

**HARYANA POWER GENERATION CORPORATION LIMITED**

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula
Corporate Identity Number: U45207HR1997SGC033517
Website: www.hpgcl.org.in Email: dysecy.est@hpgcl.org.in

From

Chief Engineer/Admn.,
HPGCL, Panchkula

**Matter Most Urgent
Time Bound**

To

1. All Executive Engineers/ Electrical, HPGCL
2. All AEE/Electrical, HPGCL.

Memo No. Ch-50/HPG/Genl./509/Vol-II

Dated: 22.01.2026

Subject: Score and tenure details of XEN/Electrical and AEE/Electrical for online transfer drive under HPGCL Online Transfer Policy 2025.

Reference: - This office memo no. Ch- 48/HPG/Genl/509/Vol-II Dated:14.01.2026 vide which the schedule for the execution of Online Transfer Drive of XEN/Electrical and AEE/Electrical was circulated.

In this regard, it is informed that the personal details, service record, hardship marks details (Merit Criteria marks), protected category details, of all XENs/Electrical and AEEs/Electrical have been updated and locked on ETMS portal as per the provisions of HPGCL Online Transfer Policy 2025 issued vide office order no. 403/HPG/GE-623 dated 15.09.2025 with subsequent amendment issued vide office order no. 426/HPG/GE-623 dated 08.10.2025 and 542/HPG/GE-623 dated 30.12.2025.

Accordingly, the tentative report regarding composite scores and details report of AEE/Electrical and XEN/Electrical has been uploaded on the HPGCL website.

The officers can view their complete employee detail report by logging into ETMS portal through the link provided on HPGCL website under 'Online Transfer Drive' using the HRMS Code. There is validate tab/ Raise Objection tab in the ETMS software. The officers can raise any objection (s), if any, regarding ETMS records/scores under 'Raise Objection tab' for necessary rectification upto 29.01.2026 upto 05:00 PM as per schedule. The objection can also be raised at the email id -dysecy.est@hpgcl.org.in. Any objection submitted beyond this period shall not be entertained.

Employees whose data is correct are required to validate the same under the 'Validate Data' tab up to 29.01.2026 (05:00 PM). If employee does not validate the data within stipulated period, then the data as entered will be considered final.

It is further intimated that a link titled 'Online Transfer Drive' is available under the sub-tab 'Notifications' of 'HR Information' on the HPGCL website, where employees can view the latest updates and information regarding the Online Transfer Policy/Drive.

Therefore, it is requested to review the score and validate data/raise objections, if any, within the stipulated time i.e. upto 29.01.2026 (05:00PM)

This is for your kind information and further necessary action, please.

Dy. Secy./Estt. (G)-cum- Nodal officer
(MOTP), HPGCL, Panchkula

CC:

1. OSD(Tech) to Managing Director, HPGCL, Panchkula.
2. PS to All Directors, HPGCL, Panchkula.
3. All Chief Engineers, HPGCL. It is requested to ensure that the above information get noted from all concerned XENs/AEEs by **23.01.2026**. Please ensure that no officer is left out.
4. Chief Engineer/Admin, HPGCL, Panchkula.
5. Chief Engineer/Admin, UHBVN, Panchkula.
6. All Concerned XENs/AEEs.
7. XEN/IT, HPGCL, Panchkula. It is requested to upload the same on the HPGCL website.