



HARYANA POWER GENERATION CORPORATION LIMITED
(ISO: 9001, ISO: 14001 and OHSAS:18001 Certified Company)
Regd. Office: Urja Bhawan, C-7, Sector- 6, PANCHKULA
Corporate Identity Number: U45207HR1997SGC033517
Website: www.hpgcl.gov.in
Fax 0172-5023480
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From

Chief Accounts Officer
Examination Cell,
HPGCL, Panchkula

To

1. All Chief Engineers in HPGCL.
2. Controller of Accounts/Finance, HPGCL, Panchkula.
3. Company/Secretary, HPGCL, Panchkula.
4. All FA & CAOs in HPGCL.
5. SE/FTPS, HPGCL, Faridabad.
6. Legal Remembrancer/HPUs, Panchkula.
7. Secretary, BBMB, Madhya, Sector-19, Chandigarh
8. All Deputy Secretary/Under Secretary/Admn., Officer in HPGCL.

Memo No. Ch-¹¹³³ /CAO/HPGCL/Engineer Exam
Dated: 11.5.2021

Subject: - Regarding Departmental Accounts Examination for all HPGCL employees.


Please refer to letter memo no. 585/Ch-12/HPGC/ENG/G-79/V-II dated 19.03.2020 received from Chief Engineer/Admn, HPGCL, Panchkula vide which it has been decided by CE/Admn, HPGCL that the request application(s) of the officer/official for appearing in Departmental Accounts Examination forwarded to this office(i.e. Nodal Office) through concerned Cadre Controlling Authority.

In view of above, it is requested to kindly direct the concerned office for arranging application forms of the eligible candidates who intend to appear in Departmental Accounts Examination through concerned Cadre Controlling Authority. The particulars given by the candidates in his/her application be verified from their service records on the prescribed performa as per regulations/instructions by the competent Authority. The application forms complete in all respect of eligible candidates along with soft copy of list of total candidate **may kindly be sent to this office through cadre controlling authority**, so as to enable this office to forward the same to HPTI well in time.

Further, it is also intimated that:-

1. Application forms sent directly to this office **will be rejected without any communication/back reference.**
2. No application will be accepted by this office after last date.
3. The applications on the prescribed performa received through Cadre Controlling Authority/Competent Authority only be accepted.

This is for your kind information and further necessary action in the matter please.


Accounts Officer/Exams,
For Chief Accounts Officer,
HPGCL, Panchkula.

CC to:

1. PA to CAO, HPGCL, Panchkula for kind information please.
2. Xen/IT, HPGCL, Panchkula. It is requested to upload the above notification on HPGCL Website **today positively**