



Finance Section

Office Order No: **152** /CFO/HPGCL/FIN-5

Dated: - 11.11.2020

Subject: Grant of Token Gift of Rs.1,000/- to the employees of HPGCL on the occasion of Diwali -2020.


HPGCL is pleased to grant Diwali Token Gift Rs. 1,000/- (Rs. One thousand Only) to all its Group- 'C' and 'D' employees including equivalent re-employed retirees, Data Entry Operators engaged directly or through outsourcing, persons engaged through other contractors under direct supervisions of HPGCL officers i.e. Peons, Helpers, Cooks & Drivers etc., Part Time employees and employees engaged through other placement agencies, on the occasion of Diwali 2020.

The Diwali Token Gift shall be paid to the eligible employees who are in service in the Nigam as on 01.11.2020.

All the DDOs are requested to ensure that the payment of Diwali Token Gift of Rs. 1000/- (Rs. On thousand Only) is release to all the eligible employees well in time.

The expenditure is chargeable to Group Head 75.761 "Diwali Token Gift".

This issues with the approval of Chairman and Wholetime Directors, HPGCL, Panchkula.



Sr. Accounts Officer/Finance,
for Chief Financial Officer,
HPGCL, Panchkula

Endst. No. **559** CF/HPGCL//FIN-5

Dated: - 11.11.2020

Copy of the above is forwarded to the following for information and necessary action please.

1. All Chief Engineer's in HPGCL at Projects /Panchkula.
2. Controller of Accounts, HPGCL, Panchkula.
3. Company Secretary, HPGCL, Panchkula.
4. Chief Accounts Officer, HPGCL, Panchkula
5. All FA&CAO's in HPGCL at Projects /Panchkula.
6. L.R, HPUs, Shakti Bhawan, Panchkula.
7. All Sr. A.O's /Under Secretaries / A.O's in HPGCL.
8. Xen/ IT, HPGCL, Panchkula with the request to upload the same on HPGCL web.site. pl.
9. PRO, HPGCL, Panchkula.


Sr.Accounts Officer/Finance,
for Chief Financial Officer,
HPGCL, Panchkula

CC:

1. Sr. PS to Chairman, HPGCL, Panchkula.
2. O.S.D. to Managing Director, HPGCL, Panchkula.
3. Sr. PS to Director/Generation, HPGCL, Panchkula.
4. PA to Chief Financial Officer, HPGCL, Panchkula.

177/XEN/IT
12-11-2020.