



HPGCL
AN ISO: 9001, ISO: 14001 &
OHSAS: 18001 CERTIFIED
COMPANY

HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, Urja Bhawan, Sector-6, Panchkula

Corporate Identity Number: U45207HR1997SGC033517

Website: www.hpgcl.gov.in

Telephone No. 0172-5023407

Fax No. 0172-5022432



From

The Chief Engineer, Admn.,
HPGCL, Panchkula.

To

1. All the Chief Engineers, HPGCL.
2. SE/ FTPS, HPGCL, Faridabad
3. SE/Technical, HPGCL, Panchkula
4. Controller of Finance, HPGCL, Panchkula
5. Controller of Accounts, HPGCL, Panchkula
6. OSD (Tech.) to Managing Director, HPGCL, Panchkula

Memo No. Ch-39/HPG/Genl-288/Vol-III

Dated: 20.03.2017

Subject: Compliance of Transfer & posting Policy issued vide Office order no. 525/HPG/GE-623 dated 02.07.2015.

Kindly refer to the Policy and Guidelines governing posting & transfers of HPGCL officers issued vide Office order no. 525/HPG/GE-623 dated 02.07.2015

For the compliance of Transfer & Posting policy and guidelines, it is requested to supply incumbency of officers indicating their shift duty, stay, posting details as per performa attached as Annexure-I and Annexure-II, in order of their seniority of shift duty period (i.e. in descending order of shift duty period).

This issues with the approval of Chief Engineer, Admn., HPGCL.

DA/As above

Dy. Secy/Estt. (G).
For Chief Engineer, Admn.,
HPGCL, Panchkula.

CC

1. Sr. PS to Managing Director, HPGCL, Panchkula
2. Sr. PS to Director/Technical, HPGCL, Panchkula.
3. Sr. PS to Director, Generation, HPGCL, Panchkula.
4. PS to Chief Engineer/Admn., HPGCL, Panchkula.
5. ✓ Xen/HR/IT, for uploading on official website of HPGCL.
6. All Deputy Secretaries, HPGCL, Panchkula
7. All Under Secretaries, HPGCL, Panchkula

20/3
Copy for AC

43/Ken/IT
21/03/2017

