



HPGCL  
AN ISO: 9001, ISO:  
14001 & OHSAS : 18001  
CERTIFIED COMPANY

**HARYANA POWER GENERATION CORPORATION LIMITED**

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula  
Corporate Identity Number: U45207HR1997SGC033517  
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From

Dy. Secy./Estt. (G)-cum- Nodal Officer (MOTP)  
HPGCL, Panchkula

To

All Chief Engineers,  
HPGCL.

Memo No.: - Ch- 48/HPG/Genl/509/Vol-II

Dated: - 14.01.2026

**Subject: Implementation of Online Transfer Drive- in pursuance to HPGCL Online Transfer Policy 2025.**

HPGCL Online Transfer Policy 2025 on the pattern of State Government Model Online Transfer Policy, 2025 has been issued vide office no. 403/HPG/GE-623 dated 15.09.2025 read with subsequent amendments issued vide office order no. 426/HPG/GE-623 dated 08.10.2025 and office order no. 542/HPG/GE-623 dated 30.12.2025.

In pursuance of the above, the HPGCL Online Transfer drive in respect of XEN/Electrical and AEE/ Electrical in the First Phase, is hereby initiated on the ETMS Portal. The Qualifying date/Cutoff date is 30.11.2025.

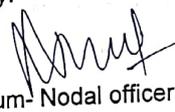
The detailed schedule indicating the timelines of the transfer drive in respect of XEN/Electrical and AEE/Electrical in the first phase, is annexed herewith as **Annexure-A**.

As per the updated service records, the score and tenure of all the employees can be viewed on the HPGCL website as per the schedule.

This is for your information and necessary action, please

This issues with the approval of Competent Authority.

DA: As above

  
Dy. Secy./Estt. (G)-cum- Nodal officer (MOTP)  
HPGCL, Panchkula

CC:

1. OSD(Tech) to Managing Director, HPGCL, Panchkula.
2. PS to All Directors, HPGCL, Panchkula.
3. Chief Engineer/Admin, UHBVN, Panchkula.
4. PA to Chief Engineer/Admn., HPGCL, Panchkula.
5. All Concerned Officers.
6. XEN/IT, HPGCL, Panchkula. It is requested to upload the same on the HPGCL website.



## Annexure-A

## First phase schedule (For AEEs and XENs):

Phase	Sr. No.	Event	From	To
Phase-I		<b>Score Publication and list of eligible employees</b>		
	1	Service record updation and Score Generation	15-01-2026	21-01-2026
	2	Publishing of score and tenure details of all the employees	22-01-2026	
	3	Raising objections by the employees	23-01-2026	29-01-2026
	4	Objections Resolution by department	30-01-2026	07-02-2026
	5	Raising of the objection by the employee against the decision	08-02-2026	10-02-2026
	6	Department to finalize the objection	11-02-2026	12-02-2026
	7	Publishing of Final Score and list of eligible employees under deemed, voluntary and notional categories.	13-02-2026	
Phase-II		<b>Voluntary Participation &amp; Rationalization of Post</b>		
	1	Voluntary Participation of employees	14-02-2026	18-02-2026
	2	Rationalization and publishing tentative details of posts that are to be opened alongwith list of deemed/voluntary/surplus/notional employees.	19-02-2026	25-02-2026
	3	Voluntary consent withdrawal by employees	26-02-2026	28-02-2026
	4	Publishing final vacant posts and list of employees under deemed/voluntary/surplus/notional category.	01-03-2026	05-03-2026
Phase-III		<b>Choice filling and Generation of order</b>		
	1	Choice filling by employees	06-03-2026	08-03-2026
	2	Unit allocation	09-03-2026	13-03-2026
	3	Re-choice by left out employees		
	4	Final transfer order generation and compliance	14-03-2026	18-03-2026