

NOTIFICATION

THE 9TH MARCH, 1990

No. 56 /RFG-48/L-2 In exercise of powers conferred under Clause-(c) of Section-79 of Electricity (Supply)-Act, 1948 and all other enabling powers in this behalf, the Haryana State Electricity Board, hereby makes the following Recruitment and Promotion Policy in respect of following categories of employees/officers of the Audit/Accounts Wing:-

1.0 ACCOUNTS CLERK

1.1 The posts shall be filled-up by direct recruitment from persons having the following qualifications:-

- a) Bachelor's Degree in Commerce of any University recognised by the State Government of Haryana.
- b) Hindi upto Matric Standard.

1.2 As a one time measure, LDCs working in Field Offices including Projects and Audit/Accounts Wing, on exercise of their option in writing and on their suitability being determined by Screening Committee of the Board, shall be adjusted as Accounts Clerks.

2.0 JUNIOR ACCOUNTANT:

2.1 The posts shall be filled-up by promotion from amongst Accounts Clerks on seniority-cum-merit basis, having the following qualifications and experience:-

- a) Two years service on regular basis as Accounts Clerk.
- b) Having passed Departmental Examination as prescribed by the Board.

2.2 As a one time measure, UDCs working in Field Offices including Projects and Audit/Accounts Wing, on exercise of their option in writing and on their suitability being determined by the Screening Committee of the Board, shall be adjusted as Jr. Accountants.

3.0

ACCOUNTANT:

3.1

The posts shall be filled-up by promotion from amongst Junior Accountants on seniority-cum-merit basis, having 3 years service on regular basis as Junior Accountant.

3.2

As a one time measure, Commercial Assistants, on exercise of their option in writing and on their suitability being determined by the Screening Committee of the Board, shall be adjusted as Accountants.

4.0

DIVISIONAL-ACCOUNTANT/REVENUE-ACCOUNTANT:

4.1

50% posts shall be filled-up by direct recruitment from the persons having the following qualifications:-

- a) 1st Class Bachelor's Degree in Commerce from any University recognised by the State Government of Haryana. Candidates possessing higher qualifications would be preferred.
- b) Hindi upto Matric standard.

4.2.1

An incumbent <sup>so</sup> recruited, shall be appointed as Divisional/Revenue-Accountant (Trainee) for a period of one year on regular pay scale of the post. After completion of successful training he shall have to qualify the Departmental Examination <sup>of Divisional/Revenue Acctt.</sup> within a period of two years or in 3 successive chances whichever is earlier from the date of their appointment as Divisional/Revenue Accountant, failing which his services, shall be terminated/dispensed with after the expiry of the prescribed period or chances, without notice and without assigning any reason.

4.2.2

An incumbent be required to furnish an undertaking on a stamp paper of requisite value to the effect that he will not leave the Board's service during the training period and will serve the Board for



minimum period of 5 years after completion of training, failing which he will have to refund the entire costs (Pay and allowances) incurred by the Board on his training, subject to minimum 3 months as notified by the Bd. for the purpose pay and allowances along with interest thereon from the date of demand.

4.3

Remaining 50% posts, shall be filled-up by promotion from amongst Accountants on seniority-cum-merit basis and having passed Departmental Examination as prescribed by the Board. In case, qualified Accountants, are not available for appointment as Divisional/Revenue-Accountants, Junior Accountants/Accounts Clerk having passed Departmental Examination as prescribed by the Board, shall be considered for promotion to the post of Divisional/Revenue-Accountant, on seniority-cum-meritability basis.

4.4

*appointments  
done by  
19/4/11  
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The following officials will be eligible to appear in the Divisional/Revenue-Accountants Examination:-

- a) Junior Accountant/Accountants.
- b) Accounts Clerk, having passed the Departmental Examination as prescribed for Jr. Accountants by the Board.
- c) Accounts Clerk having 10 years service on regular basis as Accounts Clerk in the Board.

The seniority of Accountants for promotion to the post of Divisional/Revenue-Accountant, shall be determined from the date of passing the Departmental Examination as prescribed by the Board for the post of Divisional/Revenue-Accountant.

S.A.S. ACCOUNTANTS:

The post of SAS Accountant shall be filled-up by promotion from amongst the Divisional/Revenue Accountants on seniority-cum-merit basis having the following qualification and experience:-

- a) Two years service on regular basis as Divisional/Revenue Accountant.
- b) Having passed SAS Accountants' Examination as prescribed by the Board.

6.0

ACCOUNTS OFFICER:

6.1

70% posts shall be filled-up by promotion from amongst SAS Accountants on seniority-cum-merit basis, having the following qualifications and experience:-

- a) 8 years service on regular basis as SAS Accountant.
- b) Having passed SAS Accountants Examination as prescribed by the Board.

6.2

30% posts shall be filled-up by direct recruitment from the candidates having the following qualifications and experience:-

or  
CA/MBA (Finance) with 2 years experience in supervisory capacity after passing the CA/MBA (Finance) Examination.

OR

I.C.W.A. /M.Com with Ist Division and 4 years experience in supervisory capacity after passing the ICWA/M.Com. Examination.

6.3

An incumbent recruited as Accounts Officer shall have to clear the Departmental Examination to be prescribed by the Board in two chances or within 2 years from his appointment or within extended period with the special sanction of the Board:-

- a) In case he fails to pass the examination within initial period of two years, the increment falling due to him after the expiry of said period, will be withheld and will not be granted with retrospective effect on his passing the Examination. The rate of increment will be allowed from the last date of the examination cleared by him.
- b) In case he fails to pass the Examination even within the extended period or 4 chances permitted to him by the Board, his services may be dispensed with by the Board.

6.4

The seniority of the SAS Accountants for promotion to the post of Accounts Officer, shall be determined from the date of passing the SAS Accountants Examination as prescribed by the Board.



SENIOR ACCOUNTS OFFICER:

The posts shall be filled-up by promotion from amongst Accounts Officer on seniority-cum-merit basis having the following qualifications and experience:-

- a) Having passed the SAS Accountants Examination prescribed by the Board.
- b) 6 years service on regular basis as Accounts Officer.

CHIEF ACCOUNTS OFFICER/CHIEF AUDITOR/  
FINANCIAL ADVISOR

The posts shall be filled-up from amongst Sr. Accounts Officer on seniority-cum-merit basis having the following qualification and experience:-

- a) Having passed SAS Accountants Examination - prescribed by the Board.
- b) 5 years service on regular basis as Senior Accounts Officer.

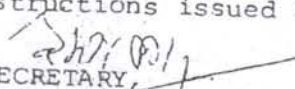
The inter-se seniority of the existing LDCs and UDCs, who have been absorbed after selection by Screening Committee as Accounts Clerks and Junior Accountants, as the case may be, would be determined as under irrespective of the fact whether they are born on Head Office Cadre or Field Cadre:-

- a) Prior to confirmation, in the order of the dates of their appointment or if such date be the same in respect of two or more employees, in the order of their ages, the older being placed above the younger.
- b) After confirmation, by their respective dates of confirmation, provided that where two or more members are confirmed w.e.f., the same date, they will retain the order of confirmation.

RESERVATION:

Nothing contained in the Policy, shall affect the reservation of filling-up of the posts or vacancies earmarked for the Members of the Scheduled Castes/Tribes and Backward Classes and Handicapped persons, which will be governed by special instructions issued by the State Govt. from time to time and adopted by the Board in pursuance of Article-16(4) of the Constitution of India.

The above Policy supersedes Notification No. 31/REG-10 dt. 8.2.89 and other orders/instructions issued on this matter from time to time.

  
SECRETARY,  
HARYANA STATE ELEC. BOARD,  
PANCHKULA.

12/140 3/13

MARYANA STATE ELEC. BOARD

From

The Secretary,  
HSEB, Panchkula.

To

1. The S.M./plants, PTPS, Panipat.
2. All C.Es., in HSEB.
3. CAO/CV/PAs in HSEB (5 spare copy for CAO/CA only).
4. Director/V&S, HSEB, Panchkula.
5. L.R., HSEB, Panchkula.
6. All S.Es./Xens. in HSEB.
7. Sr. PS to Chairman/AM/MFC/MTs & Secretary in HSEB.
8. PS to Addl. Secy., HSEB, Panchkula.
9. All Under Secretaries/Dy. Secretaries in HSEB.
10. The U.S./General (Meeting Section) HSEB, Panchkula w.r.t. his U.O. NO. 770/M-354(46) dt. 27-1-92.
11. All Sectional Heads in Board's Sectt.
12. Addl. Secy./CE(T&S), BBMB, Chandigarh.
13. C.E./Const. (PW) BBMB, Nangal.
14. FA & CAO (PW) BBMB, Nangal.
15. CE/Electrical, BCB, Chandigarh.
16. S.E. Canal Power House Circle, BBMB, Chandigarh.
17. Secretary, BCB, Kaka Nagar, New Delhi.
18. Director/Plg. & Design, BBMB, 9 Rambagh, Patiala.
19. SE/Electrical UT Admn., Chandigarh.

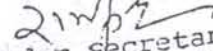
Dated: 6-2-92

Memo No. Ch-24 /Reg-48/L-V

Subject: Recruitment & Promotion Policy in respect of Audit and Accounts wing staff-Revive of 20% quota for SAS Accountant (Now Sectional Officer).

...  
A copy of Notification No. 133/Reg-48/L-V dt. 6-2-92 containing amendment in "Recruitment & Promotion Policy in respect of Audit and Accounts wing staff" is sent herewith for information and necessary action.

2. The above decision/notification has been approved by the board in its meeting held on 17-1-92.

  
Under Secretary/C&R,  
for Secretary, HSEB, Panchkula.

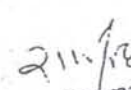
Dated: 6-2-92

DN/As above.

Endst. No. Ch-24 /Reg-48/L-V

A copy of the above alongwith Notification No. 133/Reg-48/L-V dt. 6-2-92, is forwarded to the:-

1. Sr. Ramji Lal Jangra, Part Time Member, HSEB, Arya Nagar, Hisar.
2. Sh. Laxman Dev Arya, Part Time Member, HSEB, Shakti Nagar, Narwana, Distt.-Jind.

  
Under Secretary/C&R,  
for Secretary, HSEB, Panchkula.

DN/As above.



HARYANA STATE ELEC. BOARD

NOTIFICATION

THE 6 TH. FEBRUARY, 1992

No. 133 /REG-48/L-IV In exercise of powers conferred under Clause(c) of Section-79 of the Electricity(Supply) Act, 1948 and all other enabling powers in this behalf, the Haryana State Elec. Board, hereby substitutes Para-5.0 of the Recruitment and Promotion Policy in respect of the employees of the Audit/Accounts Wing issued vide Notification No.56/Reg-48/L-II dated 9-3-1990 as under:-

5.0 SAS ACCOUNTANT:

5.1 80% posts of SAS Accountant (Now Section Officer), shall be filled up by promotion from amongst the Divisional/Revenue Accountant on seniority-cum-merit basis, having following qualifications and experience:-

- a) 2 years experience on regular basis as Divisional/Revenue Accountant.
- b) Having passed the SAS Accountants Examination as prescribed by the Board.

5.2 20% posts of SAS Accountant shall be filled up by promotion from amongst the Divisional/Revenue Accountants on seniority-cum-merit basis, who have failed to qualify the SAS Accountant's Examination as prescribed by the Board and having 15 years experience as such.

2.- This issues in pursuance of decision taken by the Board in its meeting held on 17-1-1992.

*[Signature]*  
SECRETARY,  
HARYANA STATE ELEC. BOARD,  
PANCHKULA.

*Regulation-500*