



HPGCL
AN ISO: 9001, ISO: 14001 &
ISO: 45001 COMPANY

HARYANA POWER GENERATION CORPORATION LTD

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula
Corporate Identity Number: U45207HR1997SGC033517

Website: www.hpgcl.org.in
Telephone No. 0172-5023426

E-mail: dsgenl@hpgcl.org.in

Office Order No. **66** /CE/Admn.

Dated:- **10** .06.2024

In terms of directions of State Government, the following 4 No. Internal Complaint Committees are hereby re-constituted i.e. one for Corporate office, Panchkula and one each project sites of HPGCL (PTPS, Panipat, DCRTTP & Hydel, Yamuna Nagar and RGTPP, Hisar) comprising of the following members to look into the cases of sexual harassment of women and to ensure the prevention of sexual harassment of women at work place as per the requirement of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 :-

	Corporate office, Panchkula	PTPS, Panipat	DCRTTP & Hydel, Yamuna Nagar	RGTPP, Hisar
Chairman – one senior level woman employee	Smt. Poonam Bhasin, LR/HPUs			
Members from amongst the employees – two or more, preferably committed to the cause of women or having experience in Social work and legal knowledge	Ms. Poonam Khurana, XEN	Ms. Deepti Sharma, XEN	Ms. Khushbu Rani, AEE	Ms. Indu Bala, Sr. AO
	Sh. Atul Khanna, SE	Ms. Rajni Rani, XEN	Ms. Manju Bala, AEE	Ms. Manju Bala, JE
	Sh. Munish Kumar, AEE	Ms. Sunita Chandawat, XEN	Ms. Neha Pandey, AEE	Sh. Rakesh Harsh, XEN
	Ms. Anila Kumari, Asstt.	Sh. Ravinder Yadav, XEN	Sh. Bhishm Kumar, XEN	Sh. Pardeep Kohar, AEE
Member from NGO, involved in woman welfare – One	Ms. Anita Balyan, Advocate (Mobile No. 9464310809)			
Member Secy.	Ms. Deepti Kaushik, Sr. AO	Ms. Ritu Garg, AE	Ms. Poonam Saini, A.O.	Ms. Suneeta, Personal Assistant

Note: In case any member of the Internal Complaint Committees is transferred within the station, he / she will act as a member of the committee.

The complaints relating to sexual harassment which fall in the jurisdiction of CE/PTPS, CE/DCRTTP & Hydel Project, Yamuna Nagar and CE/RGTPP would be submitted by the complainant to the respective committee of PTPS, Panipat, DCRTTP & Hydel, Yamuna Nagar and RGTPP, Hisar as the case may be, as detailed in the above table. However, for the offices, which do not fall under the jurisdiction of offices referred above, the complainant shall submit the complaint to the committee of Corporate office, Panchkula.

The fresh cases be dealt by new Sexual Harassment Committee and old cases be decided by the existing Sexual Harassment Committee.

The fee / allowances for the members appointed from amongst the non-governmental organization or association for holding the proceedings of the Internal Complaint Committee be paid as per rule of the Ministry of Women and Child Development vide Notification No. GSR 769(E) dated 09.12.2013 made under Section-29 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redress) Act, 2013.

This issues with the approval of Managing Director, HPGCL, Panchkula.

-Sd-
(Varun Kumar)
Dy. Secy./Genl.,
for Chief Engineer/Admn.,
Panchkula, Panchkula.

Contd.....

Endst. No. Ch-116 /GB/HPGC/GB-384/ 9237

Dated:- 10.06.2024

Copy of the above is forwarded to the following for information and necessary action:-

1. All Chief Engineers in HPGCL. It is requested to update the status of committee members time to time in case there is any change.
2. Chief Accounts Officer, HPGCL, Panchkula.
3. LR/HPUs, Shakti Bhawan, Panchkula.
4. Company Secretary, HPGCL, Panchkula.
5. SE/Technical (HQ), HPGCL, Panchkula.
6. XEN/FTPS, HPGCL, Faridabad.
7. FA & CAOs at HPGCL projects.
8. All Dy. Secy./Under Secy./Admn. Officers in HPGCL.
9. All concerned (As per table above).
10. Ms. Anita Balyan, Advocate (Mobile No. 9464310809), H. No. 2860, Sector-21, Panchkula .
11. XEN/IT, HPGCL, Panchkula with a request to host this order on the website of HPGCL.

It is also requested to update the notice board of the respective station.



(Varun Kumar)
Dy. Secy./Genl.,
for Chief Engineer/Admn.,
HPGCL, Panchkula.

Copy to :

1. SPS to Chairman, Haryana Power Utilities, Panchkula.
2. The Director, Women and Child Development Department, Haryana, Panchkula w.r.t. letter No. 50452-607/A-1/DWC/2014 dated 28.02.2014.
3. SPS to Managing Director, HPGCL, Panchkula.
4. SPS to Director (Technical / Technical-II / Finance), HPGCL, Panchkula.
5. PA to Chief Engineer/Admn., HPGCL, Panchkula.