

AFFIDAVIT

I, _____ S/O Shri _____ employed
as _____ and presently posted as such in the office of
_____ do hereby solemnly affirm and state as under:-

1. That the name(s) of my dependent are as follows:-
 - a)
 - b)
 - c)
 - d)
2. That I am citizen of India;
3. That I will not engage outside India in activities prejudicial to the sovereignty and integrity of India.
4. That my departure from India will not be detrimental to the security of India;
5. That my presence outside India will not prejudice the friendly relations of India with any foreign country;
6. That I have not at any time during the period of five years immediately preceding the date of this affidavit been convicted by any court in India for any offence involving moral turpitude and sentenced in respect thereof to imprisonment;
7. That no proceedings in respect of any criminal offence alleged to have been committed by me are pending before any criminal court in India;
8. That no warrant or summons for my appearance and no warrant for my arrest, has been issued by any court under any law for the time being in force, and that my departure from India has not been prohibited by order of any such Court;
9. That I have never been repatriated from abroad back to India at the expense of Government of India/ I was repatriated from abroad back to India at the expense of Govt. of India but reimbursed expenditure incurred in connection with such repatriation.
10. That no disciplinary proceedings are pending against me.
11. That I shall seek prior permission from competent authority before proceeding abroad on private visit.
12. That I shall not stay abroad beyond permissible limit of sanctioned leave failing which my services are liable for dismissal in view of Bond/Agreement executed by me.

Place:

Deponent

Date:

VERIFICATION

Verified on _____ date at _____ (place) that the contents of the above mentioned affidavit are true and correct and nothing material has been concealed.

Place:

Deponent

Date:

PROFORMA OF BOND TO BE EXECUTED IN THE FORM OF AN AGREEMENT ON NON JUDICIAL STAMP PAPER OF APPROPRIATE VALUE BY AN EMPLOYEE OF THE BOARD BEFORE PROCEEDING TO A FOREIGN COUNTRY ON A PRIVATE VISIT

An agreement made this _____ day of _____ between Sh./Smt. _____ S/o/D/o/W/o Sh. _____ hereinafter called the 'Employee' which term included his/her heirs, executors, administrators successor-in-interest and legal representatives of the one part and the erstwhile Haryana State Electricity Board now non as Haryana Power Generation Corporation Ltd., a body corporate constituted under section _____ of the Haryana Electricity Reform Act, 1997 (hereinafter called the 'Haryana Power Generation Corporation Ltd.' which terms includes its successor in office and assigns of the other part.

Whereas the 'Haryana Power Generation Corporation Ltd.', in exercise of its powers as enshrined under Section-79 of the Indian Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997, in its meeting held on dated 17.08.1998, has decided to adopted all office orders, rules and regulations of the erstwhile HSEB and to frame its Rules and Regulations to conduct its business and to govern the services of its employees, in its meeting held on dated 28.10.1992 has decided that while granting permission to its employees to avail of passport facilities, the concerned employee should be asked to furnish bond that if he/she proceeds to any Foreign Country without getting the leave sanctioned, he/she will render himself liable to dismissal from the service and will forfeit his/her claim of pension, gratuity etc. Consequent upon the adoption of the latest State Govt. instructions dated 16.03.2007 for the issue of No objection certificate adopted by the Haryana Power Generation Corporation Ltd. vide its Memo No. Ch-2/ENG-G-6 dated 20.11.2007, the concerned employee will submit an affidavit as per prescribed performa.

Whereas Sh./Smt. _____ S/o/D/o/W/o Sh. _____ is employed in the Haryana Power Generation Corporation Ltd. as _____ (Name of post & presently posted) _____ (Name of office).

Whereas permission of the Haryana Power Generation Corporation Ltd. has been sought by the above named employee vide his/her application dated _____ for availing of the passport facility on his/her private visit to _____ (Name of the foreign country).

And whereas the employee has agreed to abide himself/herself by the above terms and conditions of the permission to be granted and in consideration thereof the employee has agreed to this agreement.

NOW THESE PRESENTS WITNESSES AND THE PARTIES HERETO HEREBY AGREES AS FOLLOWS:-

- i) The said employee will abide by the terms & conditions of his/her foreign visit as laid down in erstwhile HSEB's' Memo No. Ch-63/NGE//P-1749/L dated 16.11.1992 read with Haryana Power Generation Corporation Ltd.'s Memo No.

Ch-260/GS-13/E dated 07.05.2007 which has been examined thoroughly by the employee before executing this agreement.

ii) Notwithstanding any thing contained in his/her letter of appointment and other conditions of service applicable to him/her, the said employee hereby specifically agrees that in the case the said employee Sh./Smt. _____ do not get his/her leave sanctioned (As per leave rules of the Haryana Power Generation Corporation Ltd.) from the competent authority before his/her proceeding on private visit to _____ (Name of the country) or in the event of non joining his/her duties after the expiry of leave sanctioned/to be sanctioned to him/her, or accepting employment in the said foreign country without prior permission of the Haryana Power Generation Corporation Ltd. during the period of sanctioned leave, he/she will be deemed to have severed relations with the Haryana Power Generation Corporation Ltd. and shall liable himself to be dismissed from Haryana Power Generation Corporation Ltd. service and forfeit his/her all claim for pension and gratuity etc. etc. as may, otherwise be admissible to him/her under the pension rules of the Haryana Power Generation Corporation Ltd. and all other benefits under the rules of the Haryana Power Generation Corporation Ltd.

iii) The said employee further agrees that he/she will refund to the Haryana Power Generation Corporation Ltd. any amount found outstanding against him as and when demanded by the Haryana Power Generation Corporation Ltd.

In witness wherein the parties hereto have signed this agreement the day respectively mentioned against their signatures.

Place:

Employee (Signature with Name & Designation/date)

Witness (with full address)

1. _____

2. _____

Witness

1. _____

2. _____

Signed by for & on
Behalf of the Haryana Power Generation Corporation Ltd.

From

Chief Engineer/_____
HPGCL, Panchkula.

To

The Chief Engineer/Admn.,
HPGCL, Panchkula

Memo No. Dated:

Subject: Issue of No Objection Certificate for obtaining pass-port in respect of

Enclosed please find herewith the request application of _____ for
issue of No Objection Certificate for obtaining pass-port.

It is also intimated that,

1. No disciplinary proceedings i.e. charge sheet/show cause notice/enquiry is pending or contemplated against _____
2. No vigilance case is pending or contemplated against the officer.
3. There are no grounds to believe that Sh./Smt./Ms. _____ could figure adversely on the security records of the Government.

DA/as above

Chief Engineer/_____,
HPGCL, Panchkula.

APPLICATION FORM

Passport size
Photo
(ATTESTED)

1. Name: _____
2. Designation: _____
3. Present Posting/Office _____
4. Date of Birth: _____
5. Date of Joining HSEB/HPGCL _____
6. Detail posting for last 3 years: -

Sr. No.	Period (From ___ to ___)	Place of posting
1.		

7. Purpose of Visit: _____ (Official/Private).
8. Country to be visited _____.
9. Identity Card No. _____ (Copy enclosed as **Annexure-A**).
10. Three Nos. photographs attached herewith as **Annexure-B**.
11. Email Id _____ (if any).
12. Mobile No. _____, _____.

Undertaking

I will seek prior permission of competent authority before proceeding abroad and I will pay foreign exchange/expenses of the foreign tour of my own. I am enclosing requisite affidavit and bond agreement on the prescribed Performa's as **Annexure-C & D**.

Date: _____ (Signature)

Place: _____ Name & Designation: _____