



**HARYANA POWER GENERATION CORPORATION LIMITED**

Regd. Office: Urja Bhawan, C-7, Sector- 6, PANCHKULA

(ISO: 9001, ISO: 14001 and OHSAS:18001 Certified Company)

Corporate Identity Number: U45207HR1997SGC033517

Website: [www.hpgcl.org.in](http://www.hpgcl.org.in)

Tel. No. 0172-5022421

E-mail: [cfo@hpgcl.org.in](mailto:cfo@hpgcl.org.in)

Fax No. 0172- 5022412

**Finance Section**

Office Order No: 551/CAO/HPGCL/FIN-50

Dated 13.10.2025

**Subject:- Payment of Statutory Bonus to the employees of HPGCL for the FY 2024-25, under Payment of Bonus Act, 1965.**

HPGCL is pleased to sanction payment of statutory bonus @ 8.33% of the salary/wages to the eligible employees of the HPGCL for the FY 2024-25 in accordance with the provisions of the Payment of Bonus Act, 1965 as amended to date.

2. The ceiling limit with respect to salary / wages for employees to become eligible to earn bonus will remain maximum to Rs. 21,000/- (Rs. Twenty one thousand only) for FY 2024-25.
3. The ceiling limit with respect to bonus to employees who are eligible to earn bonus will remain maximum to Rs. 7,000/- (Rs. Seven thousand only) for the FY 2024-25.
4. The employees shall be eligible for Bonus provided that he has worked in the establishment for not less than 30 working days in the year 2024-25 in accordance with the provision of Section 8 of the Payment of Bonus Act, 1965.
5. The payment of bonus to the deputationists will be regulated as per their terms and conditions of deputation.
6. It may be ensured that the payment of bonus for the year 2024-25 is invariably made before 30.11.2025, in accordance with the provisions of Section 19 of the Payment of Bonus Act, 1965.
7. The expenditure shall be debited to Head 75.501- Statutory Bonus.

This issues with the approval of Managing Director, HPGCL.

*Linky*  
13/10/2025  
Sr. Accounts Officer/Finance,  
for Chief Accounts Officer,  
HPGCL, Panchkula

Endst. No. 3288 /CAO/HPGCL/FIN-50

Dated: - 13.10.2025

Copy of the above is forwarded to the following for information and necessary action please.

1. All Chief Engineer's in HPGCL at Projects/Panchkula.
2. Chief Financial Officer, HPGCL, Panchkula.
3. Company Secretary, HPGCL, Panchkula.
4. All FA&CAO's in HPGCL at Projects/Panchkula.
5. L.R., HPU's, Shakti Bhawan, Panchkula.
6. Secretary, BBMB, Sector-19, Chandigarh.
7. All Deputy Secretary's / Under Secretary's/ Admn. Officers in HPGCL.
8. Xen/IT, HPGCL, Panchkula with request to upload the same on HPGCL Website.
9. All Sr. Account Officers / Account Officers in HPGCL.
10. PRO/LWO, HPGCL, Panchkula/PTPS, Panipat.

*Linky*  
13/10/2025  
Sr. Accounts Officer/Finance,  
for Chief Accounts Officer,  
HPGCL, Panchkula

CC:

1. Sr. PS to Chairman, HPGCL, Panchkula.
2. Sr. PS to Managing Director, HPGCL, for kind information please.
3. Sr. PS to Director/Finance, HPGCL, for kind information please.
4. Sr. PS to Director/Technical-I, HPGCL, for kind information please.
5. Sr. PS to Director/Technical-II, HPGCL, for kind information please.
6. Sr. PS to Director/Technical-III, HPGCL, for kind information please.
7. PA to Chief Accounts Officer, HPGCL, Panchkula.