



HPGCL

HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, URJA BHAWAN, SECTOR-6, PANCHKULA.

Corporate Identity Number:- U45207HR1997SGC033517

website: www.hpgcl.org.in

Telephone No.0172-5023425

Fax No.0172-5022434

From

Chief Engineer/ Administration
HPGCL, Panchkula.

To

1. All Chief Engineers in HPGCL.
2. Controller of Finance, HPGCL, Panchkula.
3. Controller of Accounts, HPGCL, Panchkula.
4. Company Secretary, HPGCL, Panchkula.
5. LR, HPU, Panchkula.
6. SE/FTPS, HPGCL, Faridabad.
7. XEN/IT, HPGCL, Panchkula for uploading the same on HPGCL website.
8. All Dy. Secy./Under Secy./Admn. Officers in HPGCL.

Memo No. *Ch-173* /GB/HPGCL-483 (Vol-1) / *8650*

Dated: *01.01.2024*

Subject: Terms and conditions of empanelled Inquiry Officers alongwith rate (s) of Honorarium and maintenance of record of Inquiry cases entrusted to them.

Enclosed please find herewith a copy of memo no. 48/01/2008-6VIII dated 29.01.2024 (**copy enclosed**) received from Superintendent Vigilance-6VIII O/o Chief Secretary's Vigilance Department regarding the subject cited matter.

This is for your information please.

DA/As Above.

(Signature)
(Varun Kumar)

Dy. Secy./Genl.

For Chief Engineer/Administration
HPGCL, Panchkula.

CC:

PA to CE/Admn., HPGCL, Panchkula.

No. 48/01/2008-6VIII
Government of Haryana
Chief Secretary's Office
Vigilance Department

Chandigarh Dated the 29 January, 2024

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Director General of Police, Haryana.
5. All the Divisional Commissioners in Haryana.
6. All the Deputy Commissioners in Haryana.
7. All the Managing Directors/Chief Administrators of Boards/
Corporations/Public Undertakings in Haryana State.
8. All the Registrars of Universities in Haryana.

Subject:- Terms and conditions of empanelled Inquiry Officers along with rate (s) of Honorarium and maintenance of record of Inquiry cases entrusted to them.

Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that the matter regarding grant of Mileage allowance for empanelled Inquiry Officers was under consideration with the State Govt. and the same has been granted @ Rs. 16/- per kilometer with immediate effect for the actual distance covered by the Inquiry Officer from his/her residence to the official premises provided by the disciplinary authority to conduct enquiry.

2. After Para 8 of instructions No. 48/01/2008-3VII dated 15.03.2022 the following sub Para is added and the instructions is accordingly amended and shall be read as under:-

"Mileage allowance shall be paid for the actual distance covered by the Inquiry Officer from his/her residence to the Official premises provided by the Disciplinary Authority concerned to conduct enquiry. If enquiry officer has to undertake travel for conducting enquiry other than the said official premises, then, he/she will obtain prior approval for the same from the Disciplinary Authority explaining the unavoidable circumstances."

3. This issue with the concurrence for the Finance Department conveyed vide their U.O. No. 11/175/2023-1FR-23717, dated 23.11.2023.

Handwritten signature
1 DAIRY NO... 10705
2 DATE... 31.01.2024
3 AEE/GENL-2
4 SUPDT/GENL.
5 DY. SUPDT/GENL
ASSTT/GENL (1)
ASSTT/GENL (2)

Yours faithfully,

Handwritten signature
Superintendent Vigilance-6VIII ✓