



HPGCL
AN ISO: 9001, ISO:
14001 & OHSAS: 18001
COMPANY

HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula – 134109

An ISO:9001, ISO:14001 and ISO 45001 certified Company

Corporate Identity Number:U45207HR1997SGC033517

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To

Xen/IT, HPGCL,
Panchkula.

Memo No. 2473 /HPGC/ENG/G-291/Ch. 4

Dated:12.12.2024


Subject:- To initiate the online transfer drive for cadres covered under Online Transfer Policy.

Reference this office order No.591/HPG/GE-623 dated 18.08.2022 on subject noted above.

In this context, it is intimated that as per the directions of State Govt., approval has been granted by worthy Managing Director, HPGCL to initiate the Online Transfer Drive of the cadres covered under Online Transfer Policy viz LDC(HO/Field), UDC (HO/Field), Assistant (HO/Field), Accounts Clerk, Divisional Accountant & Section Officer using Cut Off/Qualifying date as on 30.11.2024 as per following schedule: -

Sr.No.	Event	Committed date
1.	Last date of Service Verification and Score Generation (Should be done before 31 st Dec. 2024)	31.12.2024
2.	Last date of process for obtaining consent of employee (Should be before 7 th Jan 2025)	07.01.2025
3.	Last date of Adding/Exempting employees process by department (Should be before 10 th Jan 2025)	10.01.2025
4.	Last date of Rationalization/Blocking of post (Should be before 17 th Jan 2025)	17.01.2024
5.	Last date of Choice filling by employees (Should be before 27 th Jan 2025)	27.01.2025
6.	Last date of Generation of Provisional Transfer Order (Should be before 31 st Jan 2025)	31.01.2025
7.	Last date of re-choice by employee (Anywhere) (Should be before -7 th Feb. 2025)	07.02.2025
8.	Last date of final transfer order generation (Should be before 14 th Feb. 2025)	14.02.2025
9.	Cut-off date up to which Service Verification is to be done	30.11.2024
10.	Period of Retirement to be considered	01.12.2024 to 31.03.2026

Accordingly, it is requested to upload the ibid schedule on the website of HPGCL for the information of concerned employees.


Under Secretary /Estt.(NG)
for Chief Engineer/Admn.,
HPGCL, Panchkula.

CC:-

PS to Chief Engineer/Admn. HPGCL, Panchkula