



HVPN POWER TRAINING INSTITUTE  
Director Principal HPTI,  
HPTI Complex, Sector-26, Panchkula.  
Telephone No: 0172-2582150  
GSTIN:06AAATH7060D1Z0  
E-mail: [dphpti@gmail.com](mailto:dphpti@gmail.com) , [hptipanchkula@gmail.com](mailto:hptipanchkula@gmail.com)



To

(MOST URGENT )  
(TIME BOUND)

1. The Chief Engineer/Admn., HVPNL, Panchkula.
2. The Chief Engineer/Admn., HPGCL, Panchkula.
3. The Chief Engineer/Admn., DHBVN, Hisar.
4. The Chief Engineer /Admn., UHBVN, Panchkula.
5. The Chief Accounts Officer, HVPNL, HPGCL, UHBVNL & DHBVNL Panchkula/Hisar.

Memo No. Ch 24 /HPTI-438

Dated. 10.11.2023.

**Sub:- Final Extension Date for submission of Applications of Departmental Accounts Examination for all cadres of HPUs to be conducted through National Institute of Technology (NIT), Kurukshetra.**

In continuation to this office letter memo No. Ch.17/HPTI-438 dated 19.10.2023 on subject cited above vide which it was intimated that Departmental Accounts Examination (DAE) of all cadres of HPUs can be conducted tentatively during the month of December-2023 & January-2024 and also DAE Application Forms of all the eligible candidates of all Cadres of HPUs were sought up to 10.11.2023.

But, the DAE Application Forms of the candidates are still being sent in HPTI by the Utilities. Keeping in view of this, last & final chance is being given to the Utilities for submission of all pending Application Forms of their candidates. The last & final date for submission of Application Forms of the eligible candidates for Departmental Accounts Examination for all Cadres of HPUs through their Competent/Cadre Controlling Authority is hereby extended up to 20.11.2023.

Moreover, the important information regarding the Departmental Accounts Examination for all cadres is as under: -

- a) Last & Final date for submission of Application Forms of eligible candidates through competent/Cadre Controlling authority is 20 11 2023. **NO APPLICATION WILL BE ACCEPTED AFTER THIS LAST DATE.**
- b) The applications on the prescribed Performa (Annexure-A) received through **Competent/Cadre Controlling Authority shall only be accepted and the applications sent directly to this office will be rejected straightway without any communication/back reference.**
- c) Roll Number and Date sheet of the candidates will be supplied subsequently.

This issue with the approval of the Director Principal, HPTI, Panchkula.

DA/As above

  
SE-cum-Vice Principal  
HPTI, Panchkula

CC:-

1. The Superintending Engineer/ Admn.-I & Superintending Engineer/ Admn.-II, HVPNL, Panchkula.
2. Superintending Engineer/ Admn, DHBVNL, Hisar.
3. The Controller of Examination Cell, HPGCL, Panchkula.
4. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
5. SPS to President, HPTI-cum-Managing Director, HVPNL, Panchkula for kind information of the President, HPTI-cum-Managing Director, HVPNL, Panchkula.
6. SPS to Managing Director, HPGCL, Panchkula for kind information of the Managing Director, HPGCL, Panchkula.
7. SPS to Managing Director, DHBVNL, Hisar for kind information of the Managing Director, DHBVNL, Hisar.
8. SPS to Managing Director, UHBVNL, Panchkula for kind information of the Managing Director, UHBVNL, Panchkula.
9. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.



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Director Principal HPTI,  
HPTI Complex, Sector-26, Panchkula.  
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E-mail: [dphpti@gmail.com](mailto:dphpti@gmail.com) , [hptipanchkula@gmail.com](mailto:hptipanchkula@gmail.com)

To

1. The Chief Engineer/Admn, HVPNL, Panchkula
2. The Chief Engineer/Admn, HPGCL, Panchkula
3. The Chief Engineer/Admn, DHBVN, Hisar
4. The Chief Engineer /Admn, UHBVN, Panchkula
5. The Chief Accounts Officer, HVPNL, HPGCL, DHBVNL & UHBVNL Panchkula/Hisar.

**Memo No. Ch.17/HPTI-438**

**Dated. 19.10.2023**

**Sub:- Notification of Departmental Accounts Examination for all cadres of HPUs to be conducted through National Institute of Technology (NIT), Kurukshetra.**

Please refer to this office memo No. Ch.11/HPTI-438 dated 04.10.2023 vide which it was intimated that the NIT, Kurukshetra has informed that the Departmental Accounts Examination (DAE) of all cadres of HPUs can be conducted tentatively during the month of December-2023 & January-2024.

2. In this context, it is intimated that the matter regarding invitation of online Departmental Accounts Examination (DAE) Application Forms of the eligible candidates of various Cadres of Utilities through HPTI Web Web Portal was discussed with representatives of HPUs. During the discussion, it was appraised & observed that the checking, verification & approval of DAE Application Forms of different Cadres are in different ways in all Power Utilities. Even for the same cadre, verifying & approval authorities are different at division & circle level within the same utility. Therefore, DAE Application Forms are hereby invited in previous offline way.

3. in view of above, it is therefore, requested to issue necessary directions to the concerned offices for arranging application forms of the eligible candidates who intend to appear in Departmental Accounts Examination for all cadres i.e. Engineering officers & subordinates, Ministerial Establishment & Accounts Cadre. The particulars filled by the candidates in their Application Forms as per prescribed proforma be got verified & approved by the concerned Competent/Cadre controlling authorities of the Power Utilities as per previous practices.

4. The filled Application Forms complete in all respect of eligible candidates along with soft copy of consolidated list of the total candidates may kindly be sent to this office through Competent/Cadre Controlling Authority of respective Power Utilities, latest by **10.11.2023**, so as to enable this office to process & forward the same to NIT, Kurukshetra well in time.

5. Moreover, the important information regarding the Departmental Accounts Examination for all cadres is as under: -

- a) Last date of submission of application forms of candidates through competent/Cadre Controlling authority is **10.11.2023. NO APPLICATION WILL BE ACCEPTED AFTER THE LAST DATE.**
- b) The applications on the prescribed Performa (**Annexure-A**) received through Competent/Cadre Controlling Authority shall only be accepted and the **applications sent directly to this office will be rejected straightway without any communication/back reference.**
- c) Roll Number and Date sheet of the candidates will be supplied subsequently.

This issue with the approval of the Director Principal, HPTI, Panchkula.

**DA/Annexure-A**

SE -cum-Vice Principal  
HPTI, Panchkula

**CC:-**

1. The SE/Admn.-I & SE/ Admn.-II, HVPNL, Panchkula,
2. Superintending Engineer/Admn, DHBVNL, Hisar.
3. The Controller of Examination Cell, HPGCL, Panchkula.
4. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
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9. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.

**HARYANA POWER UTILITIES (HPUs)****APPLICATION FOR APPEARING IN THE DEPARTMENTAL ACCOUNTS EXAMINATION FOR ALL CADRES TENTATIVELY TO BE HELD IN THE MONTH OF DECEMBER-2023 & JANUARY-2024.**

|    |   |  |  |                       |  |
|----|---|--|--|-----------------------|--|
| 1  | a) Full Name of the candidate<br>(In Block letters)   |  | <b>Recent Passport Size<br/>Photograph</b> |                       |  |
|    | b) <b>HRMS No.<br/>(MANDATORY)</b>  |  |  |                       |  |
|    | c) Designation  |  |  |                       |  |
|    | d) Office Address   |  |  |                       |  |
|    | e) Mobile No.   |  |  |                       |  |
|    | f) Telephone No. (Office)   |  |  |                       |  |
|    | g) E-mail ID  |  |  |                       |  |
| 2  | Date of Birth   |  |  |                       |  |
| 3  | Father's Name   |  |  |                       |  |
| 4  | Date of Joining of Nigam on regular<br>Basis with name of post  |  |  |                       |  |
| 5  | Present Posting   |  |  |                       |  |
| 7  | Name of Utility<br>(HVPNL/HPGCL/UHBVN/DHBVN)  |  |  |                       |  |
| 8  | a. Number of attempts/chance of<br>examination availed by the candidates<br>so far                                    |  |  |                       |  |
|    | b. Month-Years and Roll Nos. of the<br>candidate for the chances availed by<br>the candidate as per 8a.               |  |  |                       |  |
| 9  | Paper exempted if any ( <b>enclosed the<br/>photocopy of result vide which the<br/>candidates obtain exemption.</b> ) | <b>Month &amp; Year<br/>of examination</b> | <b>Roll No.</b>                            | <b>Paper Exempted</b> |  |
|    |   |  |  |                       |  |
|    |   |  |  |                       |  |
| 10 | Paper in which the applicant wants to<br>Appear now.  | <b>Paper-</b>                              |  |                       |  |

**Note:-**Candidates are advised to furnish the information complete in all respects. In case of **INCOMPLETE INFORMATION/WRONG INFORMATION**, the consequences in such shall be to the candidate's account. In case of wrong information supplied by the candidate, departmental action as deemed fit will be initiated by the respective Power Utility.

I..... Certified that the result of DAE for ..... to be held tentatively in the month of December-2023 & January-2024 and declared by NIT, Kurukshetra will be acceptable to me. However, the Candidate can apply for verification of Answer Sheets (i.e. Verification of the mistakes in the totaling of marks/marking of unmarked questions only) after the declaration of the result within the permissible period. After that any request for the verification of the result will not be considered.

**Signature of the applicant**

Endst.No.....

Dated:-.....

Forwarded in original to the O/o Vice Principal HPTI, Sec-26 Panchkula through Cadre Controlling Authority for further necessary action. It is certified that Sh./Smt..... is working in this office and the particulars filled up in the application form have been certified from his/her record/service book. His/her name is recommended for appearing in the said examination being an eligible candidate as per Regulations/Instructions.

**Signature with office seal  
(Competent /Cadre Controlling Authority)**