



**HARYANA POWER GENERATION CORPORATION LIMITED**  
 (ISO: 9001, ISO: 14001 and OHSAS:18001 Certified Company)  
 Regd. Office: Urja Bhawan, C-7, Sector- 6, PANCHKULA  
 Corporate Identity Number: U45207HR1997SGC033517  
 Website: [www.hpgcl.gov.in](http://www.hpgcl.gov.in)  
 Fax 0172-5023480  
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From

Chief Accounts Officer  
 Examination Cell,  
 HPGCL, Panchkula

To

1. All Chief Engineers in HPGCL.
2. Company/Secretary, HPGCL, Panchkula.
3. All FA & CAOs in HPGCL.
4. SE/FTPS, HPGCL, Faridabad.
5. Legal Remembrancer/HPUs, Panchkula.
6. Secretary, BBMB, Madhya, Sector-19, Chandigarh
7. All Deputy Secretary/Under Secretary/Admn., Officer in HPGCL.

Memo No. Ch- 2740 /CAO/HPGCL/Engineer Exam

Dated: 04.08.2021

Subject: -

**Notification for conducting Departmental Accounts Examination for Engineering Officers & Subordinates Staff to be conducted on Outsource basis through Punjab University, UIAMS, Chandigarh of Haryana Power Utilities**

Please refer to letter memo no. Ch-158/HPTI-375/Exam dated 30.07.2021 received from Vice Principle, HPTI, Panchkula vide which it has been intimated that the Punjab University would conduct the Departmental Accounts Examination for Engineering Officers & Subordinates staff tentatively in the month of September, 2021.

In this regard, Chief Engineer/Admn, HPGCL, Panchkula letter memo no.585/Ch-12/HPGC/ENG/G-79/V-II dated 19.03.2020 vide which it has been decided that the request application(s) of the officer/official for appearing in Departmental Accounts Examination forwarded to this office(i.e. Nodal Office) through concerned Cadre Controlling Authority.

In view of above, it is intimated that the performa of application form for appearing in Departmental Accounts Examination for Engineering Officers & Subordinates staff has been upload on HVPNL website ([www.hvpng.org.in](http://www.hvpng.org.in)) and same can be downloaded from the ibid site. It is requested to submit application forms of the eligible candidates who intend to appear in DAE for Engineering Officers & Subordinates staff latest by 15.08.2021 positively (in hard as well as soft copy). The particulars given by the candidates in his/her application be verified from their service records on the prescribed performa (Annexure-I).

Further, it is intimated by Vice, Principal, HPTI that the registration is mandatory for appearing in Departmental Accounts Examination of all cadres. If any candidate fails to provide registration number in application form, Roll. No. will not be issued. However, if candidates are applying first time for Departmental Accounts Examination or had not applied till date then in addition to application form for appearing in Departmental Accounts Examination candidate have to submit duly filled up and signed application form (Annexure-II) with registration application form (Annexure-III) along with supportive documents to this office immediately through cadre controlling authority.

Further, it is also intimated that:-

1. **If any candidate has already filled the application form and forwarded to this office, then he/she no need to send again application form.**
2. Application forms sent directly to this office will be rejected without any communication/back reference.
3. No application will be accepted by this office after last date (i.e. 15.08.2021).
4. The applications on the prescribed performa received through Cadre Controlling Authority/Competent Authority only be accepted

This is for your kind information and further necessary action in the matter please.

*[Signature]*  
 Accounts Officer/Exams,  
 For Chief Accounts Officer,  
 HPGCL, Panchkula.

CC to:

1. Sr. PS to Managing Director, HPGCL, Panchkula for kind information please.
2. Sr. PS to Director/ Generation, HPGCL, Panchkula for kind information please
3. Sr. PS to Director/ Generation, HPGCL, Panchkula for kind information please
4. PA to COA, HPGCL, Panchkula for kind information please.
5. PA to CFO, HPGCL, Panchkula for kind information please
6. PA to CAO, HPGCL, Panchkula for kind information please.
7. Xen/IT, HPGCL, Panchkula. It is requested to upload the DAE notification on HPGCL Website today positively

Dairy No. 3278  
 Dated: 4/8/21  
 Supdt.  
 AE  
 AEE-I  
 AEE-II  
 AEE-III  
 AEE-IV  
 AEE-V  
 AEE-VI  
 D.S/Estt.