



# HARYANA POWER GENERATION CORPORATION LIMITED

Regd. Office: C-7, URJA BHAWAN, SECTOR-6, PANCHKULA.

Corporate Identity Number:- U45207HR1997SGC033517

HPGCL

ANISO:9001,ISO:14001 &  
IGSAS:18001 COMPANY

website: [www.hpgcl.gov.in](http://www.hpgcl.gov.in)

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From

Managing Director,  
HPGCL, Panchkula.

To

1. All Chief Engineers in HPGCL
2. COF/COA, HPGCL, Panchkula.
3. Company Secretary, HPGCL, Panchkula.
4. SE/Technical (HQ), HPGCL, Panchkula.
5. SE/FTPS, HPGCL, Faridabad.
6. All FAs & CAOs at HPGCL projects.
7. LR/HPUs, Panchkula.
8. All Dy. Secy./Under Secy./Admn. Officers in HPGCL

Memo No. Ch.-12/HPGCL/GB-436/ 1113

Dated: 01.08.2016

**Subject: Communication of every entry of ACR (poor, fair, average, good or very good).**

HPGCL is pleased to adopt/circulate the State Govt. instructions/directions no.61/3/2013-2GSIII dated 25.3.2015/03.05.2016 (copy enclosed) regarding Communication of every entry of ACR (poor, fair, average, good or very good) for strict compliance.

This issues with the approval of Whole Time Directors, HPGCL, Panchkula taken during its meeting held on 21.07.2016.

**DA/As above**

  
Dy Secy./Genl  
for Managing Director,  
HPGCL, Panchkula

CC:-

1. OSD/Tech. to MD, HPGCL, Panchkula.
2. SPS to Director/Finance/Technical/Generation, HPGCL, Panchkula.
3. PS to Chief Engineer/Admn., HPGCL, Panchkula.
4. XEN/IT, HPGCL, Panchkula with a request to upload the same on HPGCL website

2/18

(TO BE SUBSTITUTED FOR THE LETTER BEARING SAME NUMBER & DATE)

Government of Haryana  
General Administration Department  
General Services-III Branch

No. 61/3/2013-2GSIII

Dated Chandigarh, the 25<sup>th</sup> March, 2015/ 3<sup>rd</sup> May, 2016.

12457  
10/5/16  
26/5/2016

Mem. No. 1544...11/5/16  
SE/Tech.  
LCE/Admn.  
CE/Fin.  
CE/Proj.  
CE/Planning  
PS

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject:- Communication of every entry of ACR (poor, fair, average, good or very good).  
\* \* \*

Sir,

I am directed to refer to Haryana Government letter No. 36/28/81-S(I)/ dated 06.06.1989, in which it was decided that 'average, grading of confidential reports should be communicated to the concerned officer/officials even if the report does not contain any adverse remarks.

2. Now, it is informed that in view of judgment of Hon'ble Supreme Court of India dated 12.05.2008 in the case of Dev Dutt Vs. Union of India (Civil Appeal No. 7631 of 2002), the State Govt. has decided that every entry in ACR- poor, fair, average, good or very good should be communicated to every officer/official concerned.

The above instructions may kindly be brought to the notice of all concerned for strict compliance with immediate effect.

Yours faithfully

*W. S. M. Chaurasia*  
Superintendent General Services-III Branch 2/5/2016  
for Chief Secretary to Government, Haryana. *W*

Internal distribution

Incharge NIC for hosting the above instructions on State Government website.