

**Office of the
Chief Electrical Inspector to Govt., Haryana
SCO 117-118, Sector-17-B, Chandigarh (e-mail: cei_goh@yahoo.com).
Telephone No.-0172-2704090 Fax No. 0172-2710171**

To

1. All Administrative Secretaries, Government of Haryana.
2. All Head of Department, in the State of Haryana.
3. All the Divisional Commissioners in the Haryana State.
4. All Managing Directors/Chief Administrative/Chief Executive Officer of all Board/Corporation/Nigams in the State of Haryana

Memo No.:-Estt-112/9202, 03, 048 9205 Dated:- 05-05-2022

Sub:- Filling up 01 post of Senior Scale Stenographer, 01 post of Junior Engineer, 03 post of Auditor and 03 post of Deputy Superintendent (Group-C) in the o/o Chief Electrical Inspector to Govt., Haryana, Chandigarh on deputation basis.

Please refer to the subject cited above.


It is proposed to fill up the following posts in the office of Chief Electrical Inspector to Govt., Haryana on deputation basis for one year as mentioned against each:

Sr. No.	Name & number of Posts	Pay Scale	Qualification and Experience
1	Junior Engineer (01 post)	In FPL- 6	By deputation:- (i) Diploma in Electrical Engineering from a recognized institution. (ii) Two years experience as Junior Engineer (iii) "Hindi or Sanskrit as one of the subject Matric or Higher education":
2	Deputy Superintendent (03 post)	In FPL- 6	By deputation:- (i) Graduate from a recognized University. (ii) Total five years experience as Auditor/Assistant. (iii) "Hindi or Sanskrit as one of the subject Matric or Higher education":
3	Auditor post (01 SC, 02 Gen)	In FPL- 6	By deputation:- (i) Graduate from a recognized University. (ii) "Hindi or Sanskrit as one of the subject Matric or Higher education": and (iii) Five years experience as Assistant in Accounts, Budget and Audit Work.
4	Senior Scale Stenographer (01 post)	In FPL- 6	By deputation- (i) Graduate from a recognized University; (ii) "Hindi or Sanskrit as one of the subject Matric or Higher education"; (iii) Five years experience as Senior Scale Stenographer. (iv) Speed in Hindi shorthand at 80 words per minute and transcription thereof at 15 words per minute in Hindi on computer with commonly used words processing software, or English shorthand at 100 words per

			minute and transcription thereof at 20 words per minute on manual typewriter; or at 40 words per minute in English on computer with commonly used words processing software. Note: 4% mistakes are allowed for qualifying the prescribed test.
5	Driver (02 post)	In FPL-4	By deputation- (i) Matric: (ii) Should have a valid light driving licence atleast three years old: (iii) Three years experience of driving light vehicle. (iv) Should not be colour blind: (v) "Hindi or Sanskrit as one of the subject Matric or Higher education":

Conditions:-

1. That there is nothing adverse about the integrity of the officials during the whole service.
2. That no charge sheet under rule 7, 8 or any criminal proceedings/court case is pending against them.
3. The Department/Board/Corporation are requested to recommend suitable names of willing persons along with their bio-data, summary of ACRs to this office within 30 days from the date of issue of this letter. No request shall be accepted after the due date.
4. Application should be routed through proper channel. No, direct application shall be entertained.
5. That consequent upon their appointment on deputation basis for one year maximum or till the arrival of regular incumbent whichever is earlier. Period of deputation shall be extended further in view of his/her annual performance.
6. Terms & conditions of his/her deputation shall be declared at later stage.
7. He/She shall be liable to perform his/her duties anywhere in the state of Haryana or under Haryana Civil Service Rules 2016.


 Chief Electrical Inspector
 to Govt., Haryana, Chandigarh.