



HPGCL

HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, URJA BHAWAN, SECTOR-6, PANCHKULA.

Corporate Identity Number:- U45207HR1997SGC033517

website: www.hpgcl.org.in

Telephone No.0172-5023425

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From

Dy. Secy./Genl.
HPGCL, Panchkula.

E-mail

To

1. All Chief Engineers in HPGCL.
2. Controller of Finance, HPGCL, Panchkula.
3. Controller of Accounts, HPGCL, Panchkula.
4. Company Secretary, HPGCL, Panchkula.
5. LR, HPU, Panchkula.
6. SE/Technical (HQ), HPGCL, Panchkula.
7. SE/FTPS, HPGCL, Faridabad.
8. XEN/IT, HPGCL, Panchkula for uploading the same on HPGCL website.
9. All Dy. Secy./Under Secy./Admn. Officers in HPGCL.

Ch-174
Memo No. /GB/HPGCL-376(XII)/5943

Dated: 03.04.2022

Subject: Attendance of Government Employees through Aadhaar Enabled Biometric Attendance System (AEBAS).

Enclosed please find herewith a copy of memo no. 1/1/2022-3DCU dated 31.03.2022 received from the office of Under Secretary/Administrative Reforms O/o Chief Secretary to Government Haryana on the subject cited above.

This is for your information and strict compliance in the matter please.

DA/As Above.


Dy. Secy./Genl.
HPGCL, Panchkula.

CC:

PS to CE/Admn., HPGCL, Panchkula.

**No. 1/1/2022-3DCU
HARYANA GOVERNMENT
ADMINISTRATIVE REFORMS DEPARTMENT**

Dated Chandigarh, the 31st March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments.
3. The Managing Directors/Chief Administrators of all Boards/Corporations in Haryana.
4. All Managing Directors, Public Sector Undertakings/Cooperative Federations.
5. All the Divisional Commissioners in Haryana.
6. All the Deputy Commissioners in Haryana.
7. The Registrars of all the Universities in Haryana.

Subject: Attendance of Government Employees through Aadhaar Enabled Biometric Attendance System (AEBAS).

Sir/Madam,

I am directed to invite reference to Monitoring and Coordination Cell letter No. 6/14/2015-MC, dated 5.3.2020 vide which attendance of Government employees of all department through Aadhaar Enabled Biometric Attendance System (AEBAS) was suspended till further order as a temporary measure in all office of the State in order to prevent the spread of covid-19.

2. The Government has reviewed this matter and has decided that all officers and officials of the State, Public Sector Undertakings, Cooperative Federations, Boards and Corporations should ensure making their attendance through Biometric Machines(AEBAS) w.e.f. 5.4.2022. It is further clarified that all officers/officials who are required to attend office shall ensure making attendance through AEBAS and wherever, any relaxation is required due to nature of work job then the same may be sought. All relaxations/exemptions granted earlier would cease to apply.

3. These instructions may please be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,



Under Secretary Administrative Reforms,
for Chief Secretary to Government Haryana.

