM Plant and a representative of finance/ account department.

**6. Key Dates**

The Tenderers can submit their tender documents (Online) as per the dates mentioned in the following format:

| Sr. No. | Department Stage                  | Tenderer's Stage                                       | Start date and time              | Expiry date and time     |
|---------|-----------------------------------|--|----------------------------------|--------------------------|
| 1       | Tender Authorization & Publishing | -  | <b>11/05/2026<br/>18:00 Hrs.</b> | 10/06/2026<br>13:00 Hrs. |
| 2       | -                                 | Downloading of Tender Documents, Bid Preparation & Bid | <b>11/05/2026<br/>18:00 Hrs.</b> | 10/06/2026<br>13:00 Hrs. |

|   |  |             |  |     |
|---|--|-------------|--|-----|
|   |  | submissions |  |     |
| 3 | Technical Opening (Part-I)                             | -           | 16/06/2026 (15:30Hrs.)                         | --- |
| 4 | Short listing of technical bids & Opening of Price Bid |             | Will be intimated to the firms on their e-mail |     |

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders. If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.

- 7- If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the firm.
- 8- Unless exempted specifically, tenders not accompanied with the prescribed EMD/ Cost of Tenders shall be rejected. EMD/Cost of Tender shall be in the prescribed mode of payment as asked in the NIT; otherwise, the tenders shall be liable to be rejected.
- 9- The bidder shall ensure that payment of earnest money shall be made at least 48 hrs. prior of the closing time of submission of bid.
- 10- The bidder can revise his bid any number of times but only before last date of submission of bid. All previous quotes are deleted & only the latest price quoted shall be visible on date of opening of price bid.
- 11- The validity of the tender/ quotation should be at least for 120 days from the date of opening of price bid.
- 12- Negotiation will be held as per negotiation policy of HPGCL and amendment thereof applicable from time to time.
- 13- The bidders / contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s), EMD is liable to be forfeited.
- 14- The bidder shall bear all costs associated with the preparation and submission of his bid, and HPGCL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 15- Chief Engineer, PTPS, HPGCL, Panipat reserves the right to cancel the NIT or to change qualifying requirement or to reject any or all the tenders so received without assigning any reason.
- 16- **Earnest Money Declaration Form:** Bidders registered by Haryana Government – the bidder shall upload earnest money declaration form as per format given in Section – 7 in the bidding document online, which can be generated from contractor login on Haryana Engineering Works Portal. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

Earnest money /Earnest money Declaration Form (as provided in Section 7) shall be opened online and checked for correctness along with tender document fee. If the earnest money declaration form / earnest money is found in order, technical Bid shall be opened (Online) in the presence of such contractors who choose to be present.

**The Financial offer shall be opened (Online) only, if the bidders meet the qualification criteria as per the bid document. The date of opening of Financial Bid shall be intimated separately.**

The bidders shall upload their technical offer containing documents, qualifying criteria, technical specification and all other terms and conditions except the rates (Price bid). Submission of bids will be completed by submission of the digitally signed & sealed bid as stated in the time schedule (Key Dates) of the Tender.

**17- Tender Closing:** After the submission of bid by the bidders, the bidding round will be closed. Once the online tender is closed, no new contractor can bid in the tender.

**NOTE: -**

- If bidder fails to complete the Online Bid Submission stage on the stipulated date and time, his/hers bid will be considered as bid not submitted, and hence not appear during tender opening stage.
- From the starting date of tender downloading to final date of submission of bid, the bidder can rework on his bid number of times he wants. If bidder submits the revised bid including price bid, original bid will automatically delete and this revised bid will become original bid. No revised bid will be submitted after Part-I (Technical Bid) is opened.
- Complete bid will only be submitted after realization of tender document's fee and EMD. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected and financial bids will not be opened.
- Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <http://works.haryana.gov.in> and <http://etenders.hry.nic.in>.
- For help manual please refer to the 'Homepage' of the e-Procurement website at [etenders.hry.nic.in](http://etenders.hry.nic.in), and <https://works.haryana.gov.in> click on the available link 'How to...?' to download the file.

**18- Preliminary Information for bidders:**

a) Registration of bidders on e-Procurement Portal: -

All the bidders intending to participate in the tenders processed online are required to get registered on Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). Please visit the website for more details.

b) **Obtaining a Digital Certificate:**

- i) The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- ii) A Digital Certificate is issued upon receipt of mandatory identity (i.e., Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details, please visit the website – Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).

The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from: For queries on Tenders please visit Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).

Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt the data and sign the hash during the stage of bid preparation & hash submission. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

- iii) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- iv) In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- v) The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- vi) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).
- vii) For help manual please refer to the 'Home Page' of the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>).
- viii) Before submitting tenders, the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date and time of submission of the bid.

#### 19 **Opening of Tender:**

- a) The Price Bid (Part-II of the tender) shall be opened after Part-I of the tenders have been scrutinized and evaluated.
- b) The tenderers whose Part-I have been approved, will be allowed to participate in opening of Price Bid (Part-II).
- c) The due date and time for opening of Price Bid (Part-II) shall be informed later on.

20 In case due dates of sale / receipt /opening of tender happens to be holiday in PTPS/HPGCL, the needful will be done on next working day.

21 **Inspection of site of work:** Before submitting the tender, the bidder is advised to inspect the site of work, the environment & other prevalent conditions, facilities available etc. No claim will be entertained later, on the ground of lack of knowledge in this regard.

- 22 **No deviation from the terms & conditions of tender shall be accepted. Once bidder submits the tender online, it is presumed that all the terms & conditions are accepted including payment terms.**
- 23 The **Committee** nominated by HPGCL shall evaluate the **Technical Bid (Part-I)** as per the 'Pre- Qualifying requirements' at Annexure-III. The decision of the committee shall be final and would be binding upon the bidders
- 24 Any other statutory taxes / levies, if to be charged extra, should be clearly indicated by tenderers in their offer separately and to be attached, failing which it will be presumed that their quoted price is inclusive of all such statutory taxes / levies.
- 25 Bidder shall put dated initials on each page of the work order including the above terms and conditions printed on both side of the paper.
- 26 All the fields of Price bid shall be filled by the bidder.
- 27 **The Bidder must have contractor ID on HEWP Portal (Haryana Engineering Works Portal) for participation in the tendering process failing which firm's tender will be straight way rejected.**
- 24 **For HEWP registered bidders: -**  
**Earnest money declaration form: - bidders registered by Haryana Government- the bidders shall upload an earnest money declaration form as per format in the bidding documents online, which can be generated from contractor login on Haryana Engineering works portal. The Format of the declaration form is as per Annexure-IX.**

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**Annexure-II**

**INFORMATION REGARDING ONLINE PAYMENT OF e-TENDER DOCUMENT FEES, e-SERVICE FEES & EMD FEES**

The Bidders can download the tender documents from the Haryana Engineering Works portal (<http://works.haryana.gov.in>) and E tender Portal (<https://etenders.hry.nic.in>). The Bidders shall have to pay for the Tender documents, EMD Fees & eService Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks.

1. The Bidders shall have to pay for the Tender documents, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks. The Payment for Tender Document Fee and e-Service Fee can be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD can be made online directly through RTGS / NEFT. Payment by any other mode would not be accepted.
2. It is advised that the bidder make the payment for EMD via RTGS / NEFT to the beneficiary account number as mentioned in the challan at least T+2 day (Transaction + Two day) two day in advance to the last day for validation on account / transaction period.
3. If the tenders are cancelled or recalled on any grounds, the tender document fees & e-service fee will not be refunded to the agency.
4. The following are exempted from depositing the earnest money: -
  - i) Public Sector Undertakings of the Central / Haryana State Government.
  - ii) Firms borne on D.G.S. & D/DS&D Haryana rate contracts.
  - iii) Firms registered with the Director of Industries, Haryana or registered with National Small scale Industries Corporation, Govt. of India.
  - iv) Firms borne on the HPGCL's approved list of suppliers which may have made a permanent earnest money deposit of Rs.10.00 Lacs at the respective Project/office of HPGCL, if they quote the Registration number given by the respective project/office of HPGCL in their tender papers.
  - v) **Earnest money declaration form: - bidders registered by Haryana Government- the bidders shall upload an earnest money declaration form as per format in the bidding documents online, which can be generated from contractor login on Haryana Engineering works portal.**

**Note:** Those agencies who are exempted from EMD, should submit proof of related documents.

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**PRE-QUALIFYING REQUIREMENTS (PQRS)/ELIGIBILITY CONDITIONS FOR THE TENDERES:**

“The tender documents of only those bidders shall be considered who fulfill the following eligibility criteria and submit documentary evidences in support of the same: -

The bidder should be original Equipment manufacturer/Supplier (OEM/OES) or a registered vendor of HPGCL, as per vendor Registration policy for the specific category of the work/purchase.

OR

The bidders should have minimum one year experience of successful execution of Annual Maintenance Contract of Controls & Instrumentation System including Pneumatic Actuators, Igniters & Scanners, DCS panels, SWAS and Station C&I / DM Plant instrumentation etc. in HPGCL / NTPC /any SEBs / any PSUs /any Corporations / Central Govt. /State Govt. /Semi Govt. or any Thermal Power Station having generating unit of 210 MW or above and have average annual turnover and other eligibility conditions as given below:

**Experience of Execution of Work Order:-**

Bidders must have minimum one year experience of successfully executed of the Annual Maintenance Contract work of Controls & Instrumentation System including Pneumatic Actuators, Igniters & Scanners, DCS panels, SWAS and Station C&I / DM Plant instrumentation etc. during last 07 years ending last day of the month previous to the month in which applications are invited having minimum work order value as under: -

- a) Single order of the value not less than Rs 31.01 Lacs or
- b) Two orders of the value not less than Rs 19.39 Lacs or
- c) Three orders of the value not less than Rs 15.51 Lacs

The above work order value is exclusive of taxes/GST.

**Note: -**

- i. In case of ARCs/AMCs of works/supply of more than one year, estimated cost for the purpose of above eligibility criteria shall be taken for first 12 months only. The criteria will not be applicable in case of less than 12 months contract where the minimum value of the order shall be required according to estimated cost of such work.
- ii. Similarly, if the bidder has a supply/work order for a period of more than one year, the period and proportionate the value of the order which have been completed prior to the month in which applications are invited (duly supported by successful completion/execution certificate for the such period/value) shall be taken into consideration for assessing the eligibility criteria.

**Turnover:**

- i) The bidders must have Average Annual Turnover in last three consecutive years ended prior to the financial year in which the applications are invited shall not be less than **Rs. 45.75 lacs**. The Average Annual Turnover= Sum of annual turnover (ATO) of preceding three years divided by three (As per Audited accounts).

Other income shall not be considered for arriving at annual turnover.

In case where audited results for the last preceding financial year are not available for determining the average annual turnover, certification of financial statements from a practicing-chartered accountant shall be considered acceptable.

**Note:-**

**The Bidder must have contractor ID on HEWP Portal (Haryana Engineering Works Portal) for participation in the tendering process failing which firm's tender will be straight way rejected.**

1. The bidder shall submit copies of performance certificates /repeated work order from the same organization.
2. The bidder should possess EPF Account Number, ESI Registration Number, PAN NO and GST Registration Number.
3. The bidder should possess valid Labour license from Labour Department of Haryana or the bidder has to give an undertaking that he will apply within one month from the date of issue of work order if applicable.
4. License under renewal shall be considered for acceptance on merit and on production of documentary proof of application of renewal submitted to the Labour commissioner.
5. Firm should not be black listed by any organization/party in the last three years. A certificate for this shall be furnished by the firm with tender.

**A. Documents in support of Qualifying Requirement:**

- a) The documentary proof regarding the qualifying criteria i.e. copies of work orders, performance certificates/ repeat work order from the same organization, and other requisite documents thereof in support of Qualifying Criteria above should be submitted with the tender documents.

**B. Disqualification of the Bidder:-**

- i) Even though the bidders meet the above Qualifying Criteria they are subject to be disqualified, if they have made misleading or false representations in the forms, statements and attachments submitted in the proof of the qualification requirements.
- ii) The Bidders shall supply partnership deed in case of partnership firm / Memorandum of Association and Article of Association in case of a company.
- iii) Notwithstanding anything stated above Haryana Power Generation Corporation Ltd. Reserves the right to assess the tenderer's capacity to perform the contract should the circumstances warrant such assessment in the overall interest of the Haryana

Power Generation Corporation Ltd. In this regard the decision of Corporation will be final.

**C. Eligibility of the black listed firms to participate in NIT:**

The firms who have been blacklisted by HPGCL or any other Centre or State Power Utility/ Board or Corporation/ or any other Thermal/Hydro Elect. project shall not be eligible to bid against the NIT of HPGCL. However;

- i. In case the blacklisting of the firm is for a specific plant and not for the organization as a whole then such blacklisting will not tantamount to ineligibility of the bidder.
- ii. Blacklisting of the firm by any unit of the HPGCL shall be considered as ineligibility of the firm at any other project of HPGCL.
- iii. In case any firm was blacklisted for a limited period in past by any organization and presently such blacklisting has removed by such organization then it will not tantamount to ineligibility of the bidder.
- iv. Firm has to certify itself for its eligibility with supporting documents to participate in the NIT stating that it has not been blacklisted by any organization presently, however in case at a later stage such certification is found wrong then it will lead to misrepresentation of the facts and the firm shall be treated as blacklisted on this ground and action shall be taken as per regulation 36 & 37 of HPGCL 'Works & Purchase Regulations, 2015'.

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**Scope of work****Detailed Scope of work Annual maintenance contract for preventive, routine and breakdown maintenance of control & Instrumentation equipment's / instruments in respect of (2x250MW) Unit # 7 & 8, PTPS, HPGCL, Panipat**

| S. No. | Description of work/Activity (Part-A)  |
|--------|--|
|        | Round the clock activities for preventive, routine & breakdown maintenance of control & instrumentation (C&I) equipment's / instruments in respect of (2x250 mw) unit - 7&8 PTPS, HPGCL, Panipat.  |
| 1      | The firm has full responsibility and supervision to handle & resolve routine / emergency faults of control & instrumentation (C&I) system / equipment's / instruments immediately round the clock. |
| 2      | The firm has to maintain complete DCS system, which includes work stations / servers. DCS /control panels in control room & at remote site, network switch panels & power supply panels.           |
| 3      | The firm has to maintain complete FSSS & ACDB panels of UPS system & battery bank.   |
| 4      | Replacement, cleaning & reinstallation of Hydra step electrodes.   |
| 5      | Replacement, cleaning & reinstallation of ultrasonic level & flow transmitters.  |
| 6      | Removal / checking / replacement of level switch high pr. area above 10kg/cm2  |
| 7      | Replacement, cleaning & reinstallation of RTD/thermocouple connection tightening.  |
| 8      | Laying including dressing of SS tube/ impulse pipe line up-to 10mm NB.   |
| 9      | Laying including dressing of SS tube/ impulse pipe line from 11mm NB to 25mm NB.   |
| 10     | Laying/replacement including dressing of CU/PVC 6/8mm tube.  |
| 11     | Arresting of leakages in impulse lines of SS/CU.   |
| 12     | Removal/dismantling/replacement of manifold 3 way/5way, isolation valves 1/2", 3/8"  |
| 13     | Removal/dismantling/replacement of pipe line up to 25 NB by proper hangers/supports.   |
| 14     | Flushing/cleaning of impulse pipe line with service air which also involves dismantling & normalizing after flushing/arresting of leakages, if any.  |
| 15     | Removal, servicing, calibration & installation of complete pneumatic / electric actuator and power cylinder of SADC & De-NOX modification system.  |
| 16     | Dismantling/cleaning & refitting of vibration pick up & speed sensors of fans & pumps.   |
| 17     | Removal, checking & reinstallation of cooling fans (any size) at site and at control room.   |
| 18     | Cleaning & connection tightening of battery terminals of ups battery bank.   |
| 19     | Termination of control, instrumentation and compensating of 0.5/1.5 mm2 cable.   |
| 20     | Cable glanding/ dressing/ straight through lugs of cable 0.5/1.5 mm2 cable.  |
| 21     | Removal & laying of cable trays (any size).  |
| 22     | Repair/replacement of hinges (any size & type).  |

|    |   |
|----|---|
| 23 | Fixing of rubber gaskets/lining with material.  |
| 24 | Replacement of t.bs including de-termination & termination.   |
| 25 | Installation / dismantling / sealing of JB's.   |
| 26 | Drilling of holes of any size on panels and other than panels.  |
| 27 | Round the clock routine / preventive / breakdown maintenance of C&I pneumatic actuators and accessories, HEA ignitors, flame scanners, SWAS system including gas analysers and local instrumentation and fire detection and alarm system for boiler, TG and their auxiliaries and BOP area of Unit-7&8. |
| 28 | Complete servicing and calibration of pneumatic system of control valve (any size) including removal and installation.  |
| 29 | Removal, servicing, calibration and installation of complete pneumatic / electric actuator and power cylinder of hot air/cold air damper/primary air through mill / bp air dampers.   |
| 30 | Calibration of complete pneumatic / electric actuator and power cylinder of ID/FD/PA/SCAPH/BPF scoop tube & vane control.   |
| 31 | Calibration of complete pneumatic / electric actuator and power cylinder of burner tilt mechanism.  |
| 32 | Maintenance of steam inerting & firefighting control panels of coal mills.  |
| 33 | Maintenance of noise level TX, jaw clutch system & greasing mechanism switches / sensors.   |
| 34 | Servicing & calibration of power cylinder of seal air control damper including removal & installation.  |
| 35 | Servicing & calibration of power cylinder of purge air damper / seal air discharge damper including installation.   |
| 36 | Servicing & calibration of feedback transmitters including removal & installation.  |
| 37 | Servicing & calibration of positioner including installation.   |
| 38 | Servicing & calibration of I/P convertor including removal & installation.  |
| 39 | Servicing & calibration of AFR/air lock relay including removal & installation.   |
| 40 | Servicing & calibration of solenoid valve of actuators including removal & installation.  |
| 41 | Calibration of complete pneumatic / electric actuator and power cylinder of pa gen. inlet gate/feeder outlet gate.  |
| 42 | Removal, servicing, replacement & installation of limit switch, solenoid, pressure switch, LSFB & LSFD (any type / size).   |
| 43 | Removal, checking, testing & reinstallation of PFT/LVDT of HPLP bypass, HPCV, IPCV, LPBP, seal steam control valves and governing rack.   |
| 44 | Removal, checking, testing & reinstallation of Ild probe and its amplifier.   |

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| 45 | Removal, checking, testing & reinstallation of displacer/capacitance/us type LVL transmitters.   |
| 46 | Dismantling/cleaning by wire brush & refitting or replacement of pr. reducer valve in high pr. line/VREL.  |
| 47 | Dismantling/cleaning by wire brush & refitting or replacement of sample strainer/filter, cation column and rotameters.   |
| 48 | Servicing & maintenance of primary & secondary sample cooler.  |
| 49 | Maintenance of SWAS chiller unit.  |
| 50 | Checking, monitoring of SWAS samples, flushing of lines, arresting of leakages if any, replacement of required reagents.   |
| 51 | Removal, cleaning, servicing & installation of SWAS sensors & transmitters.  |
| 52 | Removal, cleaning, servicing, installation & rotation of O2 probe & erosion shield.  |
| 53 | Servicing & maintenance of on/off actuators in chlorination plant.   |
| 54 | Removal & installation of fire detectors.  |
| 55 | Removal, servicing, replacement & installation of limit switch, solenoid & pressure switch in chlorination plant.  |
| 56 | Cleaning of main conventional desks & UCB, HMI workstations along with furniture, LVS, HMI printers in Unit- 7 & 8.  |
| 57 | Cleaning of control panels of ATRS, station C&I, mills, feeders, UPS, FSSS installed in main control room CWPH room in Unit- 7 & 8.  |
| 58 | Cleaning of local instruments, racks & control panels installed in turbine & boiler area in Unit- 7 & 8.   |
| 59 | Cleaning of local instruments, junction boxes, racks & control panels installed in bop area of Unit- 7 & 8.  |
| 60 | Internal cleaning of control panels along with cards & other modules of ATRS , station C&I, mills, feeders, UPS, CWPH, FSSS installed in main control room & at sites of Unit - 7 & 8. |
| 61 | Removal, cleaning, testing, servicing & installation of HEA ignitors & assembly installed at Unit - 7 & 8.   |
| 62 | Silver brazing of HEA flexible cable/hi temp wire in unit - 7 & 8.   |
| 63 | Removal, cleaning ,testing, servicing & installation of flame scanners (including fibre optic cable) installed at unit- 7 & 8.   |
| 64 | Maintenance of mill DP system including cleaning, flushing of lines, brazing of copper tubes & replacement of any spare in DP panel.   |
| 65 | Cleaning, servicing & replacement of tacho generator & excitation coil.  |
| 66 | To maintain horn speakers.   |
| 67 | To maintain dv solenoid valves, pressure switches, CR/CT1.   |

|  |   |                                |                                |                                    |       |
|--|---|--------------------------------|--------------------------------|------------------------------------|-------|
| 68   | To maintain wall mounted MCP.   |                                |                                |                                    |       |
| 69   | To maintain all type of pressure gauges installed in Unit -7 & 8.   |                                |                                |                                    |       |
| 70   | To maintain all type of temperature gauges with or without capillary installed in Unit -7 & 8.  |                                |                                |                                    |       |
| 71   | To maintain all type of pressure & temperature switches with or without capillary.  |                                |                                |                                    |       |
| 72   | Level switches low pr. area up to 10 kg. /cm2.  |                                |                                |                                    |       |
| 73   | Removal, cleaning, servicing & installation of solenoid valves (any size).  |                                |                                |                                    |       |
| 74   | Removal, cleaning, flushing & installation of pressure, differential pressure, level, flow transmitters & rotameters etc.                                       |                                |                                |                                    |       |
| 75   | Panel sealing with glass putty & chemical.  |                                |                                |                                    |       |
| 76   | Material transportation within plant / station area.  |                                |                                |                                    |       |
| 77   | Dismantling/cleaning & refitting or replacement of shaft & pedestal vibration pick-ups, axial shift pick-ups & differential expansion pick-ups of main turbine. |                                |                                |                                    |       |
| <b>Description of work/activity (Part - B) (frequency for 27 months)</b> |   |                                |                                |                                    |       |
|  | Description of unit rate activities of control & instrumentation (C&I) system for each unit   | Tentative frequency for Unit-7 | Tentative frequency for Unit-8 | Tentative frequency for both units | Units |
| 1  | Welding / repair of pipe line up to 25 NB (SS/CS/GI), thermowells, stubs, joint etc.  | 56                             | 56                             | 112                                | Nos.  |
| 2  | Laying of control & instrumentation cable up to 6px0.5mm2 to 12px0.5mm2   | 1125                           | 1125                           | 2250                               | Mtr.  |
| 3  | Laying of control & instrumentation cable up to 1px1.5mm2 to 5px1.5mm2  | 1125                           | 1125                           | 2250                               | Mtr.  |
| 4  | Laying of control & instrumentation cable up to 6px1.5mm2 to 12px1.5mm2   | 562                            | 562                            | 1124                               | mtrs. |
| 5  | Laying of network ethernet cable  | 226                            | 225                            | 452                                | mtrs. |
| 6  | Laying of fibre optic cable   | 112.5                          | 112.5                          | 225                                | mtrs. |
| 7  | Fabrication of supporting steel structure as per drawing & spec. including painting.  | --                             | --                             | 4.5 (for Both)                     | Mt.   |

|               |   |     |     |               |     |
|---------------|---|-----|-----|---------------|-----|
| 8             | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of ID/FD/PA/ SCAPH/BFP scoop tube & vane control.  | 45  | 45  | 90            | Nos |
| 9             | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of burner tilt mechanism.  | --  | --  | 27 (for Both) | Nos |
| 10            | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of pa gen. inlet gate/feeder outlet gate.  | 20  | 20  | 40            | Nos |
| 11            | Repair of zirconia probe shield by edge preparation of new pipe & welding.  | 9   | 9   | 18            | Nos |
| 12            | Man days  | 283 | 283 | 566           | Nos |
| <b>Note:-</b> |   |     |     |               |     |
| 1             | The scope of the work referred above is tentative only & not exhaustive. Further detailed requirement during the course of work under this contract will be conveyed to the firm / his representative by hpgcl from time to time.   |     |     |               |     |
| 2             | The contractor shall deploy the adequate technical team & labour with necessary qualification & experience in general as well as in shift duty round the clock to carry out routine / breakdown / emergency mtc. As per site requirements contractor shall have to arrange his resources for <i>24 hours continuous</i> working without any extra charge. Contractor's manpower will <i>stay near the plant area</i> for attending to the emergencies. Keeping in view the exigencies additional manpower 'if required' shall be arranged by the firm for which no extra payment will be made. <i>No extra payment</i> shall be entertained for <i>odd and delayed working hours</i> (including Sundays and holidays) which may be required as per site requirements. |     |     |               |     |
| 3             | In case of multiple problems at same time, depending upon the nature / severity of fault, additional Technical team, T&P etc as per the direction of the engineer in-charge shall be arranged by the contractor for prompt attending of emergencies without any extra remuneration.   |     |     |               |     |

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| 4  | The description of work required for execution has been briefly mentioned as above. the work of cleaning and maintenance and assistance of C&I equipment's and instruments at PTPS, Unit 7&8,Panipat includes cleaning of various C&I instruments of equipment's and providing assistance, through semi-skilled workmen to hpgcl staff / engineers in various activities e.g. testing, checking, calibration, repair, dismantling, assembling, refitting, servicing, cleaning, handling, shifting etc. of C&I equipment's e.g. panels, JB's, electronic cards, transmitters, primary instruments, secondary instruments, analyser instruments, laboratory instruments, local instruments, wiring, cabling, pneumatic instruments / equipment's, power cylinders, igniters, batteries, impulse lines, scanners, spares, scrap pcs and related peripherals etc and all other activities & items but not limited to it. |
| 5  | The general duty working hours in plant shall be generally from 09:00 hrs to 18:00 hrs including lunch time. for round the clock maintenance of C&I system and in case of any emergency the contractor needs to depute sufficient staff/workmen in each shift (including Sunday & holiday). As per site requirement shift staff will also support general duty staff, the decision of engineer in-charge will be final in this regard.   |
| 6  | The above works are of indicative nature and all the works may or may not be required as per actual site requirement.  |
| 7  | The engineer in-charge of HPGCL reserve the right to ask any person to leave the site if not found suitable as per site requirement.   |
| 8  | The contractor shall make his own arrangement for transportation of the material from O&M store to site store, site store to working site & return of scrap back to O&M store. The contractor shall also carry out the work of loading /unloading of material being sent for repair or after repair to / from outside PTPS at his own cost.  |
| 9  | The contractor shall make his own arrangement for removal of old / faulty / unused material from site to a place specified by engineer-in-charge after completion of work.   |
| 10 | In case spares are not readily available at site & O&M store and the same are required to be removed / transported from any other unit within the PTPS area, then the contractor is bound to do the same free of cost.   |
| 11 | Any other work which has not been described in above detailed scope of work i.e., activity Part-A and Part-B, but required to be carried out at site for smooth & safe running of the plants (Unit # 7 & 8) will also be carried out by the contractor under detailed scope of work activity part-A and any special T&P and hydra if required will be in the scope of contractor.  |

|    |   |
|----|---|
| 12 | <p>The firm will have to depute the following maintenance teams for the above scope of work:-</p> <p>Engagement of maintenance teams for Part-A (work):- The contractor shall deploy minimum 07 no. maintenance teams to carry out the work round the clock as per scope of work. &amp; the details of the teams are given below.</p> <p>a). For Shift- Total 04 no. Shift teams are required for both units (Unit - 7 &amp; 8), each team will have minimum 02 members (01 Highly Skilled and 01 Semi skilled).</p> <p>b). For General shift Mtc . - Total 02 no. Teams required for General duty for both units (Unit - 7 &amp; 8). each team will have minimum 02 members (01 Highly Skilled and 01 Semi skilled).</p> <p>c). For Cleaning - 01 no. cleaning team required for cleaning job for both units (Unit -7 &amp; 8). Team members are helpers and team will have minimum 02 members. The minimum qualification of the Technician/ Highly skilled &amp; the workmen / Semi skilled should be as below: i) Technicians / Highly Skilled - 3-year Diploma in Electrical / Mechanical engineering from a recognized institute with minimum 2 years experience of C&amp;I work or ITI / Graduation with minimum 05 years experience of C&amp;I work. ii) Technicians / Semi skilled – ITI with minimum 2 year experience of C&amp;I work or Matric with minimum 04 year experience of C&amp;I work or having minimum 7 years experience of C&amp;I work. iii) Helpers – Unskilled.</p> |
| 13 | <p>All the material required for the job shall be in the scope of HPGCL except T&amp;P and T&amp;P consumables. The contractor will arrange all the PPE's such as Helmet, Rubber Gloves, safety belts etc. at its own for safety measures.</p>  |
| 14 | <p>Separate LOI for work under part-B, will be issued indicating work and time Scheduled for each instance. For part-B work separate maintenance teams will be deployed by the contractor as per the direction of the engineer-in-charge.</p>   |
| 15 | <p>The payment for Part-B shall made on the basis of actual activity carried out.</p>   |
| 16 | <p>The frequency of unit rate items is tentative. The item wise frequency of the unit rate work may increase or decrease depending upon the site requirement. However, the total financial implication of Part –B will remain unchanged.</p>  |
| 17 | <p>Suitable accommodation in PTPS colony may be provided to the contractor on chargeable basis, as per HPGCL rates, if available. The contractor himself will arrange electricity.</p>  |

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**Special terms & conditions**

1. Consumables like M.S. welding electrodes, oxygen and acetylene gas, cloth, cotton waste, emery paper, sealing agent like anabond 666 or 610, kerosene oil, rustoline, hexa blades, grinding wheel. PVC tapes, Teflon tapes, araldite, soldering flux, solder, old dhoti, cleaning, flexible pipes for cleaning with instrument air, lugs, ferrules and all small items required for handling & maintenance jobs will be arranged / provided by the firm. In case contractor fails to bring sufficient, consumables to site without which HPGCL work is suffering, HPGCL shall be procuring the same from the market and recover from the contractor's bill @1.5 times the purchase price of the item. However special silicon grease, O-rings etc. will be provided by HPGCL free of cost.
2. The contractor has to make his own arrangement for welding sets, welding leads, screws, oil, brushes, welding torch gloves, bulbs wires & holders etc. for temporary lighting at work place.
3. All tools & tackles like spanners, multi-meter, current source, chain pulley blocks, pull lift, hydraulic jacks, hoisting arrangement, portable grinding machines & drilling machine, personnel protective equipment's for safety of workers, safety belt, scaffolding materials etc. have to be arranged / provided by the contractor.
4. Contractor will arrange all measuring instruments like micrometers, vernier calipers, scales and dial gauge etc.
5. The contractor shall complete the entire work within the time given by engineer in Charge depending upon availability of P.T.W., to achieve this he has to work round the clock. Any number of jobs can be released for planned maintenance /overhauling and contractor has to carry out the work by deploying sufficient workers in addition to attending to break down faults. However, in case there is any delay due to non-availability of spares any job involving machining in O & M workshop time extension will be given by HPGCL with approval of Engineer-in-charge.
6. Trucks, trailer, tractor trolleys and hand cards for transportation of material to and from store/ other site / O&M workshop in plant & returning of scrap to store will be arranged by contractor. Loading /unloading of material for transportation to above site and for dispatch of spares for repairs by outside agencies will be done by contractor without any extra claim.
7. All spares parts, o-rings, gaskets, packing, and electricity supply for welding set/ lighting, water, air required for maintenance work will be provided by HPGCL free of cost.
8. In case spares are not readily available at site and O&M store and same are required to be removed from any other unit, then contractor is bound to do the same free of cost.
9. Any miscellaneous work not mentioned in scope but is essential for completion of servicing/OH of any equipment, the scope shall be deemed in the scope of contractor.
10. If the contractor does not engage sufficient skilled staff or the quality of work is not up to the satisfaction of Engineer-in-charge or there is delay in attending of jobs, the penalty @ 5% of the monthly lump sum charges i.e. part-"A" shall be levied on the contractor for each of the default.

In the event of work under part-"B" not completed according to the schedule the contractor shall have to pay liquated damage to HPGCL @ 5% of the total value of the specific work delayed for every one day or part thereof subject to ceiling of 20% of the total value of particular work for each indent. In case more than one no. job of one time award are undertaken on the equipment, the cumulative time of the job awarded will be

considered for levying the penalty. The Engineer-in-Charge will certify the details of the period of delay on the bill itself for the purpose of calculating the penalty.

11. Before removing any instrument from site proper tag no. should be marked on the instrument/location.
12. The various C&I equipment's/instruments like Transmitters, Control valves, blind switches, thermocouples/ RTDs covered in the scope of contract are installed at various heights and locations from 0 to 60 meters on both boiler and turbine side. The contractor shall make his own arrangement and will be responsible for inspection, servicing and repairs as indicated or as and when required, if not indicated.

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**GENERAL TERMS & CONDITIONS**

**1. CONTRACT AGREEMENT**

The contractor shall execute a contract agreement with HPGCL on a Non-Judicial Stamp Paper of appropriate value within 07 days of receipt of work order.

**2. RATE/CONTRACT PRICE**

Rate shall be quoted by the bidder, strictly as per rate quoting sheet and the agreed contract price shall remain firm during the currency of the contract. Any statutory taxes/levies, if to be charged extra, should be clearly indicated by tenderer in their offer separately, failing which it will be presumed that the quoted prices are inclusive of all such statutory taxes/levies.

**3. EARNEST MONEY AND SECURITY DEPOSIT**

- a) Every tenderer, while submitting his tender, shall deposit the earnest money specified in the **E-NIT No. 14/ Unit-7&8/PTPS/C&I-8/114/Vol-II Dated: 11-05-2026** by the way (methods) as specified in Annexure-III above (Information for payment regarding submission of EMD, e-service fee & tender document fee), without which the tender shall be rejected forthwith.
- b) The earnest money furnished by the successful tenderers on whom the work order is placed shall be converted into security deposits as a guarantee for faithful and satisfactory execution of the work order.
- c) The EMD of the unqualified bidders will be returned without any interest, as promptly as possible, within 30 days after declaration of qualification result and that of unsuccessful bidder within 15 days of the execution of the contract with the selected bidder.
- d) The security deposit shall be 10% of the contract value in all the cases. The deduction of the security deposit shall be regulated in a way that 10% amount of the bill shall be kept as security deposit. However, the EMD already deposited by the bidder shall be converted into the security deposit and the balance amount shall be deducted from the bill.
- e) The security deposit of the contractor shall be retained by HPGCL for faithful execution of the contract.
- f) Security deposit shall be released only after completion of entire period of the contract and after completion of 30 days of Guarantee/Warranty period, on the certificate of Engineer In-charge/EIC for successful completion of Guarantee/Warranty period and submission of requisite documents like last EPF / ESI return by the contractor.
- g) No interest shall be paid on EMD/Security Deposit for the period it remains deposited with HPGCL.

The earnest money/security deposit shall be forfeited in part or in full under the following circumstances: -

- i) If the tenderer withdraws his tender at any stage during the currency of validity period.
- ii) If the Work order has been issued but the contractor refuses to comply with it irrespective of the fact that HPGCL sustains any loss on account of such default or not.
- iii) In the event of breach of contract in any manner.
- iv) In case of evidence of cartel formation by the bidder(s).
- v) If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the HPGCL to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
- vi) The forfeiture of EMD/security deposit shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.

#### **4. PAYMENT TERMS**

Payment shall be released by Sr. Accounts Officer/PTPS, HPGCL Panipat through RTGS/NEFT, in the ESCROW account of the contractor which shall be used by the contractor for payments of wages to the workers in their saving account and other statutory obligations like EPF/ESI etc. For payment through RTGS/NEFT, the contractor will open the requisite ESCROW account by a tripartite with HPGCL and State Bank of India within 07 days of issue of work order and will intimate the complete bank details viz. Name of Bank/Branch, Account Number, Type of Account, IFSC Code etc. to Sr. Accounts officer/Account officer. No payment to the contractor shall be released other than in an ESCROW account opened for the purpose.

#### **Mobilizations & Completion Period**

The completion period of the work as specified below shall be the essence of the contract.

The work shall be started within 7 days of issue of LOI / Work Order, whichever is earlier, unless otherwise directed by the issuer of tender. The work shall be carried out and completed on month to month basis, as per the requirement of the contract.

The work shall be carried out/completed to match with other activities in progress of the unit.

The quantum of any item of the scope of work may increase or decrease to any extent, as per the site requirement, subject to the limit that total contract value shall not exceed by 10% of the contract value. Payment shall not be made for the work not done. In case

of increase of quantum of work, the completion period of the contract will not change and the contractor will have to complete the job within stipulated period unless the completion period is extended in writing.

The period of contract shall be for **two years** from the date of award. Normally a notice of seven days shall be given for starting the job, but the contractor should be able to mobilize his resources within 24 hours, if necessity arises. The period of contract is **two years** however the HPGCL may terminate it after giving a fortnightly notice to the contractor or at the end of the corresponding month, whichever period is more.

The period of contract may be extended up to 3 months at the same rates & terms and conditions, at the sole discretion of HPGCL.

**5) RISK AND COST**

In case the contractor fails to fulfill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor. It shall be without prejudice to the right of HPGCL to recover any further amount or any liquidated and/or other damages.

**6) PENALTY FOR DELAY:**

Time is the essence of the contract. The contractor shall ensure timely completion of the job as per stipulated completion period.

Notes: - i) Contract value means basic value of the contract exclusive of taxes and duties, if charged separately.

a) **For work under Part-A:** If the contractor does not engage sufficient skilled team members or the quality of work is not up to the satisfaction of Engineer-in-charge or there is delay in attending of jobs, the penalty @ 5% of the monthly lump sum charges i.e. part "A" shall be levied on the contractor for each of the default.

b) **For work under Part-B:** In the event of work not completed according to the schedule the contractor shall have to pay liquidated damage to HPGCL @ 5% of the total value of the specific work delayed for every one day or part thereof subject to ceiling of 20% of the total value of particular work for each indent. In case more than one no. job of one time award are undertaken on the equipment, the cumulative time of the job awarded will be considered for levying the penalty. The Engineer-in-Charge will certify the details of the period of delay on the bill itself for the purpose of calculating the penalty.

In case the work is got done by other contractor (due to non availability of contractor staff or engineer in charge feel that staff deputed by contractor is not competent to carry out the job or does not have adequate T&P or any other reason) the contractor has also to pay in addition to penalty the difference in amount (only in

case rate quoted by other contractor is more than amount agreed in AMC unit rates).

- I. If any T&P (as per scope of supply by the contractor) is not available with the contractor while carrying out the job, a penalty of 2.5 % of monthly bill will be imposed for each such instance.
- II. Frequent failure to carry out job as per the contract leading to imposition of penalties, as above, shall tantamount to breach of contract, which may result in termination of the contract.
- III. The decision of Engineer -in-charge will be final and binding for all the Penalties and points listed above.

Note:- Contract value means basic value of the contract exclusive of taxes and duties, if charged separately.

- c) In case HPGCL, remains unable to supply the spares in time to the contractor after opening of any equipment and the contractor remains unable to complete the job in absence of these spares, then the contractor will be allowed the extension schedule time to completion of that delayed equipment for the period for which contractor has not been provided with spares. This extension will be granted with the approval of engineer-in-charge. In case any spare, spares of the equipment under outage are to be repaired & machined in the workshop O&M) / Private sector and the job gets delayed, the extension in completion time will also be considered accordingly with the approval of SE / O&M Unit-7/8. Nothing extra will be paid for idling time etc.

## 7) **DOCUMENTATION**

The contractor and the executive in-charge of the work shall ensure the following document before forwarding the bill of the contractor to the Accounts wing for pass and payment to avoid delay in payment of the contractor:-

- i) Contractor shall submit monthly bill in duplicate to the executive in charge along with the followings:
  - a) Monthly bill for the AMC / ARC work and in other cases bill for the work done, in duplicate. The bill should be on the contractor's bill book duly serially numbered and bearing date of issue, contractors EPF code, ESI code, GST number, PAN & TIN. A photo copy of the EPF code, ESI code, GST number, Labour licence, PAN & TIN shall be attached with the 1<sup>st</sup> running bill for reference and record.
  - b) Self attested copy of the deposit challan of EPF & ESI contribution, labour welfare fund deposited by the contractor for the labour engaged for the work duly validated with dossier of workers and their account number in the appropriate prescribed performa.

- c) Self attested copy of the attendance sheet, wages register and evidence of wage payment.
- ii) The bill of the contractor along with the annexure submitted by the contractor at (i) above, should be approved and verified by the officer in-charge for gross value as well as net payable value and accompanied with the certificates/documents mentioned at ( iii )and (iv) below.
- iii) Certificate from the Engineer in-charge that, a) Work has actually been done as per the contract and to the entire satisfaction of EIC. b) The copy of the EPF challan, ESI challan etc. submitted by the contractor pertains to the labour deployed at site and none of the worker has been excluded there from. c) The record entry of the work done has been taken in the small measurement book (SMB) at page no. \_\_\_\_\_ on dated \_\_\_\_\_. d) No penalty is leviable on the contractor on any account as per the contract if leviable the amount of penalty is \_\_\_\_\_. e) Copy of protocol and certificate for stage payment, if required.
- iv) Certificate from Labour Welfare Officer / Factory Manager stating that contractor has complied with all labour laws and safety clearance certificate from safety officer. In case of non availability of Labour Welfare Officer/Safety Officer, from EIC.Certificate for safety clearance from Chief safety officer of respective station under HPGCL.
- v) All measurement shall be in metric system. All the works completed will be measured by the representative of the Engineer-in-charge.
- The contractor will submit the bill in triplicate on approved Performa to the Engineer-in-charge. The bill for works covered under category Part "A" i.e. works for General / Routine maintenance will be raised in two parts, half for each Unit-7&8 respectively. For works covered under category Part "B" i.e. the works for which unit rates are applicable, the bill will be raised separately for unit-7&8 as per the actual works carried out for each unit.

VI) Contract agreement as per clause number 1.

**Note:-**

Documents attached along with the contractor bill should be referred in the forwarding letter of the executive office forwarded the bill for pass and payment.

**8) WARRANTY (PERIOD OF LIABILITY)**

1. The contractor shall give warranty for the work done for a period of 45 days from the date of successful commissioning of equipment repaired. During the liability period, if any defect is observed in the equipment, which is attributed to poor workmanship or poor quality of material used by the contractor, the same shall be attended by the contractor at his own cost or in default the Engineer-in-Charge may cause the loss to be made good by other agency and deduct expenses (of which the certificate of Engineer –in -Charge shall be final) from the dues /security deposit of the contractor.

2. During this period if some equipment(s), which has been attended by the contractor, is found to be defective, the same will have to be attended again without any additional charges to HPGCL. In such cases, warranty period shall start from the date of such repair/rectification. In case the contractor fails to respond within a reasonable time, the job will be got done from any other agency at the risk and cost of the contractor.

**9) FORCE MAJEURE**

The delay in the completion of the work may be treated as force majeure to the contractor only if: -

- a) The delay is resulted from any causes arising out of compliance with regulations, orders or instructions of the Central or State Governments, acts of God, acts of Civil & Military authority, fires, floods, strikes, lock-outs, freight embargoes, war-risk riots and civil commotion. And
- b) The contractor's request for extension of the delivery period along with all necessary evidence comes, before the expiry of the schedule date(s) of delivery.

**10) IDLE LABOUR CHARGES**

- a) No idle labour charges will be admissible in the event of any stoppage caused in the work resulting in contractor's labour being rendered idle due to any cause.
- b) In case of non operation of the unit/units, due to any reasons, on the prior instruction of HPGCL, of at least 7 days and work/activity is not carried out:
  - i) for up to one month, a deduction @ 35% payment of particular work will be made.
  - ii) for more than one month, a deduction @ 50% payment of particular work will be made.

**11) OVER RUN CHARGES**

No over run charges shall be paid in the event of the completion period being extended for any reasons.

**12) WATCH & WARD**

The watch and ward of T&P and other material will be the responsibility of the contractor.

**13) FACILITIES TO BE ARRANGED BY CONTRACTOR**

- 1. The contractor shall make his own arrangement for providing all facilities like lodging, boarding, furniture and transportation etc. for his supervisors/staff engaged by him for the job. However, one no. Suitable Type-II & one no. Type-III accommodation in PTPS colony may be provided to the contractor on chargeable basis, as per HPGCL rates, if available for which electricity will be arranged by the contractor himself

2. The successful contractor shall provide the cell phone facility to his supervisor to facilitate HPGCL for easy communication with the contractor. The contact no. shall be intimated by the contractor immediately after the award of the contractor.

**14) PRESERVATION & STORAGE OF MATERIAL:-** All the material issued to the contractor by the HPGCL or brought by the contractor for its bona-fide use shall be stored and preserved against any loss/ damage / shrinkages or deterioration in any form. Any damage/ losses suffered on this account shall be considered as loss due to willful negligence on part of the contractor and shall be liable to compensate HPGCL for these losses suffered at panel rates to be determined by the HPGCL. The rates charged for the purpose of recovery shall be final and binding on the contractor.

**15) STATUTORY DEDUCTIONS**

Statutory deduction on account of Income Tax, Works Tax and GST & other taxes etc. including surcharge shall be made at source from the bills of the contractor at the prevailing rates.

**16) FACTORY ACT/MINIMUM WAGES ACT/INSURANCE ACT/EPF ACT ETC.**

Strict adherence of various applicable labour laws like the Factories Act, Minimum Wages Act, ESI Act, Payment of Wages Act, the Workman's Compensation Act, EPF Act, Contractor labour (Regulation & Abolition) Act, 1970 and all other statutory requirements as amended from time to time to the entire satisfaction of Central/State Govt. Authorities, shall be the responsibility of the Contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor. EPF/ESI contributions will be deposited by the contractor in his own EPF/ESI code no. in the respective account of the workers. The contractor will submit the copy of EPF/ESI challan to the Engineer Incharge, at the time of 90% payment along with corresponding list of workers

The contractor shall make the payment of wages to its labour in their saving account. Documentary evidence thereof shall be submitted along with the running bills.

Contractor shall submit updated e-passbook cop of EPF of their employees to Engineer-in-charge for every month of contract period.

**17) INSURANCE OF WORKERS**

The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act, The contractor may obtain

W.C. Policy from the Insurance Company for the persons employed by him for carrying out the work. The premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted by the contractor to Engineer-in-charge of work immediately after issue of LOI, but before the start of work.

**18) SAFETY RULES**

A Firm shall have to comply with all the provisions of safety rules of HPGCL. The Chief Safety Officer may impose penalty of **Rs.200/- per day per head** if the workers of contractor are found to be working carelessly without proper protective equipment's in unsafe conditions. Against violation of any other clause, a penalty of Rs 500 /- per violation (minimum) shall be levied. In case of repeated violation of serious nature resulting in various serious accident or direct loss to the corporation /threatens to cause severe consequences, higher penalty rates may be imposed including suspension/ termination of the contract. If any action is initiated by Chief inspector of factories, Chandigarh or any other authority against occupier/factory manager or any other authority of HPGCL in case of any fatal/non fatal accident or any other violation of factory act, 1948, Pb. Hr. factory rules, 1952 or any other industrial or labour act, the contractor shall be liable for the same and also to deposit the amount of fine/penalty if any. In case of default action as deem fit shall be initiated against the contractor.

A safety clearance certificate on monthly/quarterly basis from the chief safety officer shall be obtained by the contractor and has to be attached along with the bill.

**19)** The contract is subject to **jurisdiction** of Panipat Courts only.

**20) SET OFF:** Any sum of money due and payable to the contractor/ firm under the contract (including security-deposit returnable to the supplier) may be appropriated by the HPGCL and set-off against any claim of the Corporation for the payment of a sum of money arising out of under that or any other contract entered into by the contractor/ firm with the HPGCL.

**21) ARBITRATION:-** All matters, questions, disputes, differences and / or claims arising out of and / or concerning, and /or in connection with, and /or in consequence of, and /or relating to the contract whether or not obligations of either of both the Supplier and the Corporation under that contract be subsisting at the time of such dispute and whether or not the contract has been terminated or purported to be terminated or completed, shall be referred to the Sole Arbitrator to be appointed by the mutual concerned from the panel of Arbitrators provided by HPGCL. The firm may give concerned anyone from the panel. In case no concerned is arrived at between the parties the aggrieved party can approach the competent court of law for appointment of Sole Arbitrator. The award of the Arbitrator shall be final and binding on the parties to this contract. Subject of afore mentioned provisions, the provisions of Arbitration and Conciliation Act, 1996 as

amended from time to time and rules made their under for the time being in force, shall apply to the Arbitration proceedings under the clause.

It has been agreed between both the parties that the fee of the Arbitrator shall be governed by Arbitration and Conciliation Act, 1996 as amended.

- 22)** The contractor shall furnish an Indemnity Bond as per format (Annexure -XIV) on the Non-Judicial Stamp Paper of the appropriate value equal to the annual value of the contract at its cost to indemnify HPGCL against any claim arising out of or connected with this contract.

**23) LAWS GOVERNING CONTRACTS**

All contracts shall be governed by the laws of India for the time being in force.

Irrespective of the place of work, place of performance or place of payment under a contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued. All legal proceedings in connection with contract shall be subject to the territorial jurisdiction of local courts at Panipat (Haryana).

**24) SUBLETTING and ASSIGNMENT**

The Contractor shall not, sublet, transfer or assign the contract or any part thereof or interest therein or advantage thereof in any part thereof in any manner whatsoever without prior consent of the HPGCL. The contractor would be solely responsible for the problem arising out of the sub contractor engaged by him for the execution of contract.

**25) Termination of Work Order Cum Contract Agreement:-**

- a. This office reserves the right to terminate contract at a short notice of two weeks, if it is felt that the contractor is not fulfilling any of the terms & condition of the contract. In such an eventually security deposit and other pending payments with PTPS, Panipat will be forfeited. All pending obligations like wages, EPF, or any due to labour would be met out of such forfeited amounts. The contractor would also be sued for any dues still pending.
- b. Without prejudice to any of terms and conditions under this contract, if the contractor dies, this office shall have option of terminating the contract without compensation to the Contractor.
- c. This office reserves the right to cancel the Work Order in case of blacklisting of the firm due to one reason or the other and award the contract to other agency at the risk and cost of the firm at any stage.

**26. Safety & Environmental Instructions:**

- a) "HPGCL is an ISO 9001:2015, ISO 14001:2015 and OHSAS 18001:2007 certified company hence contractor shall ensure for use quality product, T&P and follow best practices for environment protection and shall take all care for occupational health and safety while executing the work at site.

- b) Use of proper Personal Protective Equipment (PPE's) like helmets, safety goggles, ear plugs, safety shoe, gloves, masks etc. to be ensured.
- c) Don't allow workers to wear loose clothes like kurta payjama at site.
- d) Don't touch any moving part.
- e) The contractor will dispose off used cotton waste, grease, oil, asbestos etc at suitable place.
- f) The contractor will collect the leaking oil in a proper container & avoid slippage of oil on the floor.
- g) Ensure availability of fire extinguishers while carrying of work at high temperature.

**27. For Compliance of GST:** - The following undertakings on the firm's letter is required to submitted along with the bill:

- i. GST registration is valid on date. No default has ever been made by the firm in filling the various GST returns and deposit of GST dues with the department.
- ii. The firm having multiple registrations under GST will submit undertaking for each & every GST number. A default under a GST number even if the GST number pertains to some other state, will make the firm ineligible to participate in tender.
- iii. Vendor will submit copies of GSTR I and GSTR 3B/Challans as evidence to deposit of GST with certification that GST collected from HPGCL, to be specified in exact rupees, has been paid to Govt. vide this challan (specifying the challan no. & date of deposit) and returns filed (date of filing of return) includes the transaction of supply of Good or/and services to HPGCL.
- iv. Vendor will inform immediately the HPGCL about initiation of any proceeding (if any) against him under the GST laws which may result in suspension or cancellation of GST number of the vendor.
- v. Undertaking to indemnify the HPGCL in case of any financial implication on HPGCL due to non-compliance of prescribed obligation under the GST Law on part of the firm.
- vi. Copies of GSTR 1, GSTR 2A and GSTR 3B along with copies of invoices raised to HPGCL, duly reconciled with three returns to be submitted before release of the security.
- vii. In case of failure at the end of firm regarding deposit of tax and in complying with conditions mentioned at above, HPGCL will have right to recover the GST amount in default along with interest & penal amount and deposit the same directly with GST department on behalf of vendor to the credit of HPGCL.

- viii. Vendor will undertake to immediately inform the HPGCL about any amendment in the GST certificate and to immediately submit the updated registration certificate.
- ix. Submit a undertaking in case the firm is not generating e-invoice in following format: We M/s. .... having PAN ..... and GSTIN Registration Number ..... hereby undertake that our Aggregate Turnover (as per Section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2019-20 does not exceed the prescribed threshold (as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules there under ("GST Law"). Further, we also undertake that if the aggregate turnover of M/s ..... exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provisions of GST Law. In case of any queries from the any state or centre Goods and Services Tax authorities, M/s. .... will be solely responsible.

Yours Truly,

For M/s. ....

Authorized Signatory Name: Designation

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat

**LABOUR LAWS**

**1). Registration of Establishment (PTPS) and obtaining the Labour License/ Renewal.**

The Registration of Panipat Thermal Power Station with the list of working Contractors is required under Section -7 of Contract Labour Act, 1970. The name of working Contractor must be on the list of Contractors otherwise he (contractor) will not get Labour License/Renewal from the Labour Department, Haryana Govt. So as and when the work is awarded to the contractors other then included in the list of contractors attached with the Registration of Panipat Thermal Power Station, the contractor will ensure that his name on the prescribed Performa is intimated to the Centralized Agency by the officer in charge of the work for getting his name including in the said list.

Further after the needful, the contractor will be under obligation to obtain labour license/ its renewal under Section 12 of ibid Act from the Labour Department, Haryana Govt. by completing the requisite formalities.

**2) Payment of wages to the workers deployed on the work Under Section 63 to 73 of Contract Labour Act-1970.**

The contractor will be bound to pay wages to the workers deployed by him on the work as per minimum wages fixed by Labour Department, Haryana Govt Chandigarh and follow revision from time to time. He will display on the notice Board of his site office, the date of making monthly wages payment which should be on or before 7<sup>th</sup> of every month. The payment shall be made in currency & coins in the presence of authorized representative of the Principal Employer/ official from the Labour Department Haryana Govt. In case of default , the contractor will be liable for prosecution under the ibid Act.

**3) Maintaining the Registers and records Under Section – 74 to 78 (a to d) of Contract Labour Act-1970 .**

The contractor shall maintain necessary records under the provisions of ibid Act viz. Register of Workman employed (Section -75), Issuing of Employment Cards (Section 76), Service Certificate (Section 77), Register of wages (Section 78 (a) to (d)), Attendant Register, Register of Over time , Register of deduction, Register of advance, Register of fines, Issuing of Wages Slips, etc., the same shall be made available with the site In charge of the work or authorized representative of the contractor for checking/ inspection as and when required by the officer In charge of PTPS authorities or Labour Department , Govt. of Haryana. Non- maintaining/ non production of the above Registers /Forms, under Section- 23 – 24 of the ibid Act will

be treated as offence and contractor will be liable for prosecutions by the Labour Department, Govt. of Haryana.

**4) Age limit of the workers.**

No labour below the prescribed limit of age i.e. 18 years and above 60 years shall be employed by the contractor on his allotted works.

**5(A) Compliance of various Labour Acts.**

The contractor shall abide by all the labour laws required to be followed and he shall furnish an undertaking on NJSP of appropriate value duly attested by the Notary Public to the effect that he will comply with all the Acts, laws and Regulations as may be applicable with regard to performance of work including Factory Act-1948, Industrial Dispute Act-1947 , Employees State Insurance Act-1948 , Employee Provident Fund Act-1952, Payment of Wages Act-1936 , Minimum Wages Act-1948, Contract Labour Act (R&A , 1970) Workmen compensation Act 1923 and others rules and regulations as framed by the Central/ State Govt. in this regard from time to time.

**(B)** The contractor shall also specify in the above Undertaking that all the labour / workmen engaged by him for rendering the services under the contract, will be the employees of the contractors for all intents and purposes and shall have no claim / right on the HPGCL. All the risks, responsibilities and liabilities towards his labour shall be owned by him. The contractor will take such steps as may be directly responsible for any dispute arising between him and his labour / workmen and keep the HPGCL and its officers indemnified from and against all losses, damages and any claim/ liability arising there from. Under no circumstances whatsoever, HPGCL would be held responsible in respect of contractor's workers. In case any expenditure is incurred by HPGCL as a result of certain dues on the part of the contractor's labour or otherwise, the HPGCL is entitled to recover / claim such dues /compensation from the contractor's pending payments bills or through court of law.

**(C)** Besides the above, the contractor shall obtain an affidavit on the NJSP value duly signed and witnessed by him under his seal and duly attested by the Notary Public from his each and every individual worker/ employee that they will not claim any employment in HPGCL in lieu of services rendered by them to the contractor namely **M/S \_\_\_\_\_** Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ and all the disputes, whatsoever and of any nature, will be settled by their contractor who has engaged them. These affidavits along with his own undertaking as per Para-A&B above, shall be submitted by the contractor to the Officer-in-Charge (Applicable for ARC/AMC type contracts only).

**6) Deposit of EPF contribution of the workers along with Employer share.**

It is statutory obligation for the contractor to deduct EPF contribution for the employee drawing wages up to Rs.15000/- per month. The rate of deduction i.e.

12% on the minimum wages fixed of the labour by the Govt. or actual wages drawing (i.e. **basic pay +DA +cash value of food concession +leave encashment**) and deposit the same with his share @ 12% (8.33 % in pension fund and 3.67% in employees contribution) and deposited the same with the EPF Department with 1.61% administrative charges in their allotted EPF Code up to 15<sup>th</sup> of due month failing which interest and damages will be charged., Copy of the deposit challan along with ECR for 25.61% as mentioned above shall be submitted along with running bills in the office of officer in charge of the work by the contractor. It is responsibility of the contractor to make the inspection of record of deposit of EPF contribution of their labour from the EPF Department and copy of the same will be submitted to the officer in charge of work / Accounts Branch/CLWO and only after that the security of the firm will be released.

The contractors having out of state EPF Code will also get their record inspected from Local EPF office (Panipat). Presently the EPF contribution rate is 13.36% or EPF shall be considered as applicable/latest guidelines during the contract period.

**7) Deposit of ESI Contribution of the workers along with Employer share.**

It is statutory requirement for the contractor under ESI Act 1948 that the workers drawing gross wages up to Rs.15000/- , 1.75% contribution is deducted from the wages of such worker and deposit along with Employer share of 4.75% i.e. total 6.5% with the authorized bank/ branches of ESI Department by the contractor to cover their workers under ESI Scheme up to 21<sup>st</sup> of due month, otherwise, interest and damage will be charged on deposit of delayed payment. The contractors will get their ESI Code.

It is also responsibility of the contractor to get the facilities as provided under ESI scheme, extended to their workers viz. issuance of ESI Cards, filing the Returns on prescribed **Form- 6** on due dates i.e. 12 May, 11 November, every year in local ESI office, otherwise he will be prosecuted by the ESI Department as provided in the ibid Act. In case of non-issuance of ESI Cards, the workers, will not get the medical facilities / pension benefits to the widow which are provided by the ESI Department and contractors will be responsible for consequences.

Presently the ESI contribution rate is 4% or ESI shall be considered as applicable /latest guidelines during the contract period

**8) Deposit of Labour Welfare Fund along with Employer share.**

In pursuance of Haryana Govt. Labour Department Gazette Notification dated 12<sup>th</sup> April, 2012 with latest amendment, the contractors are required to deduct Labour Welfare Fund @ Rs10/- from each worker and deposit the same with Employer's share @ Rs.20/- per worker (total Rs.30/- each worker) with the Welfare Commissioner, Haryana , Chandigarh in shape of Demand Draft in their favour along

with list of workers for whom the same is being deposited. The copy of proof in this respect shall be submitted along with bills to officer-in-charge/ Account Branch.

**9) Factory ACT/Minimum Wages ACT/Insurance ACT/EPF ACT etc.**

Strict adherence of various applicable labour laws like the Factories Act, Minimum Wages Act, ESI Act, Payment of Wages Act, the workman's compensation Act, EPF Act, Contractor labour (Regulation & Abolition) Act, 1970 and all other statutory requirements as amended from time to time to the entire satisfaction of Central/State Govt. Authorities, shall be the responsibility of the Contractor and he shall have to make good loss, if any, suffered by HPGCL on account of default in this regard by the contractor. The contractor will submit the copy of EPF Challan along with ECR and ESI Challan along with its contribution details at the time of 90% payment to CLWO. The EPF contributions will be deposited by the contractor in his own EPF code no.

**10) INSURANCE OF WORKERS**

The contractor will be solely responsible for any liability for his workers in respect of any accident, injury arising out and in course of contractor's employment. To meet his aforesaid obligation under the workmen Compensation Act, the contractor will obtain cover note from the Insurance Company under W.C. Policy in respect of persons employed by him for carrying out his work and obligation under the agreement. The premium payable for the aforesaid Insurance Policy shall be borne by the contractor. The contractor shall ensure that the said Insurance Policy of this insurance cover is required to be submitted by the contractor to Engineer-in-charge of work/CLWO immediately after issue of LOI, but before the start of work. Payment against the work done will not be released to the contractor until and unless the contractor submits photocopy of Insurance cover. This is mandatory for all the contractor's workers who are not covered under ESI, while working in PTPS premises.

- 11)** The labour clearance certificate from CLWO, PTPS, Panipat is to be attached along with the bill.

Executive Engineer,  
C&I-VI, Unit-8  
PTPS, Panipat.

**CONTRACT AGREEMENT**

This contract agreement entered in to this \_\_\_\_\_ day of the month of \_\_\_\_\_, 2019 between Haryana Power Generation Corporation Ltd., a body corporate constituted under the Indian Company Act, 1956 herein after called Corporation which terms shall include all its heirs and successors on the one hand and M/s \_\_\_\_\_ . The contractor which terms shall include all its heirs and successors on the other hand.

Where as a contract for \_\_\_\_\_ at PTPS, Panipat for the work of \_\_\_\_\_ as officially described in tender documents issued against NIT no . \_\_\_\_\_ dated \_\_\_\_\_ and concluded by the issue of Work Order no. \_\_\_\_\_ dated \_\_\_\_\_ appended hereto between Corporation & Contractor. Whereas Contractor further agree to abide by all labour laws, rules and regulations which may be enforced from time to time. Whereas the contractor also agree to absolve the Corporation from all risks & responsibilities towards the labour engaged by the contractor during execution of the above said work.

The contractor will comply with all the provisions of the relevant labour laws/Acts and the rules /regulations framed there under. In the event of Panipat Thermal Power Station, Panipat being obliged to pay the compensation, the contractor will indemnify the Corporation. The labour regulation shall be treated as part of the contract. Any break of labour laws/regulation shall be treated as breach of the contract.

Here PTPS, Panipat and the contractor have agreed to execute an agreement.

Now this deed witness and parties hereto hereby mutually agree as above.

In witness thereof, the contractor & HPGCL hereto set their hands as under.

Signature of the contractor

Signature & designation  
(on behalf of HPGCL)

In presence of witness

in presence of witness

Witness

Witness

1.

1.

2.

2.

**Earnest Money Declaration Form**

**(In case of bidder is registered as contractor with Haryana Government on Haryana Engineering Works Portal).**

1. I hereby submit a declaration that the bid submitted by the undersigned, on behalf of the bidder, (name of the Bidder), shall not be withdrawn or modified during the period of validity i.e., not less than 120 (one hundred twenty) days from the bid due date.
  
2. I, on behalf of the bidder, (Name of Bidder), also accept the fact that in case the bid is with-drawn or modified during the period of its validity or if we fail to sign the contract in case the work is awarded to us or we fail to submit a performance security before the deadline defined in clauses of the tender document, then (Name of Bidder) will be debarred for participation in the tendering process in any- Department/Boards/Corporations etc. of the Government of Haryana for a period of Two year from the bid due date of this work.

Signature & Stamp of Bidder

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_

All the terms & conditions of the tender shall be governed by Purchase Regulation of HPGCL 2015 with amendments available on HPGCL web site ([www.hpgcl.org.in](http://www.hpgcl.org.in)).

**STATEMENTS OF BIDDERS**

- 1. Name of Bidder \_\_\_\_\_
- 2. Address of Head Office \_\_\_\_\_
- 3. Correspondence Address \_\_\_\_\_

- 4. Legal status \_\_\_\_\_
- 5. PAN & TIN Number of the Bidder (attached self attested photocopies)  
PAN \_\_\_\_\_ TIN \_\_\_\_\_  
CST No. \_\_\_\_\_  
GST regn No. \_\_\_\_\_

- 6. Bank Details (attached signed cancelled cheque)
  - i) Bank Name & Address
  - ii) Bank Account Number
  - iii) Bank Branch Code
  - iv) IFSC Code of Branch
  - v) Nature of account (current/saving/OD/CC)

- 7. Main lines of Business
  - i. \_\_\_\_\_ since \_\_\_\_\_
  - ii. \_\_\_\_\_ since \_\_\_\_\_
  - iii. \_\_\_\_\_ since \_\_\_\_\_

- 8. Annual Turnover of past three year
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_

- 9. Past Experience:-

| Name of Organization | Period | Reference of Contract | Order Value of Contract |
|----------------------|--------|-----------------------|-------------------------|
|                      |        |                       |                         |
|                      |        |                       |                         |
|                      |        |                       |                         |

- 10. Any other relevant information

Signature & Stamp of  
Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_

**ACCEPTANCE CERTIFICATE**

I, \_\_\_\_\_ (Full Name)

\_\_\_\_\_ (Designation)

\_\_\_\_\_ (Name of the

Company) here by accept the terms and conditions given on page No. 3 to 45 of the tender

document. (NIT no. **14/ Unit-7&8/PTPS/C&I-8/114/Vol-II dated 11/05/2026.**

Signature & Stamp of Bidder

Name & Designation of Authorized Bid Signatory \_\_\_\_\_

**PERFORMA OF INDEMNITY BOND TO BE EXECUTED BY THE SERVICE PROVIDER FOR THE EQUIPMENTS HANDED OVER BY HPGCL FOR PERFORMANCE OF ITS CONTRACT  
(On non-Judicial stamp paper of appropriate Value)  
INDEMNITY BOND**

This Indemnity Bond is made this .....day of ..... 20..... by ..... a Company registered under the Companies Act, 1956/Partnership firm/proprietary concern having its Registered Office at .....(hereinafter called as 'Service Provider' or 'Obligor' which expression shall include its successors and permitted assigns) in favour of Haryana Power Generation Limited,..... (hereinafter called HPGCL which expression shall include its successors and assigns).

Whereas HPGCL has awarded to the Service Provider a Contract for .....vide its Letter of Award/Contract No.....dated.....and its Amendment No. .... and Amendment No.....(applicable when amendments have been issued, hereinafter called the 'Contract') in terms of which HPGCL is required to hand over various Equipment to the Service Provider for execution of the Contract.

And Whereas by virtue of clause No.1 of the said Contract, the Service Provider is required to execute an Indemnity Bond in favour of HPGCL for the

Now Therefore, This Indemnity Bond witnesses as follows:

1. The Service Provider undertakes to keep HPGCL harmless against any loss or damage that may be caused to HPGCL on a/c of act by persons deployed by him.
2. The Service Provider undertakes that the Persons deployed shall be used exclusively for the performance/execution of the Contract strictly in accordance with its terms and conditions and none part of the person shall be utilized for any other works or purpose whatsoever. It is clearly understood by the Service Provider that non-observance of the obligations under this Indemnity Bond by the Service Provider shall inter- alia constitute a criminal breach of trust on the part of Service Provider for all intents and purposes including legal/penal consequences.
3. That this Indemnity Bond is irrevocable. If at any time any loss or damage occurs to the Equipment or the same or any part thereof is mis-utilised in any manner whatsoever, then the Service Provider hereby agrees that the decision of Officer-in-Charge/Engineer of HPGCL at to assessment of loss or damage to the Equipment shall be final and binding on the Service Provider. The Service Provider binds itself and undertakes to replace the lost and/or damaged Equipment at its own cost and/or shall pay the amount of loss of HPGCL without any demur, reservation or protest. This is without prejudice to any other right or remedy that may be available to HPGCL against the Service Provider under the contract and under this Indemnity Bond.
4. Now the condition of this Bond is that if the Service Provider shall duly and punctually comply with the terms and conditions of this Bond to the satisfaction of HPGCL Then, the Bond shall be void, but otherwise, it shall remain in full force and virtue.

In Witness Whereof, the Service Provider has hereunto set its hand through its authorized representative under the common seal of the Company, the day, month and year first above mentioned.

For and on behalf of

M/s .....

**WITNESS**

1. 1. Signature .....
2. Name .....
3. Address .....

- Signature .....
- Name .....
- Designation .....
- Authorised representative

2. 1. Signature .....
2. Name .....
3. Address .....

- (Common Seal)
- (In case of Company)

\* Indemnity Bonds are to be executed by the authorized person and (I) in case of contracting Company under common seal of the Company or (ii) having the Power of Attorney issue under common seal of the company with authority to execute Indemnity Bonds, (iii) In case of (ii), the original Power of Attorney if it is specifically for this contract or a Photostat copy of the Power of Attorney if it is General Power of Attorney and such documents should be attached to Indemnity Bond.

**Technical Bid Check List Format**

| Sl. No.  | Technical Specification   | Bidder's Response |
|----------|---|-------------------|
| 1        | Cost of Tender Documents Rs.1,180.00  | Yes / No          |
| 2        | Earnest Money Deposit (EMD) Rs 1,83,010/-   | Yes / No          |
| 3        | HEWP- EMD declaration form  | Yes / No          |
| 3<br>(a) | <p>The bidder should be original Equipment manufacturer/Supplier (OEM/OES) or a registered vendor of HPGCL, as per vendor Registration policy for the specific category of the work/purchase.</p> <p align="center">OR</p> <p>6. The bidders should have minimum one year experience of successful execution of Annual Maintenance Contract of Controls &amp; Instrumentation System including Pneumatic Actuators, Igniters &amp; Scanners, DCS panels, SWAS and Station C&amp;I / DM Plant instrumentation etc. in any Thermal Power Station /NTPC having generating unit of 210 MW or above in the preceding three years and have average annual turnover and other eligibility conditions as given below</p> <p align="center">OR</p> <p>The bidder must have experience of having successfully executed Work Order(s) in HPGCL / NTPC /any SEBs / any PSUs /any Corporations / Central Govt. /State Govt. /Semi Govt. or in any Thermal/ Hydel Plant and have average annual turnover and other eligibility conditions as given below:</p> <p><b><u>Experience of Execution of Work Order:-</u></b></p> <p>Bidders must have minimum one year experience of Annual Maintenance Contract of Controls &amp; Instrumentation system including Pneumatic Actuators, Igniters &amp; Scanners, DCS panels, SWAS and Station C&amp;I / DM Plant instrumentation etc.and should have successfully executed the above work in any Thermal Power Station /NTPC having generating unit of 210 MW or above in the preceding three years prior to the month in which applications are invited having minimum annual work order value excluding GST as under.</p> <p>d) Single order of the value not less than Rs 31.01 Lacs (80% of the EC) OR</p> <p>e) Two orders of the value not less than Rs 19.39 Lacs (50% of the EC) OR</p> <p>f) Three orders of the value not less than Rs 15.51 Lacs (40% of the EC)</p> <p><b><u>EC: Estimated Cost for first 12 months.</u></b></p> | Yes / No          |
| 3<br>(b) | Proof that the Average Annual Turnover of bidders in last 3 consecutive financial years ended on 31.03.2019 is not less than Rs.45.75 lac (excluding GST).  | Yes/No            |
| 3<br>(c) | Copy of performance certificate / repeat order from the same organization, if any as a proof of having executed such type of works successfully.  | Yes/No            |
| 6        | Certificate that firm has not been black listed by any party/ organization during the last three years.   | Yes / No          |

|    |   |          |
|----|---|----------|
| 7  | Proof of having manpower as scope of work   | Yes / No |
| 8  | Proof of Valid EPF Code.  | Yes / No |
| 9  | Proof of Valid ESI No or an undertaking to provide the same within stipulated time as per tender document | Yes / No |
| 10 | Proof of PAN No.  | Yes / No |
| 11 | Proof of Service Tax/GSTIN.   | Yes / No |
| 12 | Statement of Bidder duly filled in as per given format  | Yes / No |
| 13 | Acceptance Certificate duly signed  | Yes / No |
| 14 | Self Attestation of all the above mentioned documents   | Yes / No |

Rate Quoting Sheet

Firm Name : \_\_\_\_\_

**PART-A**

| Sr. No. | Description of Work   | Unit (In months) | Monthly Amount for each unit excluding GST (In Rs.) |
|---------|---|------------------|---|
| 1.      | <b>For First Year :-</b> Annual Maintenance Contract in respect of C&I system of 2x250 MW, Unit-7&8, PTPS, Panipat.<br>(As per scope of work of NIT of Annexure- IV)  | 12               |   |
| 2.      | <b>For Second Year &amp; Extension period :-</b> Annual Maintenance Contract in respect of C&I system of 2x250 MW, Unit-7&8, PTPS, Panipat. Extension period will be applicable as per Annexure – VI Clause no.- 4.<br>(As per scope of work of NIT of Annexure-IV) | 12 + 3           |   |

**PART-B (Frequency for both units for 27 months)**

| Sr. No | Description of Work   | Tentative Frequency for both units (unit – 7&8) | Unit Rate per item (In Rs.) | Total Amount (In Rs) |
|--------|---|---|-----------------------------|----------------------|
| 1      | Welding / repair of pipe line upto 25nb (ss/cs/gi), thermowells, stubs, joint etc.  | 112   |                             |                      |
| 2      | Laying of control & instrumentation cable upto 6px0.5mm2 to 12px0.5mm2.   | 2250  |                             |                      |
| 3      | Laying of control & instrumentation cable upto 1px1.5mm2 to 5px1.5mm2.  | 2250  |                             |                      |
| 4      | Laying of control & instrumentation cable upto 6px1.5mm2 to 12px1.5mm2.   | 1124  |                             |                      |
| 5      | Laying of network ethernet cable.   | 452   |                             |                      |
| 6      | Laying of fibre optic cable.  | 225   |                             |                      |
| 7      | Fabrication of supporting steel structure as per drawing & spec. including painting.  | 4.5   |                             |                      |
| 8      | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of ID/FD/PA/SCAPH/BFP scoop tube & vane control. | 90  |                             |                      |
| 9      | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of burner tilt mechanism.                        | 27  |                             |                      |
| 10     | Removal, servicing and installation of complete pneumatic / electric actuator and power cylinder of PA Gen. inlet gate/feeder outlet gate.        | 40  |                             |                      |
| 11     | Repair of zirconia probe shield by edge preparation of new pipe & welding.  | 18  |                             |                      |

|              |          |     |  |  |
|--------------|----------|-----|--|--|
| 12           | Man days | 566 |  |  |
| <b>Total</b> |          |     |  |  |

**Note:**

- **Any Statutory taxes/levies, if to be charged extra should be clearly indicated by bidder in their offer separately, failing which it will be presumed that their quoted prices are inclusive of all such statutory taxes/levies.**
- **Who has quoted the lowest rate i.e. total of Part-A & part-B after loading of all the taxes will be considered as L-I bidder.**

**Signature & Stamp  
of the contractor**