



HVPN POWER TRAINING INSTITUTE

Director Principal HPTI,

HPTI Complex, Sector-26, Panchkula.

Website:- www.hpti.org.in

E-mail: hptipanchkula@gmail.com



To

REMINDER-I

1. Chief Engineer/Admin, HVPNL, Panchkula
2. Chief Engineer/Admin, HPGCL, Panchkula
3. Chief Engineer/Admin, DHBVN, Hisar
4. Chief Engineer /Admin, UHBVN, Panchkula
5. Chief Engineer PD&C, UHBVN Panchkula
6. Chief Engineer, Operation, UHBVN, Panchkula
7. Chief Engineer, Operation, UHBVN, Rohtak
8. Chief Accounts Officer, HVPNL/HPGCL/UHBVNL/DHBVNL Panchkula/Hisar.

Memo No. Ch-5 /HPTI-497

Dated: 28.10.2025

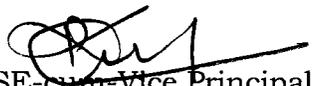
Sub:- Regarding Notification of Departmental Accounts Examination for various cadres i.e. Engineering, Ministerial & Account Cadre of HPUs to be conducted on outsourced basis through NIT, Kurukshetra.

Please refer to this office memo no. Ch-03/HPTI-497 Dated 29.09.2025 (copy attached) vide which it has been requested to submit application forms of the concerned employees of HPUs for appearing in their Departmental Accounts Examination (DAEs) to be conducted through NIT, Kurukshetra during the month of Dec-2025/Jan-2026.

In this context, it is again requested to direct the concerned offices of your Power Utilities to expedite the same and submit the Application Forms of the eligible candidates in the prescribed performa duly verified & approved by the concerned Competent/Cadre controlling authorities of the Power Utilities upto 05.11.2025, so that further necessary action can be taken in the matter.

This issues with the approval of the Director Principal, HPTI, Panchkula.

DA/Annexure-A


SE-cum-Vice Principal
HPTI, Panchkula

CC:-

1. The SE/Admn.-I & SE/Admn.-II, HVPNL, Panchkula.
2. Superintending Engineer/Admn., DHBVNL, Hisar
3. The Controller of Examination Cell, HPGCL, Panchkula.
4. Treasurer, HPTI, Panchkula.
5. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
6. SPS to President, HPTI-cum-Managing Director, HVPNL, Panchkula for kind information of the President, HPTI-cum-Managing Director, HVPNL, Panchkula.
7. SPS to Managing Director, HPGCL, Panchkula for kind information of the Managing Director, HPGCL, Panchkula.
8. SPS to Managing Director, DHBVNL, Hisar for kind information of the Managing Director, DHBVNL, Hisar.
9. SPS to Managing Director, UHBVNL, Panchkula for kind information of the Managing Director, UHBVNL, Panchkula.
10. PA to Director Principal, HPTI, Panchkula for kind information of Director Principal, HPTI, Panchkula.



HVPN POWER TRAINING INSTITUTE

Director Principal HPTI,
HPTI Complex, Sector-26, Panchkula.
Website:- www.hpti.org.in
E-mail: hptipanchkula@gmail.com



To

1. The Chief Engineer/Admn, HVPNL, Panchkula
2. The Chief Engineer/Admn, HPGCL, Panchkula
3. The Chief Engineer/Admn, DHBVN, Hisar
4. The Chief Engineer /Admn, UHBVN, Panchkula
5. The Chief Engineer PD&C, UHBVN Panchkula
6. The Chief Engineer, Operation, UHBVN, Panchkula
7. The Chief Engineer, Operation, UHBVN, Rohtak
8. The Chief Accounts Officer, HVPNL, HPGCL, UHBVNL & DHBVNL Panchkula/Hisar.

Memo No. Ch-03 /HPTI-497

Dated: 21.09.2025

Sub:- Notification of Departmental Accounts Examination for various cadres i.e. Engineering, Ministerial & Account Cadre of HPUs to be conducted on outsourced basis through National Institute of Technology (NIT), Kurukshetra.

A Memorandum of Understanding (MoU) was signed on dated 03.08.2022 between National Institute of Technology (NIT), Kurukshetra & HVPN Power Training Institute (HPTI) on behalf of all Haryana Power Utilities (HPUs) i.e. HVPNL, HPGCL, UHBVNL & DHBVNL for conducting of Departmental Accounts Examination of its various cadres i.e. Engineering Cadre, Ministerial Cadre and Accounts Cadre.

2. National Institute of Technology (NIT), Kurukshetra has informed that the Departmental Accounts Examination (DAE) of various cadres of HPUs can be conducted during the month of December-2025/January-2026.

3. It is therefore, requested to issue necessary directions to the concerned offices for arranging Application Forms of the eligible candidates who intend to appear in Departmental Accounts Examination for various cadres i.e. Engineering, Ministerial & Accounts Cadres (SO Part-I, SO Part-II, Section Officer 'directly recruited incumbent') & Account Officer. The particulars filled by the candidates in his/her Application Forms as per prescribed proforma be got verified & approved by the concerned Competent/Cadre controlling authorities of the Power Utilities.

4. The filled Application Forms complete in all respect of eligible candidates **along with soft copy of consolidated list of the total candidates in Excel as well as PDF format may kindly be sent to this office through Competent/Cadre Controlling Authorities** of respective Power Utilities, latest by **05.11.2025**, so as to enable this office to process & forward the same to NIT, Kurukshetra well in time.

5. Moreover, the important information regarding the Departmental Accounts Examination (DAEs) is as under: -

- a) Last date for submission of Application Forms of candidates to HPTI through competent/Cadre Controlling authorities of HPUs is **05.11.2025**.
NO APPLICATION WILL BE ACCEPTED AFTER THE LAST DATE.
- b) The applications on the prescribed Performa (**Annexure-A**) received through Competent/Cadre Controlling Authority shall only be accepted and the **applications sent directly to this office will be rejected straightway without any communication/back reference.**
- c) Roll Number and Date sheet of the candidates will be supplied subsequently.

This issue with the approval of the Director Principal, HPTI, Panchkula.

DA/Annexure-A


SE-cum-Vice Principal
HPTI, Panchkula

CC:-

1. The SE/Admn.-I & SE/ Admn.-II, HVPNL, Panchkula.

continue...

2. Superintending Engineer/Admn., DHBVNL, Hisar.
3. The Controller of Examination Cell, HPGCL, Panchkula.
4. Treasurer, HPTI, Panchkula.
5. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
6. SPS to President, HPTI-cum-Managing Director, HVPNL, Panchkula for kind information of the President, HPTI-cum-Managing Director, HVPNL, Panchkula.
7. SPS to Managing Director, HPGCL, Panchkula for kind information of the Managing Director, HPGCL, Panchkula.
8. SPS to Managing Director, DHBVNL, Hisar for kind information of the Managing Director, DHBVNL, Hisar.
9. SPS to Managing Director, UHBVNL, Panchkula for kind information of the Managing Director, UHBVNL, Panchkula.
10. PA to Director Principal, HPTI, Panchkula for kind information of Director Principal, HPTI, Panchkula.
11. Examination Branch NIT, Kurukshetra (Examination@nitkkr.ac.in) for kind information and further necessary action.

HARYANA POWER UTILITIES (HPUs)

APPLICATION FOR APPEARING IN THE DEPARTMENTAL ACCOUNTS EXAMINATION FOR VARIOUS CADRES OF HPUs i.e ENGINEERING, MINISTERIAL & ACCOUNT CADRES TENTATIVELY TO BE HELD IN THE MONTH OF DECEMBER-2025 & JANUARY-2026.

1	a) Full Name of the candidate (In Block letters)		Recent Passport Size Photograph		
	b) HRMS No. (MANDATORY fill without any mistake)				
	c) Designation				
	d) Office Address				
	e) Mobile No.				
	f) Telephone No. (Office)				
	g) E-mail ID				
2	Date of Birth				
3	Father's Name				
4	Date of Joining of Nigam on regular Basis with name of post				
5	Present Posting				
7	Name of Utility (HVPNL/HPGCL/UHBVN/DHBVN)				
8	a. Number of attempts/chance of examination availed by the candidates so far				
	b. Month-Years and Roll Nos. of the candidate for the chances availed by the candidate as per 8a.				
9	Paper exempted if any (enclosed the photocopy of result vide which the candidates obtain exemption.	Month & Year of examination	Roll No.	Paper Exempted	
10	Paper in which the applicant wants to Appear now.	Paper-			

Note:- Candidates are advised to furnish the information complete in all respects. In case of **INCOMPLETE INFORMATION/WRONG INFORMATION**, the consequences in such shall be to the candidate's account. In case of wrong information supplied by the candidate, departmental action as deemed fit will be initiated by the respective Power Utility.

I..... certified that the result of DAE for to be held tentatively in the month of December-2025 & January-2026 and declared by NIT, Kurukshetra will be acceptable to me. However, the candidate can apply for verification of Answer Sheets (i.e. Verification of the mistakes in the totaling of marks/marking of unmarked questions only) after the declaration of the result within the permissible period. After that any request for the verification of the result will not be considered.

Signature of the applicant

Endst.No.....

Dated:.....

Forwarded in original to the O/o SE-cum-Vice Principal HPTI, Sector-26 Panchkula through Competent /Cadre Controlling Authority for further necessary action. It is certified that Sh./Smt..... is working in this office and the particulars filled up in the application form have been certified from his/her record/service book. His/her name is recommended for appearing in the said examination being an eligible candidate as per Regulations/Instructions.

**Signature with office seal
(Competent /Cadre Controlling Authority)**