



## HVPN POWER TRAINING INSTITUTE

Director Principal HPTI,

HPTI Complex, Sector-26, Panchkula.

Website:-[www.hpti.org.in](http://www.hpti.org.in)

GSTIN:06AAATH7060D1Z0

E-mail: [dphpti@gmail.com](mailto:dphpti@gmail.com), [hptipanchkula@gmail.com](mailto:hptipanchkula@gmail.com)



To

1. The Chief Engineer/ Admin, HVPNL, Panchkula.
2. The Chief Engineer/ Admin, HPGCL, Panchkula.
3. The Chief Engineer/ Admin, DHBVN, Hisar.
4. The Chief Engineer, UHBVN, Panchkula.
5. Chief Accounts Officer/ HVPNL, UHBVNL, DHBVNL, HPGCL.

Memo No. Ch-28 /HPTI-421

Dated: 01.06.2023

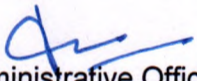
**Subject: Regarding Computer Test to be conducted at HPTI, Sector-26, Panchkula for the directly recruited Candidates against the posts of Section officer, Divisional Accountant & Junior Accountants of HPUs.**

Please refer to this office memo no. 22/HPTI-421 dated 15.05.2023 (Copy Attached) on subject cited above vide which the application forms of the directly recruited candidates against the posts of Section officer, Divisional Accountant & Junior Accountants of HPUs were sought up to 31.05.2023 for conduction of their Computer Test at HPTI. But, the requisite information has not been received in this office up till now.

It is therefore, again requested to provide the requisite information upto 10.06.2023 to enable this office for conducting the Computer Test of eligible candidates of all HPUs at the earliest. The application forms completed in all respect of eligible candidates along with soft copy of list of total candidates may kindly be sent to this office through Competent/ Cadre Controlling Authority of the respective Utility, latest by 10.06.2023, so that further necessary action could be taken by HPTI accordingly.

This issue with the approval of the Director Principal, HPTI, Panchkula.

DA/As above

  
Administrative Officer  
HPTI, Panchkula.

CC:-

1. The Controller of Finance, HVPNL, HPGCL, UHBVNL and DHBVNL, Panchkula/Hisar
2. The Controller of Examination Cell, HPGCL, Panchkula.
3. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
4. SPS to President HPTI-cum-Managing Director, HVPNL, Panchkula for kind information of the President HPTI-cum-Managing Director, HVPNL, Panchkula.
5. SPS to Managing Director, HPGCL, Panchkula for kind information of the Managing Director, HPGCL, Panchkula.
6. SPS to Managing Director, DHBVNL, Hisar for kind information of the Managing Director, DHBVNL, Hisar.
7. SPS to Managing Director, UHBVNL, Panchkula for kind information of the Managing Director, UHBVNL, Panchkula.
8. SPS to Director/Finance, HVPNL, HPGCL, UHBVNL and DHBVNL Panchkula/Hisar for kind information of the Directors/ Finance.
9. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.





## HVPN POWER TRAINING INSTITUTE

Director Principal HPTI,  
HPTI Complex, Sector-26, Panchkula.

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To

1. The Chief Engineer/ Admin, HVPNL, Panchkula.
2. The Chief Engineer/ Admin, HPGCL, Panchkula.
3. The Chief Engineer/ Admin, DHBVN, Hisar.
4. The Chief Engineer/ Admin, UHBVN, Panchkula.
5. Chief Accounts Officer/ HVPNL, UHBVNL, DHBVNL, HPGCL.

Memo No. Ch-22 /HPTI-421

Dated:15.05.2023

**Subject: Notification of Computer Test to be conducted at HPTI, Sector-26, Panchkula for the directly recruited Candidates against the posts of Section officer, Divisional Accountant & Junior Accountants of HPUs.**

Please refer to this office memo no. Ch.06/HPTI-421 dated 19.01.2023 regarding subject cited matter.

In this context, it is intimated that Computer Test for the directly recruited Candidates against the posts of Section Officer, Divisional Accountants & Junior Accountants of all HPUs shall be conducted tentatively in the month of June, 2023 at HVPN Power Training Institute (HPTI), Sector-26, Panchkula.

Therefore, it is requested to issue necessary directions to the concerned offices for arranging application forms of the eligible candidates who intend to appear in the Computer Test. The particulars given by the candidates in his/ her application as per prescribed Performa be got verified from their service records by the Competent Authority. The application forms complete in all respects as per **Annexure-A** of eligible candidates along with soft copy of list of total candidates may kindly be sent to this office through Competent/Cadre Controlling Authority, latest by 31.05.2023.

Moreover, the important information regarding Computer Test is as under: -

1. Last date of submission of application form is 31.05.2023 and no application will be accepted after the same.
2. The applications on the prescribed Performa (**Annexure-A**) received through Competent/Cadre Controlling Authority shall only be accepted and applications sent directly to this office will be rejected straightway without any communication/ back reference.
3. Applications Fee of Rs. 590/- per candidate (For Paper I & II of Computer Test) plus GST@18% is required to be deposited in advance along with the application forms of the eligible candidates by the concerned Power Utilities through RTGS/NEFT/PAY ORDER/ Banker's Cheque in favour of "HVPN POWER TRAINING INSTITUTE" payable at Panchkula.
4. Roll Number and Date sheet of the candidates shall be supplied subsequently.

This issue with the approval of the Director Principal, HPTI, Panchkula.

DA/Annexure-A

  
Admn. Officer-cum-XEN  
HPTI, Panchkula.

CC:-

1. The Controller of Finance, HVPNL/UHBVNL/DHBVNL/HPGCL, Panchkula/Hisar.
2. The Controller of Examination Cell, HPGCL, Panchkula.
3. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL, Panchkula/ Hisar for hosting the same on their website.
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8. SPS to Director/Finance, HVPNL/UHBVNL/DHBVNL/HPGCL, Panchkula/Hisar for kind information of the Director/Finance.
9. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.

Haryana Power Utilities**APPLICATION FOR APPEARING IN COMPUTER TEST FOR DIRECTLY RECRUITED CANDIDATES AGAINST THE POST OF SECTION OFFICER, DIVISIONAL ACCOUNTANT & JUNIOR ACCOUNTANTS OF HPUS.**

1	a) Full Name of the candidate (In Block letters)		<b>Note:</b> • Latest photo must be clear & visible on Application Form. • Photo must be attested by competent authority.
	b) Father's Name		
2	c) Date of Birth		
3	d) Designation		
	Mobile No.(Personal)		
4	Name of office/Company in which employed		
5	Date of Joining the Nigam on regular basis with name of post		
6	Post in which officiating at present & date from which officiating		
7	Paper in which the applicant want to appear now.	Part-I Part-II	
8	a.Number of attempts/chance of examination availed by the candidates so far		
	b.Month year and Roll No. of candidate in which he/she mentioned in Col-8(a)		

**Note:** -Candidates are advised to furnish the information complete in all respect. In case of Incomplete Information on application will not be accepted. The claim w.r.t exemptions, is required to be supported with previous result's complete details. In absence of full details, the result of the candidate may be withheld or may get altered. Consequences in such will be to candidate account.

Signature of the applicant

Endst. No.....

Dated:-.....

Forwarded in original to the O/o Vice Principal HPTI, Sec-26 Panchkula through Cadre Controlling Authority for further necessary action. It is certified that Sh./Smt.....is working in this office and the particulars filled up in the application form have been certified from his/her service book. His/her name is recommended for appearing in the said examination being an eligible candidate as per Regulations/Instruction.

Signature with office seal  
(Not below the rank of XEN/Under Secy.)