



HPGCL

HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, URJA BHAWAN, SECTOR-6, PANCHKULA.

Corporate Identity Number:- U45207HR1997SGC033517

website: www.hpgcl.org.in

Telephone No.0172-5023425

Fax No.0172-5022434

From

Chief Engineer/Admn.,
HPGCL, Panchkula.

To

1. All Chief Engineers in HPGCL.
2. Controller of Finance, HPGCL, Panchkula.
3. Controller of Accounts, HPGCL, Panchkula.
4. Company Secretary, HPGCL, Panchkula.
5. LR, HPU, Panchkula.
6. SE/FTPS, HPGCL, Faridabad.
7. All FAs & CAOs at HPGCL, Projects.
8. All Dy. Secy./Under Secy./Admn. Officers in HPGCL.

Memo No. Ch-42/HPGCL/GB-536(Vol-I)/3654

Dated: 09.09.2020

Subject:- Prevention measures to contain the spread of Coronavirus (COVID-19) in HPGCL.

In this context, it is intimated that in order to contain the spread of COVID-19 in HPGCL offices, the employees who are suffering from comorbid health conditions like renal failure, hypertension, diabetes mellitus, heart diseases, undergone transplant surgery etc. and the female pregnant employees may be allowed to work from home on production of valid medical certificate.

Electricity being an essential services and without compromising on operational efficiency, the employees suffered from comorbid health conditions as stated may be allowed to work from home after ensuring the availability of alternate employees. The officers/officials who may allow to work from home, are required to maintain the HQs and shall be available on telephone & other electronic means of communication at all times. Such employees are required to attend the office, when called by their controlling officer as per exigency of work.

This issue with the approval of Managing Director, HPGCL.

DA/As Above.

Dy. Secy. /Genl.
for Chief Engineer/Admn.
HPGCL, Panchkula.

Endst. No. Ch-42 HPGCL/GB-536

Dated:-09.09.2020

A copy of above is being forwarded to XEN/IT, HPGCL, Panchkula for uploading the same on HPGCL website.

DA/As Above

Dy. Secy. /Genl.
for Chief Engineer/Admn.
HPGCL, Panchkula.

CC:-

1. OSD/Tech. to MD, HPGCL, Panchkula.
2. PS to Chief Engineer/Admn., HPGCL, Panchkula.

HARYANA VIDYUT PRASARAN NIGAM LTD.

(Regd Office: Shakti Bhawan Sector-6, Panchkula)

Office of the Sr. Consultant (Medicine), Shakti Bhawan Sector - 6, Panchkula-134109



Save Energy for the benefit of Self and Nation

To

1. The Chief Engineer/Admn., HVPNL, Panchkula.
2. The Chief Engineer/Admn., UHBVNL, Panchkula.
3. The Chief Engineer/Admn., HPGCL, Panchkula.

Memo No. PA/SCM/Gen/CH- 34
Dated 18.08.2020

Subject: COVID-19.

It has been observed that due to increase in the number of Corona positive patients in the tricity, the employees of Power Utilities & their family members are also being infected. These employees are attending offices and can infect their colleague staff. To contain the spread of COVID-19 in our offices, it is advisable that employees who are suffering from comorbid health conditions like renal failure, hypertension, Diabetes Mellitus, heart diseases, undergone transplant surgery, etc. may be allowed to work from home. Similarly, female pregnant employees may also be allowed to work from home.

Necessary approval of competent authority may please be obtained in this regard and instructions be issued accordingly.

DAIRY NO. 1736
DATE: 18/08/2020
APE/GENL.
SUPDT./GENL.
DY. SUPDT./GENL.
ASSTT. 1/GENL.
ASSTT. 2/GENL.
DS/GENL.

Sr. Consultant (Medicine),
HVPNL, Panchkula

Memo No. 5558
Dated: 18/08/2020
DS/Estt.
DS/NGE
US/NGE
DS/General
DST&M
XEN/HR&TRG
US/Rectt.

CE/Admn.