



HOUSING BOARD HARYANA
 PLOT NO.C-15, AWAS BHAWAN, SECTOR-6, PANCHKULA

E-mail: cahbhpk1@gmail.com, Website: www.hbh.gov.in

No. HBH/Admn-1/2024/ 4364-4451

Dated:- 5-8-2024

To

1. All the Head of the Department/Boards/Corporations in the State of Haryana.
2. All the Divisional Commissioner in the State of Haryana.
3. All the Deputy Commissioners in the State of Haryana.

Subject: Regarding filling up the post of Superintendent (Administration Branch) on deputation in Housing Board Haryana at Panchkula.

Please refer to the subject cited above.

The Housing Board Haryana is an organization in Haryana State. So, for smooth running of the work of Housing Board Haryana post of Superintendent (Administration) is required to be filled up on deputation basis so that the work of Housing Board Haryana may not suffer.

The terms and conditions of deputation will be as under:-

1. Complete bio-data along with qualification (copy of certificates).
2. No Objection Certificate from the concerned department.
3. Last 05 year ACRs record and certificate of parent Department that no disciplinary action is pending against the official.
4. The age should not be more than 52 years as on 31.07.2024.
5. He/she will not claim any permanent merger/absorption, promotions and any other benefits in Housing Board Haryana.
6. He/she will be taken on deputation initially for one year which can be further extended up to one year or availability of departmental candidate of Housing Board Haryana.
7. He/she will draw the salary presently being drawn by him/her in their parent department.
8. He/she will be posted in Housing Board Haryana at Head Quarter Plot No. C-15, Awass Bhawan, Sector-6, Panchkula.
9. In case, their work and conduct is not found satisfactory at any time, he/she will be relieved by Housing Board Haryana immediately without any notice to their parent department.
10. In case the vacant post of Superintendent (Admn.) is filled up by promotion from feeder cadre i.e. Assistant at a later stage, he/she will be repatriated/relieved from Housing Board Haryana immediately.

The application of willing/eligible regular officer alongwith bio-data, summary of ACRs for the last 5 years which may reach to this office within 21 days from the date of issuance of this letter. It may also be ensured that the name of the recommended officer should not be under any kind of disciplinary proceeding, under Rule-7 & 8 of the Haryana Civil Services (Punishment & Appeal) Rules, 2016 and also free from any type of Vigilance Enquiry. It is also requested that only names of such employee be recommended who can be easily relieved by the concerned department in case of his/her selection. Advance copy of application may be submitted by the interested candidates, however, NOC will be required from the parent department/organization for consideration and selection.

MD/HPGCL
06/08/2024
Dir/Tech-1

07/8/2024

- Director/Technical-1
- CE/Admin.
- CE/Fuel
- CE/DCRTPP
- CE/RTTP
- CE/PTPS
- CE/Plg.
- CE/REO
- CE/Proj
- CE/Regulatory
- SE/Tech.
- XEN/Tech.
- Personal Assistant

Memo No 5299
Dated 8/8/24
DS/Estt.
US/NGE
DS/General
DS/T&M
XEN/HR&TRG
XEN/Rectt.
CE/Admn.

Diary No. 3102
Dated 09/8/24
Supdt.
AE
AEE-I
AEE-II
AEE-III
AEE-IV
AEE-V
AEE-VI

D.S/Estt.

RK

Secretary,
For: Chief Administrator,
Housing Board Haryana,
Panchkula.