



**HARYANA POWER GENERATION CORPORATION LTD.**  
**Shakti Bhawan, Sec-6, Panchkula**

Employee code: \_\_\_\_\_

Bank Account no: \_\_\_\_\_

**DOCKET VOUCHER FORM**

D.F.R. ( 26 )

Account Form

Name of Payee : \_\_\_\_\_

Address: \_\_\_\_\_

Particulars of charges / or payment to be made	Amount payable		Debit ( full budget ref. To be given ) A/C Chargeable. Name of account. Major Head. Sub major Head. Detailed Head. Cr. ( Centre ). If any account Authority. Remarks ( if any ).	Amount	
	Rs.	Ps.		Rs.	Ps.
			Total.		

Total.

Amount in words: \_\_\_\_\_  
 \_\_\_\_\_

to be filled in when necessary )  
 Entered in register kept for the purpose, if any.

1. Prepared by:

Item No:

2. Checked by:

Page No:

3. Approving Authority:

A. Entered by:

4. Audited by:

B. Checked by:

5. Paid by:

C. Auditor's Initial:

D. Passed on to cashier  
 For payment.

In cash / by MO  
 By Cheque  
 By adjustment.

Cheque No.

Dated:

Bank:

Signed by: ( a) \_\_\_\_\_ (b) \_\_\_\_\_

Payment received In cash  
 By cheque as above

( Sign. of Officer  
 authorizing payment with  
 Stamp of the office)

Signature of Payee.

Vr. No. \_\_\_\_\_  
 Dated: \_\_\_\_\_