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To

The Chief Coordinator,  
UIAMS, Panjab University  
Chandigarh.

Dated: 24.03.2021

Memo No.Ch.65/HPTI-322/Vol-II

**Sub: Sample Question papers of DAE for Engg. Cadres.**

This is w.r.t. your letter Ref No. UIAMS/Ex 4174 dated 04.03.2021 on the subject cited matter.


In this context, it is intimated that the matter was taken up with the committee constituted for revision of syllabus for clarification regarding the discrepancy in the revised syllabus for Paper-II for the above examination with regard to maximum marks i.e. 105 instead of 100 marks. The committee has given its clarification regarding the marks and same is enclosed herewith as **(Annexure-A)** for setting/preparing the Paper-II accordingly.

It is therefore, requested to prepare the sample paper for Paper-II as per clarification given by the committee and supply to this office, so that same may be got uploaded on the website of all HPUs for the information of Engineering officers and subordinates.

It is also requested to intimate the tentative date of DAE for the Engg. Cadres at the earliest.

This issues with the approval of Director Principal, HPTI, Panchkula.

**DA: As above**

  
Vice Principal,  
HPTI, Panchkula.

**CC:**

1. The XEN/ITMS, HVPNL/UHBVNL/DHBVNL/HPGCL Panchkula/Hiar for hosting the same on their respective website along with Annexure-A
2. PA to Director Principal, HPTI, Panchkula for kind information of Director Principal, HPTI, Panchkula.

**Note No. #55**

15/12/2020 1:40 PM

HARSHAD SHARMA  
(AE-1/HPTI)**Note No. #56****Sub: Sample Question papers of DAE for Engg. Cadres.**

PUC (Page-30) is letter Ref No. UIAMS/Ex 4174 dated 04.03.2021 received from UIAMS, Panjab University, Chandigarh vide which it has been intimated as under:

*"That sample Question Paper-I, III & IV has already be collected by your office representative on 1<sup>st</sup> March, 2021. However, a minor discrepancy has arisen in the revised syllabus for paper-II for the above Examination with regard to maximum marks. The syllabus has been formulated with 105 as max. marks whereas maximum marks should not be more than 100 as per previous syllabus.*

*It is requested that the matter be placed before the competent authorities/committee for rectification etc."*

2. In this regard, it is submitted that the Committee of following officers was constituted vide office order No.15/HPTI-201 dated 20.01.2016 (Page-14), vide Office Order No. 110/ HPTI-201 dated 08.07.2020 (Page-15) & vide Office Order No. 112/ HPTI-201 dated 30.07.2020 (Page-16) for revision of syllabus:

Sr. No.	Designation	Designation in committee
1	Controller of Finance, HVPNL, Panchkula	Chairman
2	Chief Accounts Officer, HVPNL, Panchkula	Member
3	Chief Accounts Officer, UHBVNL, Panchkula	Member
4	Chief Accounts Officer, HPGCL, Panchkula	Member
5	Sh. Man Mohan Matta, SE/ Commercial, HVPNL, Panchkula	Member
6	Sh. Deepak Kanodia, SE/ P&D, UHBVNL, Panchkula	Member
7	Sh. Rajesh Garg, Dy. Secy./ Generation, HPGCL, Panchkula	Member
8	Sh. H. V. Sharma, Sr. AO/ Banking, UHBVNL, Panchkula	Member
9	Sh. Sumit Goyal, Sr. Accounts Officer/ Banking, HVPNL, Panchkula	Member Secretary

3. The Member Secretary vide Memo No. 4221/SAO/Bkg. dated

26.08.2020 (**Page-1**) supplied the revised syllabus of DAE of Engineering Cadre in Haryana Power Utilities, explicitly indicating the source of study material and marking scheme of the exam.

The revised syllabus of Departmental Accounts Examination was supplied to UIAMS PU Chandigarh vide memo No.8/HPTI-322/Vol-II dated 08.09.2020 with a request to conduct all the Departmental Accounts Examination of Engineering Officers/Engineering Subordinates in future with this revised syllabus and prepare & supply Sample question papers.

4. Now, the UIAMS, PU vide the PUC has raised a query regarding marks distribution in the Paper-II as per the syllabus notified by the committee.

In view of above, Director Principal, HPTI is requested to forward the case to Sh. Sumit Goyal, Sr. Accounts Officer/EA&R, HVPNL, Member Secretary of the committee constituted for revision of syllabus for clarification as sought by the Chief Coordinator, UIAMS, PU, Chandigarh, please.

10/03/2021 4:33 PM

**SUMAN**  
(LDC-3/HPTI)

**Note No. #57**

10/03/2021 4:34 PM

**ASHWANI KUMAR GUPTA**  
(AE-2/HPTI)

**Note No. #58**

12/03/2021 9:50 AM

**RAVINDER SINGH**  
(XEN/HPTI)

**Note No. #59**

12/03/2021 11:11 AM

**PAWAN KUMAR PANCHAL**  
(VICE PRINCIPAL/HPTI)

**Note No. #60**

15/03/2021 10:12 AM

NAVNEET CHHABRA  
(TREASURER HPTI)**Note No. #61**

15/03/2021 10:54 AM

KULBIR SINGH  
(DIRECTOR PRINCIPAL/HPTI)**Note No. #62**

**Subject: Syllabus of DAE for Engineering Cadre in Haryana Power Utilities – clarification regarding pattern of examination/allocation of marks of Paper-II.**

May please peruse the Note No. 56 of HPTI wherein it has been informed that Panjab University, Chandigarh while developing the Sample Papers for DAE of Engineering Cadre on the basis of revised syllabus (recently notified) has noticed an error in respect of allocation of marks in respect of Paper-II. A reference has been made to this office for suggesting the required amendments to set right the error.

It is apprised that the pattern of examination/allocation of marks in respect of Paper-II as envisaged in the revised syllabus of DAE of SO/part-II is as under:

II	Civil Service Rules (Without Books)	100	A	40	Objective Questions	10	1	10
					Descriptive Questions	2 (Out of 3)	10	20
					Compulsory Numeric Question (Topics – Pay Fixation, Traveling Allowance, Computation of Leave	2	10	20
					Short Descriptive Questions	5 (Out of 7)	2	10
			B	40	Objective Questions	5	1	5
					Definitions/Short Descriptive Questions	5	2	10
					Descriptive Questions	1 (Out of 2)	10	10
			C	20	Short Descriptive Questions	2	5	10
					Descriptive Question	1	10	10
							<b>100</b>	<b>Total</b>

There are following evident errors:

1. The total of all questions works out to 105 Marks which should have been 100 Marks.
2. Total of Part-A works out to 60 Marks which should have been 40 Marks.
3. Total of Part-B works out to 25 Marks which should have been 40 Marks.

In order to set right the error, the following allocation of marks may be appraised to HPTI for onward intimation to Panjab University, Chandigarh with a simultaneous updation on website of HPUs as a corrigendum to the original syllabus:

II	Civil Service Rules (Without Books)	100	A	40	Objective Questions	10	1	10
					Descriptive Questions	1 (Out of 2)	10	10
					Compulsory Numeric Question (Topics – Pay Fixation, Traveling Allowance, Computation of Leave	2	10 + 5 (i.e. one question for 10 marks and other for 5 marks)	15
					Short Descriptive Questions	2 (Out of 5)	2.5	5
		B	40	Objective Questions	5	1	5	
				Definitions/Short Descriptive Questions	5	3	15	
				Descriptive Questions	2 (Out of 3)	10	20	
		C	20	Short Descriptive Questions	2	5	10	
				Descriptive Question	1	10	10	
						<b>100</b>		

The above proposal may be considered by the CAO, HVPNL and SE/Commercial, HVPNL also (being the members of Syllabus Defining Committee).

17/03/2021 10:39 AM

**SUMIT GOYAL**  
(SR. AO/EA&R)

**Note No. #63**

17/03/2021 11:43 AM

**JYOTI GUPTA**  
(CAO)

**Note No. #64**

17/03/2021 11:56 AM

M.M. MATTA  
(SE/COMMERCIAL)

**Note No. #65**

17/03/2021 12:10 PM

KULBIR SINGH  
(DIRECTOR PRINCIPAL/HPTI)

**Note No. #66**

19/03/2021 9:45 AM

NÄVNEET CHHABRA  
(TREASURER HPTI)

**Note No. #67**

19/03/2021 10:08 AM

PAWAN KUMAR PANCHAL  
(VICE PRINCIPAL/HPTI)

**Note No. #68**

19/03/2021 12:12 PM

RAVINDER SINGH  
(XEN/HPTI)