



HPGCL  
AN ISO: 9001, ISO: 14001 &  
OHSAS: 18001 COMPANY

HARYANA POWER GENERATION CORPORATION LTD  
Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula

Corporate Identity Number: U45207HR1997SGC033517

Office Order No. 100/CE/Admn.

Dated : 03/11/2020

The Whole Time Directors of HPGCL in its meeting held on 19.10.2020 has decided to revise the entitlement for Landline Services including Broadband facility at the residence of eligible employees in HPGCL w.e.f 01.09.2020 as under:

Sr. No.	Category	Monthly charges (In Rs.)
1.	Chairman, MD	No limit
2.	Directors, OSD(Tech) to MD	No limit
3.	C.E, COF, COA, CS & equivalent officers	1700
4.	SEs, FA & CAO and equivalent officers	1200
5.	XENs & equivalent officers	1000
6.	Under Secy/Admn. Officer/ Sr.AO /SPS & equivalent officers/officials who have taken special approval for landline services from the competent authority	1000

**NOTE:-**

1. The admissibility regarding landline service for XENs and Sr. AOs will be as per O/o No: 97/2005/06/Fin/HPGC dated 26.07.2005.
2. The above entitlement i.e. monthly usage charges amount is inclusive of data services/broadband services or any other service charges along with the calls on the landline telephone as well as all taxes, duties levies etc.
3. The above entitlement is irrespective of entitlements of others services like mobile & data card.

- The data services/broadband services on the landline telephones can be availed by the employees on the official residence landline with the rider that any bill exceeding the entitled limit would be borne by the employee from his/her pocket.
- The employee concerned can avail the landline telephone and Broadband facility of any service operator i.e. BSNL/Airtel/Connect etc. as per their feasibility at their own level. The one-time cost in respect of installation charges /instrument charges except security charges in case of new connection shall be borne by HPGCL.

This issues in pursuance to the decision take by the Whole Time Director, HPGCL in its meeting held on 19.10.2020.

Dy. Secy./Genl.

for Chief Engineer/Admn.  
HPGCL, Panchkula.

Endst. No. Ch-91/43/HPGCL-129/W1-I/3869

Dated: 03/11/2020

- A copy of the above is forwarded to the following for information and necessary action:-
1. All Chief Engineers in HPGCL.
  2. Controller of Accounts, HPGCL, Panchkula.
  3. Controller of Finance, HPGCL, Panchkula.
  4. Company Secy., HPGCL, Panchkula.
  5. All FAs & CAO, HPGCL, Panchkula
  6. L.R., HPUs, HPGCL, Panchkula.
  7. SE/FTPS, HPGCL, Faridabad.
  8. All Dy. Secy./Under Secy./Admn. Officer in HPGCL.
  9. XEN/IT, HPGCL, Panchkula. It is requested to host this office order on the website of HPGCL.

Dy. Secy./Genl.

for Chief Engineer/Admn.  
HPGCL, Panchkula.

CC:

1. OSD/Tech. (HQ) to M.D., HPGCL, Panchkula.
2. SPS to Director/Generation, HPGCL, Panchkula.
3. PS to Chief Engineer/Admn., HPGCL, Panchkula.