

# **HVPN POWER TRAINING INSTITUTE**

### Director Principal HPTI,

HPTI Complex, Sector-26, Panchkula. Telephone No: 0172-2582150 **GSTIN:06AAATH7060D1Z0** 



To

E-mail: dphpti@gmail.com, hptipanchkula@gmail.com

- 1. The Chief Engineer/Admn, HVPNL, Panchkula
- The Chief Engineer/Admn, HPGCL, Panchkula
   The Chief Engineer/Admn, DHBVN, Hisar
- 4. The Chief Engineer /Admn, UHBVN, Panchkula
- 5. The Chief Accounts Officer, HVPNL, HPGCL, DHBVNL & UHBVNL Panchkula/Hisar.

### Memo No. Ch-39 /HPTI-438

Dated. 05.12.2023

Sub:- Examination Schedule for Departmental Accounts Examination for all Cadres of HPUs i.e. Engineering Cadre, Ministerial Cadre & Accounts Cadre through National Institute of Technology (NIT), Kurukshetra.

Please refer to HPTI letter memo no. Ch-11/HPTI-438 dated 04.10.2023 vide which it was intimated for conduction of Departmental Accounts Examination for all Cadres of HPUs during the month of December-2023 & January-2024.

In this context, enclosed please find herewith the Examination Schedule received from National Institute of Technology (NIT), Kurukshetra, for conducting Departmental Accounts Examination for all Cadres of HPUs i.e. Engineering Cadre, Ministerial Cadre & Accounts Cadre, which is reproduced as under: -

### **Engineering Cadre: -**

## a) Engineering Officer & Subordinates

| Sr. No | Examination | Name of Subject                                | Date of Examination |
|--------|-------------|--|---------------------|
| 1      | Paper-I     | Work Accounts, Purchase & Budget               |                     |
| 2      | Paper-II    | Civil Service Rule (CSR)                       | 26-12-2023          |
| 3      | Paper-III   | Revenue & Regulatory Affairs                   | 27-12-2023          |
| 4      | Paper-IV    | Commercial and Labour Laws<br>(Open Book Exam) | 28-12-2023          |

#### Ministerial Cadre: -

#### a) Ministerial Establishment

### b) Store Keeper

| Sr. No | Examination | Name of Subject                                | Date of Examination |
|--------|-------------|--|---------------------|
| 1      | Paper-I     | Works Accounts                                 | 29-12-223           |
| 2      | Paper-II    | Civil Service Rule (CSR)                       | 30-12-2023          |
| 3      | Paper-III   | Revenue and Regulatory Affairs                 | 31-12-2023          |
| 4      | Paper-IV    | Financial Accounting & Budgetary Control       | 01-01-2024          |
| 5      | Paper-V     | Store and Purchase- for Store<br>Keeping Staff | 02-01-2024          |
| 6      | Paper-VI    | Legal Studies (Open Book Exam)                 | 02-01-2024          |

#### Accounts Cadre: -

a) Section Officer Part-I b) Section Officer Part-II

Paper I to V Paper VI to IX Paper I to IV

c) Accounts Officer

| Section Officer Part-I |             |   |                     |
|------------------------|-------------|---|---------------------|
| Sr. No                 | Examination | Name of Subject   | Date of Examination |
| 1                      | Paper-I     | Financial Accounting                                    | 03-01-2024          |
| 2                      | Paper-II    | Civil Service Rule (CSR)                                | 04-01-2024          |
| 3                      | Paper-III   | Work and Store Account                                  | 05-01-2024          |
| 4                      | Paper-IV    | Budgetary Control and Banking Instructions              | 06-01-2024          |
| 5                      | Paper-V     | Revenue Accounts. Internal Audit and Regulatory Affairs | 07-01-2024          |

| Section Officer Part-II |             |   |                     |
|-------------------------|-------------|---|---------------------|
| Sr. No                  | Examination | Name of Subject                           | Date of Examination |
| 1                       | Paper-VI    | Advance, Cost & Management Accounting     | 03-01-2024          |
| 2                       | Paper-VII   | GST Law, Company Law & Company Management | 04-01-2024          |
| 3                       | Paper-VIII  | Auditing                                  | 05-01-2024          |
| 4                       | Paper-IX    | Legal Studies (Open Book Exam)            | 06-01-2024          |

| Accounts Officer |             |                                   |                          |
|------------------|-------------|-----------------------------------|--------------------------|
| Sr. No           | Examination | Name of Subject                   | Date of Examination      |
| 1                | Paper-I     | Purchase Procedure                | 03-01-2024               |
| 2                | Paper-II    | Civil Service Rule (CSR)          | 04-01-2024               |
| 3                | Paper-III   | Work, Budget & Regulatory Affairs |                          |
| 4                | Paper-IV    | Legal Studies (Open Book Exam)    | 05-01-2024<br>06-01-2024 |

# Timing: 10:00 A.M. to 01:00 P.M.

# Venue of Examination: Examination Hall & Electrical Engineering Block (NIT, Kurukshetra).

The admit cards of the candidates for all Cadres of HPUs shall be provided subsequently as early as possible after the receipt of the same from NIT, Kurukshetra, please.

This issues with the approval of the SE-cum-Vice Principal, HPTI, Panchkula.

#### DA/Annexure-A

Admn. Officer-cum-XEN HPTI, Panchkula

#### CC:-

- 1. The SE/Admn.-I & SE/ Admn.-II, HVPNL, Panchkula,
- 2. Superintending Engineer/HR-II, UHBVN, Panchkula.
- 3. Superintending Engineer/Admn, DHBVNL, Hisar.

- Treasurer, HPTI, Panchkula.
   The Controller of Examination Cell, HPGCL, Panchkula.
   The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
- 7. SPS to President, HPTI-cum-Managing Director, HVPNL for kind information of the President, HPTI-cum-Managing Director, HVPNL, Panchkula.
- 8. SPS to Managing Director, HPGCL for kind information of the Managing Director, HPGCL, Panchkula.
- 9. SPS to Managing Director, DHBVNL for kind information of the Managing Director, DHBVNL, Hisar.
- 10. SPS to Managing Director, UHBVNL for kind information of the Managing Director, UHBVNL, Panchkula.
- 11. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.
- 12. The Examinations Branch, NIT, Kurukshetra (examinations@nitkkr.ac.in).

# NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

No. Exams/HPTI/2023/

Dated: 4-12-2023

Subject: Examination Schedule for Departmental Accounts Examination HPTI, Sector-26, Panchkula (Haryana)

Time of Examinations:

10-00 AM to 1-00 PM

Venue of Examinations: Examination Hall & Electrical Block

# Engineering Cadre:

(i) Engineering Officers & subordinates

| Sr.<br>No. | Examinatio | ns Name of subject               | Date of                       |
|------------|------------|----------------------------------|-------------------------------|
| 1.         | Paper -I   | Work Accounts, Purchase & Budget | <b>Examination</b> 25/12/2023 |
| 2.         | Paper-II   | Civil Service Rules (CSR)        | 26/12/2023                    |
| 3.         | Paper-III  | Revenue & Regulatory Affairs     | 27/12/2023                    |
| 4.         | Paper-IV   | Commercial and Labour Laws       | 28/12/2023                    |

# Ministerial Cadre:

- (i) Ministerial Establishment
- (ii) Storekeeper

| Sr.<br>No. | Examinations | Name of subject                                 | Date of                |
|------------|--------------|---|------------------------|
| 1.         | Paper -I     | Work Accounts                                   | Examination 29/12/2023 |
| 2.         | Paper-II     | Civil Service Rules (CSR)                       | 30/12/2023             |
| 3.         | Paper-III    | Revenue and Regulatory Affaires                 | 31/12/2023             |
| 4.         | Paper-IV     | Financial Accounting & Budgetary<br>Control     | 01/1/2024              |
| 5.         | Paper –V     | Store and Purchase - for Store<br>Keeping Staff | 02/1/2024              |
| 6.         | Paper-VI     | Legal Studies (Open Book Exam)                  | 02/1/2024              |

## ACCOUNTS CADRE:

Section Officers Part-I (i)

(ii) (iii) Section Officers Part-II

Accounts Officer

VI to IX papers
I to IV papers

| Sr.<br>No. | Paper                                | Name of subject  | Date of Exam Time of Examination |
|------------|--------------------------------------|--|----------------------------------|
| 1.         | Paper –I<br>for S O Part-I           | Financial Accounting                                       | 03/01/2024                       |
|            | Paper VI<br>for S O Part-II          | Advance, Cost & Management<br>Accounting                   |                                  |
|            | Paper-I<br>for Accounts<br>Officer   | Purchase Procedure   |                                  |
| 2.         | Paper-II<br>for S O Part-I           | Civil Service Rules (CSR)                                  |                                  |
|            | Paper -VII<br>for S O Part-II        | GST Law, Company Law &<br>Company Management               | 04/01/2024                       |
|            | Paper –II<br>for Accounts<br>Officer | Civil Service Rules (CSR)                                  |                                  |
| 3.         | Paper-III<br>for S Q Part-I          | Works and Store Account                                    | 5/01/2024                        |
|            | Paper-VIII<br>for S O Part-II        | Auditing   |                                  |
|            | Paper-III<br>for Accounts<br>Officer | Works, Budget & Regulatory<br>Affairs                      |                                  |
| 4.         | Paper-IV<br>S O Part I               | Budgetary Control and banking<br>Instructions              | 6/01/2024                        |
|            | Paper-IX<br>for S O Part-II          | Legal Studies (Open<br>Book Paper)                         |                                  |
|            | Paper-IV<br>for Accounts<br>Officer  | Legal Studies (Open Book Paper)                            |                                  |
| 5.         | Paper-V<br>for S O Part-I            | Revenue Accounts, Internal<br>Audit and Regulatory Affairs | 07/01/2024                       |

