



HVPN POWER TRAINING INSTITUTE
Director Principal HPTI,
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To

1. The Chief Engineer/ Admin, HVPNL, Panchkula.
2. The Chief Engineer/ Admin, HPGCL, Panchkula.
3. The Chief Engineer/ Admin, DHBVN, Hisar.
4. The CGM/ Admin, UHBVN, Panchkula.

Memo No. Ch-06/HPTI-375

Dated: 11.11.2020

Subject: Notification of Departmental Accounts Examination for Engineering Officers & Subordinates to be conducted on outsourced basis through UIAMS, Panjab University, Chandigarh for Haryana Power Utilities.

As per Memorandum of Understanding signed on dated 05.08.2013 between Panjab University UIAMS, Chandigarh & HVPN Power Training Institute and this office order No.56/HPTI-344 dated 12.02.2020, the Departmental Accounts Examination for Engineering Officers & Subordinates was to be conducted by Panjab University, UIAMS, Chandigarh tentatively in the month of March/ April, 2020 and October, 2020. But due to Covid-19 Pandemic Departmental Accounts Examination for Engineering Officers & Subordinates could not be conducted.

Now, Panjab University, UIAMS, Chandigarh has proposed to conduct Departmental Accounts Examination for Engineering Officers & Subordinates in December, 2020, if situation improves.


Therefore, it is requested to issue necessary directions to the concerned offices for arranging application forms of the eligible candidates who intend to appear in Departmental Accounts Examination. The particulars given by the candidates in his/ her application as per prescribe Performa (Annexure-I) be got verified from their service records on the by the Competent Authority (CGM-Admin/ CE OP UHBVN , Panchkula, CE PD & C, Panchkula, SE-Admin-I & II/HVPNL, CAO/UHBVNL/HPGCL/DHBVNL). The application forms complete in all respect of eligible candidates along with soft copy of list of total candidates may kindly be sent to this office through Cadre Controlling Authority, latest by 30.11.2020, so as to enable this office to forward the same to Panjab University well in time.

Moreover the important information regarding the Departmental Accounts Examination is as under:-

1. Last date of submission of application form is 30.11.2020 and no application will be accepted after last date.
2. The applications on the prescribed Performa received through Cadre Controlling Authority/ Competent Authority (CGM-Admin/ CE OP UHBVN , Panchkula, CE PD & C, Panchkula, SE-Admin-I & II/HVPNL, CAO/UHBVNL/HPGCL/DHBVNL) shall only be accepted and applications sent directly to this office will be rejected straightway without any communication/ back reference.
3. Roll Number and Date sheet of the candidates will be supplied subsequently.
4. Registration is mandatory for appearing in Departmental Accounts Examination of all candidates. If any candidate fails to provide registration number in application form, Roll No. will not be issued. However, if candidate is applying first time for Departmental Accounts Examination or not apply till date, then in addition to application form for appearing in Departmental Accounts Examination, candidate have to submit duly filled up and signed application form (Annexure-II) with registration application form (Annexure-III) along with supportive documents and two attested passport size photographs to this office immediately through Cadre Controlling Authority/ Competent Authority (CGM-Admin/ CE OP UHBVN , Panchkula, CE PD & C, Panchkula, SE-Admin-I & II/HVPNL, CAO/UHBVNL/HPGCL/DHBVNL).

This issue with the approval of the Director Principal, HPTI, Panchkula.

DA/ Annexure- I,II & III


Vice Principal
HPTI, Panchkula.

CC:-

1. The Chief Co-ordinator, UIAMS (Exam wing), Panjab University, Chandigarh.
2. The Chief Engineer/ CGM/ Admin HVPNL/ UHBVNL/ HPGCL/ DHBVNL, Panchkula/ Hisar.
3. The Superintending Engineer/ Admn.-I & Superintending Engineer/ Admn.-II, HVPNL, Panchkula.
4. The Chief Accounts Officer, HVPNL/ UHBVNL/ HPGCL/ DHBVNL for their information and necessary action in the matter.
5. The Controller of Examination Cell, HPGCL, Panchkula.
6. The XEN/ITMS, HVPNL/ UHBVNL/ HPGCL/ DHBVNL Panchkula/ Hisar for hosting the same on their website.
7. SPS to President HPTI-cum-Managing Director, HVPNL, Panchkula for kind information of the President HPTI-cum-Managing Director, HVPNL, Panchkula.
8. SPS to Managing Director, HPGCL, Panchkula for kind information of the Managing Director, HPGCL, Panchkula.
9. SPS to Managing Director, DHBVNL, Hisar for kind information of the Managing Director, DHBVNL, Hisar.
10. SPS to Managing Director, UHBVNL, Panchkula for kind information of the Managing Director, UHBVNL, Panchkula.
11. The Under Secretary/ GA, HVPNL, Panchkula.
12. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.

Haryana Power Utilities**APPLICATION FOR APPEARING IN THE DEPARTMENTAL ACCOUNTS EXAMINATION FOR ENGINEERING OFFICERS & SUBORDINATES TENTATIVELY TO BE HELD IN THE MONTH OF DECEMBER, 2020.**

1	a) Full Name of the candidate (In Block letters)			
	b) Registration Number (MANDATORY)			
	c) Designation			
	d) Office Address			
	e) Mobile No.(Personal)			
	f) Telephone No.(Office)			
	g) E-mail ID (Personal)			
2	Date of Birth			
3	Father's Name			
4	Date of Joining the Nigam on regular basis with name of post			
5	Post in which officiating at present & date from which officiating .			
6	Name of office/Company in which employed			
7	Name of Divn./Orgn./Company			
8	a.Number of attempts/chance of examination availed by the candidates so far			
	b.Month year and Roll No. of candidate in which he/she mentioned in Col-8(a)			
9	Paper exempted if any (enclosed the photocopy of result vide which the candidates obtain exemption	Month & Year of examination	Roll No.	Paper Exempted
10	Paper in which the applicant want to appear now.			
11	Date of application			

Note: - Candidates are advised to furnish the information complete in all respect. In case of incomplete information particularly at serial no.1 8 & 9 application will not be accepted. The claim w.r.t exemptions, is required to be supported with previous result's complete details. In absence of full details, the result of the candidate may be withheld or may get altered. Consequences in such will be to candidate account.

ICertified that the result of DAE for Engineering Officers & Subordinates to be held tentatively in the month of December,2020 and declared by the UIAMS Panjab University, Chandigarh will be acceptable to me. However the Candidate can apply for verification of Answer Sheets (i.e. Verification of the mistakes in the totaling of marks only) after the declaration of the result within the permissible period. After that any request for the verification of the result will not be considered.

Signature of the applicant

Endst. No.....

Dated:-.....

Forwarded on original to the O/o Vice Principal HPTI, Sec-26 Panchkula through Cadre Controlling Authority for further necessary action. It is certified that Sh./Smt.....is working in this office and the particulars filled up in the application form have been certified from his/her service book. His/her name is recommended for appearing in the said examination being an eligible candidate as per Regulations/Instruction.

Signature with office seal
(Not below the rank of SEN/Under Secy.)

Haryana Power Utilities**APPLICATION FOR REGISTRATION IN HPTI FOR DEPARTMENTAL ACCOUNTS EXAMINATION.**

1	a) Full Name of the candidate (In Block letters)	Recent Passport Size Photograph		
	b) Designation			
	c) Office Address			
	d) Mobile No.(Personal)			
	e) Telephone No.(Office)			
	f) E-mail ID (Personal)			
2	Date of Birth			
3	Father's Name			
4	Date of Joining the Nigam on regular basis with name of post			
5	Post in which officiating at present & date from which officiating.			
6	Name of office/Company in which employed			
7	Name of Divn./Orgn./Company			
8	a. Number of attempts/chance of examination availed by the candidates so far			
	b. Month year and Roll No. of candidate in which he/she mentioned in Col-8(a)			
9	Paper exempted if any (enclosed the photocopy of result vide which the candidates obtain exemption	Month & Year of examination	Roll No.	Paper Exempted
10	Remaining Papers in which the applicant wants to appear.			

Note:- Candidates are advised to furnish the information complete in all respect. Information particularly at serial no.8 & 9, w.r.t. exceptions claimed, is required to be supported with previous result's complete documentary evidence. In case of wrong information supplied by the candidate departmental action as deemed fit will be initiated by respective Power Utility.

ICertified that the information furnished above is correct.

Signature of the applicant

Endst. No.....

Dated:-.....

Forwarded on original to the O/o Vice Principal HPTI, Sec-26 Panchkula through Cadre Controlling Authority for further necessary action. It is certified that Sh./Smt.....is working in (Power Utility) and the particulars filled up in the application form have been certified from his/her service book. His/her name is recommended for for REGISTRATION Number for appearing the examination being an eligible candidate as per Regulations/Instruction.

Signature with office seal
(Carder Controlling Authority)

Haryana Power Utilities**APPLICATION FOR REGISTRATION IN HPTI FOR DEPARTMENTAL ACCOUNTS EXAMINATION.**

1	Full Name of candidate		Recent Passport Size Photograph	
2	i. Company in which employed			
	ii. Name of office			
3	Designation			
4	Date of Birth			
5	Father's Name			
6	Date of Joining the Nigam on regular basis with name of post			
7	Paper exempted	Paper exempted	Roll No.	Month & Year of Examination

**Vice Principal
HPTI, Panchkula**