



HPGCL
AN ISO: 9001, ISO: 14001 &
OHSAS: 18001 CERTIFIED
COMPANY

**HARYANA POWER GENERATION CORPORATION
LIMITED**

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula
Corporate Identity Number: U45207HR1997SGC033517
Website: www.hpgcl.org.in
Telephone No. 0172-5023407 Fax No. 0172-5022432



Office Order No. 130/CE/Admn.

Dated: 02.09.2021

The Whole Time Directors of HPGCL has decided to revise the entitlement for purchase of Mobile Phones for the entitled employees with the conditions as illustrated:

Sr. No	Category	Revised Entitlement (in Rs)
1	Directors, OSD to MD, Chief Engineers, FA & CAO, Company Secretary, SEs.	35,000/-
2	XENs/AEEs/AEs and equivalent	25,000/-
3	JE-I, JEs/PA/Sr. Scale Steno/Asst. Chemist & equivalent/ Drivers/ Technical Staff and Need based connections	15,000/-

Useful/Productive Life and replacement of Mobile phone is as under:-

Items	Useful /Productive life
Mobile Phone	Two years

The rules governing above proposed reimbursement/entitlement are as below:

- The entitled class of employees is permitted to purchase the mobile phone in the above mentioned categories at prices higher than the permissible/entitled limits, subject to re-imbursement restricted to permissible limits.
- The employees can reimburse their Mobile Phones only after completion of two years from the date of purchase of Mobile Phone.
- The Mobile Phones procured by the employees are not required to be returned to department and the residual value will become zero after two years.
- The retiring Officers/Officials or Officers/Officials on deputation from other power utilities and other State/Central Govt. departments who have procured the Mobile Phone in their entitled category are required to deposit the residual value of the mobile phone on their retirement/ repatriation and allowed retain the said phone for their personal use.

As an illustration the residual value of Mobile phone is worked out as under:

Sr No	Bill Value (in Rs)	Period(Say)	Method of Working out the value						
1	25,000/-	09 months from the date of purchase	<p>Depreciation amount for the first year is Rs 15,000/- the depreciation amount of the mobile phone will be Rs $(15000/12) \times 9 = \text{Rs } 11,250/-$. Hence, the residual value will be taken as Rs 13,750/- on completion of 09 months period.</p> <p>Note: Depreciation amount of mobile phone shall be calculated as under:</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th colspan="2">On Completion of</th> </tr> <tr> <th>Year-1</th> <th>Year-2</th> </tr> </thead> <tbody> <tr> <td>60%</td> <td>100%</td> </tr> </tbody> </table>	On Completion of		Year-1	Year-2	60%	100%
On Completion of									
Year-1	Year-2								
60%	100%								

- The above proposal shall be effective prospectively.
- The above proposal will be applicable for all the entitled officers/officials and re-engaged retirees (as per their designation at the time of retirement) as enlisted in the Office order no 143/Finance dated 28.02.2008.
- The provisions of instructions issued vide office order dated 28.02.2008, 02.04.2009 and 13.12.2010 pertaining to norms for cost of mobile phones are hereby superseded with the above instructions.

Dy. Secy /Genl.
 for Chief Engineer/Admn.
 HPGCL, Panchkula.

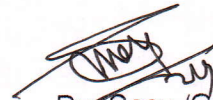
Endst. No. ch-113/GB/HPGC-129/vol-11/5136

Dated: 02.09.2021

A copy of the above is forwarded to the following for information and necessary

action:-

1. All Chief Engineers in HPGCL.
2. Controller of Accounts, HPGCL, Panchkula.
3. Controller of Finance, HPGCL, Panchkula.
4. Company Secy., HPGCL, Panchkula.
5. All FAs & CAO, HPGCL, Panchkula
6. L.R., HPUs, HPGCL, Panchkula.
7. SE/FTPS, HPGCL, Faridabad.
8. All Dy. Secy./Under Secy./Admn. Officer in HPGCL.
9. XEN/IT, HPGCL, Panchkula. It is requested to host this office order on the website of HPGCL.



Dy. Secy./Genl.
for Chief Engineer/Admn.
HPGCL, Panchkula.

CC:

1. OSD/Tech. (HQ) to M.D., HPGCL, Panchkula.
2. SPS to Director/Generation, HPGCL, Panchkula.
3. SPS to Director/Technical, HPGCL, Panchkula
4. SPS to Director/Finance, HPGCL, Panchkula
5. PS to Chief Engineer/Admn., HPGCL, Panchkula.